INC. VILLAGE OF SANDS POINT/BOARD OF TRUSTEES
ANNUAL ORGANIZATIONAL MEETING & REGULAR MEETING
AGENDA - TUESDAY, JULY 26, 2022 AT 8:00 P.M.

A) PLEDGE OF ALLEGIANCE

B) PUBLIC HEARINGS: (all to CONTINUE except a,b,c,d,e,f)

PROPOSED LOCAL LAWS:

New:

a) Proposed Local Law 14, Amending Chapter 26, "Personnel Policies" of the Code of the Village of Sands Point
b) Proposed Local Law 16, Amending Chapter 100, "Historic Preservation" of the Code of the Village of Sands Point
c) Proposed Local Law 17, Amending Section 176-48.1, "Signs" of the Code of the Village of Sands Point

Previously Continued:

d) Proposed Local Law 12 of 2022, Amending Chapter 2, "Appearance Tickets" of the Code of the Village of Sands Point
e) Proposed Local Law 13 of 2022, Amending Chapter 124, "Property Numbering" of the Code of the Village of Sands Point
f) Proposed Local Law 15, Amending Chapter 176, "Zoning" and Creating Chapter 127, "Rental Dwelling Unit Registration" of the Code of the Village of Sands Point
g) Proposed Local Law Amending Chapter 1 of the Code of the Village of Sands Point entitled, "General Provisions"
h) Proposed Local Law Amending Chapter 110, "Noise" of the Code of the Village of Sands Point
i) Proposed Local Law Amending Chapter 85, "Filming" of the Code of the Village of Sands Point
j) Proposed Local Law Amending Chapter 132, "Site Plan Review" of the Code of the Village of Sands Point; Amending Chapter 145, "Subdivision of Land" of the Code of the Village of Sands Point; and Chapter 176, "Zoning" of the Code of the Village of Sands Point
k) Proposed Local Law Amending Chapter 155, "Telecommunications Sites" of Code of the Village of Sands Point and any other related chapters re small cell regulations
l) Proposed Local Law Amending Chapter 84, "Filling, Excavation & Grading" of the Code of Sands Point
m) Consideration of a Proposed Local Law Amending all Chapters of the Village Code relating to Water

C) ORGANIZATIONAL MEETING

1. Officer and other Appointments

2. Appointment of Village Consultants
   a) Village Attorney & Police Labor Counsel
   b) Village Engineers
   c) Accounting Services
   d) Stenographer Services
   e) Laboratory Fees - Water Department
   f) Sands Point Police Department Surgeon/Medical Director & Deputy
   g) Village Hall & Water Department Cleaning Services
   h) Retained Risk Manager/Insurance Consultant

3. Designating Depositories
   a) First National Bank of Long Island
   b) J.P. Morgan Chase

4. Policies and Procedures
   a) Setting dates for regular meetings of the Board of Trustees
   b) Authorizing attendance of Officials at municipally related conferences
   c) Authorizing reimbursement for use of personal vehicles
   d) Authorizing payment in advance of audit of certain recurring expenses
   e) Budget Procedure
   f) Fixed Assets
   g) Fund Balance Policy
   h) Fund Balance - Restricted and Unrestricted Funds Plan & Policy
   i) Investment Policy
   j) Vehicle Use Policy
   k) Meal, Refreshment & Travel Reimbursement
   l) Trustee Meal Expense Reimbursement
   m) Use of Village Cellular Phone
   n) Use of Village Credit Card
   o) Employment Discrimination & Harassment Policy
   p) Sexual Harassment & Prevention Policy
   q) Violence Prevention Policy/Program
   r) Electronic Communications Systems Policy
   s) Cyber Security - Citizens' Notification Policy
   t) Whistle Blower Policy
   u) Capital Assets and Intangible Assets Accounting Policy
   v) Procurement Policy
   w) FOIL - Access to Records Policy
   x) BZA, Planning & VCC Mission statement

5. Rules & Regulations

6. Designating Official Newspaper

7. Approved Vendors for Water Department & Public Works

8. Adoption of the Annual Comprehensive Emergency Management Plan ("CEMP")

9. Review of PILOTS - (Payment in Lieu of Taxes)

D) REGULAR MEETING:

1. Minutes of prior meetings review for approval

2. Water Commissioner's Report

3. Finance Commissioner's Report
   a) Accountant's Budget Report
   b) Treasurer's Report & End of Year Projections
   c) Open, Unpaid Items
   d) Planning & Zoning Board Escrow Report
   e) Village and Village Club Abstracts – Bills to be paid in July of 2022

4. Filming Report

5. Building Commissioner's Recommendations

6. Building Commissioner's Report of Activity during month of June 2022

7. Receipt of Decisions – Planning Board –July 6, 2022
   Receipt of Decisions – Board of Zoning Appeals – July 18, 2022

8. Justice Court Report for June 2022

9. Consideration towards Adoption the following Local Laws:
   a) Local Law 12 of 2022, Amending Chapter 2, "Appearance Tickets" of the Code of the Village of Sands Point
   b) Local Law 13 of 2022, Amending Chapter 124, "Property Numbering" of the Code of the Village of Sands Point
   c) Local Law 14, Amending Chapter 26, "Personnel Policies" of the Code of the Village of Sands Point
   d) Local Law 15, Amending Chapter 176, "Zoning" and Creating Chapter 127, "Rental Dwelling Unit Registration" of the Code of the Village of Sands Point
   e) Local Law 16, Amending Chapter 100, "Historic Preservation" of the Code of the Village of Sands Point
   f) Local Law 17, Amending Section 176-48.1, "Signs" of the Code of the Village of Sands Point

10. Consideration to hold a Public Hearing on the following:
    a) Introduction of a Local Law to Amend Chapter 4 of the Village Code, entitled, "Boards, Commissions, and Committees" to create a Policy to Allow Meetings to be held via Videoconferencing under certain circumstances
    b) Introduction of a Local Law to Repeal Section 176-48.1, "Signs", and to Create 131 of the Village Code, titled "Signs."

c) Introduction of a Local Law Creating an Architectural Review Committee

11. Consideration of the following Resolutions for Water Infrastructure Improvement:

    a) Resolution Authorizing the Mayor to Sign Documentation Required by the New York State Department of Health Environmental Facilities Corporation and the Water Infrastructure Improvement Act in conjunction with Applications by the Village of Sands Point for Grants to Fund the Construction of Village Water Supply Well #9 on the Site of The Village Club of Sands Point

    b) Resolution Declaring that the Board of Trustees will serve as Lead Agency Pursuant to the State Environmental Quality Review Act in Connection with the Construction of Village Water Supply Well #9 on the Site of The Village Club of Sands Point

    c) Resolution Authorizing the Mayor to Sign Documentation Required by the New York State Department of Health Environmental Facilities Corporation and the Water Infrastructure Improvement Act in Conjunction with Applications by the Village of Sands Point for Grants to Fund the Construction of a New Granular Activated Carbon Treatment Facility at Village Water Supply Wells #3 and #4 for the Removal of Per- and Polyfluoroalkyl Substances

    d) Resolution Authorizing for a Type II Designation under the State Environmental Quality Review Act (SEQRA) for Improvements to the Village Water System to be Financed Pursuant to the Issuance of Village Bonds

    e) Bond Resolution of the Village of Sands Point, New York, adopted July 26, 2022, Authorizing the Construction of Improvements to the Village Water System at the Wells 3 and 4 Site, Stating the Estimated Maximum Cost thereof is $10,000,000, Appropriating said Amount for such Purpose, and Authorizing the Issuance of Bonds in the Principal Amount of Not to Exceed $10,000,000 to Finance said Appropriation

    f) Resolution to Approve Quote from D&B Engineer & Architects or Other Such Qualified Professional Engineering Firm for Consultant Services in Connection with the Preparation of An Application for Funding for the Construction of a New Granular Activated Carbon Treatment Facility at Village Water Supply Wells No. 3 and 4

12. Consideration of a Resolution - Authorizing of a Fireworks Display - Labor Day Celebration - The Village Club of Sands Point

13. Communications Received:
    a) From Firefly Admin, Inc. - GASB 73 - Notes to May 31, 2022 PWFD LOSAP Financials
    b) Village Historian Report from Amy Christake
    c) Nassau County Village Officials Association (NCVOA) Annual Testimonial Dinner - September 8, 2022
    d) From Village Engineer P. J. Connell re Wells 2A & 5A WIIA Grant Award

14. Consideration of Village Club Financials, Membership, and Rounds

15. Village Club Committee/Standing Committee Reports

16. Consideration of a Resolution Approving the Retention of VHB Engineering for Planning Advisory and Consultant Services in Connection with the Review of Dock Application for 3 Half Moon Lane (Narula) & Dock Application for 24 Hicks Lane (AE & LY Realty)

17. Public Comment

18. Announcement Next Board of Trustees Meeting - Tuesday, August 23, 2022

19. Adjournment

Affidavit of Publication

County of Nassau SS
State of New York,

LEGAL NOTICE
INCORPORATED
VILLAGE OF
SANDS POINT
BOARD OF TRUSTEES
PUBLIC HEARING

PLEASE TAKE NOTICE THAT the Board of Trustees of the Incorporated Village of Sands Point will hold a Public Hearing on Tuesday, July 26, 2022, at 8:00 p.m. in the evening at Village Hall, 26 Tibbits Lane, Sands Point, New York to consider the adoption of the following proposed Local Laws:

New:

1) Consideration of a Proposed Local Law Amending Chapter 26 of the Village Code entitled, "Personnel Policies", to Enact Terms of Office for the Village Clerk, Deputy Village Clerk, Village Treasurer, Deputy Village Treasurer, Village Registrar, and Deputy Village Registrar.

PLEASE TAKE FURTHER NOTICE that at said time and place of Public Hearing all interested persons who wish to be heard will be heard. A copy of the proposed local laws is available to the public at the Village Office during business hours, Mondays through Fridays between the hours of 8:30 a.m. and 3:00 p.m.

BY ORDER OF THE
BOARD OF TRUSTEES
INC. VILLAGE OF
SANDS POINT
PETER A. FORMAN,
MAYOR

LIZ GAYNOR,
VILLAGE CLERK
7-20-2022-1T-#2330

Darrie A. Dolan, being duly sworn, deposes and says that she is the principal Clerk of the Publisher of

The PORT WASHINGTON NEWS

a weekly newspaper published at Mineola in the county of Nassau, in the State of New York, and that a notice, a printed copy of which is hereunto annexed, has been published in said newspapers once in each week for

1 weeks, viz: July 20, 2022

Darrie A Dolan

Sworn to me this 20 day of July-2022

Notary Public

Shari M. Egnasko
Notary Public, State of New York
No. 01EG6119807
Qualified in Nassau County
Commission Expires Dec. 6, 2024

Affidavit of Publication

County of Nassau SS
State of New York,

Linda Baccoli, being duly sworn, deposes and says that she is the principal Clerk of the Publisher of The PORT WASHINGTON NEWS a weekly newspaper published at Mineola in the county of Nassau, in the State of New York, and that a notice, a printed copy of which is hereunto annexed, has been published in said newspapers once in each week for 1 weeks, viz: July 13, 2022

Linda Baccoli

Sworn to me this 13 day of July-2022

Notary Public

Shari M. Egnasko
Notary Public, State of New York
No. 01EG6119807
Qualified in Nassau County
Commission Expires Dec. 6, 2024

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...UBLIC HEARING
PLEASE TAKE NOTICE

THAT the Board of Trustees of the Incorporated Village of Sands Point will hold a Public Hearing on Tuesday, July 26, 2022 at 8:00 p.m. in the evening at Village Hall, 26 Tibbits Lane, Sands Point, New York to consider the adoption of the following proposed Local Laws:

New:

1) Consideration of a Proposed Local Law Amending Chapter 176 of the Village Code re Signs

2) Consideration of a Proposed Local Law Amending Chapter 100 of the Village Code entitled, "Historic Preservation"

3) Consideration of a Proposed Local Law Amending Chapter 26 of the Village Code entitled, "Personnel Policies", to Enact Terms of Office for the Village Clerk, Deputy Village Clerk, Village Treasurer, and Deputy Village Treasurer.

4) Consideration of a Proposed Local Law Amending Chapter 176 of the Village Code as it relates to Rentals

5) Introduction of a Local Law to Amend Chapter 4 of the Village Code, entitled "Board, Commissions and Committees" to Create a Policy to Allow Meetings to be Held via Videoconferencing Under Certain Circumstances.

Continued:

6) Consideration of a Proposed Local Law Amending Chapter 110 of the Village Code entitled, "Noise"

7) Consideration of a Proposed Local Law Amending Chapter 85 of the Village Code entitled, "Filming"

8) Consideration of a Proposed Local Law Amending Chapter 132 of the Village Code entitled, "Site Plan Review"; Chapter 145 entitled, "Subdivision of Land"; and Chapter 176 entitled, "Zoning"

9) Consideration of a Proposed Local Law Amending Chapter 155 of the Village Code entitled, "Telecommunication Sites" and any other related chapters re small cell regulations

10) Consideration of a Proposed Local Law Amending Chapter 84 of the Village Code, entitled, "Filling, Excavation & Grading"

11) Consideration of a Proposed Local Law Amending all Chapters of the Village Code relating to Water

12) Amending Chapter 124 of the Code of the Village of Sands Point entitled, "Property Numbering"

13) Amending Chapter 1 of the Code of the Village of Sands Point entitled, "General Provisions"

14) Amending Chapter 2 of the Code of the Village of Sands Point entitled, "Appearance Tickets"

PLEASE TAKE FURTHER

INC. VILLAGE OF SANDS POINT BOARD OF TRUSTEES
ANNUAL ORGANIZATIONAL MEETING & REGULAR MEETING
TUESDAY, JULY 26, 2022

Present:	Peter A. Forman	Mayor
	Jeffrey Moslow	Deputy Mayor
	Elena Karabatos	Trustee
	Rebecca Vitas Schamis	Trustee
	Sloane Ackerman	Trustee
	Liz Gaynor	Village Clerk
	Michael Sahn, Esq.	Village Attorney
Absent:	Jeffrey Moslow	Deputy Mayor
	Daniel Scheyer	Advisor to the Mayor
	Joshua D. Brookstein, Esq.	Village Attorney

At 8:08 p.m. Mayor Forman opened the public hearing to consider **proposed Local Law 12 of 2022, "Amending Chapter 2 "Appearance Tickets", of the Code of the Village of Sands Point."**

Mayor Forman called for comments of the Public and discussion of the Board regarding the proposed local law for the Incorporated Village of Sands Point. A copy of the transcript is appended hereto and made a part of the minutes.

All those who wished to be heard, having been heard and there being no further call for discussion, on motion of Trustee Karabatos and seconded by Trustee Schamis and carried unanimously the Public Hearing on the proposed local law was closed.

At 8:10 p.m. Mayor Forman opened the Public Hearing to consider proposed **Local Law 13 of 2022, "Amending Chapter 124, "Property Numbering", of the Code of the Village of Sands Point."**

Mayor Forman called for comments of the Public and discussion of the Board regarding the proposed local law for the Incorporated Village of Sands Point. A copy of the transcript is appended hereto and made a part of the minutes.

All those who wished to be heard, having been heard and there being no further call for discussion, on motion of Trustee Karabatos and seconded by Trustee Schamis and carried unanimously the Public Hearing on the proposed local law was closed.

At 8:13 p.m. Mayor Forman opened the Public Hearing to consider proposed **Local Law 14 of 2022, "Amending Chapter 26, "Personnel Policies", of the Code of the Incorporated Village of Sands Point."**

Mayor Forman called for comments of the Public and discussion of the Board regarding the proposed local law for the Incorporated Village of Sands Point. A copy of the transcript is appended hereto and made a part of the minutes.

All those who wished to be heard, having been heard and there being no further call for discussion, on motion of Trustee Karabatos and seconded by Trustee Schamis and carried unanimously the Public Hearing on the proposed local law was closed.

At 8:15 p.m. Mayor Forman opened the Public Hearing to consider proposed **Local Law 15 of 2022, "Amending Chapter 176, "Zoning", and Creating Chapter 127, "Rental Dwelling Unit Registration" of the Code of the Village of Sands Point."**

Mayor Forman called for comments of the Public and discussion of the Board regarding the proposed local law for the Incorporated Village of Sands Point. A copy of the transcript is appended hereto and made a part of the minutes.

All those who wished to be heard, having been heard and there being no further call for discussion, on motion of Trustee Karabatos and seconded by Trustee Schamis and carried unanimously the Public Hearing on the proposed local law was closed.

At 8:18 p.m. Mayor Forman opened the Public Hearing to consider proposed **Local Law 16 of 2022, "Amending Chapter 100, "Historic Preservation", of the Code of the Village of Sands Point."**

Mayor Forman called for comments of the Public and discussion of the Board regarding the proposed local law for the Incorporated Village of Sands Point. A copy of the transcript is appended hereto and made a part of the minutes.

All those who wished to be heard, having been heard and there being no further call for discussion, on motion of Trustee Karabatos and seconded by Trustee Schamis and carried unanimously the Public Hearing on the proposed local law was closed.

At 8:20 p.m. Mayor Forman opened the Public Hearing to consider proposed **Local Law 17 of 2022, "Amending Section 176-48.1, "Signs", of the Code of the Village of Sands Point."**

Mayor Forman called for comments of the Public and discussion of the Board regarding the proposed local law for the Incorporated Village of Sands Point. A copy of the transcript is appended hereto and made a part of the minutes.

All those who wished to be heard, having been heard and there being no further call for discussion, on motion of Trustee Karabatos and seconded by Trustee Schamis and carried unanimously the Public Hearing on the proposed local law was closed.

At 8:25 p.m., the Board upon motion by Trustee Karabatos and seconded by Trustee Schamis and carried unanimously the Board agreed to continue the following public hearings to the Tuesday, August 23, 2022 meeting:

1) Proposed Local Law Amending Chapter 1, "General Provisions" of the Code of the Village of Sands Point
2) Proposed Local Law Amending Chapter 110, "Noise" of the Code of the Village of Sands Point
3) Proposed Local Law Amending Chapter 85, "Filming" of the Code of the Village of Sands Point
4) Proposed Local Law Amending Chapter 132, "Site Plan Review"; Chapter 145, "Subdivision of Land"; and Chapter 176 entitled, "Zoning" of the Code of the Village of Sands Point
5) Proposed Local Law Amending Chapter 155, "Telecommunication Sites" and any other related chapters re small cell regulations of the Code of the Village of Sands Point
6) Proposed Local Law Amending Chapter 84, "Filling, Excavation & Grading" of the Code of the Village of Sands Point
7) Proposed Local Law Amending all Chapters of the Village Code relating to Water

Mayor Forman opened the **Organizational Meeting** of the Board of Trustees at 8:30 p.m.

Mayor Forman announced that **Officer Appointments and other Appointments will be tabled to the Tuesday, August 23, 2022 Board meeting**.

The Board reviewed the appointees for **Village Consultants**: Village Attorney, Village Engineers, Stenographer Services, Accounting Services, Stenographer Services, Laboratory Fees, Surgeon/Medical Director for the Sands Point Police Department, Janitorial Services for Village Hall, and Retained Risk Manager/Insurance Consultant. Copies of their proposals are appended hereto and made a part of the minutes.

Village Attorney– Sahn Ward Braff Koblenz PLLC, on motion by Trustee Karabatos and seconded by Trustee Schamis and carried unanimously, the appointment was approved. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Rebecca Vitas Schamis voting	-	aye
Trustee Sloane Ackerman voting	-	aye

Village Engineer/Public Work Matters – James Antonelli, P.E., West Side Engineering, PC, on motion by Trustee Karabatos and seconded by Trustee Schamis and carried unanimously, the appointment was approved. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Rebecca Vitas Schamis voting	-	aye
Trustee Sloane Ackerman voting	-	aye

Village Engineer/ Water Department Matters – D&B Engineers and Architects, P.C., on motion by Trustee Karabatos and seconded by Trustee Schamis and carried unanimously, the appointment was approved. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Rebecca Vitas Schamis voting	-	aye
Trustee Sloane Ackerman voting	-	aye

Accounting Services /Village & Village Club –Cullen & Danowski, LLP on motion by Trustee Karabatos and seconded by Trustee Schamis and carried unanimously, the appointment was approved. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Rebecca Vitas Schamis voting	-	aye
Trustee Sloane Ackerman voting	-	aye

Stenographer Services – Top Key Court Reporting, Inc., Board of Trustees Meetings, Board of Zoning Appeals and Planning Board on motion by Trustee Karabatos and seconded by Trustee Schamis and carried unanimously, the appointment was approved. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent

Trustee Elena Karabatos voting	-	aye
Trustee Rebecca Vitas Schamis voting	-	aye
Trustee Sloane Ackerman voting	-	aye

Laboratory Services/Water Department – Pace Analytical, on motion by Trustee Karabatos and seconded by Trustee Schamis and carried unanimously, the appointment was approved. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Rebecca Vitas Schamis voting	-	aye
Trustee Sloane Ackerman voting	-	aye

Sands Point Police Department Surgeon/Medical Director – Dr. Alan A. Katz, on motion by Trustee Karabatos and seconded by Trustee Schamis and carried unanimously, the appointment was approved. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Rebecca Vitas Schamis voting	-	aye
Trustee Sloane Ackerman voting	-	aye

Village Hall & Water Department Cleaning Services – Executive Cleaning Services, LLC, on motion by Trustee Karabatos and seconded by Trustee Schamis and carried unanimously, the appointment was approved. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Rebecca Vitas Schamis voting	-	aye
Trustee Sloane Ackerman voting	-	aye

Insurance Consultant – UIC, Inc., on motion by Trustee Karabatos and seconded by Trustee Schamis and carried unanimously, the appointment was approved. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Rebecca Vitas Schamis voting	-	aye
Trustee Sloane Ackerman voting	-	aye

Mayor Forman reviewed with the Board the recommendation of the New York State Comptroller pertaining to **depositories of municipal funds** and the Resolutions adopted by the Board of Trustees since January 20, 1994 pertaining to the investment of Village Funds.

Whereupon, Trustee Karabatos proposed the following Resolution and moved its adoption:

RESOLUTION 07262022-01A
DESIGNATING DEPOSITORIES

WHEREAS, the Board of Trustees by Resolutions adopted since January 20, 1994 has established an investment policy for Village Funds; and

WHEREAS, the Board has reviewed the proposal of several depositories available for the investment of Village Funds;

NOW, THEREFORE, BE IT RESOLVED that the following institutions be and hereby are designated as depositories for the funds of the Village:

FIRST NATIONAL BANK OF LONG ISLAND
JP MORGAN CHASE

BE IT, FURTHER RESOLVED, that the Treasurer be and hereby is authorized to pay for the establishment of third-party collateralization of the Village invested funds as follows:

to FIRST NATIONAL BANK OF LONG ISLAND for no charge per year with no additional cost per transaction;

to JP MORGAN CHASE for no charge per year with no additional cost per transaction;

AND BE IT FURTHER RESOLVED that confirmation of placement of collateral covering the total of investments be submitted by the bank, to the Treasurer on a monthly basis.

FURTHER RESOLVED, that the designated depository be and they hereby is authorized and directed to accept and act upon oral, telephonic or other teleprocess instructions, to transfer on its books or to any bank or other financial institution or otherwise, for the account of the Incorporated Village of Sands Point any or all portion of the balance of any bank account or accounts of the Village maintained with the Bank and

to otherwise honor oral, telephonic or other teleprocess instructions for the transaction of business for or otherwise regarding the Village account; and

FURTHER RESOLVED, that the Board of Trustees of the Village shall from time to time designate to the depository those persons who shall be authorized to give instructions or otherwise agree to specific authentication methods and enter into other agreements with the depository upon which the depository offers its products and services to its customers including, but not limited to, agreements to indemnify the depository and to affix the corporate seal to any such agreements and do such other acts and things as may be necessary or advisable to carry out on the part of the Village the terms and conditions of such agreements; and

FURTHER RESOLVED, that the depository shall be notified in writing by the Village Clerk of any change in these resolutions and, until it has actually received such written notice, the depository is authorized to act in pursuance of these resolutions; and

FURTHER RESOLVED, that the funds may be drawn on checks signed by two designated signors including: the Treasurer; the Mayor; the Board of Trustees and the Village Clerk.

FURTHER RESOLVED, that the Treasurer and the Village Clerk shall be authorized to transfer funds within and between the designated depositories for the Village; and

FURTHER RESOLVED, that Resolutions establishing policy of fiscal management and investing as adopted since January 20, 1994 be and hereby are included as part of this Resolution.

The motion was seconded by Trustee Schamis. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Rebecca Vitas Schamis voting	-	aye
Trustee Sloane Ackerman voting	-	aye

Resolution 07262022-01A was duly adopted.

Mayor Forman presented to the Board the following **policies and procedures** for consideration to be adopted for the Village Official Year beginning July 1, 2022:

POLICIES AND PROCEDURES
2022-2023

I. The Board of Trustees shall meet regularly once a month. Meetings will usually be held on the fourth Tuesday of each month or at such time as herewith proposed or as may be changed by the Board of Trustees and duly advertised.

Regular meeting dates will be for 2022:		July 26 (Tuesday)
		August 23 (Tuesday)
		September 27 (Tuesday)
		October 25 (Tuesday)
		November 22(Tuesday)
		December 20 (Tuesday)
	for 2023	January 24 (Tuesday)
		February 28 (Tuesday)
		March 28 (Tuesday) Budget
		April 25 (Tuesday)
		May 23 (Tuesday)
		June 20 (3rd Tuesday)

On motion of Trustee Karabatos and seconded by Trustee Schamis and carried unanimously, the meeting dates were approved.

V. Officials and employees of the Village shall be authorized to attend municipally related conferences and to have expenditures paid by the Village to expend Village funds up to amounts set aside in the current Budget.

VI. Officials and employees of the Village shall be reimbursed for the use of personal vehicles in attending to official business at the standard federal rate per mile. Reimbursement is to be considered upon presentation of claim voucher to the Village Clerk as per Village Vehicle Use Policy.

VII. The Treasurer shall be authorized to pay in advance of audit claims by the Board of Trustees certain recurring expenses including but not limited to public utility services, postage, and freight. All such items shall be presented at the next regular meeting for audit by the Board of Trustees.

VIII. Additional Policies and Procedures, copies of the following are appended hereto and made a part of the minutes:

e) Budget Procedure
f) Fixed Assets
g) Fund Balance Policy
h) Fund Balance – Restricted and Unrestricted Funds Plan and Policy

i) Investment Policy
j) Vehicle Use Policy
k) Meal, Refreshment and Travel Reimbursement
l) Village Officer Meal Expense Reimbursement
m) Use of Village Cellular Phone
n) Use of Village Credit Card
o) Employment Discrimination and Harassment Policy
p) Sexual Harassment & Prevention Policy
q) Violence Prevention Policy/Program
r) Electronic Communications Systems Policy
s) Cyber Security – Citizens' Notification Policy
t) Whistle Blower Policy
u) Capital Assets and Intangible Assets Accounting Policy
v) Procurement Policy
w) FOIL – Access to Records Policy
x) BZA, Planning & VCC Mission statement – **Tabled to August 23, 2022**

Trustee Karabatos moved those aforesaid policies and procedures be adopted for the official year beginning July 1, 2022.

The motion was seconded by Trustee Schamis. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Rebecca Vitas Schamis voting	-	aye
Trustee Sloane Ackerman voting	-	aye

All policies and procedures as hereinbefore stated were duly adopted.

Mayor Forman announced that **Rules and Regulations will be tabled to the Tuesday, August 23, 2022 Board meeting**.

Trustee Karabatos moved that either the **PORT WASHINGTON NEWS** or **PORT WASHINGTON TIMES** be designated as the **official newspaper** of the Village. The motion was seconded by Trustee Schamis and carried unanimously either the **PORT WASHINGTON NEWS** or **PORT WASHINGTON TIMES** be designated as the official newspaper for the period July 2022 – July 2023. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Rebecca Vitas Schamis voting	-	aye

Trustee Sloane Ackerman voting - aye

Mayor Forman presented to the Board a list of **Approved Vendors for the Water and Public Works Department for fiscal year ending 2023** which is appended hereto and made a part of the minutes. The vendor list was submitted for approval by Water & Public Works Superintendent Christian DiMartino and after review by the Board and on motion by Trustee Schamis, seconded by Trustee Karabatos and carried unanimously, the vendor list was approved. On roll call:

Mayor Peter A. Forman voting - aye
Deputy Mayor Jeffrey Moslow voting - absent
Trustee Elena Karabatos voting - aye
Trustee Rebecca Vitas Schamis voting - aye
Trustee Sloane Ackerman voting - aye

Mayor Forman placed on the table for consideration towards adoption a **revised Comprehensive Emergency Management Plan ("CEMP") for the Village of Sands Point**. The CEMP is to be reviewed annually and placed for adoption at the Board's annual organizational meeting. A copy of the "CEMP" dated October 1, 2021 is appended hereto and made a part of the minutes. Whereupon, Trustee Karabatos moved the adoption of the plan, seconded by Trustee Schamis and carried unanimously the revised plan was adopted. On vote as follows:

Mayor Peter A. Forman voting - aye
Deputy Mayor Jeffrey Moslow voting - absent
Trustee Elena Karabatos voting - aye
Trustee Rebecca Vitas Schamis voting - aye
Trustee Sloane Ackerman voting - aye

The Comprehensive Emergency Plan was duly adopted.

Mayor Forman announced that **Review of PILOTS (Payment in Lieu of Taxes) will be tabled to the Tuesday, August 23, 2022 Board meeting**.

Mayor Forman opened the **Regular Meeting of the Board of Trustees** at 8:40 p.m.

The **Minutes** of the meeting held on June 21, 2022 and June 28, 2022 were reviewed. On motion by Trustee Karabatos, seconded by Trustee Schamis and carried unanimously, the minutes were approved.

The Board received the **Water Commissioner's Report** which is appended hereto and made a part of the minutes.

Commissioner Karabatos announced that water pumpage during June of 2022 was 48,023,000 gallons pumped versus 63,307,200 gallons during June 2021.

The **Treasurer's Report** showing cash balances as of June 30, 2022, was reviewed (copy attached). On motion by Trustee Karabatos, seconded by Trustee Schamis and carried unanimously, the Treasurer's Report was accepted and filed.

Claims as presented on **Abstracts** for payment in July were reviewed. On motion of Trustee Karabatos seconded by Trustee Schamis and carried unanimously, the claims as contained on the **Abstracts** were approved for payment. Abstract of Claims is appended hereto and made a part of the minutes.

The Board received **Recommendations of the Building Commissioner** as to Granting of Building Permit Extensions that are appended hereto and made a part of the minutes. On motion of Trustee Karabatos, seconded by Trustee Schamis and carried unanimously, the Building Commissioner's recommendations were adopted.

The Board received the **Building Department Report of Activity** for the month of June 2022 which showed:

Building Permits issued – 12
Certificates of Occupancy Issued - 12
Extensions of Building Permits Granted – 8
Tree Removal of Applications Received – 14
Number of Trees to be Removed – 46
Number of Trees to be Replaced - 21

The Board received the **Justice Court Report** for June 2022 which showed:

Arraignments – 27
Trials - 0
Total VTL Amount Collected- $2,975.00
Total Village Code Fines Collected: $7,500.00

Mayor Forman placed on the table for consideration a **proposed Local Law 12 of 2022, Amending Chapter 2, "Appearance Tickets" of the Code of the Village of Sands Point.**

Whereupon, Trustee Karabatos proposed the following Resolution and moved its adoption:

RESOLUTION 07262022-01
PROPOSED LOCAL LAW 12 OF 2022 AMENDING CHAPTER 2
"APPEARANCE TICKETS"
OF THE CODE OF THE VILLAGE OF SANDS POINT

WHEREAS, a resolution was duly adopted by the Board of Trustees of the Village of Sands Point for a public hearing to be held by said Board at Village Hall, 26 Tibbits Lane, Sands Point, New York; and

WHEREAS, pursuant to Part 617 of the implementing regulations pertaining to Article 8 (State Environmental Quality Review Act) ("SEQRA"), it has been determined by the Board of Trustees that the adoption of the proposed Local Law does not constitute an action as defined and could be considered without any further regard to SEQRA; and

WHEREAS, the Board of Trustees of the Village of Sands Point, after due deliberation, finds it in the best interest of the Village to adopt said Local Law;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Sands Point hereby adopts said Local Law as "Local Law 12 of 2022, Amending Chapter 2, "Appearance Tickets" of the Code of the Village of Sands Point, a copy of which is attached hereto and made a part hereof, and the Village Clerk be and she is hereby directed to enter said Local Law in the minutes of this meeting and to enter said Local Law in the Local Law Book of the Village, and to give due notice of the adoption of said Local Law to the Secretary of State.

The motion was seconded by Trustee Schamis. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Rebecca Vitas Schamis voting	-	aye
Trustee Sloane Ackerman voting	-	aye

Resolution 07262022-01 was duly adopted.

Mayor Forman placed on the table for consideration a proposed Local Law 13 of 2022, Amending Chapter 124, "Property Numbering" of the Code of the Village of Sands Point.

Whereupon, Trustee Karabatos proposed the following Resolution and moved its adoption:

RESOLUTION 07262022-02
PROPOSED LOCAL LAW 13 OF 2022
AMENDING CHAPTER 124
"PROPERTY NUMBERING"
OF THE CODE OF THE VILLAGE OF SANDS POINT

WHEREAS, a resolution was duly adopted by the Board of Trustees of the Village of Sands Point for a public hearing to be held by said Board at Village Hall, 26 Tibbits Lane, Sands Point, New York; and

WHEREAS, pursuant to Part 617 of the implementing regulations pertaining to Article 8 (State Environmental Quality Review Act) ("SEQRA"), it has been determined by the Board of Trustees that the adoption of the proposed Local Law does not constitute an action as defined and could be considered without any further regard to SEQRA; and

WHEREAS, the Board of Trustees of the Village of Sands Point, after due deliberation, finds it in the best interest of the Village to adopt said Local Law;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Sands Point hereby adopts said Local Law as "Local Law 13 of 2022, Amending Chapter 124, "Property Numbering" of the Code of the Village of Sands Point, a copy of which is attached hereto and made a part hereof, and the Village Clerk be and she is hereby directed to enter said Local Law in the minutes of this meeting and to enter said Local Law in the Local Law Book of the Village, and to give due notice of the adoption of said Local Law to the Secretary of State.

The motion was seconded by Trustee Schamis. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Rebecca Vitas Schamis voting	-	aye
Trustee Sloane Ackerman voting	-	aye

Resolution 07262022-02 was duly adopted.

Mayor Forman placed on the table for consideration a **proposed Local Law 14 of 2022, Amending Chapter 26, "Personnel Policies" of the Code of the Village of Sands Point.**

Whereupon, Trustee Karabatos proposed the following Resolution and moved its adoption:

RESOLUTION 07262022-03
PROPOSED LOCAL LAW 14 OF 2022
AMENDING CHAPTER 26
"PERSONNEL POLICIES"
OF THE CODE OF THE VILLAGE OF SANDS POINT

WHEREAS, a resolution was duly adopted by the Board of Trustees of the Village of Sands Point for a public hearing to be held by said Board at Village Hall, 26 Tibbits Lane, Sands Point, New York; and

WHEREAS, pursuant to Part 617 of the implementing regulations pertaining to Article 8 (State Environmental Quality Review Act) ("SEQRA"), it has been determined by the Board of Trustees that the adoption of the proposed Local Law does not constitute an action as defined and could be considered without any further regard to SEQRA; and

WHEREAS, the Board of Trustees of the Village of Sands Point, after due deliberation, finds it in the best interest of the Village to adopt said Local Law;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Sands Point hereby adopts said Local Law as "Local Law 14 of 2022, Amending Chapter 14, "Personnel Policies" of the Code of the Village of Sands Point, a copy of which is attached hereto and made a part hereof, and the Village Clerk be and she is hereby directed to enter said Local Law in the minutes of this meeting and to enter said Local Law in the Local Law Book of the Village, and to give due notice of the adoption of said Local Law to the Secretary of State.

The motion was seconded by Trustee Schamis. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Rebecca Vitas Schamis voting	-	aye
Trustee Sloane Ackerman voting	-	aye

Resolution 07262022-03 was duly adopted.

Mayor Forman placed on the table for consideration a **proposed Local Law 15 of 2022, Amending Chapter 176, "Zoning" and Creating Chapter 127, "Rental Dwelling Unit Registration" of the Code of the Village of Sands Point.**

Whereupon, Trustee Karabatos proposed the following Resolution and moved its adoption:

RESOLUTION 07262022-04
PROPOSED LOCAL LAW 15 OF 2022
AMENDING CHAPTER 176, "ZONING" AND
CREATING CHAPTER 127,
"RENTAL DWELLING UNIT REGISTRATION"
OF THE CODE OF THE VILLAGE OF SANDS POINT

WHEREAS, a resolution was duly adopted by the Board of Trustees of the Village of Sands Point for a public hearing to be held by said Board at Village Hall, 26 Tibbits Lane, Sands Point, New York; and

WHEREAS, pursuant to Part 617 of the implementing regulations pertaining to Article 8 (State Environmental Quality Review Act) ("SEQRA"), it has been determined by the Board of Trustees that the adoption of the proposed Local Law does not constitute an action as defined and could be considered without any further regard to SEQRA; and

WHEREAS, the Board of Trustees of the Village of Sands Point, after due deliberation, finds it in the best interest of the Village to adopt said Local Law;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Sands Point hereby adopts said Local Law as "Local Law 15 of 2022, Amending Chapter 176, "Zoning" of the Code of the Village of Sands Point and creating Chapter 127, "Rental Dwelling Unit Registration", a copy of which is attached hereto and made a part hereof, and the Village Clerk be and she is hereby directed to enter said Local Law in the minutes of this meeting and to enter said Local Law in the Local Law Book of the Village, and to give due notice of the adoption of said Local Law to the Secretary of State.

The motion was seconded by Trustee Schamis. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Rebecca Vitas Schamis voting	-	aye
Trustee Sloane Ackerman voting	-	aye

Resolution 07262022-04 was duly adopted.

Mayor Forman placed on the table for consideration a **proposed Local Law 16 of 2022, Amending Chapter 100, "Historic Preservation" of the Code of the Village of Sands Point.**

Whereupon, Trustee Karabatos proposed the following Resolution and moved its adoption:

RESOLUTION 07262022-05
PROPOSED LOCAL LAW 16 OF 2022
AMENDING CHAPTER 100
"HISTORIC PRESERVATION"
OF THE CODE OF THE VILLAGE OF SANDS POINT

WHEREAS, a resolution was duly adopted by the Board of Trustees of the Village of Sands Point for a public hearing to be held by said Board at Village Hall, 26 Tibbits Lane, Sands Point, New York; and

WHEREAS, pursuant to Part 617 of the implementing regulations pertaining to Article 8 (State Environmental Quality Review Act) ("SEQRA"), it has been determined by the Board of Trustees that the adoption of the proposed Local Law does not constitute an action as defined and could be considered without any further regard to SEQRA; and

WHEREAS, the Board of Trustees of the Village of Sands Point, after due deliberation, finds it in the best interest of the Village to adopt said Local Law;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Sands Point hereby adopts said Local Law as "Local Law 16 of 2022, Amending Chapter 100, "Historic Preservation" of the Code of the Village of Sands Point and creating Chapter 127, "Rental Dwelling Unit Registration", a copy of which is attached hereto and made a part hereof, and the Village Clerk be and she is hereby directed to enter said Local Law in the minutes of this meeting and to enter said Local Law in the Local Law Book of the Village, and to give due notice of the adoption of said Local Law to the Secretary of State.

The motion was seconded by Trustee Schamis. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Rebecca Vitas Schamis voting	-	aye
Trustee Sloane Ackerman voting	-	aye

Resolution 07262022-05 was duly adopted.

Mayor Forman placed on the table for consideration a **proposed Local Law 17 of 2022, Amending Section 176-48.1, "Signs," of the Code of the Village of Sands Point.**

Whereupon, Trustee Karabatos proposed the following Resolution and moved its adoption:

RESOLUTION 07262022-06
PROPOSED LOCAL LAW 17 OF 2022
AMENDING SECTION 176-48.1, "SIGNS"
OF THE CODE OF THE VILLAGE OF SANDS POINT

WHEREAS, a resolution was duly adopted by the Board of Trustees of the Village of Sands Point for a public hearing to be held by said Board at Village Hall, 26 Tibbits Lane, Sands Point, New York; and

WHEREAS, pursuant to Part 617 of the implementing regulations pertaining to Article 8 (State Environmental Quality Review Act) ("SEQRA"), it has been determined by the Board of Trustees that the adoption of the proposed Local Law does not constitute an action as defined and could be considered without any further regard to SEQRA; and

WHEREAS, the Board of Trustees of the Village of Sands Point, after due deliberation, finds it in the best interest of the Village to adopt said Local Law;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Sands Point hereby adopts said Local Law as "Local Law 17 of 2022, Amending Section 176-48.1, "Signs," of the Code of the Village of Sands Point, a copy of which is attached hereto and made a part hereof, and the Village Clerk be and she is hereby directed to enter said Local Law in the minutes of this meeting and to enter said Local Law in the Local Law Book of the Village, and to give due notice of the adoption of said Local Law to the Secretary of State.

The motion was seconded by Trustee Schamis. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Rebecca Vitas Schamis voting	-	aye
Trustee Sloane Ackerman voting	-	aye

Resolution 07262022-06 was duly adopted.

Mayor Forman placed on the table for consideration for the Board to hold a **public hearing at its Tuesday, August 23, 2022 meeting to consider the following:**

1) Introduction of a Proposed Local Law to Amend Chapter 4, "Boards, Commissions, and Committees" of the Village Code of Sands Point to create a Policy to Allow Meetings to be held via Videoconferencing under certain circumstances

2) Introduction of a Proposed Local Law to Repeal Section 176-48.1, "Signs", and to Create 131 of the Village Code, titled "Signs."

3) Introduction of a Proposed Local Law Creating an Architectural Review Committee

4) Introduction of a Proposed Local Law Amending Chapter 82, "Fees & Deposits" of the Code of the Village of Sands Point

On motion of Trustee Karabatos and seconded by Trustee Ackerman and voted on as follows, the Board resolved to hold a Public Hearing at their Tuesday, August 23, 2022 meeting. On vote as follows:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Rebecca Vitas Schamis voting	-	aye
Trustee Sloane Ackerman voting	-	aye

Mayor Forman placed on the table for consideration a **Resolution Authorizing the Mayor to Sign Documentation re water infrastructure improvements**

Whereupon, Trustee Karabatos proposed the following Resolution and moved its adoption:

RESOLUTION 07262022-07
AUTHORIZING THE MAYOR TO SIGN DOCUMENTATION REQUIRED BY NEW YORK STATE DEPARTMENT OF HEALTH ENVIRONMENTAL FACILITIES CORPORATION AND THE WATER INFRASTRUCTURE IMPROVEMENT ACT IN CONJUNCTION WITH APPLICATIONS BY THE VILLAGE OF SANDS POINT FOR GRANTS TO FUND THE CONSTRUCTION OF VILLAGE WATER SUPPLY WELL #9 ON THE SITE OF THE VILLAGE CLUB OF SANDS POINT

WHEREAS, the Board of Trustees (the "Board") of the Incorporated Village of Sands Point (the "Village"), has determined that it is in the public interest to evaluate the public benefit to improve its water supply system by constructing a new water well, well

building, and related work including, but not limited to, the installation of chemical treatment equipment and new distribution pipes (the "Project") on the south side of the Village Club of Sands Point, located at 1 Thayer Lane, Sands Point, New York, known and designated as Section 4, Block B, Lot 146 on the Nassau County Land and Tax Map (the "Village Club"); and

WHEREAS, the Village has applied and will continue to apply for various funding grants issued through the New York State Department of Health's Environmental Facilities Corporation and the Water Infrastructure Improvement Act ("NYSDOH") to fund the Project (the "Grant Applications"); and

WHEREAS, the Grant Applications require that the Village designate an authorized representative to sign the Grant Applications and other related documents; and

WHEREAS, prior Grant Applications have been signed by Village's Superintendent of Public Works; and

WHEREAS, the Village's water consultant, D&B Engineers and Architects, has assisted the Village in these Grant Applications and recommended that the Village submit for the grants; and

WHEREAS, the Board has determined that the Mayor should sign the Grant Applications.

NOW, THEREFORE BE IT RESOLVED, that the Mayor be and hereby is authorized to sign the Grant Applications; and

BE IT FURTHER RESOLVED, that any and all documentation from the NYSDOH related to the Grant Applications, signed by the Superintendent of Public Works prior to the date of this Resolution, are each hereby duly ratified and affirmed.

The motion was seconded by Trustee Schamis. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Rebecca Vitas Schamis voting	-	aye
Trustee Sloane Ackerman voting	-	aye

Resolution 07262022-07 was duly adopted.

Mayor Forman placed on the table for consideration the **Authorization for a Type II Designation under the State Environmental Quality Review Act for Improvements to the Village Water System to be Financed Pursuant to the Issuance of Village Bonds** copies of which are appended hereto and made a part of the minutes.

Whereupon, Trustee Karabatos proposed the following resolution and moved its adoption:

RESOLUTION 07262022-08
DECLARING THAT THE BOARD OF TRUSTEES WILL SERVE AS LEAD AGENCY PURSUANT TO THE STATE ENVIRONMENTAL QUALITY REVIEW ACT IN CONNECTION WITH THE CONSTRUCTION OF VILLAGE SUPPLY WELL #9 ON THE SITE OF THE VILLAGE CLUB OF SANDS POINT

WHEREAS, the Board of Trustees (the "Board") of the Incorporated Village of Sands Point (the "Village"), has determined that it is in the public interest to evaluate the public benefit to improve its water supply system by constructing a new water well, well building, and related work including, but not limited to, the installation of chemical treatment equipment and new distribution pipes (the "Project") on the south side of the Village Club of Sands Point, located at 1 Thayer Lane, Sands Point, New York, known and designated as Section 4, Block B, Lot 146 on the Nassau County Land and Tax Map (the "Village Club"); and

WHEREAS, the Project is subject to review under the State Environmental Quality Review Act (SEQRA); and

WHEREAS, the Superintendent of Public Works for the Village (the "Superintendent") completed Part 1 of an expanded Full Environmental Assessment Form (the "EAF") in connection with the Project; and

WHEREAS, the Superintendent sent correspondence to the Village, dated June 17, 2022, stating that the Village intends to serve as Lead Agency under SEQRA for the Project; and

WHEREAS, the Board has determined that the Board is the appropriate body to serve as Lead Agency under SEQRA for the Project; and

WHEREAS, the Board has reviewed and given due consideration to the Project and the EAF; and

WHEREAS, the Board's water consultant, D&B Engineers and Architects ("D&B"), has assisted in preparing and has reviewed the EAF, and has recommended that the Board adopt this Resolution; and

WHEREAS, more than thirty (30) days has passed since the Superintendent circulated the EAF to potentially-involved agencies identified on the list annexed hereto.

NOW BE IT RESOLVED THAT, the Board shall serve as Lead Agency under SEQRA for the Project; and

BE IT FURTHER RESOLVED THAT, the Project shall be classified as a Type I Action under SEQRA, pursuant to the regulations found in 6 NYCRR Part 617; and

BE IT FURTHER RESOLVED THAT, the Board shall proceed as the Lead Agency in the SEQRA review and appropriate determinations.

The motion was seconded by Trustee Schamis. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Rebecca Vitas Schamis voting	-	aye
Trustee Sloane Ackerman voting	-	aye

Resolution 07262022-08 was duly adopted.

Mayor Forman placed on the table for consideration a **Resolution Authorizing the Mayor to Sign Documentation re water infrastructure improvements**

Whereupon, Trustee Karabatos proposed the following Resolution and moved its adoption:

RESOLUTION 07262022-09
RESOLUTION AUTHORIZING THE MAYOR TO SIGN DOCUMENTATION REQUIRED BY THE NEW YORK STATE DEPARTMENT OF HEALTH ENVIRONMENTAL FACILITIES CORPORATION AND THE WATER INFRASTRUCTURE IMPROVEMENT ACT IN CONJUNCTION WITH APPLICATIONS BY THE VILLAGE OF SANDS POINT FOR GRANTS TO FUND THE CONSTRUCTION OF A NEW GRANULAR ACTIVATED CARBON TREATMENT FACILITY AT VILLAGE WATER SUPPLY WELLS #3 AND #4 FOR THE REMOVAL OF PER- AND POLYFLUOROALKYL SUBSTANCES

WHEREAS, the Board of Trustees (the "Board") of the Incorporated Village of Sands Point (the "Village"), has determined that it is in the public interest to evaluate the

public benefit to improve its water supply system by constructing a new granular activated carbon treatment facility at Village water supply wells #3 and #4 for the removal of per- and polyfluoroalkyl substances (the "Project"); and

WHEREAS, the Village will apply for various funding grants issued through the New York State Department of Health's Environmental Facilities Corporation and the Water Infrastructure Improvement Act ("NYSDOH") to fund the Project (the "Grant Applications"); and

WHEREAS, the Grant Applications require that the Village designate an authorized representative to sign the Grant Applications and other related documents; and

WHEREAS, prior Grant Applications have been signed by Village's Superintendent of Public Works; and

WHEREAS, the Village's water consultant, D&B Engineers and Architects, has assisted the Village in these Grant Applications and recommended that the Village submit for the grants; and

WHEREAS, the Board has determined that the Mayor should sign the Grant Applications.

NOW, THEREFORE BE IT RESOLVED, that the Mayor be and hereby is authorized to sign the Grant Applications; and

BE IT FURTHER RESOLVED, that any and all documentation from the NYSDOH related to the Grant Applications, signed by the Superintendent of Public Works prior to the date of this Resolution, are each hereby duly ratified and affirmed.

The motion was seconded by Trustee Schamis. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Rebecca Vitas Schamis voting	-	aye
Trustee Sloane Ackerman voting	-	aye

Resolution 07262022-09 was duly adopted.

Mayor Forman placed on the table for consideration the **Authorization for a Type II Designation under the State Environmental Quality Review Act for Improvements to the Village Water System to be Financed Pursuant to the Issuance of Village Bonds** copies of which are appended hereto and made a part of the minutes.

Whereupon, Trustee Karabatos proposed the following resolution and moved its adoption:

RESOLUTION 07262022-10
AUTHORIZATION FOR A TYPE II DESIGNATION UNDER THE STATE ENVIRONMENTAL QUALITY REVIEW ACT FOR IMPROVEMENTS TO THE VILLAGE WATER SYSTEM TO BE FINANCED PURSUANT TO THE ISSUANCE OF VILLAGE BONDS

WHEREAS, the Water Commissioner and the Superintendent of the Water Department have advised that certain improvements to the Village water system, consisting of the construction of improvements to the Village water system at Wells #3 and #4 for the estimated maximum cost of $10,000,000.00 (the "Project"), to be financed pursuant to the issuance of $10,000,000.00 serial bonds of the Village; and

WHEREAS, in order finance the cost of the Project, the Board of Trustees shall consider a Bond Resolution of the Village, on July 26, 2022, authorizing the Project, and all ancillary or related work in connection therewith, stating the estimated maximum cost thereof is $10,000,000.00, appropriating said amount for such purpose, and authorizing the issuance of bonds in the principal amount of not to exceed $10,000,000.00 to finance said appropriation; and

WHEREAS, the Village has prepared a separate Short Environmental Assessment Form ("SEAF") for purposes of reviewing the funding and completion of the Governors Lane Facility Project under the State Environmental Quality Review Act ("SEQRA"), copies of which are annexed hereto and made a part hereof; and

WHEREAS, the Board of Trustees has determined that the Project and the financing of the same constitute Type II actions under Part 617 of the implementing regulations pertaining to Article 8 of SEQRA; and

WHEREAS, in accordance with 6 NYCRR Part 617.6, the Village Board of Trustees is the only agency required to approve the proposed action.

NOW, THEREFORE, BE IT RESOLVED that the Village Board of Trustees hereby determines that the Project and the financing of the same constitute Type II actions under Part 617 of the implementing regulations pertaining to Article 8 of SEQRA.

The motion was seconded by Trustee Schamis. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Rebecca Vitas Schamis voting	-	aye
Trustee Sloane Ackerman voting	-	aye

Resolution 07262022-10 was duly adopted.

Mayor Forman placed on the table **Bond Resolution 07262022-11 adopted July 26, 2022, "Authorizing the Construction of Improvements to the Village Water System at the Wells 3 and 4 Site, stating the Estimated Maximum Cost thereof is $10,000,000, Appropriating said Amount for such purpose, and Authorizing the Issuance of Bonds in the Principal Amount of not to Exceed $10,000,000 to Finance said Appropriation," a** copy of which is appended hereto and made a part of the minutes. Upon the motion of Trustee Karabatos and seconded by Trustee Schamis and carried unanimously the Board adopted the resolution. On roll call as follows:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Rebecca Vitas Schamis voting	-	aye
Trustee Sloane Ackerman voting	-	aye

Resolution 07262022-11 was duly adopted.

Mayor Forman placed on the table for consideration a **Resolution Approving the Retention of D&B Engineers and Architects or such other qualified professional engineering firm that the Mayor deems appropriate in his discretion, for Professional Consultant Services in Connection with the Preparation of an Application for Funding and an Engineering Report for the Construction of a New Granular Activated Carbon Treatment Facility at Village Water Supply Wells #3 and #4 for the Removal of Per- and Polyfluoroalkyl Substances**

Whereupon, Trustee Karabatos proposed the following Resolution and moved its adoption:

RESOLUTION 07262022-12

APPROVING THE RETENTION OF D&B ENGINEERS AND ARCHITECTS ("D&B") OR SUCH OTHER QUALIFIED PROFESSIONAL ENGINNERING FIRM THAT THE MAYOR DEEMS APPROPRIATE IN HIS DISCRETION, FOR PROFESSIONAL CONSULTANT SERVICES IN CONNECTION WITH THE PREPARATION OF AN APPLICATION FOR FUNDING AND AN ENGINEERING REPORT FOR THE CONSTRUCTION OF A NEW GRANULAR ACTIVATED CARBON TREATMENT FACILITY AT VILLAGE WATER SUPPLY WELLS #3 AND #4 FOR THE REMOVAL OF PER- AND POLYFLUOROALKYL SUBSTANCES

WHEREAS, the Board of Trustees (the "Board") of the Incorporated Village of Sands Point (the "Village"), has determined that it is in the public interest to evaluate the public benefit to improve its water supply system by constructing a new granular activated carbon treatment facility at Village water supply wells #3 and #4 for the removal of per- and polyfluoroalkyl substances (the "Project"); and

WHEREAS, the Village will apply for various funding grants issued through the New York State Department of Health's Environmental Facilities Corporation and the Water Infrastructure Improvement Act ("NYSDOH") to fund the Project (the "Grant Applications"); and

WHEREAS, the Village has received a proposal from D&B for professional consultant services to assist the Village in the preparation of the Grant Applications, dated July 13, 2022 (the "Proposal"); and

WHEREAS, the Board finds that the Proposal submitted is reasonable and appropriate.

NOW, THEREFORE, BE IT RESOLVED that:

1. The Board of Trustees accepts the Proposal for professional consultant services in connection with the preparation of the Grant Applications, for a total fee not to exceed $40,000.00.

2. The Mayor is authorized to sign the Proposal on behalf of the Village.

The motion was seconded by Trustee Schamis. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Rebecca Vitas Schamis voting	-	aye
Trustee Sloane Ackerman voting	-	aye

Resolution 07262022-12 was duly adopted.

Mayor Forman placed on the table a **Resolution Authorizing a Fireworks Display to Celebrate Labor Day at The Village Club of Sands Point.**

Whereupon, Trustee Karabatos proposed the following Resolution and moved its adoption:

RESOLUTION 07262022-13
AUTHORIZING A FIREWORKS DISPLAY
TO CELEBRATE LABOR DAY
SUNDAY, SEPTEMBER 4, 2022 AT
THE VILLAGE CLUB OF SANDS POINT

WHEREAS, Village Club General Manager Jeff Shepard has recommended outdoor fireworks display for the Labor Day Celebration; and

WHEREAS, the Board has reviewed the recommendation and finds it acceptable,

NOW, THEREFORE BE IT RESOLVED, a Sunday, September 4, 2022 Fireworks Display is approved in an amount not to exceed $25,000.00.

The motion was seconded by Trustee Schamis. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Rebecca Vitas Schamis voting	-	aye
Trustee Sloane Ackerman voting	-	aye

Resolution 07262022-13 was duly adopted.

Mayor Forman placed on the table for consideration a Resolution **Approving the Retention of VHB Engineering, Surveying, Landscape Architecture and Geology, P.C., for Planning Advisory and Consultant Services in Connection with the Review of an Application Submitted by Ashima Narula to Construct a Dock at 3 Half Moon Lane, and of an Application Submitted by AE & LY Realty LLC, to Construct a Dock at 24 Hicks Lane, in the Village of Sands Point.**

Whereupon, Trustee Karabatos proposed the following Resolution and moved its adoption:

RESOLUTION 07262022-14

APPROVING THE RETENTION OF VHB ENGINEERING, SURVEYING, LANDSCAPE ARCHITECTURE AND GEOLOGY, P.C. ("VHB"), FOR PLANNING ADVISORY AND CONSULTANT SERVICES IN CONNECTION WITH THE REVIEW OF AN APPLICATION SUBMITTED BY ASHIMA NARULA TO CONSTRUCT A DOCK AT 3 HALF MOON LANE, SANDS POINT, NEW YORK, AND OF AN APPLICATION SUBMITTED BY AE & LY REALTY LLC, TO CONSTRUCT A DOCK AT 24 HICKS LANE, SANDS POINT, NEW YORK

WHEREAS, Ashima Narula submitted an application to Board of Zoning Appeals (the "BZA") of the Village of Sands Point (the "Village") to construct a dock, and for variances related thereto, at 3 Half Moon Lane, Sands Point, New York (the "Narula Application"); and

WHEREAS, AE & LY Realty LLC, submitted an application to the Village's BZA to construct a dock, and for variances related thereto, at 24 Hicks Lane, Sands Point, New York (the "Hicks Lane Application"); and

WHEREAS, the Narula Application and the Hicks Lane Application shall collectively hereinafter be referred to as the "2022 Dock Applications"; and

WHEREAS, the BZA has requested that VHB conduct a planning review of these applications, including for compliance with SEQRA; and

WHEREAS, the Village has received proposals from VHB for the requested planning advisory and consultant services for the 2022 Dock Applications, dated July 25, 2022 (collectively hereinafter referred to as the "Proposal"), including compliance with the State Environmental Review Act ("SEQRA"); and

WHEREAS, the Board finds that the Proposal submitted is reasonable and appropriate.

NOW, THEREFORE, BE IT RESOLVED that:

3. The Board of Trustees accepts the Proposal for consultant services in connection with the review of the 2022 Dock Applications, for a total fee not to exceed $12,500.00 per application, which will be reimbursed by the applicants pursuant to Chapter 82 of the Village Code.

4. The Mayor is authorized to sign the Proposal on behalf of the Village.

The motion was seconded by Trustee Schamis. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Rebecca Vitas Schamis voting	-	aye
Trustee Sloane Ackerman voting	-	aye

Resolution 07262022-14 was duly adopted.

Mayor Forman announced that the next Board of Trustees meeting will be held on Tuesday, August 23, 2022 at 8:00 p.m.

There being no further business to come before the Board, on motion of Trustee Schamis, seconded by Trustee Karabatos and carried unanimously, the meeting was adjourned at 9:00 p.m.

Liz Gaynor

Liz Gaynor, Village Clerk

Village Attorney– Sahn Ward Braff Koblenz PLLC, on motion by Trustee Karabatos and seconded by Trustee Schamis and carried unanimously, the appointment was approved. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Rebecca Vitas Schamis voting	-	aye
Trustee Sloane Ackerman voting	-	aye

SAHN WARD BRAFF KOBLENZ PLLC
ATTORNEYS AT LAW
THE OMNI
333 EARLE OVINGTON BOULEVARD
SUITE 601
UNIONDALE, NEW YORK 11553

TELEPHONE: (516) 228-1300
TELECOPIER: (516) 228-0038
E-MAIL: INFO@SAHNWARD.COM
WWW.SAHNWARD.COM

MICHAEL H. SAHN
Managing Member
msahn@sahnward.com

January 14, 2022

VIA E-MAIL & FIRST CLASS MAIL

Hon. Peter Forman, Mayor
and Hon. Members of the Board of Trustees
Incorporated Village of Sands Point
Village Hall
26 Tibbits Lane
Port Washington, New York 11050

Re: Retainer Agreement for Fiscal Year 2022/2023/General Legal Services

Dear Mayor Forman and Members of the Board:

I am pleased to submit for your consideration our proposed Retainer Agreement, subject to the approval of the Board of Trustees, for my firm to represent the Incorporated Village of Sands Point (the "Village") for the period from August 1, 2022 through July 31, 2023.

1. For an annual retainer, of $48,000.00, payable $4,000.00 per month, we will attend Board of Trustees meetings, and attend to the general matters relating to the operation of the Village. In addition to attending Board of Trustees meetings, we will render general legal advice as required by the Board. This Retainer will not include the research, drafting and filing of local laws, litigation, including Article 78 proceedings against any board, officer or employee, matters relating to Village insurance, matters relating to the Village Club and any other matters which the Mayor authorizes to be billed on an hourly basis. Further, this Retainer Agreement will not include our appearances and services at the Village Court, for the purposes of prosecuting cases on behalf of the Village. Matters not included in the basic Retainer Agreement will be billed to the Village on an hourly basis during the month that the services are rendered.

2. For general police department counsel matters, we will bill the Village $500.00 per month.

3. We will bill the Village on an hourly basis for legal services rendered in connection with attendance at Board of Appeals meetings, including site visits, research, drafting, and filing of Board of Appeals resolutions and decisions.

4. We will bill the Village on an hourly basis, for attendance at Planning Board meetings and for all work in connection with major and minor subdivisions, partition applications, and other matters that come before the Planning Board.

5. All litigation, other than Village Court matters, will be billed on an hourly fee basis of $250.00 per hour. The Village Court matters will be billed at a rate of $150.00 per hour, irrespective of which attorney handles the Village Court matters.

6. We will also bill the Village monthly for all disbursements which are necessary such as photocopying, facsimile transmission, federal express, etc.

7. All attorney's time will be billed at a rate above $250.00 per hour for Village matters, or $275.00 per hour for pass-through billings to applicants, and other pursuant to the Village Code

8. Paralegal time will be billed at a rate above $150.00 per hour.

I will be the attorney primarily involved in the representation of the Village. My partner, Joshua D. Brookstein, and other partners, counsel, or associates of the firm will assist us, as necessary and appropriate.

If there are any questions, please do not hesitate to contact me.

Sincerely,

Michael H. Sahn

MHS:jp

AGREED TO:

INCORPORATED VILLAGE OF SANDS POINT

BY: BOT Approved 7/26/2022
HON. PETER FORMAN, Mayor

Liz Dayne
Village Clerk

0949-001 SANDS POINT

AGENDA ITEM C) 2a thru h

Village Engineer/Public Work Matters – James Antonelli, P.E., West Side Engineering, PC, on motion by Trustee Karabatos and seconded by Trustee Schamis and carried unanimously, the appointment was approved. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Rebecca Vitas Schamis voting	-	aye
Trustee Sloane Ackerman voting	-	aye

James Antonelli, P.E.
West Side Engineering, PC
26 West End Avenue
Massapequa, NY 11758
(516) 541-8530(w) (516) 524-9679 (m)

July 11, 2022

Peter Forman, Mayor
Village of Sands Point
26 Tibbits Lane
Port Washington, NY 11050

Re: Engineering Services

Dear Mayor Forman:

I am pleased to provide this letter to renew my consulting engineering services to the Village.

I am available for engineering services on an as-needed basis, to be determined by the Village. Typical services that I would provide include site plan review, planning and zoning consultation, environmental consultation including State Environmental Quality Review Act (SEQRA) compliance, and assistance to the Village Building Department, and Planning and Zoning Boards. I also offer the planning, design and construction inspection for capital improvement projects, including flood control, drainage solutions and road repair and improvement projects. Additionally, I specialize in consulting for municipal stormwater compliance, and the preparation of bid documents for public improvements.

My municipal billing rate is $180 per hour, which I had to increase for the first time in 6 years, due to various insurance costs which have become increasingly more expensive. As you are aware, my fees are typically passed through to the applicant for plan review. As the Village's engineering consultant for 20 years, I believe I have proven to be very expedient and competent in the review of applications to the various boards and to the Village Building Department. I look forward to continuing to work with the Village, and I will be happy to provide separate fee and services proposals for specific projects as requested by the Village.

Sincerely,

James Antonelli, P.E.

James Antonelli, P.E.
West Side Engineering, PC
26 West End Avenue
Massapequa, NY 11758
(516) 541-8530 (w) (516) 524-9679 (m)
jimantonelli@westsideengineering.net

MUNICIPAL CONSULTING SERVICES

Licensed professional engineer in NY, NJ, & PA

Civil Engineering

- Site Engineering Services to assist Building Departments with site plan review
- Site Engineering Inspections, including land grading, drainage system design, sanitary sewage disposal, erosion control
- Stormwater Management and Flood Control
- Road Pavement/Curb Evaluations
- Road Repair Planning, Design, Specifications, Bidding, Contract Administration and Construction Services
- Land Development Project Feasibility Studies
- Infrastructure Analysis
- Engineering Studies and Reports

Environmental Engineering

- Preparation/Review of Environmental Impact Statements (EISs) and environmental impact analysis
- State Environmental Quality Review (SEQR) consulting
- Review of Environmental Site Assessments
- Subsurface investigations
- Hazardous waste investigations
- Tree surveys
- MS4 Stormwater Programs for municipalities
- Freshwater and Tidal Wetland Delineations
- Noise measurements
- Flood Hazard Mitigation Plans and All Hazard Mitigation Plans
- Stormwater Pollution Prevention Plans (SWPPP)
- Erosion Control Plans

Planning/Zoning

- Land use planning
- Physical constraint analyses
- Writing Ordinances for Municipal Code
- Zoning Review

Permit/Plan Processing and Approvals

- Municipal, county, state (NY, NJ, PA) and federal levels, including, Coastal Erosion Hazard Area, Dept of State Consistency, sewage disposal, tidal wetlands and freshwater wetlands
- Funding Applications

LICENSES/CERTIFICATIONS

Professional Engineer (P.E.) NY, PA & NJ

Professional Planner (P.P.), 1993, by the State of New Jersey, Board of Professional Planners, license no. LI05198

Passed American Institute of Certified Planners (AICP) Exam, 1992

General Terms and Conditions

West Side Engineering, PC

Professional Services

West Side Engineering. PC (WSE) will perform as a consulting engineer to the Client. WSE will advise the Client on engineering matters as applicable to the project. WSE is not an agent, nor a representative of the Client.

Invoices

Invoices would be prepared as work progresses. WSE will submit invoices to the Client, with terms of payment within 30 days. Compensation may be increased beyond set fee limits due to changes in scope of the project (see Change of Status Quo and Change in Scope of Work).

Fees may be subject to renegotiation if circumstances change, such as unreasonable delays caused by the Client or contractors, or other work stoppage. Fees may be increased due to the changes in regulations or laws which affect the engineering services required.

The payment of fees is not contingent on obtaining approvals from regulatory agencies.

Reimbursable Expenses

Reimbursable expenses are charged to the Client on a cost-plus 5%, including the cost of equipment rental for special projects where required, expenses for expendable materials and supplies specifically related to a project, the cost of delivery of products to the Client or regulatory agency on behalf of the Client. Subcontracting services, testing, laboratory services and other specialized services, as required, would be included as a reimbursable expense, if agreed upon by the Client.

Permit application fees are the responsibility of the applicant. If agreed that WSE would supply the fees as part of an application for a permit, the Client would reimburse WSE as part of an invoice.

Expenses for special equipment and/or instruments for the benefit of the Client shall be passed through to the Client.

The cost of delivery of documents to the Client, regulatory agencies, or to others designated by the Client will be billed on a time rate basis.

Reproduction of Documents

Reproduction of reports, plans and specifications will not be charged to the Client.

Insurance

WSE will furnish proof of insurance to the Client upon request.

Client Responsibilities

The Client shall provide contact information to carry out the project, and for invoice purposes. The Client shall provide complete and full information pertaining to the project. The Client shall allow right of entry to the subject property, as applicable.

The Client shall promptly report to WSE any defects in the work, in order to allow WSE to take corrective action or measures which would minimize the consequences of a defect in services.

The Client may not assign, delegate, sublet or transfer its duties, obligations or interest in the agreement without written consent of WSE.

Commencement of Work

Work will commence after receipt of an agreement from the Client.

The time for completion of work shall be extended if work is delayed due to flood, fire, strikes, governmental orders, or other circumstances beyond the control of WSE.

Change of Status Quo

Conditions may change during the course of performing the work which may differ from the time when the scope of services was prepared, or when the agreement of services was prepared. WSE has the right to renegotiate the agreement due to changed conditions. WSE has the right to renegotiate the agreement due to occurrences or discoveries which were unknown at the time of the agreement.

Change in Scope of Work

Changes in work scope may occur during the course of performing the work or as the project progresses. WSE has the right to renegotiate the agreement due to changes in the work scope. For construction projects, work that would be corrective in nature by a construction contractor or in addition to the construction contractor's original scope of work would be considered a change in the scope of work.

In the case where the project includes assisting the Client for bidding work to be done by a contractor, any work done by WSE for rebidding public works projects will be billed on a time basis. If the contractor either fails to perform, or the work product does not satisfy either the engineer or the Village, additional work by WSE may be required. Any work done beyond the issuance of the first punch list to the Village or contractor will be billed on a time basis.

WSE has the right to renegotiate the agreement in the case where there are changes in laws, regulations, codes, standards or similar circumstances which influence the performance of the work, in the opinion of WSE.

WSE and the Client will make a good faith effort to renegotiate the agreement to help meet the Client's needs.

Professional Standards

WSE shall act as an independent consultant. WSE will perform work consistent with professional standards and ethics currently done by members of the profession currently practicing under similar conditions. No other warrantees are made or implied. If a situation arises which causes WSE to believe that performance of work tasks or services would violate the established standards or ethics, WSE shall advise the Client, and, if the situation cannot be resolved, WSE has the right to terminate work.

Ownership of Documents

All plans, specifications, reports, studies, field notes, logs, calculations, estimates, and other deliverables and documents prepared as instruments of service are the property of WSE.

The Client must agree that work furnished to the Client by WSE which are not paid for, will be returned to WSE upon demand, and cannot be used for any purpose.

Maintenance of Records

WSE will maintain records for a period of six (6) years following the submission to the Client.

Indemnification and Limitation of Liability

WSE agrees to hold the Client harmless arising from the negligence, errors or omissions of WSE in performance of their services.

WSE shall not be responsible for the acts or omissions of the Client for actions related to the project. The Client indemnifies WSE against all claims, costs, damages, expenses, law suits, and attorney's fees which arise from the actions of the Client.

The Client agrees that liability of WSE for matters related to negligence, errors or omissions of services, is limited to the amount of fees for services.

Disputed Work or Services

In the event that a dispute arises relating to the performance of the services provided in the agreement, and litigation occurs in which WSE prevails, WSE shall be entitled to recover the costs resulting from the claim, including time, attorney's fees and other costs related to the claim.

Termination of Agreement

The agreement may be terminated by either party upon a ten (10) day written notice in the event of failure to perform by either party. WSE shall be paid for services rendered up to the point of termination.

Village Engineer/ Water Department Matters – D&B Engineers and Architects, P.C., on motion by Trustee Karabatos and seconded by Trustee Schamis and carried unanimously, the appointment was approved. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Rebecca Vitas Schamis voting	-	aye
Trustee Sloane Ackerman voting	-	aye

D&B ENGINEERS AND ARCHITECTS

330 Crossways Park Drive, Woodbury, New York 11797
516-364-9890 • 718-460-3634 • Fax: 516-364-9045 • www.db-eng.com

Board of Directors

Steven A. Fangmann, P.E., BCEE
President & Chairman

Robert L. Raab, P.E., BCEE, CCM
Senior Vice President

William D. Merklin, P.E.
Senior Vice President

July 6, 2022

Board of Trustees
Incorporated Village of Sands Point
26 Tibbits Lane
P.O. Box 188
Sands Point, NY 11050-1135

Attn: Liz Gaynor
Village Clerk

Re: Engineering Services for Department of Water –
Year Ending June 30, 2023
D&B No. 2240

Dear Board of Trustees:

In response to your request, D&B Engineers and Architects, D.P.C. (D&B) proposes the following fee schedule and description of services to be provided. In general, the description of services remains the same as in the previous years and the salaries for the employees reflect salary increases and promotions.

The services to be performed by D&B shall include attending special meetings at the request of the Village; being available for consultation on miscellaneous engineering matters pertaining to the Department of Public Works; periodically meeting with personnel in charge of the operation of the water distribution system to discuss the general operation of the system and its needs; and providing advice and consultation via telephone conversation, regarding matters pertaining to the system when called upon by the operating personnel or Village officials.

D&B will, on request, provide engineering services including, but not limited to, studies, surveys, investigations, budget estimates, reports, preparation of construction plans and specifications and observation of construction. These services will be performed by key engineering personnel identified in the attached list and under the direction and supervision of a principal.

As a means of computing the fee for the preparation of plans and specifications, one that is favored by the majority of our clients, and one that you may want to consider, is a maximum lump sum method of payment. This would be determined on a project-by-project basis and a defined written scope of work and maximum lump sum fee as mutually agreed upon. This will allow you to approve fees on a project-by-project basis.

For preparation of plans and specifications, consultation or services during construction, studies, surveys, investigations and reports, the fee will be on a project-by-project basis and the fee computed

at the rate of 2.2 times salary cost. Salary cost includes direct salary and employee benefits (i.e., pension, vacation, social security, insurance, etc.).

All out-of-pocket expenses incurred will be billed at cost. Out-of-pocket expenses include special mail, out-of-town travel (when requested by the Village), soil borings, laboratory analysis, etc.

We thank you for the opportunity to provide these services. Please call if you have any questions regarding the proposal.

Very truly yours,

William D. Merklin, P.E.
Senior Vice President

WDM/kb
Attachment
cc/encl.:
C. DiMartino (VSP)
♦2240\WDM070622BOT-Ltr

D&B ENGINEERS AND ARCHITECTS, D.P.C.

KEY ENGINEERING PERSONNEL - SALARY COST SCHEDULE*

VILLAGE OF SANDS POINT

(July 2022 through June 2023)

Employee Name	Title	Previous Hourly Rate	New Hourly Rate	% Increase
Aitchison, Brian	Principal Architect	$ 86.95	$ 92.17	6.0%
Alesius, Keith	Assistant CADD Manager	$ 75.70	$ 75.70	0.0%
Azad, Mohammad	Senior Engineer	$ 83.07	$ 83.07	0.0%
Baier, Joseph H	Senior Engineer	$ 64.00	$ 64.00	0.0%
Baker, Lillian	Engineer I	$ 35.70	$ 36.92	3.4%
Bayoneto, Ben	Senior Architect	$ 69.73	$ 71.82	3.0%
Brenner, Debra	Architect II	$ 45.25	$ 46.39	2.5%
Byers, Meredith	Environmental Scientist II	$ 63.23	$ 66.39	5.0%
Castro, Jonathan	Engineer I	$ 34.25	$ 41.79	22.0%
Cocchi, Roger	Senior Engineer	$ 103.32	$ 107.76	4.3%
Cochran, Shawn	Engineer II	$ 38.92	$ 50.46	29.6%
Collaro, Christopher	Engineer II	$ 33.95	$ 49.23	45.0%
Conetta, Anthony	Principal Engineer	$ 92.31	$ 92.31	0.0%
Connell, Peter	Associate	$ 56.37	$ 73.84	31.0%
Conte, Francesca	Environmental Scientist I	$ 33.86	$ 33.86	0.0%
Cotilla, Raul	Principal Engineer	$ 112.04	$ 118.21	5.5%
Cruz, Daniela	Engineer I	$ 35.70	$ 35.70	0.0%
Cucuzzo, Anthony	Senior Engineer	$ 74.29	$ 80.01	7.7%
Desmond, Chris	Senior Engineer	$ 87.64	$ 91.15	4.0%
Dirr, Kurt	Engineer III	$ 48.00	$ 70.77	47.4%
Dzieciol, Michal	Engineer II	$ 51.70	$ 55.07	6.5%
Eagan, Anthony	Associate	$ 85.20	$ 92.35	8.4%
Fantal, Fabrice	Engineer III	$ 48.47	$ 55.39	14.3%
Ferraro, Matthew	Senior Engineer	$ 62.63	$ 67.69	8.1%
Ferrell, Rajah	CADD Technician I	$ 26.37	$ 26.37	0.0%
Fox, Tom	Principal Geologist	$ 97.29	$ 100.21	3.0%
Giaquinto, Pasquale	Engineer II	$ 40.01	$ 46.15	15.3%
Gienau, Jennifer	Engineer III	$ 49.31	$ 70.77	43.5%
Giese, Ben	Engineer II	$ 38.62	$ 43.07	11.5%
Grob, John	Senior CADD Technician	$ 44.31	$ 46.08	4.0%
Grundy, Andrew	Principal Engineer	$ 83.20	$ 89.45	7.5%
Hofgren, Michael	Associate	$ 99.40	$ 102.39	3.0%
Judge, Tara	Geologist II	$ 39.69	$ 44.31	11.6%
Kozik, Ed	Senior Engineer	$ 80.38	$ 83.07	3.3%
Lackner, Joe	Engineering Technician III	$ 37.84	$ 40.29	6.5%
Laun, Stephen	Senior Engineer	$ 61.86	$ 73.85	19.4%
Marlin, Jacob	Engineer II	$ 37.29	$ 48.61	30.4%
Marrandino, Andrew	Engineer II	$ 37.13	$ 48.61	30.9%
McConnell, Tim	Engineer II	$ 41.22	$ 49.23	19.4%
McGinley, Suzanne	Senior Architect	$ 59.05	$ 60.22	2.0%
Merklin, Francis	Engineer III	$ 44.28	$ 55.39	25.1%
Merklin, William D.	Senior Vice President	$ 169.23	$ 169.23	0.0%
Neilan, Ryan	Construction Manager	$ 70.77	$ 80.00	13.0%
Neuberger, Michael	Vice President	$ 104.59	$ 107.69	3.0%
O'Halloran, Garry	Engineer II	$ 59.96	$ 63.55	6.0%
Ortiz, Lisa	Engineer III	$ 58.05	$ 61.53	6.0%
Patak, Steven	Associate	$ 70.77	$ 80.04	0.0%
Palleschi, Arnold	Senior Engineer	$ 64.00	$ 64.00	0.0%
Pinckombe, Patrice	Engineer I	$ 37.67	$ 43.07	14.3%
Purgar, Mathew	Senior Engineer	$ 48.87	$ 55.39	13.3%
Quinn, Joseph	Engineer I	$ 35.70	$ 39.27	10.0%
Reilly, Ed	Senior Engineer	$ 95.56	$ 99.39	4.0%
Sachs, Phil	Vice President	$ 123.61	$ 138.46	12.0%
Savarese, Michael	Vice President	$ 98.68	$ 107.69	9.1%
Sen, Neil	Senior Engineer	$ 99.42	$ 101.40	2.0%
Spektor, David	Senior Electrical Inspector	$ 73.84	$ 73.84	0.0%
Van Horn, Jim	Senior Engineer	$ 84.20	$ 92.36	9.7%
Wolff, Thomas	Engineer III	$ 49.68	$ 58.91	18.6%
Zegers, John	CAAD Manager	$ 86.20	$ 88.35	2.5%

* - Hourly rate represents the employee's hourly rate plus benefits.

Accounting Services /Village & Village Club –Cullen & Danowski, LLP on motion by Trustee Karabatos and seconded by Trustee Schamis and carried unanimously, the appointment was approved. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Rebecca Vitas Schamis voting	-	aye
Trustee Sloane Ackerman voting	-	aye

JAMES E. DANOWSKI, CPA
JILL S. SANDERS, CPA
DONALD J. HOFFMANN, CPA
MICHAEL J. LEONE, CPA
CHRISTOPHER V. REINO, CPA
ALAN YU, CPA

CULLEN & DANOWSKI, LLP
CERTIFIED PUBLIC ACCOUNTANTS

VINCENT D. CULLEN, CPA
(1950 - 2013)
PETER F. RODRIGUEZ, CPA
(RET.)

July 6, 2022

Board of Trustees and The Honorable Peter Forman, Mayor
Incorporated Village of Sands Point
Village Hall
26 Tibbits Lane
Sands Point, NY 11050-1135

Dear Members of the Board and Mayor Forman:

You have requested that we prepare the Village's annual financial statements as of and for the year ending May 31, 2023, and to provide other accounting and bookkeeping services during the year ending May 31, 2023. We are pleased to confirm our acceptance and our understanding of the terms and objectives of this engagement and the nature and limitations of the services we will provide the Incorporated Village of Sands Point (Village) by means of this letter.

We will prepare, from information you provide, the Village's annual financial statements in accordance with U.S. generally accepted accounting principles. These financial statements will include the basic financial statements and related notes, as well as required supplementary information, including management's discussion and analysis.

As part of our engagement, we will also provide the Village with various accounting services throughout the year. Specifically we will:

- Review the Village's books and records on a monthly basis. The review will include comparison of actual results of operation to budget and the comparison of account balances to independent sources.
- Review monthly bank reconciliations prepared by the Village's business office.
- On a monthly basis, review the books of the Village Club. This review will also include the review of monthly internal financial reports, bank reconciliations and journal entries prepared by the Village Club.
- Prepare monthly internal use-only financial reports to be submitted to the Board.
- Prepare fund balance projections as needed.
- Recommend adjusting journal entries throughout the year as deemed appropriate.
- Communicate or meet with the Mayor, Board of Trustees, Finance and Treasury Commissioner, the Village Administration, and the Village Club General Manager and Controller regarding financial matters as needed.

1650 ROUTE 112, PORT JEFFERSON STATION, NEW YORK 11776-3060
PHONE: 631-473-3400 • FAX: 631-473-4863 • WWW.CDLLP.NET

AGENDA ITEM C) 2a thru h
AGENDA ITEM NO. C)2c

- At the end of the fiscal year, we will:
  - Assist the Village in the closing of the books for the year ending May 31, 2023. This process will include all year end adjusting journal entries.
  - Assist in preparing the Village for the annual external audit including the preparation of various schedules supporting account balances.
  - Assist in the preparation and filing of the Annual Update Document required by the New York State Office of the State Comptroller.
  - Respond to reasonable inquiries of the Village's auditors to review our working papers related to matters of continuing accounting significance.

Our Responsibilities

The objective of our engagement is to 1) prepare financial statements in accordance with accounting principles generally accepted in the United States of America based on information provided by you, and 2) apply accounting and financial reporting expertise to the services we provide, including assisting you in the preparation of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements in order for them to be in accordance with accounting principles generally accepted in the United States of America.

We will conduct our engagement in accordance with Statements on Standards for Accounting and Review Services (SSARS) promulgated by the Accounting and Review Services Committee of the AICPA and comply with the AICPA's Code of Professional Conduct, including the ethical principles of integrity, objectivity, professional competence, and due care.

We are not required to, and will not, verify the accuracy or completeness of the information you will provide to us for the engagement or otherwise gather evidence for the purpose of expressing an opinion or a conclusion. Accordingly, we will not express an opinion, a conclusion nor provide any assurance on the financial statements.

Our engagement cannot be relied upon to identify or disclose any financial statement misstatements, including those caused by fraud or error, or to identify or disclose any wrongdoing within the entity or noncompliance with laws and regulations.

We have no responsibility to identify and communicate deficiencies in your internal control as part of this engagement.

We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

The engagement to be performed is conducted on the basis that management acknowledges and understands that our role is to prepare financial statements in accordance with accounting principles generally accepted in the United States of America. Management has the following overall responsibilities that are fundamental to our undertaking the engagement to prepare your financial statements in accordance with SSARS:

AGENDA ITEM C) 2a thru h

AGENDA ITEM NO. C)2c

1. The selection of accounting principles generally accepted in the United States of America as the financial reporting framework to be applied in the preparation of the financial statements.

2. The design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

3. The prevention and detection of fraud.

4. To ensure that the Village complies with the laws and regulations applicable to its activities.

5. The accuracy and completeness of the records, documents, explanations, and other information, including significant judgments, you provide to us for the engagement to prepare financial statements.

6. To provide us with:

    a. Documentation, and other related information that is relevant to the preparation and presentation of the financial statements

    b. Additional information that may be requested for the purpose of the preparation of the financial statements, and

    c. Unrestricted access to persons within the Village of whom we determine necessary to communicate.

You are also responsible for all management decisions and responsibilities and for designating an individual with suitable skills, knowledge, and experience to oversee our accounting and bookkeeping services and the preparation of your financial statements. You are responsible for evaluating the adequacy and results of the services performed and accepting responsibility for such services.

Our Disclaimer

As part of our engagement, we will issue a disclaimer that will state that the financial statements were not subjected to an audit, review or compilation engagement by us and, accordingly, we do not express an opinion, a conclusion, nor provide any assurance on them.

Other Relevant Information

Alan Yu, CPA, is the engagement partner and is responsible for supervising the engagement.

AGENDA ITEM C) 2a thru h
AGENDA ITEM NO. C)2c

We estimate that our fees for these services to be performed throughout the year ending May 31, 2023 will be as follows:

Village:	
12 months @ $3,050 per month	$ 36,600
Year end accounting and reports preparation	21,200
	$ 57,800
Village Club:	
12 months @ $1,030/month	$ 12,360

The fee estimates are based on the estimated time that we will devote to your engagement, as well as anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. Our invoices for these fees will be rendered each month as work progresses and are payable upon presentation.

You may request that we perform additional services not contemplated by this engagement letter. If this occurs, we will communicate with you regarding the scope of the additional services and the estimated fee, which will be based on our government hourly rates by experience level, as follows:

	Government Hourly Rates
Partner	$ 230
Principal	200
Director	185
Manager	185
Supervisor	165
Senior Accountant	150
Staff Accountant	130

In the absence of any other written communication from us documenting such additional services, our services will continue to be governed by the terms of this engagement letter.

We may use the Village's name in a list of our clients for marketing purposes.

AGENDA ITEM C) 2a thru h
AGENDA ITEM NO. C)2c

We appreciate the opportunity to be of service to you and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you acknowledge and agree with the terms of our engagement as described in this letter, please sign and return the attached copy of this letter to indicate your acknowledgment of, and agreement with, the arrangements for our engagement to prepare the financial statements and to provide accounting services described herein, and our respective responsibilities.

Very truly yours,

Cullen & Danowski, LLP
For the Firm:

Alan Yu, CPA
Partner

RESPONSE

This letter correctly sets forth the understanding of the Incorporated Village of Sands Point.

By: BOT Resolution 7/26/22

Title: Village Clerk Liz Haynes

Date: 7/26/22

Stenographer Services – Top Key Court Reporting, Inc., Board of Trustees Meetings, Board of Zoning Appeals and Planning Board on motion by Trustee Karabatos and seconded by Trustee Schamis and carried unanimously, the appointment was approved. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Rebecca Vitas Schamis voting	-	aye
Trustee Sloane Ackerman voting	-	aye

TOP KEY COURT REPORTING, INC.

Court Reporters — Transcription · Notaries
1050 Franklin Avenue, Ste. 402
Garden City, NY 11530
0: 516-414-3516
C: 516-424-2559

July 12, 2022

Karen Lorenzo,
President

Klorenzo.tkcr@gmail.com

Delivered vy e-mail: Liz@sandspoint.gov

Inc. Village of Sands Point
26 Tibbits Lane
Sands Point, New York 11050

Attn: Liz Gaynor, MMC, RMC, Village Clerk

Re: Engagement of Stenographic Services

Dear Ms. Gaynor:

I am once again pleased to provide to you this letter of engagement for the transcription services of Top Key Court Reporting, Inc, to the Village of Sands Point.

The fees listed below reflect a small increase for term of my engagement, and those fees are as follows:

MEETING	APPEARANCE FEE	PRICE PER PAGE
ARB	$200.00	$7.00
BZA	$200.00	$7.00
BOT	$200.00	$7.00

For any meeting that exceeds a duration of two (2) hours, there shall be an additional appearance fee of $50.00 per half-hour.

In the event you request my professional services with regard to any matters not specifically covered by this letter of engagement, in the absence of a separate agreement covering such other services, the terms and conditions contained in this letter shall apply. You acknowledge that this is the entire agreement between us and that there are no promises or representations which are not contained herein. If this letter correctly reflects the terms of our agreement, please sign the subscription below and return a copy to my office. Thank you.

Very truly yours,

_____

KAREN LORENZO, PRESIDENT

TOP KEY COURT REPORTING, INC.

ACCEPTED AND AGREED TO:

INC. VILLAGE OF SANDS POINT

_____

By: LIZ GAYNOR,

Village Clerk, Sands Point

Laboratory Services/Water Department – Pace Analytical, on motion by Trustee Karabatos and seconded by Trustee Schamis and carried unanimously, the appointment was approved. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Rebecca Vitas Schamis voting	-	aye
Trustee Sloane Ackerman voting	-	aye

Pace® PEOPLE ADVANCING SCIENCE

June 9, 2022

Valued Partner:

Thank you for your business, support, and trust in Pace, particularly over the last two years. Together, our industry remained open, as an essential service, and our team is Pace Proud to have done our part in supporting your needs during periods of economic and medical uncertainty.

Over the last decade, our respective industries have experienced significant downward pricing pressures. To help manage through these changes, we have invested in R&D, automation and technology to reduce costs. Unfortunately, more recent events have seen persistent and unbudgeted increases in labor, supplies, and other operating expenses that outstrip what we have been able to offset. Although we have absorbed many of these costs through our sustainability efforts, the now historic increases make it challenging.

To help with the rising costs we have already felt, effective June 15, 2022, Pace will implement an 8.6% Inflationary Surcharge on all invoices.

If we are operating under a signed contract that specifically addresses changes, adjustments, or modifications we would like to schedule a meeting to discuss this update. Should you have a question related to your specific contract, please reach out to your Account Executive or local General Manager with a copy of our agreement and we will work together to review the specifics as it relates to this notification.

The changes we all are experiencing are dynamic, unplanned and stressful. Pace remains committed to support your success as a partner through these challenging times and wants to work with you to address the realities we are all forced to face.

Sincerely,



Greg Kutsko

Director of Commercial Operations

Sands Point Police Department Surgeon/Medical Director – Dr. Alan A. Katz, on motion by Trustee Karabatos and seconded by Trustee Schamis and carried unanimously, the appointment was approved. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Rebecca Vitas Schamis voting	-	aye
Trustee Sloane Ackerman voting	-	aye

PROFESSIONAL SERVICES AGREEMENT
Contract Renewal

This professional services agreement is made this 25th. day of May, 2022 by and between the Sands Point Police Department, having a place of business at 26 Tibbits Lane, Sands Point and **Alan A Katz**, MD, FACEP, of 21 Pepperday Ave., Port Washington, New York.

Alan A Katz agrees to do and perform all acts necessary and proper in the discharge of his responsibilities as the **Sands Point Police Department Police Surgeon/Medical Director.**

The person in charge of administering this agreement on behalf of the Sands Point Police Department shall be **Thomas Ruehle**, Chief of Police.

The term of this agreement shall commence on **June 1, 2022** and shall continue till **May 31, 2023. (yearly renewal)**

Scope of Services:

To serve as both the patient and officers advocate in proper medical care and to ensure compliance with appropriate standards of care.
Specifically:

- Administer AED program.
  Review and Update Operations Manual as necessary.
- Assist with New York State Article 30 compliance.
  Liaison with Nassau County Regional Emergency Medical Services Council (REMSCO) and Regional Emergency Medical Advisory Committee (REMAC).
- Authorize AED use under my NYS medical license. (186909)
- Internal AED training program and credentialing.
- Conduct AED Quality Assurance Program.

Will analyze performance for improvement opportunities, track trends, implement changes and education, and then re-assess performance at a later date to determine the effectiveness of the changes. The process will be educational, team oriented and dynamic. QA criteria standards: Each and every incident/response will be reviewed for accuracy and quality. All cardiac arrests will be reviewed using Utstein style criteria. Any found problems, deficiencies, or difficulties will result in individual or company training as necessary. Excellent quality is expected and will be positively reinforced.

- Evaluate and make recommendations on new patient care equipment and technologies.
- Physicals if requested (pre-placement, annual, return to work, etc.).
- Disability and Workers Compensation evaluations if requested.

AGENDA ITEM NO. C)2f

- Disability and Workers Compensation evaluations if requested.
- Assistance with Surveillance for Bloodborne pathogens.
- Certification Exams. Respirator mask
- Vaccinations, including Hepatitis B, and influenza Program.
- Tuberculosis surveillance, including PPD's.
- Assistance with evaluation and treatment of needlestick injuries and other exposures to bloodborne pathogens, including rabies, and HIV.
- Assistance with Ryan White Act Compliance.
- Assistance with sick leave management program.
- CPR-D certification/recertification.

COMPENSATION:

➢ During the term of this agreement:

- The Sands Point Police Department shall compensate Alan A Katz $8,500 yearly. Payment schedule will be Quarterly (August 1, November 1, February 1, May 1)
- Official Police Department Status and addition to "Officer and Directors" Insurance coverage.
- Additional fee (cost only) will be charged for any vaccination, medication, etc.

No modification of this agreement will be effective unless it is in writing and is signed by both parties. This document is the entire agreement between the parties. This agreement is governed by the laws of the State of New York.

Dated: July 29, 2022

Alan A Katz, MD, FACEP

Thomas Ruehle, Chief of Police

AGENDA ITEM NO. C)2f

Village Hall & Water Department Cleaning Services – Executive Cleaning Services, LLC, on motion by Trustee Karabatos and seconded by Trustee Schamis and carried unanimously, the appointment was approved. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Rebecca Vitas Schamis voting	-	aye
Trustee Sloane Ackerman voting	-	aye

SPECIFICATIONS FOR THE MAINTENANCE SERVICES TO BE PERFORMED

The areas included in this offering are the following:

Village Hall and Police Station
Entrance Area
Office Areas
Bathrooms
Locker Room
Common Areas
Meeting Rooms

General Office Areas

1. All flooring will be swept and damp mopped.
2. All carpet areas will be vacuumed.
3. Furniture and fixtures, including window sills, file cabinets, baseboards, chair rails, trims, radiators, office equipment, picture frames and other wall hangings that are within normal reach will be hand dusted and wiped clean with a chemically treated cloth.
4. Finger marks and other unauthorized marks will be removed from all prominent areas.
5. Interior glass will be cleaned.
6. High dusting will be done once a month.
7. Entrance doors will be cleaned.

Lavatories

1. All men's and ladies lavatories will be thoroughly cleaned and disinfected. Toilet tissue, hand towel and soap dispensers will be checked and refilled as required with supplies furnished by ***Village of Sands Point.***
2. All floors will be swept and washed with a germicide detergent solution.
3. All tile walls will be disinfected.
4. All Showers and shower walls will be disinfected.
5. All mirrors, powder shelves, dispenser, bright work fixtures, enamel surfaces, including plumbing equipment, will be cleaned and polished.
6. Toilet seats, on both sides, will be cleaned and disinfected.
7. Waste receptacles will be emptied and cleaned.
8. All mechanical deficiencies will be reported to ***Village of Sands Point*** building management.

AGENDA ITEM NO. C)2g

Break Room/ Kitchen

1. Empty all wastepaper receptacles.
2. Sweep and wet mop all floors.
3. Dust and spot wipe all kitchen appliances, removing fingerprints and smudges.
4. Clean microwave inside and out.
5. Wipe down countertops and sinks.
6. Wipe table and arrange furniture neatly.

Floor Maintenance

1. Sweep and mop floors.

Carpet Maintenance

1. All Carpets Vacuumed.

Additional Services

At the customer's request, we can also provide the following services:

1. Carpet Cleaning
2. Wall Washing.
3. Window Cleaning.
4. Waxing VCT tile floors.

STAFFING AND EQUIPMENT

Included in this offering is the service of sufficient personnel to maintain the cleanliness and quality appearance of the facilities.

All the duties stated would be performed 7 days a week. Changing the times for daily work crew will be at the discretion of management and in accordance with the normal cleaning schedule.

Executive Cleaning Services, LLC will furnish all necessary equipment, labor and supervision necessary to perform the service herein.
All material such as plastic liners, paper goods, and soap will be furnished by ***Village of Sands Point.***

AGENDA ITEM NO. C)2g

CHARGES

Monthly services as stated:

$1,845.00 plus tax

DECLARATION

1. This Agreement and all documents related hereto shall be construed in accordance with and governed by the laws of the State of New York. If any provision of this Agreement or any such document shall be or become unenforceable or illegal under applicable law, the other provisions of this Agreement and such documents shall remain in full force and effect.

2. This contract shall be deemed in effect for a period of one year, ***2022/2023*** and shall automatically renew itself. However, notwithstanding the preceding sentence, either party shall have the right to terminate this contract at any time within thirty (30) days written notice. All bills shall be payable within thirty (30) days of receipt of bill.

AGREED & ACCEPTED BY:

Thomas Giarraputo
Executive Cleaning Services, LLC

DATE: _____

AGREED & ACCEPTED BY:

_____
Village of Sands Point

DATE: _____

SPECIFICATIONS FOR THE MAINTENANCE SERVICES TO BE PERFORMED

Re: 2 Governors Lane, Sands Point

Areas to be serviced

- Offices and general office areas
- Kitchenette
- Common areas
- Restroom

Offices & Common Areas

- Vacuum all carpeted areas daily. Special attention will be given to the removal of dust and dirt from under the desks, chairs, baseboards, corners, and other hard to reach places.
- Dust and wipe clean all windowsills, fixtures, furniture, office equipment, top of file cabinets, doors and kick plates.
- Arrange furniture properly in office.
- Glass entrance door and all interior glass to be spot cleaned.
- Remove finger marks from doors.
- Wipe clean kick plates and all metal trim.
- Wipe clean all air vents. (monthly)
- Wipe clean all light switches in office areas.
- Leave all designated lights on, and secure premises as per instructions.
- Keep custodial closet clean and orderly.

Kitchenette Area

- Clean counter tops and tables.
- Wipe clean refrigerator.
- Wipe clean interior microwave.

Restroom

- Sweep, wash, and disinfect all lavatory floors including hard reaching places.
- Clean, deodorize and disinfect hand basin, toilet bowl inside and out.
- Wash and polish all mirrors, brightwork, shelves, cabinets, and dispensers.
- Wash, disinfect, and dry both sides of toilet seats.

- Refill all toilet tissue, towel, and soap dispensers as required. (Supplies will be furnished by Sands Point.)
- Special attention given to corners.

Carpet Maintenance

- All carpets vacuumed.
- Special attention given to corners.

Additional Services

At the customer's request, we can also provide the following services:

1. Carpet Cleaning
2. Strip/Seal & Waxing
3. Window Cleaning.

STAFFING AND EQUIPMENT

Included in this offering is the service of sufficient personnel to maintain the cleanliness and quality appearance of the facilities.

All the duties stated would be performed 1 day per week unless otherwise noted. Changing the times for daily work crew will be at the discretion of management and in accordance with the normal cleaning schedule.

Executive Cleaning Services, LLC will furnish all necessary equipment, cleaning supplies, labor and supervision necessary to perform the service herein. Incorporated Village of Sands Point will furnish all material such as paper goods, liners and soap.

CHARGES

Monthly service as stated:

$575.00

DECLARATION

1. This Agreement and all documents related hereto shall be construed in accordance with and governed by the laws of the State of New York. If any provision of this Agreement or any such document shall be or become unenforceable or illegal under applicable law, the other provisions of this Agreement and such documents shall remain in full force and effect.

2. This contract shall be deemed in effect for a period of one year from the signing, and shall automatically renew itself. However, notwithstanding the preceding sentence, either party shall have the right to terminate this contract at any time within thirty (30) days written notice. All bills shall be payable within thirty (30) days receipt of bill.

AGREED & ACCEPTED BY:

Tom Giarraputo, Vice President
Executive Cleaning Services, LLC

DATE: _____

AGREED & ACCEPTED BY:

_____
Incorporated Village of Sands Point

DATE: _____

Insurance Consultant – UIC, Inc., on motion by Trustee Karabatos and seconded by Trustee Schamis and carried unanimously, the appointment was approved. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Rebecca Vitas Schamis voting	-	aye
Trustee Sloane Ackerman voting	-	aye

From: Robert Weinberg
Sent: Wednesday, July 6, 2022 2:23 PM
To: Liz Gaynor
Subject: The Incorporated Village of Sands Point - UIC Letter of Agreement

Liz:

Please find attached a copy of the UIC Engagement Letter signed effective September 1, 2017. The annual fee of $10,000 is invoiced in quarterly installments of $2,500. We will soon be sending you a new set of UIC fee invoices for the period September 1, 2022-August 31, 2023. Since we are not requesting any increase in fee the terms of the agreement will remain unchanged and there is nothing that requires signature. As stated in the 2nd paragraph on page 1 the annual agreement runs until cancelled.

If I can be of further assistance, please do not hesitate to call.

Robert Weinberg

UIC, INC.
INSURANCE CONSULTANTS

Robert Weinberg
500 N. Franklin Turnpike - Suite 220
Ramsey, NJ 07446
Office 201-661-5070
Mobile 201-321-0714
Email rweinberg@uici.com
Web uici.com

Mayor Adler placed on the table for consideration a Resolution to **Engage UIC, Inc. Insurance Consultants** for the Incorporated Village of Sands Point.

Whereupon, Trustee Forman proposed the following Resolution and moved its adoption:

RESOLUTION 09262017-01
ENGAGEMENT OF UIC, INC. SERVICES
INSURANCE CONSULTING
THE VILLAGE CLUB OF SANDS POINT

WHEREAS, Trustee Forman has recommended the engagement of UIC, Inc. Insurance Consultants to review all property and casualty insurance policies with the Village of Sands Point, a copy of the services that will be provided are outlined on their proposal which is appended hereto and made a part of the minutes; and

WHEREAS, the annual fee of $10,000 for services will be payable in quarterly installments of $2,500 and which expense will be incurred by Village Office, Police and Water Departments and which term begins September 2017 until cancelled; and

WHEREAS, the Board has reviewed UIC's proposal and finds it acceptable,

NOW, THEREFORE, BE IT RESOLVED, that UIC, Inc. Insurance Consultants be and hereby is engaged to provide consulting services as per their proposal in an annual fee amount not to exceed $10,000.00.; and

BE IT FURTHER RESOLVED, that authorization is given for Mayor Edward A.K. Adler to execute the Agreement on behalf of the Village, a copy of which is attached and appended hereto.

The motion was seconded by Deputy Mayor Silbert. On roll call:

Mayor Edward A.K. Adler voting	-	aye
Trustee Katharine M. Ullman voting	-	aye
Deputy Mayor Marc Silbert voting	-	aye
Trustee Lynn R. Najman voting	-	aye
Trustee Peter A. Forman voting	-	aye

Resolution 09262017- 01 was duly adopted.

UIC, INC
INSURANCE
CONSULTANTS

ENGAGEMENT LETTER FOR UIC, INC. SERVICES

For the Incorporated Village of Sands Point
For September 1, 2017 until cancelled

UIC, Inc. will provide the following services:

- UIC, Inc will audit on a serial basis all Property & Casualty insurance policies providing comments and recommendations where applicable. We will evaluate the coverage afforded to the exposures presented and advise accordingly on any significant gaps or materiality issues.

- We assist in the gathering of information on exposures, values, claims and losses. This information shall provide the proper "risk profile" for the Incorporated Village of Sands Point. m

- We will review all available loss data for the major coverages, i.e., Property, General Liability, Professional Liability, Crime, Workers Compensation, Auto, Umbrella, Professional Liability, liability for Public Officials, Employment Practices Liability and Cyber Liability to present in the most favorable light to the insurance community while internally using it as a risk management tool and to reduce exposures when possible.

- Based on the above steps, we will work together with The Incorporated Village of Sands Point's broker and risk management team in order to develop appropriate underwriting information for the targeted areas of coverage.

- UIC, Inc. will prepare insurance specifications so that alternative proposals can be solicited as needed and as required by the Incorporated Village of Sands Point

- UIC, Inc. will negotiate with insurers and or brokers as may be required, and utilizing our technical abilities and marketing knowledge will achieve a comprehensive program as directed by the Incorporated Village of Sands Point.

- We will analyze all proposals submitted and review them with you and your insurance management team so that you can make informed policy and coverage selections.

- To ensure that The Incorporated Village of Sands Point is appropriately protected once a proposal is selected; the binders accepted and agreed to by the Incorporated Village of Sands Point, from the brokers and/or insurers must be comprehensive. This will help to avoid any gray areas in your coverage in the event of an occurrence or claim prior to receiving the policies. We will request binders be produced in accordance with the specifications or accepted proposals. Those binders will be reviewed to confirm that they reflect the proposals that were accepted by the Incorporated Village of Sands Point.

- Once the insurance policies are issued, UIC, Inc. will review and fine-tune them as may be required.

- When needed UIC, Inc. will assist in the review of designated key contracts, such as private sanitation agreements, snow removal services, and property management agreements and provide input to the Incorporated Village of Sands Point and their legal counsel, in order to provide the best way to transfer as much risk as possible.

- We will visit you as needed to discuss ways to improve coverages and implement the action plan we have developed with you and we will remain available to assist you with any insurance questions that you may have throughout the year.

- The Incorporated Village of Sands Point may terminate the Services of UIC, Inc. immediately if UIC, Inc.:

  a. Has engaged in willful misconduct, fraud or gross negligence in the performance of the services outline in this document;

  b. Is in breach of any of the terms of its agreement as set out in this document and fails to remedy the breach within "five" days of being requested in writing to do so;

  c. Goes into liquidation or makes a composition or arrangement with its creditors generally or takes advantages of any statute for the relief of insolvent debtors.

     OR

  d. In the event that the Incorporated Village of Sands Point wishes to cancel this engagement they may do so at any time without cause and subject to 30 day notice

CONFIDENTIALITY

UIC, Inc. will maintain in strict confidence all information shared with it by the Incorporated Village of Sands Point or obtained in the course of its engagement hereunder, and will not disclose or use any such information except to insurance companies, brokers, and insurance related entities in the course of the services being performed for he Incorporated Village of Sands Point.

TERMS OF ENGAGEMENT

UIC, Inc will be retained for an annual period of twelve (12) months and the Incorporated Village of Sands Point shall notify UIC, Inc. thirty (30) days prior to the expiration of the relevant term, and any subsequent annual renewal term, if the Incorporated Village of Sands Point wishes to cancel such engagement. The annual engagement shall continue for twelve (12) months, on similar terms and conditions, if no notice is received within the 30-day period prior to anniversary as set out in this document, or as mutually agreed upon. This extension is subject to UIC's acceptance.

KEY PERSONNEL ASSIGNED

During the engagement of UIC, Inc., barring sickness, disability or death, UIC, Inc. will provide the services of Robert Weinberg as the lead consultant for such aspects of the services as the Incorporated Village of Sands Point from time to time requires.

DIRECTION BY THE INCORPORATED VILLAGE OF SANDS POINT

UIC, Inc. must comply with all responsible policies and directions of the Incorporated Village of Sands Point and any nominee of same as notified as respects the Incorporated Village of Sands Point insurance or risk management program, providing, always, that such direction will not professionally compromise UIC, Inc. in its professional capacity.

OWNERSHIP OF CONTRACT MATERIAL

UIC, Inc. maintains ownership of all intellectual properties provided to the Incorporated Village of Sands Point. We acknowledge any source documents provided by the Incorporated Village of Sands Point and the furtherance of this agreement will remain the property of the Incorporated Village of Sands Point.

RELATIONSHIP

This document does not create a relationship of employee, agency, or partnership between the parties. UIC, Inc. has no right to bind in contract or otherwise the Incorporated Village of Sands Point and must not represent that it has that right.

LIMITIATION OF LIABILITY / INDEMNIFICATION

UIC, Inc.'s maximum liability relating to services rendered under this agreement (regardless of the form of action, whether in contract, negligence or otherwise) shall be limited to the annual charges paid to UIC, Inc. for the portion of its services or work products giving rise to liability. In no event shall UIC, Inc. be liable for consequential, special, incidental or punitive loss, damage or expense (including, without limitation: loss of profits, opportunity costs, etc.) even if it has been advised of their possible existence.

The Incorporated Village of Sands Point shall indemnify and hold harmless UIC, Inc. and its personnel from and against any claims, liabilities, costs and expenses arising out of or relating to the services rendered under this letter, except to the extent finally determined to have resulted from the gross negligence or willful misconduct of UIC, Inc. personnel.

The provisions of the preceding paragraphs shall survive the termination of this agreement.

FEES AND EXPENSES

As of September 1, 2017 our annual fee of $10,000 for the services being provided will be payable in quarterly installments of $2,500.

- The annual fees are all-inclusive except travel and related costs as we do not charge extra for photocopies or domestic phone calls to "North America". Local travel within a 100 mile radius is included in the fee structure. Any travel expenses will be billed separately and will be on an out-of-pocket basis. It is our policy to travel coach domestically and Business Class in all other cases where flight times exceed five (5) hours. All travel expenses are due upon presentation. We will split travel amongst all clients visited on the most appropriate basis when we visit more than one client.

We appreciate the opportunity to be of service to you and believe this engagement letter accurately summarizes the terms of our engagement. If the foregoing is in accordance with your understanding, please sign the enclosed copy and return to us. This letter will continue in effect and be continuously renewed until cancelled by either party at the initial term identified in this letter.

Very truly yours,
UIC, Inc.

Robert Weinberg

This document is hereby signed by an authorized representative of the Incorporated Village of Sands Point.

The Incorporated Village of Sands Point

Edward A.K. Adler, Mayor
Village of Sands Point

Mayor Forman presented to the Board the following **policies and procedures** for consideration to be adopted for the Village Official Year beginning July 1, 2022:

POLICIES AND PROCEDURES
2022-2023

I. The Board of Trustees shall meet regularly once a month. Meetings will usually be held on the fourth Tuesday of each month or at such time as herewith proposed or as may be changed by the Board of Trustees and duly advertised.

Regular meeting dates will be for 2022:	July 26 (Tuesday)
	August 23 (Tuesday)
	September 27 (Tuesday)
	October 25 (Tuesday)
	November 22(Tuesday)
	December 20 (Tuesday)
for 2023	January 24 (Tuesday)
	February 28 (Tuesday)
	March 28 (Tuesday) Budget
	April 25 (Tuesday)
	May 23 (Tuesday)
	June 20 (3rd Tuesday)

On motion of Trustee Karabatos and seconded by Trustee Schamis and carried unanimously, the meeting dates were approved.

V. Officials and employees of the Village shall be authorized to attend municipally related conferences and to have expenditures paid by the Village to expend Village funds up to amounts set aside in the current Budget.

VI. Officials and employees of the Village shall be reimbursed for the use of personal vehicles in attending to official business at the standard federal rate per mile. Reimbursement is to be considered upon presentation of claim voucher to the Village Clerk as per Village Vehicle Use Policy.

VII. The Treasurer shall be authorized to pay in advance of audit claims by the Board of Trustees certain recurring expenses including but not limited to public utility

services, postage, and freight. All such items shall be presented at the next regular meeting for audit by the Board of Trustees.

VIII. Additional Policies and Procedures, copies of the following are appended hereto and made a part of the minutes:

e) Budget Procedure
f) Fixed Assets
g) Fund Balance Policy
h) Fund Balance – Restricted and Unrestricted Funds Plan and Policy
i) Investment Policy
j) Vehicle Use Policy
k) Meal, Refreshment and Travel Reimbursement
l) Village Officer Meal Expense Reimbursement
m) Use of Village Cellular Phone
n) Use of Village Credit Card
o) Employment Discrimination and Harassment Policy
p) Sexual Harassment & Prevention Policy
q) Violence Prevention Policy/Program
r) Electronic Communications Systems Policy
s) Cyber Security – Citizens' Notification Policy
t) Whistle Blower Policy
u) Capital Assets and Intangible Assets Accounting Policy
v) Procurement Policy
w) FOIL – Access to Records Policy
x) BZA, Planning & VCC Mission statement – **Tabled to August 23, 2022**

Trustee Karabatos moved those aforesaid policies and procedures be adopted for the official year beginning July 1, 2022.

The motion was seconded by Trustee Schamis. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Rebecca Vitas Schamis voting	-	aye
Trustee Sloane Ackerman voting	-	aye

All policies and procedures as hereinbefore stated were duly adopted.

BUDGET PROCEDURE

The Treasurer of the Incorporated Village of Sands Point shall make budget recommendations available to the Board of Trustees prior to the public hearing for the budget in each fiscal year.

In addition, the Treasurer shall make a copy of the proposed budget available to all at the Village Hall during working hours, not less than seven days prior to the public hearing.

A summary of the tentative budget may be published in a newsletter to all Village taxpayers.

Budget Hearing

The Incorporated Village of Sands Point shall hold a public hearing on the proposed budget. At the hearing the Board of Trustees will explain the proposed budget. The purpose of the budget hearing is to inform the public of the contents of the budget and to provide an explanation and justification for the decisions the proposed budget reflects.

Budget Adoption

Final Approval of the tentative budget rests with the Board of Trustees. A budget for the coming fiscal year must be approved by April 30th. Any changes to the approved budget must be approved by the Board of Trustees.

The transfer of funds between and within functional unit appropriations of the General Fund is commonly required during the fiscal year. The Treasurer and his or her designee, are authorized to make budget transfers between line item accounts, so long as the transfer for any one item does not exceed ten (10%) percent of the amount appropriated by the Board for that category. All transfers in excess of ten (10%) percent require Board approval.

FIXED ASSETS

Village Law §102 authorizes villages to sell or lease personal property (i.e. fixed assets).

The property must no longer be needed for municipal purposes and must be sold for fair and adequate compensation. The sale can be public or private, with or without notice, and without any requirement of auction or referendum, absent any local law requiring a specific method of sale. For example, if surplus obsolete municipal office machinery remains unsold after the municipality conducted a public sale and that has no market value the property may be discarded, destroyed or donated to not-for profit organizations.

The Village may not lease equipment presently needed for municipal purposes to private parties even if the Village receives adequate consideration and a deposit to ensure that the equipment will be returned in good condition.

AGENDA ITEM NO. C)4

POLICY FOR FUND BALANCE

Fund balance measures the net financial resources available to finance expenditures of future periods. The Village's Unassigned General Fund Balance will be maintained to provide the Village with sufficient working capital and a margin of safety to address local and regional emergencies without borrowing. The Unassigned General Fund Balance may only be appropriated by resolution of the Board of Trustees.

Any portion of Fund Balance may be applied or transferred for a specific purpose only by formal action of the Board of Trustees. Amendments or modification to the applied or transferred fund balance must also be approved by formal action of the Board of Trustees. The formal action required to commit fund balance shall be by approved board resolution.

The Board of Trustees delegates authority to assign fund balance for a specific purpose to the Clerk of the Village.

In circumstances where expenditures are incurred for a purpose for which amounts are available in multiple fund balance classifications, the expenditure is to be spent from restricted fund balance first then unrestricted. Expenditures incurred in the unrestricted fund balances shall be reduced first from the committed fund balance, if any, then from the assigned fund balance and lastly, the unassigned fund balance.

INCORPORATED VILLAGE OF SANDS POINT
FUND BALANCE – RESTRICTED AND UNRESTRICTED FUNDS PLAN AND POLICY

The practice of planning ahead and systematically saving for contingencies is considered prudent management. Reserve funds provide a mechanism for legally saving money to finance all or part of future infrastructure, equipment, and other requirements, reducing reliance on indebtedness to finance capital projects and acquisitions, and provide officials with a budgetary option that can help mitigate the need to cut services or to raise taxes in uncertain economic times.

Reserve funds are authorized under General Municipal Law, Article 2, and must adhere to strict guidelines. For financial reporting in accordance with Generally Accepted Accounting Principles, reserve funds are classified as *Restricted Fund Balance* as defined by Governmental Accounting Standards Board (GASB) Statement No. 54. The Board of Trustees of the Incorporated Village of Sands Point has established the following restricted reserve fund to provide resources for intended future use:

Reserve for Employee Benefits Accrued Liability (GML section 6-p)

Creation- Established by the Board of Trustees on **November 18, 2003**.

Purpose- This reserve is used to pay for unused accumulated leave time earned by Village employees and payable upon termination of employment.

Funding Methods- The reserve may be funded by budgetary appropriations, transfers from other reserve funds as permitted by law, and such other funds as the school board may legally appropriate.

Use of Reserve- This reserve may be used to finance costs for terminal pay as authorized by law. Use of this reserve each year is limited to the annual expenses incurred in that year and must be authorized by the Board of Trustees.

Monitoring of Reserve- This reserve is monitored by the Mayor and the Village Treasurer, with assistance from the Village's accountants. At the end of each fiscal year, a detailed analysis of the compensated absences liability is computed and is used to support the funding of this reserve.

Funding Level- This reserve may be funded at a level recommended by the Mayor, up to 100% of the estimated liability for unused accumulated leave time.

Other Restricted Fund Balance

In addition to the reserve fund established under General Municipal Law, the Incorporated Village of Sands Point also reports the following as *Restricted Fund Balance*, in accordance with guidelines provided by GASB Statement No. 54:

Restricted– Debt Service

Creation- No formal authorization by the Board of Trustees is needed as this is an accounting reporting requirement under GASB Statement No. 54.

Purpose- To identify, segregate and report resources and monies that are required by law or loan covenants to be used for debt service payments.

Sources of Funds- Unused proceeds from long-term debt, bond issuance premium, as well as interest earnings from the temporary investment of debt proceeds are to be accumulated and accounted for as restricted fund balance.

Use of Funds- To be used towards debt service payments of associated long-term debt by budgetary appropriation, or with authorization by the Board of Trustees.

Monitoring of Funds- This restricted fund balance is monitored by the Mayor and the Village Treasurer, with assistance from the Village's accountants.

Funding Level- Not applicable.

Unrestricted Fund Balance

Fund balance is a key part of a local government's finances; it provides the Village with a budgetary option for funding operational expenditures. Fund balance is created when total revenues received exceeded total expenditures; it is the accumulated result of the General Fund's operations over time and an indicator of the Village's long-term financial condition.

Unrestricted fund balance is the portion of fund balance that is not subject to externally or legally imposed restrictions. Chapter 528 of the Laws of 2000 gives local governments the authority to carry over a "reasonable amount" of unappropriated unreserved fund balance from one year to the next, consistent with prudent budgeting practices, necessary to ensure the orderly operation of the government and the continued provision of services. Since GASB Statement 54 eliminates the unappropriated unreserved fund balance terminology, the New York State Office of the Comptroller has directed local governments to apply the "reasonable amount" calculation to the unrestricted fund balance.

INCORPORATED VILLAGE OF SANDS POINT
FUND BALANCE – RESTRICTED AND UNRESTRICTED FUNDS PLAN AND POLICY

Funding Level- The statute does not define what a "reasonable amount" is. The Board of Trustees acknowledges the minimum unrestricted fund balance level of at least two months, or approximately 20%, of General Fund operating expenditures as recommended by the Government Finance Officers Association (GFOA). Fund balance is an indicator of the Village's financial condition, with low fund balance an indicator of fiscal stress. Low fund balance may also affect the Village's bond rating by credit rating agencies, which increases the Village's interest costs; therefore, it is the goal of the Board of Trustees to accumulate an unrestricted fund balance amount of up to three months, or 25%, of the General Fund's operating expenditures.

Use of Funds – Unrestricted fund balance may be used for any unforeseen or unanticipated expenditures with authorization by the Board of Trustees. Unrestricted fund balance may also be used, upon recommendation by the Mayor, to provide funding for the General Fund's annual fiscal year budget.

Excess Fund Balance – Unrestricted fund balance amount in excess of the 25% maximum funding level shall be transferred to an established restricted reserve fund upon authorization by the Board of Trustees.

Investment Policy for the Village of Sands Point
updated 8/2021

Village of Sands Point

I. SCOPE

This investment policy applies to all monies and other financial resources available for deposit and investment by the Board of Trustees on its own behalf or on behalf of any other entity or individual.

II. OBJECTIVES

The primary objectives of the Village of Sands Point's investment activities are, in priority order:

- To conform with all applicable federal, State and other legal requirements (legality);
- To adequately safeguard principal (safety);
- To provide sufficient liquidity to meet all operating requirements (liquidity) and
- To obtain a reasonable rate of return (yield).

III. DELEGATION OF AUTHORITY

The Board of Trustees responsibility for administration of the investment program is delegated to the Treasurer or Deputy Treasurer who shall establish written procedures for the operation of the investment program consistent with these investment policies. Such procedures shall include internal controls to provide a satisfactory level of accountability based upon records incorporating the description and amounts of investments, the fund(s) for which they are held, the place(s) where kept, and other relevant information, including dates of sale or other dispositions and amounts realized. In addition, the internal control procedures shall state that the Village Mayor or a Village Trustee designated by the Mayor as the Budget Officer shall have final approval and oversight with regard to the Village's investments.

IV. PRUDENCE

All participants in the investment process shall seek to act responsibly as custodians of the public trust and shall avoid any transaction that might impair public confidence in the Board of Trustees to govern effectively.

With the input of advisors, investments shall be made with prudence, diligence, skill, judgment and care, under circumstances then prevailing, which knowledgeable and prudent persons acting in like capacity would use, not for speculation, but for investment, considering the safety of the principal as well as the probable income to be derived.

All participants involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program or which could impair their ability to make impartial investment decisions.

V. DIVERSIFICATION

It is the policy of the Board of Trustees to reasonably diversify its deposits and investments by financial institution, by investment instrument, and by maturity scheduling to the extent appropriate and feasible, subject to the reasonable operational constraints.

The Board of Trustees may establish appropriate limits for the amount of investments which can be made with each financial institution or dealer, and shall evaluate this listing at least annually.

VI. INTERNAL CONTROLS

It is the policy of the Board of Trustees for all monies collected by any officer or employee of the government to transfer those funds to the Treasurer or to the Deputy Treasurer, within five (5) days of deposit, or within the time period specified in law, whichever is shorter.

The Treasurer or Deputy Treasurer is responsible for establishing and maintaining internal control procedures to provide reasonable, but not absolute, assurance that deposits and investments are safeguarded against loss from unauthorized use or disposition, that transactions are executed in accordance with management's authorization, properly recorded, and managed in compliance with applicable laws and regulations.

VII. DESIGNATION OF DEPOSITARIES

The banks and trust companies that are authorized for the deposit of moneys, and the maximum amount which may be kept on deposit at any time, are:

Depositary Name	**Maximum Amount**
Chase	
First National Bank of LI	

VIII. SECURING DEPOSITS AND INVESTMENTS

The Treasurer or Deputy Treasurer shall ensure that all deposits and investments at a bank or trust company, including all demand deposits, certificates of deposit and special time deposits (hereinafter, collectively, "deposits") made by officers of the Board of Trustees that are in excess of the amount insured under the provisions of the Federal Deposit Insurance Act, including pursuant to a Deposit Placement Program in accordance with law, shall be secured by:

1. A pledge of "eligible securities" with an aggregate "market value" (as provided by the GML Section 10) that is at least equal to the aggregate amount of deposits by the officers. See Schedule A of this policy for a listing of "eligible securities."
2. A pledge of a pro rata portion of a pool of eligible securities, having in the aggregate a market value at least equal to the aggregate amount of deposits from all such officers within the State at the bank or trust company.

3. An "eligible surety bond" payable to the government for an amount at least equal to 100

percent of the aggregate amount of deposits and the agreed-upon interest, if any, executed by an insurance company authorized to do business in New York State, whose claims-paying ability is rated in the highest rating category by at least two nationally recognized statistical rating organizations. The governing board shall approve the terms and conditions of the surety bond.

4. An "eligible letter of credit," payable to the Board of Trustees as security for the payment of 140 percent of the aggregate amount of deposits and the agreed-upon interest, if any. An "eligible letter of credit" shall be an irrevocable letter of credit issued in favor of the Board of Trustees, for a term not to exceed 90 days, by a qualified bank (other than the bank where the secured money is deposited). A qualified bank is either one whose commercial paper and other unsecured short-term debt obligations (or, in the case of a bank which is the principal subsidiary of a holding company, whose holding company's commercial paper and other unsecured short-term debt obligations) are rated in one of the three highest rating categories by at least one nationally recognized statistical rating organization, or one that is in compliance with applicable federal minimum risk-based capital requirements.

5. An "irrevocable letter of credit" issued in favor of the Board of Trustees by a federal home loan bank whose commercial paper and other unsecured short-term debt obligations are rated in the highest rating category by at least one nationally recognized statistical rating organization, as security for the payment of 100 percent of the aggregate amount of deposits and the agreed-upon interest, if any.

IX. COLLATERALIZATION AND SAFEKEEPING

Eligible securities used for collateralizing deposits made by officers of Board of Trustees shall be held by (the depositary *or* a third party) bank or trust company subject to security and custodial agreements.

The security agreement shall provide that eligible securities (or the pro rata portion of a pool of eligible securities) are being pledged to secure such deposits together with agreed-upon interest, if any, and any costs or expenses arising out of the collection of such deposits upon a default. It shall also provide the conditions under which the securities (or pro rata portion of a pool of eligible securities) held may be sold, presented for payment, substituted or released and the events of default which will enable the Village of Sands Point to exercise its rights against the pledged securities.

In the event that the pledged securities are not registered or inscribed in the name of the Board of Trustees, such securities shall be delivered in a form suitable for transfer or with an assignment in blank to the Board of Trustees or the custodial bank or trust company. Whenever eligible securities delivered to the custodial bank or trust company are transferred by entries on the books of a federal reserve bank or other book-entry system operated by a federally regulated entity without physical delivery of the evidence of the obligations, then the records of the custodial bank or trust company shall be required to show, at all times, the interest of the Village of Sands

Point in the securities (or the pro rata portion of a pool of eligible securities) as set forth in the security agreement.

The custodial agreement shall provide that pledged securities (or the pro rata portion of a pool of eligible securities) will be held by the custodial bank or trust company as agent of, and custodian for, the Board of Trustees, will be kept separate and apart from the general assets of the custodial bank or trust company and will not be commingled with or become part of the backing of any other deposit or other bank liability. The agreement shall also describe how the custodian shall confirm the receipt, substitution or release of the collateral and it shall provide for the frequency of revaluation of collateral by the custodial bank or trust company and for the substitution of collateral when a change in the rating of a security causes ineligibility. The security and custodial agreements shall also include all other provisions necessary to provide the Board of Trustees with a perfected security interest in the eligible securities and to otherwise secure the Village of Sands Point's interest in the collateral, and may contain other provisions that the governing board deems necessary.

X. PERMITTED INVESTMENTS

NOTE: This list is for purposes of illustration only. Governing boards, in the exercise of their prudent discretion, must determine which types of investments, authorized by law, to include as permitted investments. Note that the list below does not include all types of investments authorized by law.

As provided by General Municipal Law Section 11, the Board of Trustees authorizes the Treasurer or Deputy Treasurer to invest moneys not required for immediate expenditure for terms not to exceed its projected cash flow needs in the following types of investments:

- Special time deposit accounts in, or certificates of deposit issued by, a bank or trust company located and authorized to do business in the State of New York;
- Through a Deposit Placement Program, certificates of deposit in one or more "banking institutions", as defined in Banking Law Section 9-r;
- Obligations of the United States of America;
- Obligations guaranteed by agencies of the United States of America, where the payment of principal and interest are guaranteed by the United States of America;
- Obligations of the State of New York;
- With the approval of the State Comptroller, obligations issued pursuant to Local Finance Law Section 24.00 or 25.00 (i.e., Tax Anticipation Notes and Revenue Anticipation Notes) by any municipality, school district or district corporation in the State of New York other than the Board of Trustees; and
- Obligations of the Incorporated Village of Sands Point, but only with moneys in a reserve fund established pursuant to General Municipal Law Section 6-c, 6-d, 6-e, 6-f, 6-g, 6-h, 6-j, 6-k, 6-l, 6-m, or 6-n.

All investment obligations shall be payable or redeemable at the option of the Board of Trustees within such times as the proceeds will be needed to meet expenditures for purposes for which the moneys were provided and, in the case of obligations purchased with the proceeds of bonds or notes, shall be payable or redeemable in any event at the option of the Board of Trustees within two years of the date of purchase. Time deposit accounts and certificates of deposit shall be payable within such times as the proceeds will be needed to meet expenditures for which the monies were obtained, and shall be secured as provided in Sections VIII and IX herein.

Except as may otherwise be provided in a contract with bondholders or noteholders, any moneys of the Board of Trustees authorized to be invested may be commingled for investment purposes, provided that any investment of commingled moneys shall be payable or redeemable at the option of the Board of Trustees within such time as the proceeds shall be needed to meet expenditures for which such moneys were obtained, or as otherwise specifically provided in General Municipal Law Section 11. The separate identity of the sources of these funds shall be maintained at all times and income received shall be credited on a pro rata basis to the fund or account from which the moneys were invested.

Any obligation that provides for the adjustment of its interest rate on set dates is deemed to be payable or redeemable on the date on which the principal amount can be recovered through demand by the holder.

XI. AUTHORIZED FINANCIAL INSTITUTIONS AND DEALERS

All financial institutions and dealers with which the Board of Trustees transacts business shall be creditworthy, and have an appropriate level of experience, capitalization, size and other factors that make the financial institution or the dealer capable and qualified to transact business with the Board of Trustees. The Treasurer or Deputy Treasurer shall evaluate the financial position and maintain a listing of proposed depositaries, trading partners, and custodians. Recent Reports of Condition and Income (call reports) shall be obtained for proposed banks, and security dealers that are not affiliated with a bank shall be required to be classified as reporting dealers affiliated with the New York Federal Reserve Bank, as primary dealers.

The Board of Trustees shall maintain a list of financial institutions and dealers approved for investment purposes and establish appropriate limits to the amounts of investments that can be made with each financial institution or dealer.

XII. PURCHASE OF INVESTMENTS

The Treasurer or Deputy Treasurer are authorized to contract for the purchase of investments:

1. Directly, from an authorized trading partner
2. By participation in a cooperative investment agreement with other authorized municipal corporations pursuant to Article 5-G of the General Municipal Law and in accordance with Article 3-A of the General Municipal Law.

All purchased obligations, unless registered or inscribed in the name of the Village of Sands

Point, shall be purchased through, delivered to and held in the custody of a bank or trust company. Such obligations shall be purchased, sold or presented for redemption or payment by such bank or trust company only in accordance with prior written authorization from the officer authorized to make the investment. All such transactions shall be confirmed in writing to the Board of Trustees by the bank or trust company.

Any obligation held in the custody of a bank or trust company shall be held pursuant to a written custodial agreement as described in General Municipal Law Section 10(3)(a). The agreement shall provide that securities held by the bank or trust company, as agent of, and custodian for, the Board of Trustees, will be kept separate and apart from the general assets of the custodial bank or trust company and will not be commingled with or become part of the backing of any other deposit or other bank liability. The agreement shall also describe how the custodian shall confirm the receipt and release of the securities. Such agreement shall include all provisions necessary to secure the Village of Sands Point's perfected interest in the securities, and the agreement may also contain other provisions that the governing board deems necessary. The security and custodial agreements shall also include all other provisions necessary to provide the Board of Trustees with a perfected interest in the securities.

The Treasurer or Deputy Treasurer, where authorized, can direct the bank or trust company to register and hold the evidences of investments in the name of its nominee, or may deposit or authorize the bank or trust company to deposit, or arrange for the deposit of any such evidences of investments with a federal reserve bank or other book-entry transfer system operated by a federally regulated entity. The records of the bank or trust company shall show, at all times, the ownership of such evidences of investments, and they shall be, when held in the possession of the bank or trust company, at all times, kept separate from the assets of the bank or trust company. All evidences of investments delivered to a bank or trust company shall be held by the bank or trust company pursuant to a written custodial agreement as set forth in General Municipal Law Section 10(3)(a), and as described earlier in this section. When any such evidences of investments are so registered in the name of a nominee, the bank or trust company shall be absolutely liable for any loss occasioned by the acts of such nominee with respect to such evidences of investments.

XIII. COURIER SERVICE

The Treasurer or Deputy Treasurer may, subject to the approval of the Board of Trustees by resolution, enter into a contract with a courier service, or use the courier services provided by a financial institution, for the purpose of causing the deposit of public funds with a bank or trust company. The courier service shall be required to obtain a surety bond for the full amount entrusted to the courier payable to the Board of Trustees and executed by an insurance company authorized to do business in the State of New York, with a claims-paying ability that is rated in the highest rating category by at least two nationally recognized statistical rating organizations, to insure against any loss of public deposits entrusted to the courier service for deposit or failure to deposit the full amount entrusted to the courier service.

The Board of Trustees may agree with the depositary bank or trust company that the bank or

trust company will reimburse all or part of, but not more than, the actual cost incurred by the Board of Trustees in transporting items for deposit through a courier service. Any such reimbursement agreement shall apply only to a specified deposit transaction, and may be subject to such terms, conditions and limitations as the bank or trust company deems necessary to ensure sound banking practices, including, but not limited to, any terms, conditions or limitations that may be required by the Department of Financial Services or other federal or State authority.

XIV. PERIODIC REVIEW AND AMENDMENTS

The Village Clerk shall ensure that the Treasurer or Deputy Treasurer, on a semi-annual basis, delivers to the Board of Trustees a review of these investment policy decisions, for the Board of Trustees to review, amend, or affirm.

XV. DEFINITIONS

The terms "public funds," "public deposits," "bank," "trust company," "eligible securities," "eligible surety bond," and "eligible letter of credit" shall have the same meanings as set forth in General Municipal Law Section 10.

VEHICLE USE POLICY

It is the policy of the Incorporated Village of Sands Point to reimburse employees for reasonable expenses which they incur as a result of personal automobile use on behalf of the Village. Receipts and a written report indicating mileage and purpose of vehicle use must be submitted to the Treasurer for reimbursement.

PROCEDURES

Expense Reimbursement – Personal Vehicles

1. When an employee is authorized to use a personal automobile for work-related travel, he or she shall be reimbursed at a rate established by the Internal Revenue Service upon recommendation of the Village Clerk or the Treasurer.

2. The mileage rate is intended to include the costs of gasoline; repairs, insurance, and general wear and tear on the automobile.

3. In addition to the mileage rate, the Village will reimburse employees authorized to travel, driving personal or municipal vehicles, for tolls and reasonable parking expenses, when receipts are provided. Employees will not be reimbursed for tolls which would normally be paid by the employee during his or her normal commute to work.

4. An employee, who uses his or her personal automobile to travel from home to a temporary assignment, rather than his or her regularly assigned work location, shall be allowed personal automobile expenses between home and the temporary assignment, or between the temporary assignment and the regular work location, whichever is less.

5. Employees will not be reimbursed for commuting between their homes and offices or other regular work locations.

6. In order to be reimbursed for personal automobile use, employees much submit documentation containing: mileage, date, and purpose of trip to the Village Clerk or the Treasurer for payment.

7. **Automobile Accidents** – In the event that an employee's personal vehicle is damaged during an approved, work-related trip, and the damage is not due to the gross negligence of the employee, the Village will reimburse the employee, upon

receipt of verification of payment of a deductible (comprehensive or collision) to cover part of the cost of repair, up to $500 or the amount of the deductible, whichever is less, per occurrence.

Assignment of Municipal Vehicles

The assignment of municipal vehicles during work time is based upon job description. Appointing authorities who have municipal vehicles available for this purpose may assign such vehicles in a manner consistent with departmental workload and employee function. The assignment of vehicles may be rescinded at any time by the supervisor, Village Clerk, or Board of Trustees.

Assignment of Municipal Vehicles for 24 Hour Use (Vehicle Use Approved for Commuting Purposes).

1. The assignment of vehicles for 24 hour use will be made in writing by the Board of Trustees, and will only be considered for employees who require a vehicle for the ordinary and necessary discharge of their job functions. Criteria which will be used in the determination of eligibility for 24-hour vehicle use include:

    - Officially designated on-call status;
    - Requirement for frequent emergency availability;
    - Issuance of a pager or other communication device;
    - Emergency or other equipment contained in the vehicle

2. Such assignment may be rescinded in writing at any time by the Village Clerk.

3. Vehicle use is limited to travel to and from the residence and place of work. The vehicle should be driven over the most direct route taking into account road and traffic conditions. The vehicle should not be utilized for travel outside a direct commuting route for personal reasons.

4. Whenever a position becomes vacant, the authorization for 24 hour use shall be reevaluated.

5. Employees assigned municipal vehicles on a 24 hour basis will be given a copy of this policy and will be required to sign a confirmation of receipt.

General Rules Governing Municipal Vehicle Use

1. Municipal vehicles may only be used for legitimate municipal business.

2. Municipal vehicles will not be used to transport any individual who is not directly or indirectly related to municipal business. Passengers shall be limited to Village employees and individuals who are directly associated with Village work activity

(board members, committee members, consultants, contractors, etc.). Family members shall not be transported in Village vehicles.

3. Vehicles should contain only those items for which the vehicle is designed. The Village shall not be liable for the loss or damage of any personal property transported in the vehicle.

4. Employees are expected to keep municipal vehicles clean, and to report any malfunction or damage to their supervisors immediately.

5. Employees are expected ensure vehicle is properly maintained (e.g. oil change and service).

6. Employees assigned vehicles for commuting purposes are expected to park such vehicles in safe locations.

7. Employees must wear seatbelts in vehicles during operation of the vehicle and ensure that all passengers wear seatbelts in the vehicle.

8. Employees may not operate municipal vehicles under the influence of alcohol, illegal drugs, or prescription drugs or medications which may interfere with effective and safe operation.

9. Employees may not smoke in any vehicle.

10. Employees who operate municipal vehicles must have a valid motor vehicle license issued by the state of their current residence and may be required to provide proof of valid motor vehicle license once every twelve (12) months.

11. Employees driving municipal vehicles shall obey all applicable traffic and parking regulations, ordinances, and laws.

    a) Employees who incur parking or other fines in municipal vehicles will generally be personally responsible for payment of such fines unless the payment of such fines by the Village is approved by the Village Clerk.

    b) If an authorized driver of a Village vehicle receives a motor vehicle citation, whether in his or her personal vehicle or in a municipal vehicle, must notify his or her supervisor immediately when practicable, but in no case later than 24 hours. Failure to provide such notice will be grounds for disciplinary action in accordance with the "Sanctions" section of this policy.

    c) An employee who is assigned a municipal vehicle and who is arrested for or charged with a motor vehicle offense for which the punishment includes suspension or revocation of the motor vehicle license, whether in his or her personal vehicle or in a Village vehicle, must notify his or her supervisor immediately when practicable, but in no case later than 24 hours. Conviction

for such an offense may be grounds for loss of municipal vehicle privileges and/or further disciplinary action.

12. No employee may use a municipal vehicle for out of state use without advance approval of the Village Clerk.

13. Employees assigned municipal vehicles may use said vehicles for authorized travel. Expenses may be reimbursed for fuel, tolls, or any necessary repair made during the course of the authorized travel, as long as itemized original receipts are submitted. Travel shall be by the most direct route. Any person traveling by an indirect route shall assume any extra expense incurred.

SPECIAL CIRCUMSTANCES

This policy is intended to provide a basic framework governing the use of personal and municipal vehicles in the Village of Sands Point, and as such, cannot contain procedures governing every situation that might arise. Employees seeking clarification of or exemptions to this policy should contact the Village Clerk who will provide such clarification and may authorize exceptions to the policy under mitigating circumstances.

SANCTIONS

Failure to comply with any and all provisions of this policy may result in disciplinary action up to and including removal of Village vehicle privileges, suspension, and/or termination from Village service.

ACKNOWLEDGMENT AND CONSENT FORM

POLICY FOR USE OF VEHICLES BY EMPLOYEES OF THE INCORPORATED VILLAGE OF SANDS POINT

As an employee of the Incorporated Village of Sands Point, I have read and understand the Village's Policy for Vehicle Use, and agree to abide by the Policy's terms in all respects. I understand that there is no expectation of confidentiality or right of privacy regarding my driving record. I also understand that the Village

(1) may monitor employee usage of vehicles;
(2) may randomly monitor on a periodic basis, my driving record; and
(3) will impose disciplinary action upon any employee found to be willfully violating these policies.

Date:_____

Name: (Printed)_____

Signature_____

Vehicle Policy

MEAL, REFRESHMENT, AND TRAVEL REIMBURSEMENT

The Village must give prior authorization for attendance at any conference or seminar when the cost will exceed $250.00. A copy of the official program for the event showing the dates, agenda, location, costs, etc. must be submitted prior to approval. When possible, payment for all expenses associated with the approved seminars and conferences should be made in advance. When payment in advance is not possible, reimbursement for reasonable and necessary expenses may be made to an individual. These expenses may include meals, lodging, and transportation charges.

Travel shall be by the most direct route. Any person traveling by an indirect route shall assume any extra expense incurred. Expenditures for laundry, valet service, entertainment, and other personal charges will not be reimbursed.

When meals are included in the price of a seminar, reimbursement will not be made to individuals for meals taken outside of the seminar.

Original bills for hotel specifying date of occupancy and rate paid are required, as are bills submitted for meals not included in the total price of the seminar.

Lodging accommodations for Village travelers on official Village business are exempt from room occupancy taxes in the State of New York. Travelers should use exemption form ST-119 to claim exemption.

Meals, refreshments, and travel expense reimbursement may be deemed appropriate for a particular meeting, event or situation. Whenever meals and/or refreshments are ordered when travel is not involved, the person making the request shall indicate the date, purpose of the meeting and identify the group in attendance. It is acknowledged that meal and/or refreshment expenditures may be incurred as an extension of the responsibilities of employees and officials or to continue to enhance a specific activity or event that is being held for a business purpose. In such instances, documentation as noted above shall be submitted to the Treasurer or his/her designee for the purposes of audit and reimbursement. Original, detailed receipts must be submitted. In an instance where a receipt has been lost or not obtained, at the discretion of the Village Clerk or Treasurer, a signed statement may be submitted as a substitute document. In no case shall expenses for alcohol consumption be reimbursed.

Examples of authorized categories include but are not limited to a meal with a consultant employed by the Village, a meal provided to a committee or working group whose responsibilities require working through the meal hour, or other specific circumstances for which working through the meal hour is advantageous to the Village.

MEAL ALLOWANCE BREAKDOWN

The meal allowances for breakfast lunch and dinner are allocated as follows:

• Breakfast	$13.00
• Lunch	$18.00
• Dinner	$51.00
	$82.00

Although the total allowance per day is equal to $82.00, an individual may not exceed the allowance for each meal. In other words, if breakfast is not ordered, one may not add $13.00 to any other meal for the day. In addition, if lunch is included with the seminar, an individual may not receive reimbursement for lunch at a restaurant outside the seminar.

ACKNOWLEDGMENT AND CONSENT FORM

POLICY FOR MEALS AND REFRESHMENTS BY EMPLOYEES AND OFFICIALS OF THE INCORPORATED VILLAGE OF SANDS POINT

As an employee/official of the Incorporated Village of Sands Point, I have read and understand the Village's Policy for Meal and Refreshments, agree to abide by the Policy's terms in all respects. I also understand that the Village will impose disciplinary action upon any employee/official found to be willfully violating these policies.

Date:_____

Name: (Printed)_____

Signature_____

Refreshment and Meal Policy

VILLAGE OFFICER MEAL EXPENSE REIMBURSEMENT POLICY

In certain instances, Village Officers are required to conduct business meetings with employees of the Village, third party consultants or contractors, or other governmental or business associates of the Village during regular meal times. The expenses for such meals that are necessarily incurred in executing the duties and functions of the positions of Village Trustee, Commissioner or Mayor are reimbursable expenses in the following situations:

(i) The Officer is traveling outside of his or her regular work area on official business;

(ii) The Officer is prevented from taking time off for a meal due to a pressing need to complete the business at hand;

(iii) The Officer is faced with business of an immediate nature and the meeting is essential at meal time; or

(iv) The Officer makes a reasoned determination that the meeting will promote a valid Village purpose by discussion or negotiation of a matter properly of concern to the Village in its governmental or proprietary capacity.

In any of the above-listed situations, it is appropriate for the Village Officer to be reimbursed for cost and expense of both his or her meal and meal(s) of the employees of the Village, third party consultants or contractors, other governmental or business associates.

All requests for meal expense reimbursement must include:

(i) An itemized invoice for the meal;

(ii) A list of the attendees; and

(iii) A report on describing the Village business was discussed at the meeting;

The Village will not reimburse the cost of any alcoholic beverages consumed during any such meeting. In addition, the Village will only reimburse the expense of a gratuity of up to twenty (20%) percent of the cost of the meal.

All reimbursements are subject to approval by the Board of Trustees, in its legislative discretion.

USE OF VILLAGE CELLULAR PHONE

Village-owned cellular phones that are assigned to individual employees

A Village-owned cellular phone will be issued to a village employee when required by that employee's job duties and as determined by the Mayor or designee. Job titles requiring cellular telephones shall be listed and reported to the Board of Trustees each year at the Village's organizational meeting in July. The Village shall establish the level of service contract for each specific employee.

Additionally, the following rules shall apply regarding the use of a Village-owned cellular phone:

1. Any cost over the approved plan for business purposes for a cellular phone will be reimbursed by the employee. If there are special circumstances to exceed the cost of an approved plan, it must be explained and authorized by the supervisor.

2. The cellular phone may not be used by anyone other than a Village employee.

3. If the cellular phone issued to the employee is lost or stolen, it is the responsibility of the employee to notify the Village within five (5) days of the loss of the phone. If notification is not made in a timely manner, the employee may be responsible for any additional charges.

At least once per year, the Mayor or designee shall evaluate the effectiveness of the cellular telephone plan.

AUTHORIZED CELLULAR PHONES

Verizon Users

Village Clerk
Building Inspector
Chief of Police
Police Lieutenant
Officer on Patrol
Superintendent of Public Works/Water
Water Servicer
Water Servicer
Laborer
Laborer

ACKNOWLEDGMENT AND CONSENT FORM

POLICY FOR USE OF CELLULAR PHONES BY EMPLOYEES OF THE INCORPORATED VILLAGE OF SANDS POINT

As an employee of the Incorporated Village of Sands Point, I have read and understand the Village's Policy for Use of Cellular Phones by Employees, agree to abide by the Policy's terms in all respects. I understand that there is no expectation of confidentiality or right of privacy regarding the Village's cellular phone. I also understand that the Village

(1) may monitor employee usage of the cellular phone.
(2) will impose disciplinary action upon any employee found to be willfully violating these policies.

Date:_____

Name: (Printed)_____

Signature_____

Cellular Policy

USE OF VILLAGE CREDIT CARD
Revised 7/26/21

The Village may issue a credit card or cards in its name to designated officers or employees of the Village and/or of the Company that manages The Village Club of Sands Point ("Club Management") for authorized, reimbursable, Village business-related expenses. However, authorized personnel must submit purchase orders for Village business related expenses, such as tuition charges for attendance at conferences, travel expenses, and lodging, where costs may be fairly and accurately estimated prior to the actual incurring of expenses. All trips where the estimated expense will exceed two hundred fifty dollars must have prior Board approval.

Only authorized users designated by the Board of Trustees shall be authorized for the use of a Village credit card.

Expenses incurred on each credit card shall be paid in such a manner as to avoid interest charges. The credit card use will only be for those purchases for which it is reasonably prudent to use a credit card or where using a credit card provides an advantage to the Village. Any other reason for credit card use must be approved by the Village Clerk.

Any individual who makes an unauthorized purchase with a Village card shall be required to reimburse the Village for the purchase and may be subject to disciplinary action.

Credit card expenditures will be charged to appropriate budget codes and original receipts with required documentation must be forwarded to the Treasurer for all charges. Failure to submit original receipts for charges made will result in the employee being held personally liable for the undocumented charges.

Any Village or Club Management Employee who resigns or is terminated will be required to immediately return any Village Credit Card in his or her possession. In addition, upon resignation or termination, the Village Clerk shall immediately cause the Credit Card to be cancelled.

Village Credit cards may not be used for cash advances.

At the direction of the Mayor for assignment of credit cards use:

<u>One or more credit cards (i.e. American Express, Visa, Home Depot, as directed by Mayor)</u>

Superintendent of Public Works/Water
Assistant Superintendent of Public Works/Water
Water Servicer
Water Servicer
Laborer
Laborer

Mayor
Chief of Police
Village Clerk
Superintendent of Public Works/Water

Village Club General Manager
Village Club Accounting Manager

Port Washington Office of Emergency Management

ACKNOWLEDGMENT AND CONSENT FORM

POLICY FOR USE OF VILLAGE ISSUED CREDIT CARDS BY EMPLOYEES OF THE INCORPORATED VILLAGE OF SANDS POINT

As an employee of the Incorporated Village of Sands Point who has been issued credit cards by Village of Sands Point, I agree to abide by the Policy's terms in all respects. I understand that there is no expectation of confidentiality or right of privacy regarding the Village's credit card. I also understand that the Village

(1) may monitor employee usage of the credit card.
(2) may adopt additional rules and regulations regarding credit card usage by resolution of the Board of Trustees; and
(3) will impose disciplinary action upon any employee found to be willfully violating these policies or any of the rules or regulations adopted by resolution.

Date:_____

Name: (Printed)_____

Signature_____

Credit Card Policy

ACKNOWLEDGMENT AND CONSENT FORM

POLICY FOR USE OF VILLAGE ISSUED CREDIT CARDS BY EMPLOYEES OF KEMPER SPORTS MANAGEMENT, INC. WORKING AT THE VILLAGE CLUB OF SANDS POINT

As an employee of Kemper Sports Management, Inc. who has been issued credit cards by Village of Sands Point, I agree to abide by the Policy's terms in all respects. I understand that there is no expectation of confidentiality or right of privacy regarding the Village's credit card. I also understand that the Village

(1) may monitor employee usage of the credit card.
(2) may adopt additional rules and regulations regarding credit card usage by resolution of the Board of Trustees; and
(3) will impose disciplinary action upon any employee found to be willfully violating these policies or any of the rules or regulations adopted by resolution.

Date:_____

Name: (Printed)_____

Signature_____

Credit Card Policy

ACKNOWLEDGMENT AND CONSENT FORM

POLICY FOR USE OF VILLAGE ISSUED CREDIT CARD BY PETER FORMAN OF THE PORT WASHINGTON MANHASSET OFFICE OF EMERGENCY MANAGEMENT

I, Peter Forman of the Port Washington Manhasset Office of Emergency Management who has been issued a credit card by the Village of Sands Point, I agree to abide by the Policy's terms in all respects. I understand that there is no expectation of confidentiality or right of privacy regarding the Village's credit card. I also understand that the Village

(1) may monitor employee usage of the credit card.
(2) may adopt additional rules and regulations regarding credit card usage by resolution of the Board of Trustees; and
(3) will impose disciplinary action upon any employee found to be willfully violating these policies or any of the rules or regulations adopted by resolution.

Date:_____

Name: (Printed)_____

Signature_____

Credit Card Policy

VILLAGE OF SANDS POINT
EMPLOYMENT DISCRIMINATION AND HARASSMENT POLICY

The Village of Sands Point believes in the dignity of the individual and recognizes the right of any person to equal opportunities. In this regard, the Village has had a longstanding practice of protecting and safeguarding the rights and opportunities of any person who might seek or obtain employment without being subjected to illegal discrimination or harassment in the workplace.

POLICY

In addition to prohibiting illegal discrimination on the basis of race, color, sex, religion, age, disability, marital status, military status, national origin, or other unlawful conduct, the Village of Sands Point also prohibits the illegal harassment of its employees or officers in any form. The Village will take all steps necessary to prevent and stop the occurrence of any illegal discrimination or harassment in the workplace.

1. This policy applies to all Village officers and employees and all individuals who serve as contractors, or serve in any official capacity to the Village. Depending on the extent of the exercise of control, this policy may be applied to the conduct of those who are not officers or employees or contractors of the Village with respect to illegal discrimination or illegal harassment of Village officers or employees in the workplace.

2. The Village and this discrimination and harassment policy prohibit conduct that is illegal under state or federal law including, but not limited to, the inappropriate forms of behavior described on page 2 of this policy under the section entitled "Definition of Sexual Harassment."

3. Department heads and supervisory personnel are responsible for ensuring a work environment free from unsolicited, unwelcome, and intimidating unlawful discrimination or harassment These individuals must take immediate and, if authorized, appropriate corrective action when allegations of discrimination or harassment come to their attention to assure compliance with this policy. Should a department head or supervisor not be authorized to take corrective action, the matter shall be referred to the individual or body, as the case may be, having the authority to discipline.

4. A person who is found to have committed an act of unlawful discrimination or harassment or other inappropriate behavior will be subject to disciplinary action in accordance with the provisions of a negotiated labor agreement or State law, as may be appropriate. Additionally, retaliation against someone who has complained about prohibited discrimination or harassment is strictly prohibited as is retaliation against an individual who cooperates with an investigation of a discrimination or harassment

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complaint. Any such retaliatory conduct is illegal and will result in disciplinary action against the retaliator, if that person is an officer or employee of the Village. Intimidation, coercion, threats, reprisals, or discrimination against any person for complaining about unlawful discrimination or harassment, as described in this policy, is prohibited.

5. All Village officers and employees will be held responsible and accountable for avoiding or eliminating the conduct prohibited by this policy. Village employees are encouraged to report violations of this policy to their supervisor or to a member of the employment discrimination/harassment committee. This committee shall consist of two members of the Village Board, to be appointed annually by the Mayor.

DEFINITION OF SEXUAL HARASSMENT

1. Sexual advances that are not welcome, requests for sexual favors, and other verbal or physical conduct or with sexual overtones constitute sexual harassment when:

   A. submission to such conduct is made, either explicitly or implicitly, a term or condition of an individual's employment; or

   B. submission to, or rejection of, such conduct by an individual is used as the basis for employment decisions such as promotion, transfer, or termination, affecting such individual; or

   C. such conduct has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile, or offensive working environment.

2. Sexual harassment refers to behavior that an individual does not welcome; that is personally offensive; that fails to respect the rights of others; that lowers morale and that, therefore, interferes with an individual's work performance and effectiveness; or that creates an intimidating, hostile, or offensive working environment. Specific forms of behavior that the Village would consider sexual harassment include, but are not limited to, the following:

   A. VERBAL HARASSMENT:

   Abusive verbal language related to a person's sex, including sexual innuendos; slurs; suggestive, derogatory, or insulting comments or sounds; whistling; jokes of a sexual nature; sexual propositions; and threats. Included would be any sexual advance that is unwelcome or any demand for sexual favors.

   B. NON-VERBAL HARASSMENT:

   Abusive written language, showing or displaying pornographic or sexually explicit objects or pictures, graphic commentaries, leering or obscene gestures in the workplace such that it unreasonably interferes with an individual's work performance or creates an intimidating,

hostile, or offensive working environment.

C. PHYSICAL HARASSMENT:

Any physical contact which is not welcome, including touching, petting, pinching, coerced sexual intercourse, assault, or persistent brushing up against a person's body.

PROCEDURE

1. Any Village officer or employee is encouraged to report an incident of suspected employment discrimination or harassment to a department head or to the employment discrimination harassment committee as soon as possible after an alleged incident. A victim does not have to be the opposite sex of the harasser. The harasser does not have to be victim's immediate supervisor. The harasser could be an agent of a supervisor, another supervisor, a co-worker, or even someone not on the payroll of the Village who might have occasion to appear at a work site or enter a Village building or facility. A victim of sexual harassment does not necessarily have to be the person at whom unwelcome sexual conduct is directed. Such an individual could be someone who is affected by such conduct when it is directed towards another person, thereby creating a hostile work environment. Such conduct is unlawful and is prohibited by the Village and by this policy.

2. Should an officer or employee believe that he or she has been discriminated against or harassed and would like guidance as to how to proceed in filing a complaint, that individual should review the Village's employment discrimination and harassment complaint procedure or contact any member of the employment discrimination harassment committee.

3. Should an individual file a complaint, the procedures of the employment discrimination harassment committee must be followed, including the time limit of 180 days. The procedures describe the steps to be taken when an employee has filed a complaint, details the responsibilities of all involved parties, and provides the time frames for actions to be taken.

4. All complaints will be handled in a timely and confidential manner. In no event will information concerning a complaint be released by the Village to any third party or to anyone within Village employment who is not directly involved with or in the investigation. A breach of this prohibition will result in disciplinary action.

5. The investigation of a complaint will normally include conferring with the parties involved and any named or apparent witnesses. The particular facts of the allegation will be examined individually, with a review of the nature of the behavior and the context in which the incident or incidents occurred. Confidentiality will be maintained throughout the investigatory process. The employment discrimination harassment committee will also investigate cases in which a supervisor requests or requires assistance.

6. An individual who believes that he or she has been unjustly charged with employment discrimination or harassment in violation of this policy will be afforded every opportunity to offer and present information in defense of the complaint. Any information will be confidential.

7. A person who participates in this procedure may do so without fear of retaliation. Retaliation against anyone who has filed a complaint under this policy is prohibited and may well be a violation of federal or State law. Any such retaliation will result in disciplinary action by the Village

8. A person who is found to have committed an act of employment discrimination or harassment will be subject to disciplinary action in accordance with the provisions of a negotiated labor agreement or State law, as may be appropriate.

9. Nothing in this policy should be construed to limit an individual's existing right to file a complaint with the New York State Division of Human Rights or the U.S. Equal Employment Opportunity Commission or to take any legal action which he or she may deem advisable.

VILLAGE OF SANDS POINT
EMPLOYMENT DISCRIMINATION AND HARASSMENT COMPLAINT PROCEDURE

SECTION 1. STEP ONE

A. An aggrieved person, hereafter referred to as the complainant, will meet with his or her department head to discuss an allegation of employment discrimination or harassment and may file a complaint of discrimination or harassment. If a complaint is filed, the department head shall send a signed complaint on a form available from the Village to the employment discrimination harassment committee. Should an individual feel uncomfortable raising an issue of alleged employment discrimination or harassment with a department head, any other department head or a member of the employment discrimination harassment committee may be approached. Verbal complaints may be handled informally.

B. Any written complaint must be filed by a complainant within 180 days of an alleged act of employment discrimination or harassment on a form available from the Village.

C. The complainant may withdraw his or her complaint at any time by filing a notice in writing on a form available from the Village.

SECTION 2. STEP TWO

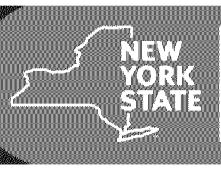
A. When a written complaint is filed, the department head or committee member shall have 15 working days to try to resolve the allegation informally by 1) gathering and assessing the facts deemed necessary to resolve it; 2) meeting with the alleged abuser and the complainant separately; and 3) using whatever other methods deemed necessary or appropriate to attempt to resolve the complaint.

Regardless of whether the complaint is written or verbal, if a resolution is achieved by a department head, he or she will prepare a statement that the complaint has been resolved. All parties must sign the statement which shall be sent to the employment discrimination harassment committee. The case will be considered closed.

B. If a complaint is not resolved, it will be turned over to the employment discrimination harassment committee. The committee will investigate the complaint, call witnesses to appear before the committee, and review any other evidence the committee feels credible and probative of the allegation or allegations. Notice of the complaint must be given to the accused, who shall also be afforded an opportunity to appear before the committee, with or without counsel, if he or she so desires. The committee will have ten (10) working days to investigate the complaint and an additional ten (10) working days to render a decision.

C. Written notice of the committee's decision will be given to both the complainant and the accused.

Sexual Harassment Policy for All Employers in New York State



Combating Sexual Harassment

Introduction

Inc. Village of Sands Point is committed to maintaining a workplace free from sexual harassment. Sexual harassment is a form of workplace discrimination. All employees are required to work in a manner that prevents sexual harassment in the workplace. This Policy is one component of Inc. Village of Sands Point commitment to a discrimination-free work environment. Sexual harassment is against the law[1] and all employees have a legal right to a workplace free from sexual harassment and employees are urged to report sexual harassment by filing a complaint internally with Inc. Village of Sands Point. Employees can also file a complaint with a government agency or in court under federal, state or local antidiscrimination laws.

Policy:

1. *Inc. Village of Sands Point* policy applies to all employees, applicants for employment, interns, whether paid or unpaid, contractors and persons conducting business, regardless of immigration status, with *Inc. Village of Sands Point*. In the remainder of this document, the term "employees" refers to this collective group.

2. Sexual harassment will not be tolerated. Any employee or individual covered by this policy who engages in sexual harassment or retaliation will be subject to remedial and/or disciplinary action (e.g., counseling, suspension, termination).

3. Retaliation Prohibition: No person covered by this Policy shall be subject to adverse action because the employee reports an incident of sexual harassment, provides information, or otherwise assists in any investigation of a sexual harassment complaint. *Inc. Village of Sands Point*] will not tolerate such retaliation against anyone who, in good faith, reports or provides information about suspected sexual harassment. Any employee of *Inc. Village of Sands Point* who retaliates against anyone involved in a sexual harassment investigation will be subjected to disciplinary action, up to and including termination. All employees, paid or unpaid interns, or non-employees[2] working in the workplace who believe they have been subject to such retaliation should inform a supervisor, manager, or village clerk. All employees, paid or unpaid interns or non-employees who believe they have been a target of such retaliation may also seek relief in other available forums, as explained below in the section on Legal Protections.

4. Sexual harassment is offensive, is a violation of our policies, is unlawful, and may subject *Inc. Village of Sands Point* to liability for harm to targets of sexual harassment. Harassers may also

[1] While this policy specifically addresses sexual harassment, harassment because of and discrimination against persons of all protected classes is prohibited. In New York State, such classes includeage, race, creed, color, national origin, sexual orientation, military status, sex, disability, marital status, domestic violence victim status, gender identity and criminal history.

[2] A non-employee is someone who is (or is employed by) a contractor, subcontractor, vendor, consultant, or anyone providing services in the workplace. Protected non-employees include persons commonly referred to as independent contractors, "gig" workers and temporary workers. Also included are persons providing equipment repair, cleaning services or any other services provided pursuant to a contract with the employer.

Adoption of this policy does not constitute a conclusive defense to charges of unlawful sexual harassment. Each claim of sexual harassment will be determined in accordance with existing legal standards, with due consideration of the particular facts and circumstances of the claim, including but not limited to the existence of an effective anti-harassment policy and procedure.

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be individually subject to liability. Employees of every level who engage in sexual harassment, including managers and supervisors who engage in sexual harassment or who allow such behavior to continue, will be penalized for such misconduct.

5. *Inc. Village of Sands Point* will conduct a prompt and thorough investigation that ensures due process for all parties, whenever management receives a complaint about sexual harassment, or otherwise knows of possible sexual harassment occurring. *Inc. Village of Sands Point* will keep the investigation confidential to the extent possible. Effective corrective action will be taken whenever sexual harassment is found to have occurred. All employees, including managers and supervisors, are required to cooperate with any internal investigation of sexual harassment.

6. All employees are encouraged to report any harassment or behaviors that violate this policy. *Inc. Village of Sands Point* will provide all employees a complaint form for employees to report harassment and file complaints.

7. Managers and supervisors are **required** to report any complaint that they receive, or any harassment that they observe or become aware of, to Mayor, Trustee or village clerk.

8. This policy applies to all employees, paid or unpaid interns, and non-employees and all must follow and uphold this policy. This policy must be provided to all employees and should be posted prominently in all work locations to the extent practicable (for example, in a main office, not an offsite work location) and be provided to employees upon hiring.

What Is "Sexual Harassment"?

Sexual harassment is a form of sex discrimination and is unlawful under federal, state, and (where applicable) local law. Sexual harassment includes harassment on the basis of sex, sexual orientation, self-identified or perceived sex, gender expression, gender identity and the status of being transgender.

Sexual harassment includes unwelcome conduct which is either of a sexual nature, or which is directed at an individual because of that individual's sex when:

- Such conduct has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile or offensive work environment, even if the reporting individual is not the intended target of the sexual harassment;

- Such conduct is made either explicitly or implicitly a term or condition of employment; or

- Submission to or rejection of such conduct is used as the basis for employment decisions affecting an individual's employment.

A sexually harassing hostile work environment includes, but is not limited to, words, signs, jokes, pranks, intimidation or physical violence which are of a sexual nature, or which are directed at an individual because of that individual's sex. Sexual harassment also consists of any unwanted verbal or physical advances, sexually explicit derogatory statements or sexually discriminatory remarks

made by someone which are offensive or objectionable to the recipient, which cause the recipient discomfort or humiliation, which interfere with the recipient's job performance.

Sexual harassment also occurs when a person in authority tries to trade job benefits for sexual favors. This can include hiring, promotion, continued employment or any other terms, conditions or privileges of employment. This is also called "quid pro quo" harassment.

Any employee who feels harassed should report so that any violation of this policy can be corrected promptly. Any harassing conduct, even a single incident, can be addressed under this policy.

Examples of sexual harassment

The following describes some of the types of acts that may be unlawful sexual harassment and that are strictly prohibited:

- Physical acts of a sexual nature, such as:
  - Touching, pinching, patting, kissing, hugging, grabbing, brushing against another employee's body or poking another employee's body;
  - Rape, sexual battery, molestation or attempts to commit these assaults.

- Unwanted sexual advances or propositions, such as:
  - Requests for sexual favors accompanied by implied or overt threats concerning the target's job performance evaluation, a promotion or other job benefits or detriments;
  - Subtle or obvious pressure for unwelcome sexual activities.

- Sexually oriented gestures, noises, remarks or jokes, or comments about a person's sexuality or sexual experience, which create a hostile work environment.

- Sex stereotyping occurs when conduct or personality traits are considered inappropriate simply because they may not conform to other people's ideas or perceptions about how individuals of a particular sex should act or look.

- Sexual or discriminatory displays or publications anywhere in the workplace, such as:
  - Displaying pictures, posters, calendars, graffiti, objects, promotional material, reading materials or other materials that are sexually demeaning or pornographic. This includes such sexual displays on workplace computers or cell phones and sharing such displays while in the workplace.

- Hostile actions taken against an individual because of that individual's sex, sexual orientation, gender identity and the status of being transgender, such as:
  - Interfering with, destroying or damaging a person's workstation, tools or equipment, or otherwise interfering with the individual's ability to perform the job;
  - Sabotaging an individual's work;
  - Bullying, yelling, name-calling.

Who can be a target of sexual harassment?

Sexual harassment can occur between any individuals, regardless of their sex or gender. New York Law protects employees, paid or unpaid interns, and non-employees, including independent contractors, and those employed by companies contracting to provide services in the workplace. Harassers can be a superior, a subordinate, a coworker or anyone in the workplace including an independent contractor, contract worker, vendor, client, customer or visitor.

Where can sexual harassment occur?

Unlawful sexual harassment is not limited to the physical workplace itself. It can occur while employees are traveling for business or at employer sponsored events or parties. Calls, texts, emails, and social media usage by employees can constitute unlawful workplace harassment, even if they occur away from the workplace premises, on personal devices or during non-work hours.

Retaliation

Unlawful retaliation can be any action that could discourage a worker from coming forward to make or support a sexual harassment claim. Adverse action need not be job-related or occur in the workplace to constitute unlawful retaliation (e.g., threats of physical violence outside of work hours).

Such retaliation is unlawful under federal, state, and (where applicable) local law. The New York State Human Rights Law protects any individual who has engaged in "protected activity." Protected activity occurs when a person has:

- made a complaint of sexual harassment, either internally or with any anti-discrimination agency;
- testified or assisted in a proceeding involving sexual harassment under the Human Rights Law or other anti-discrimination law;
- opposed sexual harassment by making a verbal or informal complaint to management, or by simply informing a supervisor or manager of harassment;
- reported that another employee has been sexually harassed; or
- encouraged a fellow employee to report harassment.

Even if the alleged harassment does not turn out to rise to the level of a violation of law, the individual is protected from retaliation if the person had a good faith belief that the practices were unlawful. However, the retaliation provision is not intended to protect persons making intentionally false charges of harassment.

Reporting Sexual Harassment

Preventing sexual harassment is everyone's responsibility. *Inc. Village of Sands Point* cannot prevent or remedy sexual harassment unless it knows about it. Any employee, paid or unpaid intern or non-employee who has been subjected to behavior that may constitute sexual harassment is encouraged to report such behavior to a supervisor, manager or village clerk. Anyone who witnesses or becomes aware of potential instances of sexual harassment should report such behavior to a supervisor, manager or village clerk.

Reports of sexual harassment may be made verbally or in writing. A form for submission of a written complaint is attached to this Policy, and all employees are encouraged to use this complaint form. Employees who are reporting sexual harassment on behalf of other employees should use the complaint form and note that it is on another employee's behalf.

Employees, paid or unpaid interns or non-employees who believe they have been a target of sexual harassment may also seek assistance in other available forums, as explained below in the section on Legal Protections.

Supervisory Responsibilities

All supervisors and managers who receive a complaint or information about suspected sexual harassment, observe what may be sexually harassing behavior or for any reason suspect that sexual harassment is occurring, **are required** to report such suspected sexual harassment to village clerk.

In addition to being subject to discipline if they engaged in sexually harassing conduct themselves, supervisors and managers will be subject to discipline for failing to report suspected sexual harassment or otherwise knowingly allowing sexual harassment to continue.

Supervisors and managers will also be subject to discipline for engaging in any retaliation.

Complaint and Investigation of Sexual Harassment

All complaints or information about sexual harassment will be investigated, whether that information was reported in verbal or written form. Investigations will be conducted in a timely manner, and will be confidential to the extent possible.

An investigation of any complaint, information or knowledge of suspected sexual harassment will be prompt and thorough, commenced immediately and completed as soon as possible. The investigation will be kept confidential to the extent possible. All persons involved, including complainants, witnesses and alleged harassers will be accorded due process, as outlined below, to protect their rights to a fair and impartial investigation.

Any employee may be required to cooperate as needed in an investigation of suspected sexual harassment. *Inc. Village of Sands Point* will not tolerate retaliation against employees who file

complaints, support another's complaint or participate in an investigation regarding a violation of this policy.

While the process may vary from case to case, investigations should be done in accordance with the following steps:

- Upon receipt of complaint, village clerk will conduct an immediate review of the allegations, and take any interim actions (e.g., instructing the respondent to refrain from communications with the complainant), as appropriate. If complaint is verbal, encourage the individual to complete the "Complaint Form" in writing. If he or she refuses, prepare a Complaint Form based on the verbal reporting.

- If documents, emails or phone records are relevant to the investigation, take steps to obtain and preserve them.

- Request and review all relevant documents, including all electronic communications.

- Interview all parties involved, including any relevant witnesses;

- Create a written documentation of the investigation (such as a letter, memo or email), which contains the following:
    - A list of all documents reviewed, along with a detailed summary of relevant documents;
    - A list of names of those interviewed, along with a detailed summary of their statements;
    - A timeline of events;
    - A summary of prior relevant incidents, reported or unreported; and
    - The basis for the decision and final resolution of the complaint, together with any corrective action(s).

- Keep the written documentation and associated documents in a secure and confidential location.

- Promptly notify the individual who reported and the individual(s) about whom the complaint was made of the final determination and implement any corrective actions identified in the written document.

- Inform the individual who reported of the right to file a complaint or charge externally as outlined in the next section.

Legal Protections And External Remedies

Sexual harassment is not only prohibited by *Inc. Village of Sands Point* but is also prohibited by state, federal, and, where applicable, local law.

Aside from the internal process at *Inc. Village of Sands Point*, employees may also choose to pursue legal remedies with the following governmental entities. While a private attorney is not required to file a complaint with a governmental agency, you may seek the legal advice of an attorney.

In addition to those outlined below, employees in certain industries may have additional legal protections.

State Human Rights Law (HRL)

The Human Rights Law (HRL), codified as N.Y. Executive Law, art. 15, § 290 et seq., applies to all employers in New York State with regard to sexual harassment, and protects employees, paid or unpaid interns and non-employees, regardless of immigration status. A complaint alleging violation of the Human Rights Law may be filed either with the Division of Human Rights (DHR) or in New York State Supreme Court.

Complaints with DHR may be filed any time **within one year** of the harassment. If an individual did not file at DHR, they can sue directly in state court under the HRL, **within three years** of the alleged sexual harassment. An individual may not file with DHR if they have already filed a HRL complaint in state court.

Complaining internally to [*Inc. Village of Sands Point*] does not extend your time to file with DHR or in court. The one year or three years is counted from date of the most recent incident of harassment.

You do not need an attorney to file a complaint with DHR, and there is no cost to file with DHR.

DHR will investigate your complaint and determine whether there is probable cause to believe that sexual harassment has occurred. Probable cause cases are forwarded to a public hearing before an administrative law judge. If sexual harassment is found after a hearing, DHR has the power to award relief, which varies but may include requiring your employer to take action to stop the harassment, or redress the damage caused, including paying of monetary damages, attorney's fees and civil fines.

DHR's main office contact information is: NYS Division of Human Rights, One Fordham Plaza, Fourth Floor, Bronx, New York 10458. You may call (718) 741-8400 or visit: www.dhr.ny.gov.

Contact DHR at (888) 392-3644 or visit dhr.ny.gov/complaint for more information about filing a complaint. The website has a complaint form that can be downloaded, filled out, notarized and mailed to DHR. The website also contains contact information for DHR's regional offices across New York State.

Civil Rights Act of 1964

The United States Equal Employment Opportunity Commission (EEOC) enforces federal anti-discrimination laws, including Title VII of the 1964 federal Civil Rights Act (codified as 42 U.S.C. § 2000e et seq.). An individual can file a complaint with the EEOC anytime within 300 days from the harassment. There is no cost to file a complaint with the EEOC. The EEOC will investigate the complaint, and determine whether there is reasonable cause to believe that discrimination has occurred, at which point the EEOC will issue a Right to Sue letter permitting the individual to file a complaint in federal court.

The EEOC does not hold hearings or award relief, but may take other action including pursuing cases in federal court on behalf of complaining parties. Federal courts may award remedies if discrimination is found to have occurred. In general, private employers must have at least 15 employees to come within the jurisdiction of the EEOC.

An employee alleging discrimination at work can file a "Charge of Discrimination." The EEOC has district, area, and field offices where complaints can be filed. Contact the EEOC by calling 1-800-669-4000 (TTY: 1-800-669-6820), visiting their website at www.eeoc.gov or via email at info@eeoc.gov.

If an individual filed an administrative complaint with DHR, DHR will file the complaint with the EEOC to preserve the right to proceed in federal court.

Local Protections

Many localities enforce laws protecting individuals from sexual harassment and discrimination. An individual should contact the county, city or town in which they live to find out if such a law exists. For example, employees who work in New York City may file complaints of sexual harassment with the New York City Commission on Human Rights. Contact their main office at Law Enforcement Bureau of the NYC Commission on Human Rights, 40 Rector Street, 10th Floor, New York, New York; call 311 or (212) 306-7450; or visit www.nyc.gov/html/cchr/html/home/home.shtml.

Contact the Local Police Department

If the harassment involves unwanted physical touching, coerced physical confinement or coerced sex acts, the conduct may constitute a crime. Contact the local police department.

VILLAGE OF SANDS POINT

VIOLENCE PREVENTION POLICY/PROGRAM
08/2021

1. **Purpose**

The Village of Sands Point is committed to promoting a safe work environment for all its employees. All employees are expected to maintain a work environment free from violence, threats or harassment, intimidation or coercion. While these behaviors are not prevalent in this Village, no organization is immune. In accordance with the New York State Workplace Violence Prevention Act, the Village of Sands Point adopts this Policy and, as mandated thereby, shall implement a Workplace Violence Prevention Program.

2. **Definitions**

For the purposes of this Policy:

a. "Commissioner" shall mean the Commissioner of the Department of Labor.
b. "Department" means the New York State Department of Labor
c. "Retaliatory Action" means the discharge, suspension, demotion, penalization, or discrimination against any employee, or other adverse employment action taken against an employee in the terms and conditions of such employee's employment.
d. "Supervisor" means any person within the Village's organization who has authority to direct and control the work performance of an employee, or who has the authority to take corrective action regarding the violation of a law, rule, or regulation to which an employee submits written notice.
e. "Workplace" means any location away from an employee's domicile, permanent or temporary, where an employee performs any work-related duty in the course of his/her employment by the Village.
f. "Workplace violence" is any physical assault, threatening behavior or verbal abuse that occurs in the work setting.

3. **Policy**

The Village of Sands Point prohibits workplace violence. Physical assaults, threatening behavior and/or verbal abuse will not be tolerated. While it is not possible to list all of the forms of behavior which may constitute workplace violence, the following are examples of prohibited conduct which may result in disciplinary action, up to and including termination of employment:

a. shoving, pushing, harassing, intimidating or coercing another person;
b. causing physical injury to another person;
c. making threatening remarks;

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d. disruptive behavior intended to disturb, interfere with or prevent normal work activities (such as yelling, using profanity, verbally abusing another, or waving hands and fists in a menacing gesture);
e. aggressive or hostile behavior that creates a reasonable fear of injury to another person or subjects another individual to emotional distress;
f. intentionally damaging employer property or property of another employee;
g. unauthorized possession of a weapon while on Village property or while on Village business; and
h. committing acts motivated by, or related to, sexual harassment or domestic violence.

Individuals who violate this Policy may be removed from Village property and will be subject to disciplinary action, up to and including termination of employment.

4. **Risk evaluation and determination**

The Village shall evaluate its workplace or workplaces to determine the presence of factors or situations in such workplace or workplaces that might place employees at an increased risk of workplace violence. Examples of such factors shall include, but not be limited to:

a. working in public settings
b. working late night or in the early morning hours;
c. exchanging money with the public;
d. working alone or in small numbers;
e. uncontrolled access to the workplace; and
f. working in areas of previous security problems;

5. **The Village may, without limitation, utilize the following methods to prevent and reduce the likelihood of incidents of workplace violence:**

a. making high-risk areas more visible to more people;
b. installing good external lighting;
c. using drop safes or other methods to minimize cash on hand;
d. posting signs stating that limited cash is on hand;
e. providing training and conflict resolution and non-violent self-defense responses; and
f. establishing and implementing reporting systems for incidents of aggressive behavior

6. **Employee information and training**

a. The Village shall make this Policy available, upon request, to its employees, their designated representatives and the Department.

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b. The Village shall provide its employees with information and training on the risks of occupational assaults and homicides in their workplace or workplaces at the time of their initial assignment and periodically thereafter.
c. Employees shall be informed of the requirements of this Policy, the risk factors in their workplace or workplaces, and the location and availability of this Policy.
d. Employee training shall include at least:

    i. The measures employees can take to protect themselves from such risks, including specific procedures the Village has implemented to protect employees, such as appropriate work practices, emergency procedures, and the use of security alarms and other devices; and
    ii. The details of this Policy.

7. **Application**

a. Any employee or representative of employees who believes that a serious violation of this Policy exists or that an imminent danger exists should bring such matter to the attention of a supervisor in the form of a written notice and shall afford the Village a reasonable opportunity to correct such activity or practice. In the event that an employee or representative of employees reasonably believes that the employee's supervisor will not take corrective action, such employee or representative of employees may bring such matter to the attention of the Village Clerk and/or the Mayor in the form of a written notice and shall afford the Village a reasonable opportunity to correct such activity or practice. This referral shall not apply where imminent danger or threat exists to the safety of a specific employee and the employee or representative of employees reasonably believes in good faith that reporting to a supervisor, the Village Clerk, or the Mayor would not result in corrective action.
b. If, following a referral of such matter to the employee's supervisor, the Village Clerk or the Mayor's attention and after a reasonable opportunity to correct such activity or practice the matter has not been resolved and the employee or representative of employees still believes that a violation of the Policy remains, or that an imminent danger exists, such employee or representative of employees may request an inspection by giving notice to the Commissioner of such violation or danger. Such notice and request shall be in writing, shall set forth with reasonable particularity the grounds for the notice, shall be signed by such employee or representative of employees, and a copy shall be provided by the Commissioner to the Village Clerk no later than the time of inspection, except that on the request of the person giving such notice, such person's name and the names of individual employees or representatives of employees may be withheld. Such inspection shall be made forthwith.
c. A representative of the Village and an authorized employee representative shall be given the opportunity to accompany the Commissioner during an inspection for the purpose of aiding such inspection. Where there is no authorized employee representative, the Commissioner shall consult with a

reasonable number of employees concerning matters of safety in the workplace.

d. The authority of the Commissioner to inspect any premises pursuant to such an employee complaint shall not be limited to the alleged violation contained in such complaint. The Commissioner may inspect any other area of the premises in which he or she has reason to believe that a serious violation of this Policy exists.

e. The Village shall not take any retaliatory action against any employee because the employee does any of the following:

   i. makes an application pursuant to paragraph 7(a);
   ii. requests an inspection as authorized in paragraph 7(b); or
   iii. accompanies the Commissioner as authorized in paragraph 7(c)

f. The Commissioner may, upon his or her own initiative, conduct an inspection of any premises occupied by the Village if he or she has reason to believe that a violation of this Policy has occurred or if he or she has a general administrative plan for the enforcement of this Policy or similar policies, including a general schedule of inspections, which provide a rational administrative basis for such inspection.

POLICY FOR USE OF ELECTRONIC COMMUNICATIONS SYSTEMS BY EMPLOYEES OF THE INCORPORATED VILLAGE OF SANDS POINT

Use of Electronic Communication Systems

Effective communication is an important part of the job responsibilities of each individual working at the Incorporated Village of Sands Point. This municipality recognizes the importance of providing complete and timely information regarding its boards, commissions and committees, laws, services, procedures, plans, programs, and other matters affecting Village operations. To assist in achieving this goal, this municipality has provided access to employees of its telephones, e-mail, voice mail, fax machine, internet, computer systems and databases.

It is accepted practice that some personal phone conversations may occur during the work day. Personal phone calls of a repeat or extended nature, however, prevent employees from fulfilling their responsibilities and are not an accepted practice.

All voice mail and e-mail messages created, sent and received at the Village offices are and remain at all times the property of the Village. Employees have no right to privacy as to any information or file transmitted or stored through the Villages' computer systems, voice mail, e-mail, fax or other technical resources. The Village reserves the right to retrieve and read any message composed, sent or received. E-mail and internet are considered public communications. Staff should adhere to the same professional standards and guidelines for electronic communications as they do for written communications with Village residents, consultants and vendors.

Voice mail and e-mail messages and faxes should be limited primarily to the conduct of Village business. Each employee has a responsibility to limit personal phone calls, voice mail, e-mail messages, use of the internet and faxes.

E-mail addresses will be/have been assigned to designated employees and are available in Outlook. Voice mail numbers have also been assigned to designated employees and are available to employees and the general public. Passwords have been selected by designated employees to access various programs contained in our computers. Village employees are prohibited from disclosing their passwords to anyone other than persons authorized to monitor and maintain the computer system at the Village. Toward

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that end, KVS Computer Systems, General Code, and Total Computer Systems may log in using your password from time to time to perform updates and maintenance to the system. Employees may access only messages, files or programs that they have permission to enter. Unauthorized review, duplication, dissemination, removal, addition, damage or alteration of files, passwords, computer systems or programs, voice mail messages, e-mail messages or other property of the Village may result in disciplinary action, up to and including termination.

Village employees may not transmit voice mail and e-mail messages containing content that may be reasonably considered offensive or disruptive to any employee. Offensive content would include, but would not be limited to, sexual comments or images, racial slurs, gender-specific slurs, or any comments intended to disparage or offend someone on the basis of age, sexual orientation, religious or political beliefs, national origin or disability. Unsolicited messages of this type received by Village employees should either be deleted or forwarded to the Village Clerk for response.

At the Village's discretion, internet, World Wide Web and intranet access may be provided to Village employees to further assist in the conduct of Village business. Employees accessing the internet, World Wide Web and/or the Villages' own intranet are presumed to be doing so as representatives of the Village. Accordingly, all such communications should be for professional business reasons and should not be for more than nominal personal use. Each employee is responsible for ensuring that the internet access privilege is used in an effective, ethical and lawful manner. Unacceptable uses of internet include, without limitation, intentionally sending, saving or viewing offensive material. Offensive material includes, but is not limited to, sexual comments, jokes or images, racial slurs, gender-specific slurs or any comments, jokes or images that are intended to disparage or offend someone on the basis of age, disability, gender, race, religion, national origin, physical attributes, sexual orientation or any other classification protected by federal, state or local law. Any use of the internet, World Wide Web and/or intranet intended to harass or discriminate on any basis is unlawful and strictly prohibited by the Village. Violators will be subject to discipline up to, and including, termination.

To prevent computer viruses from being transmitted through the system, employees are not authorized to load or download any software product onto their computer or the shared file server. Employees interested in obtaining a particular software product should discuss the same with the Village Clerk.

The Village's electronic communications systems should not be used other than incidentally for non-business reasons while at work. Excessive use may adversely affect an employee's productivity and could create a conflict of interest. Employees must keep in mind that systems resources are limited and that excessive use of these electronic communications systems could ultimately interfere with the efficient operation of our municipality.

AGENDA ITEM NO. C)4

Any employee who violates this policy or uses the Village's communications systems for improper purposes shall be subject to discipline, up to, and including termination.

The Incorporated Village of Sands Point wishes to maximize the use of the electronic communications media available to all employees of the Village while protecting both the Village and the individual employee's interests. We need and appreciate the cooperation and support of everyone to achieve this goal.

AGENDA ITEM NO. C)4

ACKNOWLEDGMENT AND CONSENT FORM

POLICY FOR USE OF ELECTRONIC COMMUNICATIONS SYSTEMS BY EMPLOYEES OF THE INCORPORATED VILLAGE OF SANDS POINT

As an employee of the incorporated Village of Sands Point, I have read and understand the Village's Policy For Use of Electronic Communications Systems By Employees of the Incorporated Village of Sands Point and I agree to abide by the Policy's terms in all respects. I understand that there is no expectation of confidentiality or right of privacy regarding the Village's telephone system, e-mail, voice mail, fax, internet access or computer systems. I also understand that the Village

(1) may monitor employee usage of e-mails, voice mails, faxes and internet access;
(2) may randomly monitor on a periodic basis, as well as during routine system maintenance, employee use of these communications systems; and
(3) will impose disciplinary action upon any employee found to be willfully violating these policies.

Date:_____

Name: (Printed)_____

Signature_____

Communications Policy

AGENDA ITEM NO. C)4

2021

CYBER SECURITY
CITIZENS' NOTIFICATION POLICY

This policy is consistent with the State Technology Law §208 as added by Chapters 442 and 491 of the Laws of 2005. This policy requires notification to affected New York residents and non-residents. New York State values the protection of private information of individuals. The Incorporated Village of Sands Point (the Village) is required to notify an individual when there has been or is reasonably believed to have been a compromise of the individual's private information in compliance with the Information Security Breach and Notification Act and this policy.

The Village, after consulting the State's Office of Cyber Security and Critical Infrastructure Coordination (CSCIC) to determine the scope of the breach and restoration measures, must notify an individual when it has been determined that there has been, or is reasonably believed to have been a compromise of the individual's private information through unauthorized disclosure.

A compromise of private information means the unauthorized acquisition of unencrypted computerized date with private information.

If encrypted data is compromised along with the corresponding encryption key, the data is considered unencrypted and thus falls under the notification requirements.

Notification may be delayed if a law enforcement agency determines that the notification impedes a criminal investigation. In such case, notification will be delayed only as long as needed to determine that notification no longer compromises any investigation.

The Village will notify the affected individual directly by one of the following methods:

1. Written notice;
2. Electronic notice, provided that the person to whom notice is required has expressly consented to receiving notice in electronic form and a log of each notification is kept by the Village that notifies affected persons in such form;
3. Telephone notification, provided that a log of each notification is kept by the Village; or
4. Substitute notice, if the Village demonstrates to the state Attorney General that the cost of providing notice would exceed $250,000 or that the affected class of persons to be notified exceeds 5,000 or the Village does not have sufficient contact information. The following constitute sufficient substitute notice:
    a) E-mail notice when the Village has an e-mail address for the subject persons;

b) Conspicuous posting of the notice on the Village's web site page,
c) Notification to major statewide media

5. The Village must notify, CSCIC as to the timing, content and distribution of the notices and approximate number of affected persons.
6. The Village must notify the Attorney General and the Consumer Protection Board, whenever notification to a New York resident is necessary, as to the timing, content a distribution of the notices and approximate number of affect persons.
7. Regardless of the method by which notice is provided, the notice must include contact information for the Village making the notification and a description of the categories of information that were, or are reasonably believed to have been, so acquired.
8. This Policy also applies to information maintained on behalf of the Village by a third party.
9. When more than 5,000 New York residents must be notified at one time, then the Village must notify the consumer reporting agencies as to the timing, content and distribution of the notices and the approximate number of affected individuals. This notice, however, will be made without delaying notice to the individuals.

Definitions

Consumer Reporting Agency

Any person which, for monetary fees, dues, or on a cooperative nonprofit basis, regularly engages in whole or in part in the practice of assembling evaluating consumer credit information or other information on consumers for the purpose of preparing or furnishing consumer reports. The state attorney general is responsible for compiling a list of consumer reporting agencies and furnishing the list upon request to the municipality.

Data

Any information created, stored (in temporary or permanent form), filed, produced or reproduced, regardless of the form or media. Data may include, but is not limited to personally identifying information, reports, files, folders, memoranda, statements, examinations, transcripts, images, communications, electronic or hard copy.

Information

The representation of facts, concepts, or instructions in a formalized manner suitable for communication, interpretation, or processing by human or automated means.

Personal Information

Any information concerning a natural person which, because of name, number, personal mark or other identifier, can be used to identify such natural person.

Private Information

Personal information in combination with any one or more of the following data elements, when either the personal information or the data element is not encrypted or encrypted with and encryption key that has also been acquired:

1. social security number; or
2. driver's license number or non-driver identification; or
3. account number, credit or debit card number, in combination with any required security code, access code, or password which would permit access to an individual's financial account.

"Private information" does not include publicly available information that is lawfully made available to the general public from federal, state, or local government records.

Third Party

Any non-municipal employee such as a contractor, vendor, consultant, intern, other municipality, etc.

WHISTLEBLOWER POLICY

The Incorporated Village of Sands Point ("Village") is committed to high standards of ethical, moral and legal business conduct. In line with this commitment and the Village's commitment to open communication, this policy aims to provide an avenue for employees to raise concerns and reassurance that they will be protected from reprisals or victimization for whistleblowing.

This whistleblowing policy is intended to cover protections for you if you raise concerns regarding the Village regarding:

- unlawful activity
- incorrect financial reporting
- fraudulent or dishonest conduct
- activities that are not in line with the policies or the intentions of the Village

Safeguards

Harassment or Victimization – Harassment or victimization for reporting concerns under this policy will not be tolerated.

Confidentiality – Every effort will be made to treat the complainant's identity with appropriate regard for confidentiality.

Anonymous Allegations – This policy encourages employees to put their names on allegations because appropriate follow-up questions and investigation may not be possible unless the source of the information is identified. Concerns expressed anonymously will be explored appropriately, but consideration will be given to:

- the seriousness of the issued raised;
- the credibility of the concern; and
- the likelihood of confirming the allegation from attributable sources.

Bad Faith Allegations – Allegations made in bad faith may result in disciplinary actions.

Procedure: Process for raising a concern

Reporting – The whistleblowing procedure is intended to be used for serious and sensitive issues. Such concerns may be reported to:

- Your immediate supervisor

- Village Clerk
- Any Board member
- Mayor
- Police Department

Timing – The earlier a concern is expressed, the easier it is to take action.

Evidence – Although the employee is not expected to prove the truth of an allegation, the employee should be able to demonstrate to the person being contacted that the report is being made in good faith.

Procedure: How the report of a concern will be handled

The action taken by the Village in response to a report of a concern under this policy will depend on the nature of the concern. The Board of Trustees shall receive information on each report of concern and follow-up information on actions taken.

Initial Inquiries – Initial inquiries will be made to determine whether an investigation is appropriate, and the form that it should take. Some concerns may be resolved without the need for investigation.

Further Information – The amount of contact between the complainant and the person(s) investigating the concern will depend on the nature of the issue and the clarity of information provided. Further information may be sought from or provided to the person reporting the concern

INCORPORATED VILLAGE OF SANDS POINT
CAPITAL ASSETS AND INTANGIBLE ASSETS ACCOUNTING POLICY

In order to provide for the proper control and preservation of Village-owned property, the Board of Trustees designates the Village Clerk with the responsibility for the oversight of capital assets in accordance with the provisions contained in this policy.

Capital assets include land, buildings, land improvements, building improvements, infrastructure (e.g., water mains), machinery and equipment, furniture and fixtures, as well as capital constructions in progress. All capital assets having an estimated useful life of at least two years and a per-unit cost of $1,000 or more will be capitalized for financial reporting purposes and, except for land and capital construction in progress, shall be depreciated on the straight-line basis over the estimated useful lives, in accordance with guidelines provided by GASB Statement No. 34. Capitalization thresholds will be applied to individual assets rather than groups of capital assets. In accordance with Generally Accepted Accounting Principles, equipment purchases made by governmental funds, i.e., General Fund, and Capital Projects Fund, are expensed in the funds when purchased in accordance with the modified accrual basis of accounting, but will be converted to capitalized assets subject to depreciation for financial statements reporting purposes in accordance with GASB 34.

All capital assets will be recorded at cost, which includes all necessary costs incurred to place the asset in service. Donated capital assets will be recorded at fair market value at the time received. If determining historical cost is not practical, estimated historical cost may be used.

An inventory record shall be maintained and updated annually. The following information, where possible, shall be included in the capital assets inventory record:

1. Name and description of the property
2. Serial number or other identification number
3. Cost of the asset (estimate if unknown)
4. Acquisition date
5. Location of use
6. Date and method of disposal and sale price

For purpose of financial reporting in accordance with requirements of GASB Statement No. 51, *Accounting and Financial Reporting for Intangible Assets*, intangible assets include computer software applications that are purchased or licensed for a one-time cost of $50,000 or more. Such intangible assets shall be capitalized and amortized on a straight-line basis over its estimated useful life for financial reporting purposes. In accordance with Generally Accepted Accounting Principles, intangible assets purchases made by governmental funds, i.e., General Fund, and Capital Projects Fund, are expensed in the funds when purchased in accordance with the modified accrual basis of accounting, but will be converted to capitalized assets subject to amortization for financial statements reporting purposes in accordance with GASB 34.

The Board reviewed the requirements of Chapter 413 of the Laws of New York State 1991 which amends Section 103 of the General Municipal Law of the State of New York and adds Section 104(b) thereto:

Whereupon, Trustee _____ proposed the following Resolution and moved its adoption:

RESOLUTION 07262022-
ADOPTING A PROCUREMENT POLICY PURSUANT TO SECTION 104(b) of the GENERAL MUNICIPAL LAW

WHEREAS, Section 104(b) of the General Municipal Law as amended effective January 1, 1992 requires the governing body of every municipality to adopt a procurement policy for all goods and services which are not required by law to be publicly bid; and

WHEREAS, by Resolution 08252020-02A the Board re-adopted the existing Procurement Policy; and

WHEREAS, comments have been solicited from officials involved in the procurement process which has heretofore been followed for the Village of Sands Point; and

WHEREAS, the Board has recommended certain changes be made to the Policy; and

WHEREAS, the Board of Trustees desires to authorize a procurement policy which serves the best interest of its citizens and taxpayers and complies with all legal requirements;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees does hereby adopt for the Village of Sands Point the following procurement policy which is intended to apply to all goods and services which are not required by law to be publicly bid:

PROCUREMENT POLICY FOR THE VILLAGE OF SANDS POINT

1.

a) Every purchase to be made must be initially reviewed to determine whether it is a purchase contract or a public works contract. Once that determination is made, a good faith effort will be made to determine whether it is known or can reasonably be expected that the aggregate amount to be spent on the

item of supply or service is not subject to competitive bidding, taking into account past purchases and the aggregate amount to be spent in a year.

b) The following items are not subject to competitive bidding pursuant to Section 103 of the General Municipal Law; **purchase contracts under $20,000 and public works contracts under $35,000; emergency purchases; goods purchased from agencies for the blind or severely handicapped; goods purchased from correctional institutions; purchases under State and County contracts; and surplus and second-hand purchases from another governmental entity.**

c) The decision that a purchase is not subject to competitive bidding will be documented in writing to the Village Clerk by the individual making the purchase. This documentation includes written or verbal quotes from vendors and a memo from the purchaser indicating reasons for the recommendation.

d) Where applicable, the following should be documented:

1) a copy of the contract indicating the source which makes the item or service exempt;

2) a memo from the purchaser detailing the circumstances which led to an emergency purchase;

3) any other supporting documentation which the Board of Trustees may deem appropriate.

2. All goods and services will be secured pursuant to competitive bidding requirements under General Municipal Law except in the following circumstances:

- purchase contracts under $20,000 and public work contracts under $35,000;

- goods purchased from agencies for the blind or severely handicapped pursuant to Section 175-b of the State Finance Law;

- goods purchased from correctional institutions pursuant to Section 186 of the Correction Law;

- purchases under State contracts pursuant to Section 104 of the General Municipal Law of New York State ;

- purchases under County contracts pursuant to Section 103 (3) of the General Municipal Law of New York State;

- purchases pursuant to Subdivision 6 of this Policy

- purchases through the use of contracts let by the United States or federal agencies, and any state or any other political subdivision therein that have been made use by other governmental entities pursuant to Section 103(b) of the General Municipal Law of New York State

3. Requests for Proposals (RFP)

When competitive bidding is not required, a municipality can opt to use an RFP to solicit offers. An RFP is typically used when procuring goods or services in situations where a municipality can select a vendor based on factors other than price and when the award will be based on a combination of factors, such as when a municipality is using the best value standard. An RFP differs from a bid in the sense that the specifications in a bid are mandatory and the bid is evaluated as to how it complies with the specifications. With an RFP, the bidder offers through its proposal a solution to the objectives specified in the RFP and describes how it intends to meet the RFP requirements. A municipality can use a contract other than a fixed-price type, conduct oral or written discussions with offerors concerning their proposals, give the offerors the opportunity to revise their proposals and award a contract in which a price and responsibility are not the only determining factors. An RFP is used for professional service for amounts $12,000 and over.

4. The following minimum methods of purchase will be used when required by this policy in order to achieve the highest savings:

Estimated Amount of Purchase Contract	**Method**
$3,000 - $9,999	**1 written quote**
$10,000 - $19,999	**2 written quotes**

Estimated Amount of Public Works Contract	**Method**
$3,000 - $9,999	**1 written quote**
$10,000 - $24,999	**2 written quotes**
$25,000 - $34,999	**3 written quotes**

A good faith effort shall be made to obtain the required number of proposals or quotations. If the purchaser is unable to obtain the required number of proposals or quotations, the purchaser shall document the attempt made at obtaining the proposals. In no event shall the failure to receive the proposals requested by the purchaser be a bar to the procurement.

5. Documentation is required of each action taken in connection with each procurement.

6. Documentation and an explanation are required whenever a contract is awarded to other than the lowest responsible offeror. This documentation will include an explanation of how the award will achieve savings or how the offeror was not responsible. A determination that the offeror is not responsible shall be made by the purchaser and may not be challenged.

7. Pursuant to General Municipal Law Section 104 (b) (2) (f), the procurement policy may contain circumstances when, or types of procurements for which, in the sole discretion of the Board of Trustees, the solicitation of alternative proposals or quotations will not be in the best interest of the municipality. In the following circumstances it may not be in the best interests of the Village of Sands Point to solicit quotations or document the basis for not accepting the lowest bid:

a) **Professional services or services requiring special or technical skill, training or expertise**. The individual or company must be chosen based on accountability, reliability, responsibility, skill, education and training, judgment, integrity and moral worth. These qualifications are not necessarily found in the individual or company that offers the lowest price and the nature of these services are such that they do not readily lend themselves to competitive procurement procedures.

In determining whether a service fits into this category the Board of Trustees shall take into consideration the following guidelines:

1) whether the services are subject to State licensing or testing requirements;

2) whether substantial formal education or training is a necessary prerequisite to the performance of the services;

3) whether the services require a personal relationship between the individual and municipal officials.

Professional or technical services shall include but not be limited to the following:

- services of an attorney; services of a physician;
- technical services of an engineer engaged to prepare plans, maps and estimates;
- securing insurance coverage and/or services of an insurance broker;
- services of a certified public accountant;
- investment management services;
- printing services involving extensive writing, editing, or art work;
- management of municipally owned property;
- computer software or programming services for customized programs, or services involved in substantial modifications and customizing of pre-packaged software

b. **Emergency purchases pursuant to Section 103 (4) of the General Municipal Law**. Due to the nature of this exception, these goods or services must be purchased immediately and a delay in order to seek alternate proposals may threaten the life, health, safety or welfare of the residents. This section does not preclude alternate proposals if time permits.

c. **Purchases of surplus and second-hand goods**. If alternate proposals are required, the Village is precluded from purchasing surplus and second-hand goods at auctions or through specific advertised sources where the best prices are usually obtained. It is also difficult to attempt to compare prices of used goods, and a lower price may indicate an older product.

d. **Goods or services under $1,000**. The time and documentation required to purchase through this policy may be more costly than the item itself and would therefore not be in the best interests of the taxpayer. In addition, it is not likely that such de minims contracts would be awarded based on favoritism. However, goods and services purchased from any one vendor which total $20,000 or greater over a one-year period may be subject to scrutiny. In addition, attempts should be made whenever possible to bid out items which may be considered "consumables" such as janitorial goods, and paper goods.

8. All purchase requisitions in the amount of $12,000 or more by any department or division of the Village of Sands Point shall require approval by the Board of Trustees before a purchase order can be placed.

9. This policy shall become effective immediately and will be reviewed annually.

The motion was seconded by Trustee _____. On roll call:

Mayor Peter A. Forman voting -
Deputy Mayor Jeffrey Moslow voting -
Trustee Elena Karabatos voting -
Trustee Rebecca Vitas Schamis voting -
Trustee Sloane Ackerman voting -

Resolution 07262022- was duly adopted.

PUBLIC ACCESS TO RECORDS OF

THE VILLAGE OF SANDS POINT

updated 8/2021

Section 1. Purpose and scope
Section 2. Designation of records access officer
Section 3. Location
Section 4. Hours for public inspection
Section 5. Requests for public access to records
Section 6. Subject matter list
Section 7. Denial of access to records
Section 8. Fees
Section 9. Public notice
Section 10. Severability

Section 1 Purpose and scope:

(a) The people's right to know the process of government decision-making and the documents and statistics leading to determinations is basic to our society. Access to such information should not be thwarted by shrouding it with the cloak of secrecy of confidentiality.

(b) These regulations provide information concerning the procedures by which records may be obtained.

(c) Personnel shall furnish to the public the information and records required by the Freedom of Information Law, as well as records otherwise available by law.

(d) Any conflicts among laws governing public access to records shall be construed in favor of the widest possible availability of public records.

Section 2 Designation of records access officer:

(a) The Mayor and Board of Trustees is responsible for insuring compliance with the regulations herein, and designates the following person(s) as records access officer(s):

Village Clerk
26 Tibbits Lane, Sands Point, NY 11050
clerk@sandspoint.org
(516)883-3044

(b) The records access officer is responsible for insuring appropriate agency response to public requests for access to records. The designation of a records access officer shall not be construed to prohibit officials who have in the past been authorized to make records or information available to the public from continuing to do so.

The records access officer shall insure that agency personnel:

(1) Maintain an up-to-date subject matter list.

(2) Assist persons seeking records to identify the records sought, if necessary, and when appropriate, indicate the manner in which the records are filed, retrieved or generated to assist persons in reasonably describing records.

(3) Contact persons seeking records when a request is voluminous or when locating the records involves substantial effort, so that personnel may ascertain the nature of records of primary interest and attempt to reasonably reduce the volume of records requested.

(4) Upon locating the records, take one of the following actions:

(i) Make records available for inspection; or,

ii) Deny access to the records in whole or in part and explain in writing the reasons therefor.

(5) Upon request for copies of records:

(i) Make a copy available upon payment or offer to pay established fees, if any, in accordance with Section 8; or,

(ii) Permit the requester to copy those records.

(6) Upon request, certify that a record is a true copy ; and

(7) Upon failure to locate records, certify that;

(i) Village of Sands Point is not the custodian for such records, or

(ii) The records of which Village of Sands Point is a custodian cannot be found after diligent search.

Section 3 Location:

Records shall be available for public inspection and copying at:

Village of Sands Point, Village Hall
26 Tibbits Lane
Sands Point, NY 11050

Section 4 Hours for public inspection:

Requests for public access to records shall be accepted and records produced during all hours regularly open for business.

These hours are:
Monday – Friday, 9:00 am – 3:00 pm except for public holidays.

Section 5 Requests for public access to records:

(a) A written request may be required, but oral requests may be accepted when records are readily available.

(b) If records are maintained on the internet, the requester shall be informed that the records are accessible via the internet and in printed form either on paper or other information storage medium.

(c) A response shall be given within five business days of receipt of a request by:

(1) informing a person requesting records that the request or portion of the request does not reasonably describe the records sought, including direction, to the extent possible, that would enable that person to request records reasonably described;

(2) granting or denying access to records in whole or in part;

(3) acknowledging the receipt of a request in writing, including an approximate date when the request will be granted or denied in whole or in part, which shall be reasonable under the circumstances of the request and shall not be more than twenty business days after the date of the acknowledgment, or if it is known that circumstances prevent disclosure within twenty business days from the date of such acknowledgment, providing a statement in writing indicating the reason for inability to grant the request within that time and a date certain, within a reasonable period under the circumstances of the request, when the request will be granted in whole or in part; or

(4) if the receipt of request was acknowledged in writing and included an approximate date when the request would be granted in whole or in part within twenty business days of such acknowledgment, but circumstances prevent disclosure within that time, providing a statement in writing within twenty business days of such acknowledgment specifying the reason for the inability to do so and a date certain, within a reasonable period under the circumstances of the request, when the request will be granted in whole or in part.

(d) In determining a reasonable time for granting or denying a request under the circumstances of a request, personnel shall consider the volume of a request, the ease or difficulty in locating, retrieving or generating records, the complexity of the request, the need to review records to determine the extent to which they must be disclosed, the number of requests received by the agency, and similar factors that bear on the ability to grant access to records promptly and within a reasonable time.

(e) A failure to comply with the time limitations described herein shall constitute a denial of a request that may be appealed. Such failure shall include situations in which an officer or employee:

(1) fails to grant access to the records sought, deny access in writing or acknowledge the receipt of a request within five business days of the receipt of a request;

(2) acknowledges the receipt of a request within five business days but fails to furnish an approximate date when the request will be granted or denied in whole or in part;

(3) furnishes an acknowledgment of the receipt of a request within five business days with an approximate date for granting or denying access in whole or in part that is unreasonable under the circumstances of the request;

(4) fails to respond to a request within a reasonable time after the approximate date given or within twenty business days after the date of the acknowledgment of the receipt of a request;

(5) determines to grant a request in whole or in part within twenty business days of the acknowledgment of the receipt of a request, but fails to do so, unless the agency provides the reason for its inability to do so in writing and a date certain within which the request will be granted in whole or in part;

(6) does not grant a request in whole or in part within twenty business days of the acknowledgment of the receipt of a request and fails to provide the reason in writing explaining the inability to do so and a date certain by which the request will be granted in whole or in part; or

(7) responds to a request, stating that more than twenty business days is needed to grant or deny the request in whole or in part and provides a date certain within which that will be accomplished, but such date is unreasonable under the circumstances of the request.

Section 6 Subject matter list:

(a) The records access officer shall maintain a reasonably detailed current list by subject matter of all records in its possession, whether or not records are available pursuant to subdivision two of Section eighty-seven of the Public Officers Law.

(b) The subject matter list shall be sufficiently detailed to permit identification of the category of the record sought.

(c) The subject matter list shall be updated annually. The most recent update shall appear on the first page of the subject matter list.

Section 7 Denial of access to records:

(a) Denial of access to records shall be in writing stating the reason therefor and advising the requester of the right to appeal to the individual or body established to determine appeals, [who or which] shall be identified by name, title, business address and business phone number.

(b) If requested records are not provided promptly, as required in Section 5 of these regulations, such failure shall also be deemed a denial of access.

(c) The following person or persons or body shall determine appeals regarding denial of access to records under the Freedom of Information Law:

Peter A. Forman, Mayor
Village of Sands Point

26 Tibbits Lane
Sands Point, NY 11050
(516)883-3044

d) Any person denied access to records may appeal within thirty days of a denial.

(e) The time for deciding an appeal by the individual or body designated to determine appeals shall commence upon receipt of a written appeal identifying:

(1) the date and location of requests for records;

(2) a description, to the extent possible, of the records that were denied; and

(3) the name and return address of the person denied access.

(f) A failure to determine an appeal within ten business days of its receipt by granting access to the records sought or fully explaining the reasons for further denial in writing shall constitute a denial of the appeal.

(g) The person or body designated to determine appeals shall transmit to the Committee on Open Government copies of all appeals upon receipt of appeals. Such copies shall be addressed to:
Committee on Open Government
Department of State
One Commerce Plaza
99 Washington Avenue, Suite 650
Albany, NY 12231

(h) The person or body designated to determine appeals shall inform the appellant and the Committee on Open Government of its determination in writing within ten business days of receipt of an appeal. The determination shall be transmitted to the Committee on Open Government in the same manner as set forth subdivision (f) of this section.

Section 8 Fees:

(a) There shall be no fee charged for:

(1) inspection of records;

(2) search for records; or

(3) any certification pursuant to this part.

(b) Copies may be provided without charging a fee.

(c) Fees for copies may be charged, provided that:

(1) the fee for copying records shall not exceed 25 cents per page for photocopies not exceeding 9 by 14 inches. This section shall not be construed to mandate the raising of fees where agencies or municipalities in the past have charged less than 25 cents for such copies;

(2) the fee for photocopies of records in excess of 9 x 14 inches shall not exceed the actual cost of reproduction; or

(3) an agency has the authority to redact portions of a paper record and does so prior to disclosure of the record by making a photocopy from which the proper redactions are made.

(d) The fee an agency may charge for a copy of any other record is based on the actual cost of reproduction and may include only the following:

(1) an amount equal to the hourly salary attributed to the lowest paid employee who has the necessary skill required to prepare a copy of the requested record, but only when more than two hours of the employee's time is necessary to do so; and

(2) the actual cost of the storage devices or media provided to the person making the request in complying with such request; or

(3) the actual cost to the agency of engaging an outside professional service to prepare a copy of a record, but only when an agency's information technology equipment is inadequate to prepare a copy, and if such service is used to prepare the copy.

(e) When an agency has the ability to retrieve or extract a record or data maintained in a computer storage system with reasonable effort, or when doing so requires less employee time than engaging in manual retrieval or redactions from non-electronic records, the agency shall be required to retrieve or extract such record or data electronically. In such case, the agency may charge a fee in accordance with paragraph (d)(1) and (2) above.

(f) An agency shall inform a person requesting a record of the estimated cost of preparing a copy of the record if more than two hours of an agency employee's time is needed, or if it is necessary to retain an outside professional service to prepare a copy of the record.

(g) An agency may require that the fee for copying or reproducing a record be paid in advance of the preparation of such copy.

(h) An agency may waive a fee in whole or in part when making copies of records available.

Section 9 Public notice:

A notice containing the title or name and business address of the records access officers and appeals person or body and the location where records can be seen or copies shall be posted in a conspicuous location wherever records are kept and/or published in a local newspaper of general circulation.

Section 10 Severability:

If any provision of these regulations or the application thereof to any person or circumstances is adjudged invalid by a court of competent jurisdiction, such judgment shall not affect or impair the validity of the other provisions of these regulations or the application thereof to other persons and circumstances.

ALTERNATE SECTION FOUR (HOURS FOR PUBLIC INSPECTION)

(During Emergency Closure) if Village of Sands Point does not have daily regular business hours.

For the purpose of making an appointment, please contact:

Liz Gaynor, Village Clerk
26 Tibbits Lane, Sands Point, NY 11050
516-883-3044 or email clerk@sandspoint.org

PUBLIC NOTICE

YOU HAVE A RIGHT TO SEE PUBLIC RECORDS

The amended Freedom of Information Law, which took effect on January 1, 1978, gives you the right of access to many public records.

Village of Sands Point has adopted regulations governing when, where, and how you can see public records.

The regulations can be seen at all places where records are kept. According to these regulations, records can be seen and copied at:

Village of Sands Point
Village Hall
26 Tibbits Lane
Sands Point, NY 1105

The following officials will help you to exercise your right to access:

1. Agency officials who have in the past been authorized to make records available

2. Records Access Officer(s)

Liz Gaynor, Village Clerk
Village Hall
26 Tibbits Lane
Sands Point, NY 1105
(516) 883-3044

If you are denied access to a record, you may appeal to the following person(s) or body:

Peter A.Forman, Mayor
Village of Sands Point
26 Tibbits Lane
Sands Point, NY 11050
(516)883-3044

AGENDA ITEM NO. C)4

Mayor Forman presented to the Board a list of **Approved Vendors for the Water and Public Works Department for the fiscal year ending 2023** which is appended hereto and made a part of the minutes. The vendor list was submitted for approval by Water & Public Works Superintendent Christian DiMartino and after review by the Board and on motion by Trustee Schamis, seconded by Trustee Karabatos and carried unanimously, the vendor list was approved. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Rebecca Vitas Schamis voting	-	aye
Trustee Sloane Ackerman voting	-	aye

Sole Source Providers – FYE 5/31/2023

Water Department & Public Works

Univar Chemical: Company delivers caustic soda. They have been reliable and have the smaller trucks that are necessary to enter our facilities.

PVS Chemical: Another company that delivers caustic soda and chlorine in bulk. This year they are proving caustic soda at a lower price than Univar.

Bonavitacola Landscaping: Has kept the monthly maintenance of the Water department facilities and the Village Hall the same price for the past several years. Bonavitacola provides reliable service and quick response times. At times, Bonavitacola acts as an extension of my crew. He has the manpower to handle large amounts of work in a short period of time. My one public works employee cannot handle some of the larger tasks that I sometimes call on Bonavitacola to perform. This relationship has worked well for large mowing operations, removing wet leaves along roads in the fall, and restoring areas from water main breaks and hydrant replacements.

Rio Supply: Supplies the water meters and reading equipment for the water department. We cannot buy meters or reading equipment from another supplier.

Dom' Tree Service: We have used Dom's Tree for emergencies for over twenty years. They provide excellent service and dispatch crews during severe weather events and at night.

Hach Company: Provides materials and supplies that work with our Hach analyzers and water testing equipment.

USA Bluebook: Provides materials and supplies to the water and wastewater industry. Catalog company that sells items we cannot purchase locally.

Layne Christensen Company: Provides well repairs, maintenance, and installations. The company always responds quickly to emergency calls for well problems.

Wire to Water: This company services all electrical equipment associated with motors, starters, controls, PLC's, etc. First company called for electrical emergencies.

Atlantic Detroit Diesel: Performs all maintenance on the three water department generators and the village hall/police generator. Have been working on these units for over fifteen years. This company provides excellent emergency response.

Work'N Gear: A company that provides local uniform supplies for the water department and public works employees. Employees can go to the store and try on items prior to purchasing. This will eliminate the need to purchase clothing from catalogs.

Think Tank Consultants: Perform elevated water storage tank inspections of the three tanks operated by the water department. Semi-annual inspections are required by the health department.

Orchid Water & Sewer: We use them to provide repairs to fire hydrants, valves, valve boxes, etc. We will use them for emergency repairs to water mains and fire hydrants.

Bensin Contracting: Performs emergency repairs to chemical feed equipment and associated piping. Bensin can handle any work associated with the water industry.

M. Cary Markings, Inc: They provide services for installing line on the Village roads. This is the company you will see painting the double yellow lines on roads throughout the Village. Most of our work is under $5,000.00.

Center Management Corp: Company that also provides installing double yellow lines and white stop bars. Can also apply thermoplastic lines.

Eagle Controls: Eagle handles our pH and chlorine analyzers. This company designed, built and installed the units. They are the best company to handle emergency repairs. I use them as back up if Wire to Water cannot service our equipment.

MAI Service: This company handles the underground storage tank leak detection equipment. Oil, gas, and caustic tanks.

A & J Antorino & Sons: Has provided the Village with the fastest response to collapsed catch basins and drywells. I use them for emergency repairs.

Miller Environmental: Miller is the company we call in the event of a chemical spill or release. They are available 24/7 and have the proper equipment to handle any chemical. Since spills have to be dealt with immediately, there is no time to solicit pricing and estimates for emergency situations.

Custom Products Corp.: Provides the replacement parts needed for the street signs. Brackets, poles, and signs.

GP Jager & Associates: Authorized distributor for Siemens Products. We get chemical treatment pumps and parts from this company.

Econo-Sign: Best prices for signs. It can take longer to get signs from this company, but prices are lower than local companies.

Allstate Sign and Plaque: Local sign company. We use them when signs are needed quickly. Located on Long Island.

PCA Engineering: This company does the testing and maintenance of the cathodic protection systems on the caustic tanks.

Fluid Metering Corp.: Provides parts, service and chlorine pumps for the distribution system.

Twin County Pools: Provides bulk chlorine deliveries, product meets NSF requirements.

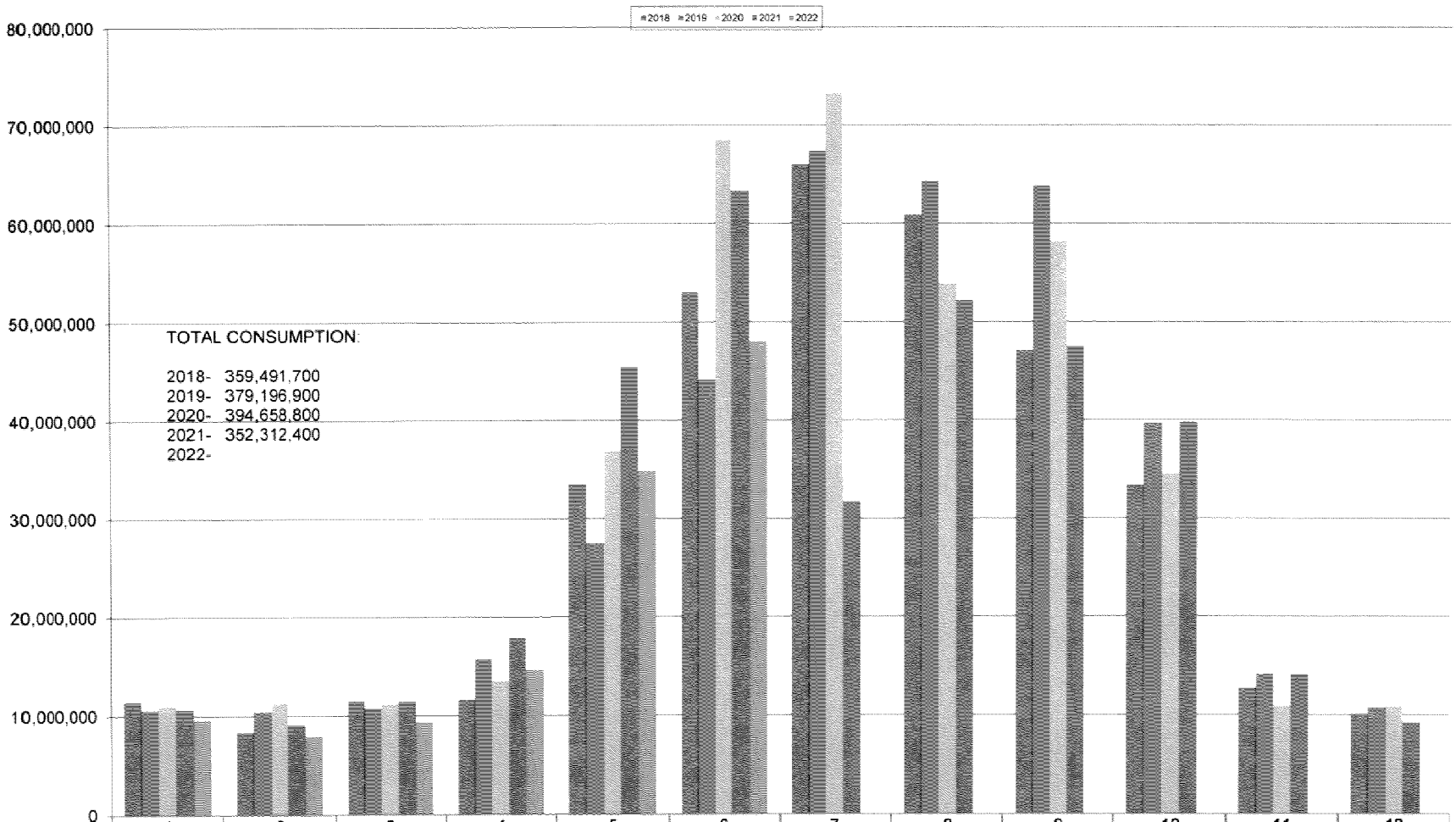
LI Controls: Provides service and repairs to chlorine pumps, analyzers, and flow transmitters.

T.Mina Corporation: Supplies products for the water industry. Hydrants, valves, piping, curb boxes and meter supplies.

All County Pavement Maintenance: Provides crack filling on road surfaces. Provides good service and quality materials.

Delta Well & Pump: Provides emergency services for well pump and motor repairs. Also handles well pump pipe and valve repairs.

John McGowan & Sons: Base Repairs, Block Repairs, Emergency Road Repairs, Emergency Drainage repairs. Provides Excellent Service.



	1	2	3	4	5	6	7	8	9	10	11	12
2018	11,457,500	8,347,800	11,516,800	11,611,100	33,492,000	53,039,200	65,971,500	60,845,700	47,119,200	33,374,200	12,723,700	9,993,000
2019	10,582,000	10,430,600	10,792,600	15,706,500	27,507,500	44,132,300	67,383,700	64,259,200	63,800,700	39,729,600	14,143,700	10,728,500
2020	11,039,600	11,369,000	11,261,200	13,521,900	36,947,500	68,553,700	73,266,000	53,983,400	58,273,700	34,611,200	10,909,900	10,921,700
2021	10,657,400	9,094,500	11,466,800	17,875,900	45,456,200	63,307,200	31,648,000	52,188,000	47,528,500	39,796,200	14,108,500	9,185,200
2022	9,619,700	7,941,600	9,347,100	14,622,400	34,857,600	48,023,000						

MONTHLY PUMPAGE
2018 - 2022

	2015	2016	2017	2018
JAN	13,210,200	11,888,600	9,331,800	11,457,500
FEB	14,100,000	11,281,200	7,533,000	8,347,800
MAR	15,536,700	12,632,800	8,932,900	11,516,800
APR	19,708,800	23,750,700	14,336,800	11,611,100
MAY	63,902,600	47,560,600	35,642,400	33,492,000
JUN	59,389,500	68,795,900	56,854,100	53,039,200
JUL	71,949,500	69,516,800	63,439,500	65,971,500
AUG	70,522,800	69,459,400	61,026,900	60,845,700
SEPT	65,368,700	65,828,400	55,381,900	47,119,200
OCT	34,748,400	48,919,000	44,334,100	33,374,200
NOV	17,253,700	22,342,400	14,537,600	12,723,700
DEC	11,121,200	16,509,600	9,324,200	9,993,000
TOTALS	**456,812,100**	**468,485,400**	**380,675,200**	**359,491,700**

AGENDA ITEM NO. D)2

WATER PUMPAGE - JANUARY - DECEMBER 2022

MONTH		WELL #2A	WELL #3	WELL #4	WELL # 5A	WELL #6	Well 8	YTD TOTALS
DEC #		N12981	N04389	N07157	N12639	N09446	N14291	
JANUARY		488,200	2,416,500	1,314,500	43,800	3,772,500	1,584,200	**9,619,700**
FEBRUARY		399,300	1,068,100	1,570,500	62,800	3,230,100	1,610,900	**7,941,600**
MARCH		355,800	2,249,300	1,236,100	393,700	3,018,700	2,093,500	**9,347,100**
APRIL		1,149,900	3,552,200	2,069,700	287,400	5,116,700	2,446,300	**14,622,200**
MAY		6,072,900	7,804,000	5,407,600	2,114,800	10,262,200	3,197,000	**34,857,600**
JUNE		10,137,100	10,516,600	7,288,700	7,982,500	8,762,300	3,335,900	**48,023,000**
JULY								
AUGUST								
SEPTEMBER								
OCTOBER								
NOVEMBER								
DECEMBER								
TOTALS		18,603,200	27,606,700	18,887,100	10,885,000	34,162,500	14,267,800	124,411,200

MONTH	PEAK DAY	PUMPED
JANUARY	1/17/2022	442,200
FEBRUARY	2/1/2022	399,100
MARCH	3/29/2022	427,800
APRIL	4/29/2022	883,300
MAY	5/30/2022	2,073,200
JUNE	6/30/2022	2,363,900
JULY		
AUGUST		
SEPTEMBER		
OCTOBER		
NOVEMBER		
DECEMBER		

Monthly Intro:

- Notable transactions for the month of June 2022 were:
    - **General Fund** –
        - Revenues from real property tax billings totaled $10,170,830; current year taxes receivable at 6/30/22 were $2,830,462, or 28%.
        - Received $43,484 in building permit fees.
        - Received $33,551 in board of appeal fees.
        - Received $21,109 in insurance recoveries.
        - Received $20,000 in film permits
        - $419,864 paid to Port Washington Fire Dept. for the 1st half of Fire EMS contract.
        - $97,382 paid to Charles Schwab for LOSAP contribution.
        - $37,623 to Dejana Industries for sanitation contract.
    - **Water Fund** –
        - Revenues for the month totaled $2,021. All derived from interest income.
        - Paid $31,910 of bond interest on Dec 2017 bond.
        - $4,197 paid to PVS Minibulk, Inc. for sodium hydroxide.
        - $2,175 paid to Lacorte's Family and Auto Repair for auto parts and services..
        - $1,888 paid to U.S.A. Bluebook for open top tanks with covers.

Cash Balances:

- **General Fund** -
    - **Unrestricted cash** balance was $**10,514,910** at 6/30/22 vs. $9,159,340 at 6/30/21. Unrestricted cash balance **increased $6,173,565 from 5/31/22**, primarily due to property tax and other revenues collected for the month exceeding expenses and disbursements for the month.
    - **Cash restricted** for the 2015 roads bond projects totaled **$119**, which is the balance of interest earnings from the roads bond proceeds not yet used for debt service.
    - **Restricted Cash - Police Municipal Fund** of **$90,016** reflects the equity balance of the Reserve for Employee Benefit Accrued Liability, which is restricted for future termination payments.
- **Water Fund** -
    - **Total cash** was **$9,702,161** as of 6/30/22 vs. $1,623,694 at 6/30/21. **Restricted cash** (unspent bond proceeds) was $9,508,462 at 6/30/22 vs. $1,192,539 at 6/30/21.
    - **Unrestricted cash** balance (non-bond) was **$193,699** at 6/30/22 vs. $431,155 at 6/30/21. The balance decreased $246,739 from 5/31/2022, as Water Fund did not have any significant revenue receipts.
    - **Restricted Cash** balance of **$9,508,462** consists of the following:
        - **$8,415,336 from the new 2022 bond issue** for water systems and Governor's Lane improvements, including $3,209 of interest earnings to date and $49,231 paid for bond issuance costs.
        - $98 remaining from 2011 bond issue, and $13,504 remaining from the September 2015 $1.5M bond (includes $1,842 of interest earned from September 2016 through June 2022, less $1,333 used for bond interest payment);
        - **$1,079,521 from the December 2017 $2.5M bond**, including $66,160 of interest earned from February 2018 through June 2022.

- **Fiduciary Fund – Custodial Fund** –
    - Cash held by the Village in a fiduciary capacity is the Port Washington–Manhasset OEM bank account, which has a balance of **$55,787** as of 6/30/22 vs. $50,252 as of 6/30/21.
    - The OEM cash balance decreased $4,052 from 5/31/22.

Revenues and Expenditures:

- **General Fund** –
    - Total revenues for this first month of the new fiscal year was **$10,416,380. The majority of which was from property tax billings for the new fiscal year**.
    - **Expenditures** for June 2022 totaled **$1,334,833**. **In addition to payroll and employee benefits, the major expenditures were**:
        - $419,864 paid to Port Washington Fire Dept. for the 1st half of Fire EMS contract.
        - $97,382 paid to Charles Schwab for LOSAP contribution.
        - $37,623 to Dejana Industries for sanitation contract.
    - **Fiscal year-to-date net profit was $9,081,547**.
- **Water Fund** –
    - Revenues for June totaled **$2,021, all from interest earnings**.
    - Total **expenses for the month was $152,699.** In addition to payroll and employee benefits, the Water Fund paid **$31,910 in bond interest** payments.

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Fund Balance Information

- **General Fund** –
    - General Fund's **total fund balance** (i.e., equity) is **$14,899,820** at 6/30/22 vs. **$13,950,554** at 6/30/21). Of this amount, **$1,239,774 is classified as "Nonspendable"** to account for certain assets on the balance sheet that are not available to be spent as resources: $139,774 of prepaid expenditures, $250,000 deposit paid to Kemper Sport in April 2014 for Club management, and **$850,000 of long-term loans receivable due from the Water Fund outstanding for more than one year; loans were originally borrowed in May and June of 2021**.
    - **Assigned fund balance of $8,831** represents the donation received from the Civic Association in the last fiscal year.
    - **Unrestricted, unassigned fund balance** is **$12,281,415** at 6/30/22, vs. **$11,678,653 at 6/30/21.**
    - **Restricted fund balance** also includes $1,259,813, the Village's proportionate share of the assets value of the Port Washington Fire Department's Length of Service Award Program (LOSAP). The amount is provided by the LOSAP's actuary annually.

Incorporated Village of Sands Point
Statement of Assets, Liabilities & Fund Balance
General Fund
- Unaudited -
6/30/2022

	6/30/2022	6/30/2021
ASSETS		
Cash - Unrestricted		
Chase - Money Market	$ 108,560	$ 508,421
FNBLI Money Market	9,847,731	7,500,117
FNBLI General Fund Checking	(94,973)	331,611
FNBLI Payroll	54,714	223,474
FNBLI - Formerly Trust & Agency Accounts	598,078	594,917
Petty Cash	800	800
Total Unrestricted Cash	10,514,910	9,159,340
Cash - Restricted		
FNBLI- Police Municipal Fund	90,016	89,750
FNBLI- Roads Bond (Old)	119	119
Total Restricted Cash	90,135	89,869
Total Cash	10,605,045	9,249,209
Real Property Taxes Receivable - Current	2,830,462	2,456,635
Tax liens receivable	373,954	303,629
Accounts Receivable	242,378	365,272
Due from Water Fund - Loans	850,000	900,422
Due from Water Fund	393,059	
Due from Trust and Agency		
Due from Capital Projects Fund	567	-
Due from Village Club	55,082	650,000
Due from Other Govt's.	48,042	
LOSAP Plan Assets	1,259,813	1,140,270
Other Assets	250,000	250,000
Prepaid Expenditures	139,774	22,477
TOTAL ASSETS	$ 17,048,176	$ 15,337,914
LIABILITIES		
Accounts Payable	$ 172,457	$ 9,364
Accrued Liabilities	155,793	
Reserve for Escrow Deposits	95,750	121,696
Due to Water Fund		
Due to Village Club Rec Trust	240,000	-
Due to Capital Projects Fund	23,865	23,865
Due to NYS Retirement Systems	159,964	127,338
Payroll-related Withholdings	47,199	12,608
Overpayments and Clearing	21,271	13,620
Collections in Advance	237,391	138,261
Security Deposits	44,963	44,831
Performance Deposits	575,749	534,750
TOTAL LIABILITIES	1,774,402	1,026,333
DEFERRED INFLOWS OF RESOURCES		
Unavailable Tax Revenue	373,954	361,027
TOTAL DEFERRED INFLOWS OF RESOUCES	373,954	361,027
FUND BALANCE		
Nonspendable	1,239,774	1,022,477
Restricted:		
Reserve for Employee Benefits Accrued Liability	90,016	89,750
Reserved for Debt Service - 2015 Roads Bonds	19,404	19,404
Reserved for Debt Service - 2022 Roads Bonds	567	
LOSAP Plan	1,259,813	1,140,270
Assigned - Prior Year Donations Designated	8,831	-
Unrestricted:		
Unassigned	12,281,415	11,678,653
TOTAL FUND BALANCE	14,899,820	13,950,554
TOTAL LIABILITIES, DEFERRED INFLOWS AND FUND BALANCE	$ 17,048,176	$ 15,337,914

Incorporated Village of Sands Point
Statement of Revenues and Expenditures
General Fund
- Unaudited -
6/30/2022

	Original Budget 2022-2023	Budget Adjustment 2022-2023	Revised Budget 2022-2023	Current Year Actual Year-to-date	Over (Under) Budget	Year-to-date % of Budget	Prior Fiscal Year-to-Date	Increase (Decrease) vs. Prior YTD
REVENUES								
Real Property - Current Taxes	$10,170,938		$10,170,938	**$ 10,170,830**	$ (108)	100.0%	$ 9,945,195	$ 225,635
Real Property - Re-levy payments	-		-	**32,674**	32,674	0.0%	-	32,674
Real Property - Payment in Lieu of Taxes	211,692		211,692		(211,692)	0.0%	-	-
Real Property - Tax, Interest & Penalty	82,500		82,500		(82,500)	0.0%	-	-
Non Property Taxes - Utilities	110,000		110,000		(110,000)	0.0%	3	(3)
Non Property Taxes - Franchise	105,000		105,000		(105,000)	0.0%	11,396	(11,396)
Fees - Clerk	6,000		6,000	**285**	(5,715)	4.8%	785	(500)
Fees - Bldg Permit Fees	550,000		550,000	**43,484**	(506,516)	7.9%	67,451	(23,967)
Fees - Bldg Extension Permit	150,000		150,000		(150,000)	0.0%	29,880	(29,880)
Fees - Tree Permits	12,000		12,000	**810**	(11,190)	6.8%	610	200
Sands Point History Book	100		100		(100)	0.0%		-
Fees - Board of Appeals	12,000		12,000	**33,551**	21,551	279.6%	4,904	28,647
Fees - Planning Board	-		-		-	0.0%		-
Fees - Subdivision	250,000		250,000		(250,000)	0.0%		-
Fees - Property Clean-Up	6,000		6,000		(6,000)	0.0%		-
Interest & Earnings	50,000		50,000	**1,138**	(48,862)	2.3%	900	238
Interest & Earnings - Bond				**307**	307	0.0%	-	307
Fees - Alarm Rental	6,000		6,000		(6,000)	0.0%		-
License Fees - Cingular-Tibbits Lane	82,200		82,200	**7,140**	(75,060)	8.7%	6,932	208
License Fees - Cingular-South Road	115,000		115,000		(115,000)	0.0%	51,918	(51,918)
License Fees - Sprint-Tibbits	192,000		192,000	**17,157**	(174,843)	8.9%	12,235	4,922
License Fee - T-Mobile-Tibbits/South Rd	165,000		165,000	**13,328**	(151,672)	8.1%	7,917	5,411
License Fee - Verizon	108,000		108,000	**16,294**	(91,706)	15.1%	15,819	475
License Fee - Verizon South Road	108,000		108,000	**20,177**	(87,823)	18.7%	14,916	5,261
Fees - Alarm Permits	135,000		135,000	**200**	(134,800)	0.2%	200	-
Fees - Other Permits	3,000		3,000		(3,000)	0.0%		-
Fees - Rd. Open Reimb	16,500		16,500	**4,500**	(12,000)	27.3%	1,000	3,500
Fees - Film Permits	100,000		100,000	**20,000**	(80,000)	20.0%	11,950	8,050
Fees - Landscape Permit	50,000		50,000	**1,900**	(48,100)	3.8%	775	1,125
Fees - Justice Court Fines	25,000		25,000		(25,000)	0.0%	1,769	(1,769)
Fees - False Alarm Penalties	10,000		10,000		(10,000)	0.0%		-
Fees - Minor Sales	100		100		(100)	0.0%		-
Sale of Equipment			-		-	0.0%		-
Insurance Recoveries			-	**21,109**	21,109	0.0%		21,109
Donations			-		-	0.0%		-
AIM -payments			-		-	0.0%		-
Misc. Income - Unclassified	500		500	**894**	394	178.8%	399	495
Misc. Income - Blueprints	5,000		5,000	**258**	(4,742)	5.2%	219	39
Misc. Income- Police OT Filming	55,000		55,000	**8,235**	(46,765)	15.0%	6,480	1,755
Misc. Income- Film Admin Fee	15,000		15,000	**2,109**	(12,891)	14.1%	1,620	489
FARPPS	400,000		400,000		(400,000)	0.0%		-
State Aid - Revenue Sharing	17,000		17,000		(17,000)	0.0%		-
Govt. Aid - Mortgage Tax	225,000		225,000		(225,000)	0.0%	42,608	(42,608)
FARPS (Fire,Admin,Reimb,PD,PW, SANI)			-		-	0.0%		-
State Aid - Other	5,000		5,000		(5,000)	0.0%		-
Govt. Aid - C.H.I.P.S.	125,000		125,000		(125,000)	0.0%		-
Federal Aid					-	0.0%		-
Workers Comp. Refund	5,000		5,000		(5,000)	0.0%		-
Total Operating Revenues	13,684,530	-	13,684,530	**$ 10,416,380**	$ (3,268,150)	76.1%	$ 10,237,881	$ 178,499
Appropriated Reserve and Fund Balance	-		-					
Prior Year-end Encumbrances Rollover			-					
Total Funding	$13,684,530	$ -	$13,684,530					

Incorporated Village of Sands Point
Statement of Revenues and Expenditures
General Fund
- Unaudited -
6/30/2022

	Original Budget 2022-2023	Budget Adjustment 2022-2023	Revised Budget 2022-2023	Current Year Actual Year-to-date	Under (Over) Budget	Year-to-date % of Budget	Prior Fiscal Year-to-Date	Increase (Decrease) vs. Prior YTD
EXPENDITURES								
B.O.T. - Consultant	$ 25,000		$ 25,000	**$ -**	$ 25,000	0.0%	$ 376	$ (376)
B.O.T. - Engineering Fees	50,000		50,000		50,000	0.0%	-	-
B.O.T. - Miscellaneous	45,000		45,000	**7,245**	37,755	16.1%	8,051	(806)
Court - Clerk - Pers. Serv.	12,500		12,500	**1,279**	11,221	10.2%	1,224	55
Court - Court Reporter	3,500		3,500	**200**	3,300	5.7%	200	-
Court - Attorney Fees	15,000		15,000		15,000	0.0%	1,035	(1,035)
Court - Clerk Training	650		650		650	0.0%	-	-
Court - Misc	400		400		400	0.0%	-	-
Court - Supplies	500		500		500	0.0%	-	-
Accounting - Auditor Fees	15,425		15,425		15,425	0.0%	-	-
Accounting - Accounting	32,864		32,864		32,864	0.0%	14,133	(14,133)
Village Clerk - Personnel Serv.	758,530		758,530	**41,100**	717,430	5.4%	48,504	(7,404)
Village Clerk - Consultant Svce.	5,000		5,000		5,000	0.0%	-	-
Village Clerk - Mail Machine Lease	3,500		3,500	**696**	2,804	19.9%	696	-
Village Clerk - Computer Exp.	89,404		89,404	**41**	89,363	0.1%	1,448	(1,407)
Village Clerk - Information Storage	18,906		18,906		18,906	0.0%	-	-
Village Clerk - Training	6,500		6,500		6,500	0.0%	-	-
Village Clerk - Miscellaneous	6,000		6,000	**280**	5,720	4.7%	1,122	(842)
Village Clerk - Printing	6,000		6,000		6,000	0.0%	832	(832)
Village Clerk - Blueprint Expense	5,000		5,000		5,000	0.0%	221	(221)
Village Clerk - Postage	6,000		6,000	**33**	5,967	0.6%	1,059	(1,026)
Village Clerk - Assoc. Dues	1,090		1,090	**225**	865	20.6%	225	-
Village Clerk - Legal Notices	2,500		2,500	**161**	2,339	6.4%	612	(451)
Attorney - Contractual Expense	125,000		125,000		125,000	0.0%	4,863	(4,863)
Attorney - Retainer	48,000		48,000		48,000	0.0%	4,026	(4,026)
Litigation	30,000		30,000		30,000	0.0%	500	(500)
Tax Certiorari	20,000		20,000		20,000	0.0%	1,400	(1,400)
Elections - Inspectors	800		800		800	0.0%	600	(600)
Elections - Voting Mach. Rental	2,000		2,000		2,000	0.0%	236	(236)
Elections - Public Notice	100		100	**140**	(40)	140.0%	133	7
Capital Improvement	25,000		25,000		25,000	0.0%	3,800	(3,800)
Village Hall - Equip Purchase	1,000		1,000		1,000	0.0%	-	-
Village Hall - Maint & Contract	55,000		55,000	**1,073**	53,927	2.0%	2,643	(1,570)
Village Hall - Cleaning & Lawn	18,000		18,000		18,000	0.0%	2,546	(2,546)
Village Hall - Light & Heat	23,000		23,000	**98**	22,902	0.4%	1,060	(962)
Village Hall - Equipment Repair	1,500		1,500		1,500	0.0%	141	(141)
Village Hall - Telephone	10,740		10,740	**523**	10,217	4.9%	611	(88)
Village Hall - Supplies	32,500		32,500	**647**	31,853	2.0%	2,583	(1,936)
Village Hall - Payroll Fees	3,600		3,600	**390**	3,210	10.8%	497	(107)
Insurance - Liability	65,000		65,000	**4,939**	60,061	7.6%	4,233	706
Insurance - Public Officer Liab	20,000		20,000	**1,487**	18,513	7.4%	428	1,059
Insurance - Police Insurance	46,000		46,000	**3,280**	42,720	7.1%	2,205	1,075
Insurance - Village Vehicles	1,500		1,500		1,500	0.0%	-	-
Insurance - Police Vehicles	10,000		10,000	**705**	9,295	7.1%	626	79
Municipal Association Dues	3,850		3,850	**1,050**	2,800	27.3%	2,629	(1,579)
Judgement and Claims			-		-	0.0%		-
Sub-Total Expenditures	$ 1,651,859	$ -	$ 1,651,859	**$ 65,592**	$ 1,586,267	4.0%	$ 115,498	$ (49,906)

Note: Budget adjustments consist of prior year encumbrances rolled over.

Incorporated Village of Sands Point
Statement of Revenues and Expenditures
General Fund
- Unaudited -
6/30/2022

	Original Budget 2022-2023	Budget Adjustment 2022-2023	Revised Budget 2022-2023	Current Year Actual Year-to-date		Under (Over) Budget	Year-to-date % of Budget	Prior Fiscal Year-to-Date	Increase (Decrease) vs. Prior YTD
EXPENDITURES (CONT)									
Tax Refunds	$ 40,000		$ 40,000	**$ -**		$ 40,000	0.0%	$ -	$ -
Contingent Funds	794,460		794,460			794,460	0.0%		-
Police - Personnel Svce.	4,325,188		4,325,188	**491,949**		3,833,239	11.4%	455,493	36,456
Police - Training	13,500		13,500			13,500	0.0%	608	(608)
Police - Capital Improvement			-			-	0.0%		-
Police - Vehicle Purchase	53,000		53,000	**213**		52,787	0.4%	-	213
Police - Equipment Purchase	33,100		33,100			33,100	0.0%	-	-
Police - Consultant/Attorneys	12,000		12,000			12,000	0.0%	1,000	(1,000)
Police - Medical Expenses	14,500		14,500			14,500	0.0%	2,142	(2,142)
Police - Uniforms & Cleaning	25,000		25,000			25,000	0.0%	219	(219)
Police - Equipment/Car Repair	17,500		17,500			17,500	0.0%	960	(960)
Police - Copier Lease	3,000		3,000	**552**		2,448	18.4%	187	365
Police - Gas & Oil	43,000		43,000			43,000	0.0%	3,597	(3,597)
Police - Telephone	14,600		14,600	**2,420**		12,180	16.6%	768	1,652
Police - Computer Expense	53,570		53,570	**228**		53,342	0.4%	372	(144)
Police - Miscellaneous/Contracts	64,106		64,106	**2,571**		61,535	4.0%	1,534	1,037
Police - Supplies	9,400		9,400	**198**		9,202	2.1%	194	4
Police - Retirement 401A	122,000		122,000	**61,000**		61,000	50.0%	-	61,000
Police - Death Benefits			-			-	0.0%		-
Police - Retirement Reserve			-			-	0.0%		-
Public Safety - PW-M OEM			-			-	0.0%		-
Fire Dept. - Contract	839,727		839,727	**419,864**		419,863	50.0%	-	419,864
Fire Dept. - Workers Comp.	10,000		10,000			10,000	0.0%	-	-
Fire Dept. - LOSAP Contribution	97,382		97,382	**97,382**		-	100.0%	97,382	-
Fire Dept. - LOSAP Admin. Fee	1,000		1,000			1,000	0.0%	-	-
Bldg Insp. - Personnel Svce.	117,050		117,050	**14,398**		102,652	12.3%	13,559	839
Bldg Insp. - Miscellaneous	1,000		1,000			1,000	0.0%	368	(368)
Roads - Sweeping	70,000		70,000			70,000	0.0%	-	-
Roads - Catch Basins	30,000		30,000			30,000	0.0%	-	-
Roads - Engineering Fees			-			-	0.0%	15,700	(15,700)
Roads- Engineering Fees (Bond)			-		*	-	0.0%		-
Roads- Construction (Bond)			-		*	-	0.0%		-
Roads - Equipment Repair	1,000		1,000			1,000	0.0%	-	-
Roads - Resident Clean up	5,000		5,000			5,000	0.0%	-	-
Roads - Street Signs	4,000		4,000			4,000	0.0%	365	(365)
Roads - Miscellaneous	90,000		90,000			90,000	0.0%	-	-
Roads - Resurfacing	565,000		565,000			565,000	0.0%	2,365	(2,365)
Roads - Materials & Supplies	2,500		2,500			2,500	0.0%	195	(195)
Roads - Snow Removal	329,000		329,000			329,000	0.0%	-	-
Payment to Escrow Agent			-			-	0.0%		-
Historical Preservation Comm.	6,000		6,000			6,000	0.0%		-
Debris Removal	2,000		2,000			2,000	0.0%	17,160	(17,160)
Sanitation	451,480		451,480	**37,623**		413,857	8.3%	36,886	737
Sub-Total Expenditures	$ 8,260,063	$ -	$ 8,260,063	**$ 1,128,398**		$ 7,131,665	13.7%	651,054	$ 477,344

Incorporated Village of Sands Point
Statement of Revenues and Expenditures
General Fund
- Unaudited -
6/30/2022

	Original Budget 2022-2023	Budget Adjustment 2022-2023	Revised Budget 2022-2023	Current Year Actual Year-to-date	Under (Over) Budget	Year-to-date % of Budget	Prior Fiscal Year-to-Date	Increase (Decrease) vs. Prior YTD
EXPENDITURES (CONT)								
Trees - Trimming & Removal	$ 90,000		$ 90,000		90,000	0.0%	$ -	$ -
Trees - Planting	14,000		14,000		14,000	0.0%	-	-
Police Benefit - NYS Retirement	1,025,000		1,025,000		1,025,000	0.0%	-	-
Emp Benefit - NYS Retirement	85,000		85,000		85,000	0.0%	-	-
Police Benefit - Social Security	264,000		264,000	**37,634**	226,366	14.3%	34,845	2,789
Emp Benefit - Social Security	45,000		45,000	**4,066**	40,934	9.0%	4,693	(627)
Police Benefit - NYS MCTMT Tax	18,000		18,000	**1,655**	16,345	9.2%	1,518	137
Emp Benefit - NYS MCTMT Tax	3,000		3,000	**195**	2,805	6.5%	229	(34)
Police Benefit - Workers Comp.	175,000		175,000		175,000	0.0%	28,566	(28,566)
Emp Benefit - Workers Comp.	6,000		6,000		6,000	0.0%	794	(794)
Police Benefit - Life Insurance	6,000		6,000		6,000	0.0%		-
Emp Benefit - Short Term Disability	1,200		1,200		1,200	0.0%	84	(84)
Police Health Insurance - Active	1,125,000		1,125,000	**52,140**	1,072,860	4.6%	80,292	(28,152)
Police Health Insurance - Retirees			-	**28,776**	(28,776)	0.0%		28,776
Admin Health Insurance - Active	250,000		250,000	**11,880**	238,120	4.8%	17,733	(5,853)
Admin Health Insurance - Retirees			-	**4,497**	(4,497)	0.0%		4,497
Emp Benefit - Police Dental	40,940		40,940		40,940	0.0%	39,605	(39,605)
Emp Benefit - Police Optical	5,060		5,060		5,060	0.0%	4,895	(4,895)
Bond Principal - 9/2015 Roads	319,212		319,212		319,212	0.0%	-	-
Bond Principal - 3/2022 Roads	25,250		25,250		25,250	0.0%	-	-
Bond Interest - 9/2015 Roads	76,843		76,843		76,843	0.0%	-	-
Bond Interest - 3/2022 Roads	48,103		48,103		48,103	0.0%	-	-
Interfund Transfer to Water Fund	150,000		150,000		150,000	0.0%	-	-
Sub-Total Expenditures	3,772,608	-	3,772,608	**140,843**	3,631,765	3.7%	213,254	(72,411)
Total Expenditures	$ 13,684,530	$ -	$ 13,684,530	**$ 1,334,833**	**$ 12,349,697**	9.8%	$ 979,806	$ 355,027
Revenues Over (Under) Expenditures				**$ 9,081,547**			$ 9,258,075	$ (176,528)

Note: Budget adjustments consist of prior year encumbrances rolled over.

Incorporated Village of Sands Point
Statement of Assets, Liabilities & Fund Balance
Water Fund
- Unaudited -
6/30/2022

	6/30/2022	6/30/2021
ASSETS		
Cash - Unrestricted:		
FNBLI - Checking	$ (32,993)	$ 57,455
Chase - Money Market	12,734	12,726
FNBLI- Money Market	213,958	360,974
Total Unrestricted Cash	193,699	431,155
Cash - Restricted		
FNBLI- Bond 2	13,605	13,565
FNBLI- Bond Dec 2017	1,079,521	1,178,974
2022 Water Improvement Bond	6,431,624	-
2022 Water HQ Improvement Bond	1,983,712	-
Total Restricted Cash	9,508,462	1,192,539
Total Cash	9,702,161	1,623,694
Receivables:		
Water Rents Receivable	342,515	248,191
Accounts Receivable	10,559	10,293
Prepaid Expenses	50,301	13,127
Due from Other Funds		
Total Receivables	403,375	271,611
Capital Assets:		
Improvements other than Bldg.	$ 5,090,497	$ 5,083,567
Infrastructure	3,454,941	3,444,349
Machinery & Equipment	5,949,009	5,928,410
Construction in Progress	890,648	817,767
Accumulated Depreciation - Infrastructure	(1,634,100)	(1,480,786)
Accumulated Depreciation- Improvements	(2,471,964)	(2,327,425)
Accumulated Depreciation - Equipment	(2,877,291)	(2,592,120)
Capital Assets, Net	8,401,740	8,873,762
Total Assets	18,507,276	10,769,067
DEFERRED OUTFLOWS OF RESOURCES		
Deferred Outflows- Refunding Bond	83,935	92,329
Deferred Outflows- Required Contrib- ERS	12,657	11,587
Deferred Outflows- Projected vs Actual- ERS	317,481	239,237
TOTAL ASSETS AND DEFERRED OUTFLOWS	$ 18,921,349	$ 11,112,220
LIABILITIES		
Accounts Payable	$ 134,221	$ -
Accrued Liabilities	16,942	-
Accrued Interest Payable	68,068	73,167
Retainage Payable	18,215	-
Due to General Fund - Loans	850,000	
Due to General Fund	393,059	900,422
Due to Village Club		
Due to Employees' Retirement System	12,657	11,587
Net Pension Liab: Proportionate Share- ERS	1,299	308,426
Compensated Absences Payable	60,216	51,130
Overpayment & Clearing	10,013	10,012
Bonds Payable - 2015 & Refunding	3,185,668	3,759,690
Bonds Payable - 2017 Bond	2,151,119	2,238,805
Bonds Payable - 2022 Water Improvement	6,207,500	-
Bonds Payable - 2022 HQ Improvement	1,910,000	-
Bonds Premium - 2022 Water Improvement	293,892	-
Bonds Premium - 2022 HQ Improvement	90,428	-
Bond Premium- Refunding Bond	133,318	146,650
Total Liabilities	15,536,615	7,499,889
DEFERRED INFLOWS OF RESOURCES		
Deferred Inflows- Projected vs. Actual- ERS	379,537	7,727
FUND EQUITY		
Net Investment in Capital Assets	3,938,277	4,067,806
Restricted - Reserved for Debt Service	69,876	62,239
Unrestricted Net Position	(1,002,956)	(526,441)
Total Fund Equity	3,005,197	3,604,604
TOTAL LIABILITIES, DEFERRED INFLOWS AND FUND EQUITY	$ 18,921,349	$ 11,112,220

Incorporated Village of Sands Point
Statement of Revenues and Expenditures
Water Fund
- Unaudited -
6/30/2022

	Original Budget 2022-2023	Budget Adjustment 2022-2023	Revised Budget 2022-2023	Current Year Actual Year-to-date	Under (Over) Budget	Year-to-date % of Budget	Prior Fiscal Year-to-Date	Increase (Decrease) vs. Prior YTD
REVENUES								
Operating								
Sales - Metered Water	$ 2,140,000		$ 2,140,000	$ -	$ 2,140,000	0.0%	$ 679	$ (679)
Fees - Interest & Penalties	25,000		25,000	-	25,000	0.0%	-	-
Irrigation - Resident Well Application	5,000		5,000	-	5,000	0.0%		-
Fees - Permits	-		-	-	-	0.0%		-
Irrigation- Contractor Permit	5,000		5,000	-	5,000	0.0%	775	(775)
Permit Renewal Fee	625,000		625,000	-	625,000	0.0%	-	-
Total Operating Revenues	2,800,000	-	2,800,000	-	2,800,000	0.0%	1,454	(1,454)
Non-Operating								
Interest Income	10,000		10,000	**63**	9,937	0.6%	410	(347)
Interest Income - Bond Accounts				**1,958**				
Unclassified Revenue			-	-	-	0.0%	-	-
Interfund Transfer from General	150,000		150,000	-	150,000	0.0%	-	-
State aid - other				-		0.0%	-	-
Workers Comp Refund			-	-	-	0.0%	-	-
Insurance Recoveries				-	-	0.0%		-
Total Non-Operating Revenues	160,000	-	160,000	**2,021**	159,937	1.3%	410	(347)
Total Revenues	**$ 2,960,000**	**$ -**	**$ 2,960,000**	**$ 2,021**	**$ 2,959,937**	**0.1%**	**$ 1,864**	**$ (1,801)**
EXPENDITURES								
Payroll								
Personal Svce - Water Dept Salaries	$ 583,908		$ 583,908	**$ 70,732**	$ 513,176	12.1%	$ 72,491	$ (1,759)
Personal Svce - Admin Salaries	153,659		153,659	**17,216**	136,443	11.2%	21,002	(3,786)
Total Payroll	737,567	-	737,567	**87,948**	649,619	11.9%	93,493	(5,545)
Employee Benefits								
Emp Benefit - NYS Retirement	75,000		75,000	-	75,000	0.0%	-	-
Emp Benefit - Social Security	60,000		60,000	**6,881**	53,119	11.5%	7,237	(356)
Emp Benefit - NYS MCTMT Tax	3,500		3,500	**309**	3,191	8.8%	333	(24)
Emp Benefit - Worker's Comp.	45,000		45,000	-	45,000	0.0%	10,315	(10,315)
Emp Benefit - Disability	1,000		1,000	-	1,000	0.0%	70	(70)
Health Insurance - Active	197,000		197,000	**10,312**	186,688	5.2%	12,310	(1,998)
Health Insurance - Retirees				**4,573**				4,573
Total Employee Benefits	381,500	-	381,500	**22,075**	363,998	5.8%	30,265	(8,190)
Other Operating Expenses								
Contractual Exp. - Uniforms	3,000		3,000	-	3,000	0.0%	34	(34)
Contractual Exp. - Equip Rental	2,000		2,000	-	2,000	0.0%	-	-
Contractual Exp. - Plant Supplies	12,000		12,000	**294**	11,706	2.5%	138	156
Contractual Exp. - Engineer Fees	25,000		25,000	**(5,000)**	30,000	-20.0%	9,202	(14,202)
Contractual Exp. - Light & Heat	220,000		220,000	-	220,000	0.0%	15,828	(15,828)
Contractual Exp. - Lab Fees	60,000		60,000	-	60,000	0.0%	8,128	(8,128)
Contractual Exp. - Maint Alarms/Sites	32,000		32,000	**575**	31,425	1.8%	1,515	(940)
Contractual Exp. - Refund for Water Sprinkler Control	-		-	-	-	0.0%	750	- (750)
Contractual Exp. - Equip. Repair	90,000		90,000	-	90,000	0.0%	1,300	(1,300)
Contractual Exp. - Miscellaneous	9,000		9,000	-	9,000	0.0%	350	(350)
Contractual Exp. - Chemicals Other	20,000		20,000	**315**	19,685	1.6%	2,561	(2,246)
Contractual Exp. - Caustic	45,000		45,000	**4,197**	40,803	9.3%	5,687	(1,490)
Water Purchase	-		-	-	-	0.0%	12,790	(12,790)
Total Other Operating	518,000	-	518,000	**381**	517,619	0.1%	58,283	(57,902)
Administrative Expenses								
Fiscal Agent Fees	-	-	-	-	-	0.0%	$ -	-
Admin - Insurance	70,000		70,000	**5,314**	64,686	7.6%	4,376	938
Bond Issuance Costs	-		-	-	-	0.0%	-	-
Cap Add/Contingency	10,000		10,000	-	10,000	0.0%		-
Contractual Exp. - Auditor	7,400		7,400	-	7,400	0.0%	-	-
Contractual Exp. - Accounting Fees	16,786		16,786	-	16,786	0.0%	6,767	(6,767)
Contractual Exp. - Consultant	27,000		27,000	**50**	26,950	0.2%	12,173	(12,123)
Contractual Exp. - Telephone	18,000		18,000	**219**	17,781	1.2%	1,075	(856)
Contractual Exp. - Auto Repair	12,000		12,000	**2,175**	9,825	18.1%	134	2,041
Contractual Exp. - Computer Exp.	65,553		65,553	**685**	64,868	1.0%	1,137	(452)
Contractual Exp. - Supplies	9,000		9,000	-	9,000	0.0%	238	(238)
Contractual Exp. - Postage	6,000		6,000	**54**	5,946	0.9%	1,000	(946)
Seminars, Assoc Dues, Travel	3,000		3,000	-	3,000	0.0%	-	-
Total Administrative	244,739	-	244,739	**8,497**	236,242	3.5%	26,900	(18,403)

Incorporated Village of Sands Point
Statement of Revenues and Expenditures
Water Fund
- Unaudited -
6/30/2022

	Original Budget 2022-2023	Budget Adjustment 2022-2023	Revised Budget 2022-2023	Current Year Actual Year-to-date	Under (Over) Budget	Year-to-date % of Budget	Prior Fiscal Year-to-Date	Increase (Decrease) vs. Prior YTD
Non-Operating Expenses								
Bond Interest Expenses	428,379		428,379	**31,910**	396,469	7.5%	32,787	(877)
Total Non-Operating	428,379	-	428,379	**31,910**	396,469	7.5%	32,787	(877)
Total Expenses	**2,310,185**	**-**	**2,310,185**	**150,811**	**2,163,947**	**6.5%**	**241,728**	**(90,917)**
NET INCOME (LOSS) BEFORE CAPITAL AND DEBT ITEMS	**$ 649,815**	**$ -**	**$ 649,815**	**$ (148,790)**	**$ 795,990**		**$ (239,864)**	**$ 89,116**
CAPITAL PURCHASES - NON-BOND								
Purchase of Equipment	40,000		40,000	**1,888**	38,112	4.7%	580	1,308
Capital Improvements	60,000		60,000	**-**	60,000	0.0%	14,750	(14,750)
	100,000	-	100,000	**1,888**	98,112		15,330	(13,442)
DEBT PRINCIPAL REPAYMENTS								
Bond Principals	545,065		545,065	-	545,065	0.0%		-
	545,065	-	545,065	-	545,065	0.0%	-	-
Total Non-Bond Capital Purchases and Debt Principal Payments	**645,065**	**-**	**645,065**	**1,888**	**643,177**		**15,330**	**(13,442)**
FREE CASH FLOWS	**$ 4,750**	**$ -**	**$ 4,750**	**$ (150,678)**	**$ 152,813**		**$ (255,194)**	**$ 102,558**

Incorporated Village of Sands Point
Statement of Assets, Liabilities & Fund Balance
Capital Projects Fund
- Unaudited -
6/30/2022

	6/30/2022	6/30/2021
ASSETS		
Restricted Cash - 2022 Bond	$ 1,492,200	$ -
Due from General Fund	23,865	23,865
TOTAL ASSETS	$ 1,516,065	$ 23,865
LIABILITIES		
Due to General Fund	$ 567	$ -
TOTAL LIABILITIES	567	-
FUND BALANCE		
Restricted for Road Projects	1,491,633	
Assigned for Road Projects	23,865	23,865
TOTAL FUND BALANCE	1,515,498	23,865
TOTAL LIABILITIES AND FUND BALANCE	$ 1,516,065	$ 23,865

Incorporated Village of Sands Point
Statement of Revenues and Expenditures
Capital Projects Fund
- Unaudited -
6/30/2022

		Budget Adjustments			Current Year Actual				
	Original Budget	Received/ Expended in Prior Year	Budget Revisions	Revised Budget	**Year-to-date**	Under (Over) Budget	Year-to-date % of Budget	Prior Fiscal Year-to-Date	Increase (Decrease) vs. Prior YTD
REVENUES									
Proceeds from bonds	$ 5,000,000	$ (5,000,000)	$ -	$ -	**$ -**	$ -	0.0%	$ -	$ -
Proceeds from new bonds	1,432,500	(1,432,500)		-	-	-	0.0%	-	-
Bond issuance premium	67,821	(67,821)		-	-	-	0.0%	-	-
Interfund Transfer				-		-	0.0%	-	-
Total Revenues	$ 6,500,321	$ (6,500,321)	$ -	$ -	**$ -**	$ -		$ -	$ -
EXPENDITURES									
Roads- 2015 Bond	$ 5,000,000	$ (4,976,135)	$ -	$ 23,865	**$ -**	$ 23,865	0.0%	-	$ -
Roads- 2022 Bond	1,500,321			1,500,321		1,500,321			
Construction				-	-	-	0.0%	-	-
Incidentals & Fees		(8,688)		(8,688)	-	(8,688)	0.0%	-	-
Total Expenditures	6,500,321	(4,984,823)	-	1,515,498	-	1,515,498		-	-
Revenues Over (Under) Expenditures	$ -	$ 1,515,498	$ -	$ 1,515,498	**$ -**			**$ -**	

Incorporated Village of Sands Point
Statement of Assets, Liabilities & Fiduciary Net Position
Fiduciary Fund - Custodial Fund
- Unaudited -
6/30/2022

	6/30/2022	6/30/2021
ASSETS		
Cash		
FNBLI- Port Washington OEM	$ 55,787	$ 50,252
TOTAL ASSETS	$ 55,787	$ 50,252
NET POSITION		
Restricted for Port Washington OEM	$ 55,787	$ 50,252
TOTAL NET POSITION	$ 55,787	$ 50,252

Monthly Intro:

- Total **membership count** was **871**, at 6/30/22, vs. 889 at 5/31/22 and 818, which included 4 non-residents on the waitlist, at 6/30/21.

- Total **golf rounds** was **9,719** year-to-date through 6/30/22 vs. 11,618 year-to-date through 6/30/21. Total rounds from April to June 2022 was **9,076** vs. 10,445 from April to June 2021, a decrease of 13%.

	Golf rounds		
	2022 Total	2021 Total	Increase (Decrease)
January	44	250	(206)
February	-	-	-
March	599	923	(324)
April	2,120	2,307	(187)
May	3,115	4,012	(897)
June	3,841	4,126	(285)
	9,719	11,618	(1,899)

Asset Balances:

- **Cash** balance was **$4,009,944** at 6/30/22 vs. $1,422,358 at 6/30/21. The balance decreased $750,095 from 5/31/22.

    - **Operating bank account** was **$2,138,153** at 6/30/22 vs. $1,094,368 at 6/30/21. The balance decreased $551,305 from 5/31/22. For the month of June 2022, the operating cash account funded $556,581 to the Kemper BMO payroll account, and paid operating expenses of $670,064.

    - **Capital fund bank account** was **$(149,686)** at 6/30/22 vs. $203,719 at 6/30/21. The balance decreased $184,256 from 5/31/22. Capital expenditures paid for June 2022 was $184,256.

    - **Money market/cell tower** bank account was **$1,551** at 6/30/22 vs. $18,729 at 6/30/21. The balance decreased $23,992 from 5/31/22. Cell tower cash receipts for June 2022 were $2, comprised of interest, offset by $23,994 of cell tower revenue paid to the Village of Sands Point.

- **Inventory** was **$230,358** at 6/30/22 vs. $194,724 at 6/30/21. The balance decreased $12,272 from 5/31/22, as a result of decreases in golf merchandise of approximately $6,700, tennis merchandise of approximately of $10, beverage inventory of approximately $10,000, offset by an increase in food inventory of approximately $4,500.

- **Property & equipment, net**, was **$23,548,203** at 6/30/22 vs. $23,682,699 at 6/30/21. The balance increased $50,964 from 5/31/22. This increase represents the month's additions of $138,229, offset by depreciation expense of $87,265. Included in property & equipment, net, at 6/30/22 is $59,302 of construction-in-progress.

Revenues and Expenses:

- **Net income** for **June 2022** was **$112,270**. **Calendar year-to-date net income through** 6/30/22, including adjustments to previously reported revenues and expenses aggregating $23,997, **was $583,098;** calendar year-to-date net income through 6/30/21 was $441,387.

- **Revenue** –
    - **Total revenue** for **June 2022** was **$1,201,122**. **Calendar year-to-date total revenue** was **$5,205,899** at 6/30/22 vs. $4,616,399 at 6/30/21.

- **Membership revenue** for **June 2022** was **$615,618**. **Calendar year-to-date** membership revenue totaled **$3,604,238** at 6/30/22 vs. $2,812,848 at 6/30/21.

- **Greens fees, cart fees, and guest fees revenue** for **June 2022** was **$142,543**. **Calendar year-to-date** greens fees, cart fees, and guest fees totaled **$359,842** at 6/30/22 vs. $385,968 at 6/30/21.

- **Food and Beverage** operations:

  - **Member dining revenue** for **June 2022** was **$188,157**. Calendar **year-to-date** member dining revenue was **$495,740** at 6/30/22 vs. $564,387 at 6/30/21.

  - **Cost of goods sold – F&B** for **June 2022** was **$130,647**. Calendar **year-to-date** cost of goods sold – F&B was **$329,559** at 6/30/22 vs. $297,683 at 6/30/21.

- **Merchandise** operations:

  - **Merchandise revenue** for **June 2022** was **$61,079**. Calendar **year-to-date** merchandise revenue was **$115,604** at 6/30/22 vs. $129,950 at 6/30/21.

  - **Cost of goods sold – merchandise** for **June 2022** was **$41,918**. Calendar **year-to-date** cost of goods sold – merchandise was **$81,826** at 6/30/22 vs. $89,715 at 6/30/21.

- **Expenses –**
  - **Total expenses** for **June 2022** was **$1,112,849**. **Calendar year-to-date expenses** totaled **$4,622,801** at 6/30/22 vs. $4,175,012 at 6/30/21.

  - Major expenses were:

    - **Payroll, payroll taxes, and employee benefits** for **June 2022** was **$639,254**. Calendar **year-to-date** payroll, payroll taxes, and employee benefits was **$2,425,358** at 6/30/22 vs. $2,194,820 at 6/30/21.

    - **Grounds supplies, seed/chemicals/fertilizer** for **June 2022** was **$33,979**. Calendar **year-to-date** grounds supplies, seed/chemicals/fertilizer was **$149,489** at 6/30/22 vs. $143,415 at 6/30/21.

    - **FARPPS chargeback** (fire, administration, reimbursements, police, public works, and sanitation) for **June 2022** was **$33,333**. Calendar **year-to-date** FARPPS chargeback was **$200,000** at 6/30/22. Beginning in 2022, the Club is charged a chargeback of $400,000 per year, to be paid monthly.

Treasurer's Statement

7/26/2022

For Cash Balance's as Of: 6/30/2022, first month of FY2023

- The General Fund unreserved cash balances increased approximately 160% from May to June
    - This is largely due to the collection of village taxes. Approximate 70%+ of the tax levy was collected in the month of June. Another 20%+ has collected in the month of July.
- Water fund balances dropped just under 3% from May to June. This is minimal given that they had abstracts, payroll, and a small payment of bond interest.
    - If there are no major expenses in July, water should be able to sustain without a transfer from the General Fund until it reaches it's August billing and cash starts to come in.
    - Water fund balances are down 55% from this time last year but that is because we have not done an additional transfer like we did at this time last year
- The Club is doing well and currently has 40% more cash (excluding bond) than at this time last year
- I spoke with our representatives from First National Bank of Long Island and Chase Bank and we can expect to see increased interest rates of 1% and .25% respectively

	Begin Balance	Receipts	Transfers In	Interest	Abstracts	Bond Payments	Payroll	TransfersOut	Other(+/-)	Ending Balance
GENERAL FUND										
FNBLI xx1567	3,334,612.80	7,771,042.79	119.28	1,114.84				1,244,098.57	34.00	9,862,757.14
CHASE- 3091056055	108,555.68			4.43						108,560.11
FNBLI Payroll	290,428.59		422,071.51				651,456.52	6,329.32		54,714.26
FNBLI- 157004524- Checking	15,528.09		884,990.58		995,491.57					(94,972.90)
FNBLI-ROADS-BOND	119.28							119.28		0.00
Sub-total (rev)**	3,749,244.44	7,771,042.79	1,307,181.37	1,119.27	995,491.57	0.00	651,456.52	1,250,547.17	34.00	9,931,058.61
Class/FNBLI-Police Muni	89,997.32			18.49						90,015.81
Gen. Fund Total	3,839,241.76	7,771,042.79	1,307,181.37	1,137.76	995,491.57	0.00	651,456.52	1,250,547.17	34.00	10,021,074.42
Water Fund										
FNBLI Checking	(8,096.01)		120,476.84		145,373.67					(32,992.84)
CHASE-Water MMK	98,251.91			0.52		85,518.75				12,733.68
FNBLI- Water Bond 2	13,602.06			2.79						13,604.85
FNBLI- 2017 Well Bond	1,082,140.40			222.22				2,841.24		1,079,521.38
FNBLI-Water MMK	350,431.87	1,965.81		62.35				140,136.87		212,323.16
FNBLI- 2022 Water Improveme	6,467,774.00			1,327.19				37,477.12		6,431,624.07
FNBLI- 2022 Water HQ Bond	1,986,291.53			408.00				2,985.13		1,983,714.40
Water- Total	9,990,395.76	1,965.81	120,476.84	2,023.07	145,373.67	85,518.75	0.00	183,440.36	0.00	9,700,528.70
CAPITAL FUND										
FNBLI - 2022 Roads Bond	1,491,893.92			306.55						1,492,200.47
Captital Total	1,491,893.92	0.00	0.00	306.55	0.00	0.00	0.00	0.00	0.00	1,492,200.47
TRUST FUND										
Petty Cash	800.00									800.00
FNBLI Cingular	6,977.15			1.43						6,978.58
FNBLI Sprint	5,465.74			1.12						5,466.86
FNBLI T-Mobile	5,069.75			1.04						5,070.79
FNBLI Bell Trust	4,874.65			1.00						4,875.65
FNBLI Nextel South	5,553.22			1.14						5,554.36
FNBLI Nextel Tibbits	5,553.88			1.14						5,555.02
FNBLI T&A - 157004508	567,189.93		6,329.32		261.66					573,257.59
FNBLI T-Mobile 2	5,653.11			1.16						5,654.27
FNBLI Cingular Tibbits	5,663.57			1.16						5,664.73
Trust Total	612,801.00	0.00	6,329.32	9.19	261.66		0.00	0.00	0.00	618,877.85
Total G, W, C, T.	15,934,332.44	7,773,008.60	1,433,987.53	3,476.57	1,141,126.90	85,518.75	651,456.52	1,433,987.53	34.00	21,832,681.44
Recreational Fund	**Begin Balance**	**Receipts**	**Transfers In**	**Interest**	**Abstracts**	**Bond Payments**	**Payroll**	**TransfersOut**	**Other(+/-)**	**Ending Balance**
FNBLI Rec Fac Trust	5,109.73			1.05						5,110.78
R/F -Trust TOTAL	5,109.73	0.00	0.00	1.05	0.00	0.00	0.00	0.00	0.00	5,110.78
Village Club@SP										
FNBLI Operating	2,689,458.47	834,836.16			634,786.46		701,018.07		(50,336.69)	2,138,153.41
FNBLI Money Market/Cell	25,543.91			1.63				23,994.46		1,551.08
FNBLI Pool House Bond	0.00									0.00
FNBLI Capital Fund	34,570.22				184,255.89					(149,685.67)
FNBLI 2022 Bond	2,004,856.64			411.96						2,005,268.60
VC-Petty Cash	500.00									500.00
VCSP - TOTAL	4,754,929.24	834,836.16	0.00	413.59	819,042.35	0.00	701,018.07	23,994.46	(50,336.69)	3,995,787.42
Total Village Club Funds	4,760,038.97	834,836.16	0.00	414.64	819,042.35	0.00	701,018.07	23,994.46	(50,336.69)	4,000,898.20
ALL FUNDS										
Grand Totals	20,694,371.41	8,607,844.76	1,433,987.53	3,891.21	1,960,169.25	85,518.75	1,352,474.59	1,457,981.99	(50,302.69)	25,833,579.64

AGENDA ITEM NO. D)3b

All FUNDS	PRIOR YEAR INVESTMENTS AS OF 06 2022			CURRENT YEAR FY 2023	
UNRESERVED GENERAL FUND					
FNBLI-Money Market	$7,500,116.65			$9,862,757.14	
First Natl Bank-Payroll	$223,473.73			$54,714.26	
Chase Money Market	$508,421.21			$108,560.11	
FNBLI_General-Checking	$331,610.53			($94,972.90)	
FNBLI -Roads Bond	$118.94			$0.00	
FNBLI Club Bond	$0.00			$0.00	
TOTAL GENERAL FUND		**$8,563,741.06**			**$9,931,058.61**
UNRESERVED WATER FUND					
FNBLI - Checking	$57,454.75			($32,992.84)	
Chase -Money Mkt	$12,725.77			$12,733.68	
FNBLI-Water MMK	$360,973.53			$212,323.16	
FNBLI 2017 Well Bond	$1,178,974.17			$1,079,521.38	
FNBLI Water Bond 2	$13,564.64			$13,604.85	
FNBLI 2022 Water Bond				$6,431,624.07	
FNBLI 2022 Water HQ Bond				$1,983,714.40	
TOTAL WATER FUND		**$1,623,692.86**			**$9,700,528.70**
		CAPITAL FUND			
FNBLI- 2022 Road Improvements	$0.00			$1,492,200.47	
TOTAL CAPITAL FUND					**$1,492,200.47**
VILLAGE CLUB					
V/C - Petty Cash	$500.00			500.00	
FNBLI OPERATING	$1,094,368.21			$2,138,153.41	
FNBLI Rec/Fac Trust	$105,042.01			$5,110.78	
FNBLI Pool Hse Bond	$0.00			$0.00	
FNBLI Money Market	$18,729.15			$1,551.08	
FNBLI CAPITAL FUND	$203,718.84			($149,685.67)	
FNBLI- Club Bond 2022	$0.00			$2,005,268.60	
Total Rec/Fac Fund		**$1,422,358.21**			**$4,000,898.20**
TRUST / RESERVES					
Petty Cash	$800.00			$800.00	
FNBLI Trust and Agency	$550,229.49			$573,257.59	
Police Retirement- Res.	$89,749.77			$90,015.81	
Trust- ATT Wireless	$6,957.96			$6,978.58	
Trust - Sprint	$5,450.71			$5,466.86	
Trust-T-Mobile	$5,055.80			$5,070.79	
Trust-Nextel-South	$5,537.94			$5,554.36	
Trust-Nextel-Tibbits	$5,538.59			$5,555.02	
Trust- Bell Atlantic	$4,861.25			$4,875.65	
Trust-FNBLI-T-Mobile 2	$5,637.35			$5,654.27	
Trust -FNBLI- Cingular Tib	$5,647.99			$5,664.73	
TOTAL RESERVES		**$685,466.85**			**$708,893.66**
	.				
TOTAL CASH		**$12,295,258.98**			**$25,833,579.64**
		YOY % Change			
		General	15.97%		
		Water	497.44%		
		Capital	100%		
		Club	181.29%		
		Trust	3.42%		
06 2022		Page 2 of 2			7/20/2022

TREASURERS REPORT

Cash Balances as of 06_2022

GENERAL FUND		**PRIOR YEAR**		**CURRENT YEAR**
BEGINNING BALANCE		$2,024,460.12		$3,749,244.44
INTERFUND TRANSFERS	$101,062.16		$56,634.20	
INCOME	$7,934,808.17		$7,772,162.06	
EXPENSES	$1,146,589.39		$1,646,982.09	
BOND PAYMENTS			$0.00	
TRANSFER from T&A				
TRANSFER to Water	$350,000.00			
TRANSFER from Water				
Transfer from Club				
TRANSFER to Village Club				
DIFFERENCE + OR (-)		$6,539,280.94		$6,181,814.17
CLOSING BALANCE		$8,563,741.06		$9,931,058.61
WATER FUND		**PRIOR YEAR**		**CURRENT YEAR**
BEGINNING BALANCE		$1,626,645.56		$9,990,395.76
RECEIPTS	$11,275.93		$1,965.81	
INCOME	$410.47		$2,023.07	
EXPENSES	$364,639.10		$145,373.67	
BOND PAYMENTS	$0.00		$85,518.75	
TRANSFER for new bond			$0.00	
TRANSFER from G/F	$350,000.00			
TRANSFER from Club				
TRANSFER to G/F			$62,963.52	
DIFFERENCE + OR (-)		($2,952.70)		($289,867.06)
CLOSING BALANCE		$1,623,692.86		$9,700,528.70
GEN & WATER - UNRESERVED CASH		**$10,187,433.92**		**$19,631,587.31**
PETTY CASH		$800.00		$800.00
TRUST & AGENCY BEG BALANCE		$542,886.16		$567,189.93
RECEIPTS (TRUST)	$16,967.95		$0.00	
Transfers In	$9,624.62		$6,329.32	
DISBURSEMENTS (TRUST)	$0.00		$261.66	
Transfer to W/F			$0.00	
DIFFERENCE + OR (-)		$7,343.33		$6,067.66
CLOSING BALANCE		$550,229.49		$573,257.59
CAPITAL BEG BAL				
				$1,491,893.92
RECEIPTS			$306.55	
TRANSFERS OUT			$0.00	
CLOSING BALANCE		$0.00		$1,492,200.47

TREASURERS REPORT

Cash Balances as of 06_2022

POLICE RESERVE BEG. BAL.		$89,723.96		$89,997.32
RECEIPTS	$25.81		$18.49	
Transfer to General Fund				
DIFFERENCE + OR (-)		$25.81		$18.49
CLOSING BALANCE		$89,749.77		$90,015.81
ATT, SPRINT, (OMNI, BELL)		$44,674.75		$44,811.07
DEPOSITS	$0.00		$0.00	
INTEREST	$12.84		$9.19	
EXPENSES	$0.00		$0.00	
CLOSING BALANCE		$44,687.59		$44,820.26
Sub-Total Reserve Cash		**$685,466.85**		**$2,201,094.13**
TOTAL GENERAL FUND CASH		**$10,872,900.77**		**$21,832,681.44**
		PRIOR YEAR		**CURRENT YEAR**
R/ F-Trust(Bond)-Begin Bal.		$5,038.15		$5,109.73
TRANSFER IN				
RECEIPTS	$125,003.86		$1.05	
DISBURSEMENTS				
Transfer out	$25,000.00			
OTHER-transfer in				
CLOSING BALANCE		$105,042.01		$5,110.78
VCSP -Operations Begin Balance		$1,285,628.34		$4,754,929.24
RECEIPTS	$963,353.85		$834,836.16	
TRANSFER IN	$190,000.00		$0.00	
INCOME	$12.34		$413.59	
EXPENSES	$399,280.40		$819,042.35	
DISBURSEMENTS-Payroll	$514,739.10		$701,018.07	
TRANSFER OUT	$165,000.00		$23,994.46	
OTHER	$42,658.83		$50,336.69	
CLOSING BALANCE		$1,317,316.20		$3,995,787.42
Total Recreational Facility Cash		$1,422,358.21		$4,000,898.20
GRAND TOTAL - All Funds		**$12,295,258.98**		**$25,833,579.64**

INCORPORATED VILLAGE OF SANDS POINT

MEMORANDUM:

TO: BOARD OF TRUSTEES DATE OF MEETING: JULY 26, 2022	SUBJECT: OPEN ITEMS TAXES – WATER & ALARM BILLING
FROM: LISA MONTEFORTE	DATE PREPARED: JULY 20, 2022

OPEN ITEM REPORT FOR JUNE 2022

TAX BILLING JUNE 01, 2022 **$10,085,469.59**

TOTAL BASE TAXES RECEIVED AS OF 6/30/2022 (including liens)	**$7,278,865.27**
ALARM PAYMENTS RECEIVED THROUGH 6/30/2022	**$0.00**
WATER BILLING APRIL 1, 2022	**$181,207.83**
FINAL WATER BILLED 06/01/2022-06/30/2022	**$256.67**
TOTAL WATER RECEIVED 06/01/2022-06/30/2022 (including overpayments & penalties)	**$1,627.10**
OPEN WATER AS OF 06/30/2022 (approximately)	**$0.00**

PLANNING BOARD ESCROW SUB ACCT
BALANCES JUNE 2022

APPLICANT'S NAME	SEC/BLK/LOT	MAY 2022 CHARGE	MAY 2022 DEPOSIT	MAY 2022 BAL	JUNE 2022 CHARGE	JUNE 2022 DEPOSIT	JUNE 2022 BAL
&24 HICKS LANE	4/C/29,511	$ -	$ -	$ 227.25	$ 503.75	$ -	$ (276.50)
*&20 TIBBITS LLC	4/94/822	$ -	$ 8,956.84	$ -	$ -		$ -
&54 COW NECK LLC	4/108/18	$ -	$ -	$ -	$ -	$ -	$ -
&EVERGREEN LLC	4/94/822	$ 2,863.00	$ 10,742.00	$ 5,027.07	$ 3,484.75		$ 1,542.32
&KOENIG	4/C/13,14	$ -	$ -	$ -	$ -	$ -	$ -
&METZ	4,B,136		$ -	$ (4,549.17)	$ 68.75	$ -	$ (4,617.92)
TOTAL				**$ 705.15**			$ (3,352.10)

APPLICANT'S NAME	SECTION BLOCK LOT	MAY 2022 DEPOSIT	MAY 2022 CHARGE	MAY 2022 BALANCE
%181 CEDAR KNOLL LLC (FILL)	4,A,47 &420			1,390.22
%181 CEDAR KNOLL LLC (SITE)	4,A,47 &420			(2,142.08)
%4 B'S 2 SEAGATE (FILL)	4,122,36			886.43
*%5 ARIEL COURT LLC (VARIANCE)	4,B,373 & 452			(651.31)
%24 HICKS LANE (YAO) (FILL) (HOUSE)	4,C,651			0.00
%24 HICKS LANE (YAO) (SITE) (HOUSE)	4,C,651			0.00
%AE & LY REALTY, LLC YAO (SITE) **DOCK**	4/C,651		$ 1,127.50	1,272.41
%AE & LY REALTY, LLC YAO (VARIANCE) **DOCK**	4/C,651		$ 672.50	1,827.50
%ASHIMA (DOCK)	4,A,63	$ 2,500.00	$ 1,818.75	681.25
%ASHIMA (VARIANCE)	4,A,63	$ 2,500.00		2,500.00
%BAHAR30 (FILL/SITE) 36 COW NECK	4,108,30			0.00
%BENUN (FILL)	4,111,52/53			2,039.99
%BENUN (SITE)	4,111,52/53		$ 104.45	465.09
%BINSTOCK (FILL)	4,C,15			0.00
%BINSTOCK (SITE)	4,C,15	$ 559.42	$ 412.50	(810.98)
%BLUMENCRANZ (FILL)	4,A,439		$ -	(2,892.92)
%BLUMENCRANZ (SITE)	4,A,439		$ 829.11	(6,628.80)
%BLUMENCRANZ (VARIANCE)	4,A,439			(6,825.43)
%CAMPBELL (FILL)	4,108,8			1,763.05
%CAMPBELL (SITE)	4,108,8			(609.91)
%CANTELE (FILL, SITE, VARIANCE)	4,A,417	$ 7,500.00		7,500.00
%CEDAR KNOLL PARTNERS LLC (FILL) WITTELS	4,A,437			656.04
%CEDAR KNOLL PARTNERS LLC (SITE) WITTELS	4,A,437			2,500.00
%CHERNIAK (FILL)	4,96,28			2,046.25
%CHERNIAK (SITE)	4,96,28			0.00
%COHEN (FILL)	4,114,10			840.09
%COHEN (SITE PLAN)	4,114,10			680.08
%COHEN (VARIANCE)	4,114,10			840.08
%COHEN, JULIE (FILL)	4,B,435			0.00
%CORNWELLS BEACH DEVELOPERS (FILL)	4,C,001		$ 472.00	1,832.68
%CORNWELLS BEACH DEVELOPERS (SITE)	4,C,002		$ 1,287.50	(182.91)

APPLICANT'S NAME	SECTION BLOCK LOT	MAY 2022 DEPOSIT	MAY 2022 CHARGE	MAY 2022 BALANCE
%COW NECK 53 LLC (LOT 51)	4,J,774			0.00
%COW NECK 53 LLC (LOT 51) (STACCONI)	4,J,774			0.00
%DAVID (SITE)	4,122,5			(2,812.36)
%DAVID (VARIANCE)	4,122,5			1,319.28
%DE LA BASTIDE (FILL)	4,113,52			2,345.00
%DE LA BASTIDE (SITE)	4,113,52			158.06
%DE LA BASTIDE (VARIANCE)	4,113,52			1,246.73
%E & S REALTY (SACKMAN)	4,C,56			(50.00)
%ERTEL (FILL)	4,109,13			1,599.49
%ERTEL (SITE)	4,109,13			(4,498.00)
%ERTEL (VARIANCE)	4,109,13			1,435.88
%GALLO (FILL)	4,112,16			2,125.83
%GALLO (SITE)	4,112,16	$ 213.15		(3,564.32)
%GALLO (VARIANCE)	4,112,16			1,731.35
%GINSBERG (TENNIS -SITE/VARIANCE)	4,C,563	$ 5,000.00	$ 100.42	4,899.58
%GOLDSTEIN (FILL)	4,106,1			2,084.91
%GOLDSTEIN (SITE)	4,106,1			(3,779.25)
%GOLDSTEIN (VARIANCE)	4,106,1			2,084.86
%GOTTLIEB (FILL)	4,113,24			787.35
%GOTTLIEB (SITE)	4,113,24			137.32
%GREENBLATT (FILL)	5,K,244		$ 1,505.80	0.00
%GREENBLATT (SITE)	5,K,244	$ 3,304.45		0.00
%GREENBLATT (VARIANCE)	5,K,244		$ 211.47	0.00
%HAGEDORN (FILL)	4, 104, 6	$ 1,775.97		0.00
%HARJES (FILL)	4,B,231			1,760.17
%HARJES (SITE)	4,B,231			(1,163.07)
%HERITAGE LLC (FILL)	4,122,36			1,249.11
%HERITAGE LLC (SITE)	4,122,36			1,661.61
%HERITAGE LLC (VARIANCE)	4,122,36			(1,092.19)
*%HERMAN (FILL)	4,C,38			(1,391.19)
*%HERMAN (MODIFICATION TO SITE PLAN)	4,C,38			(6,201.79)

APPLICANT'S NAME	SECTION BLOCK LOT	MAY 2022 DEPOSIT	MAY 2022 CHARGE	MAY 2022 BALANCE
*%HERMAN (SITE)	4,C,38			(4,605.92)
%JOHNSON	4,105,8			430.48
%KASS (FILL)	4,B,104,257,33			2,383.41
%KASS (SITE)	4,B,104,257,33			2,383.41
%KASS (VARIANCE)	4,B,104,257,33			(1,376.53)
%KATSIGIORIS	4,C,614			0.00
%KENYON (FILL)	4,122,35			1,126.69
%KENYON (SITE)	4,122,35			(2,721.21)
%KENYON (VARIANCE)	4,122,35			1,314.90
%KHALIL (SITE)	4,105,10			0.00
%KHALIL (VARIANCE)	4,105,10			0.00
%KOENIG (SITE)	4,C,13&14			325.41
%KOHN (VARIANCE)	4,C,546			111.07
%KOVAR	4,C,14			0.00
%LEICHTER	4,E,1			404.97
%LEVY (VARIANCE)	4,E,237			(1,588.53)
%LIEBERMAN (FILL)	4,C,549			2,160.43
%LIEBERMAN (SITE)	4,C,549			(632.03)
%LIU & GAO	4,C,319 & 419			0.00
%LUCKENBACH DEVELOPERS (FILL)	4,B,56			1,691.25
%LUCKENBACH DEVELOPERS (SITE)	4,B,56			(1,729.32)
%LUCKENBACH DEVELOPERS (VARIANCE)	4,B,56			1,292.50
*%MALSIN (FILL)	5,73,829			(288.12)
%MALSIN (SITE)	5,73,829			0.00
*%MALSIN (MOD TO SITE)	5,73,829			(2,451.62)
%MALSIN (VARIANCE)	5,73,829			(34.34)
%MUSSO (DOCK)	5,163,2			0.00
%MUSSO (VARIANCE TO DOCK) (NOW BAYER)	5,163,2			2,468.84
%NARULA M (TENNIS)	4,A,436			0.00
%NARULA M (SITE)	4,A,436			0.00
%NARULA (FILL)	4,A,436			0.00

APPLICANT'S NAME	SECTION BLOCK LOT	MAY 2022 DEPOSIT	MAY 2022 CHARGE	MAY 2022 BALANCE
%NARULA (VARIANCE)	4,A,436			1,800.32
%POGORELSKY (SITE)	5,115,15			686.42
%ROMANO (FILL)	4,B,440			1,187.84
%ROMANO (VARIANCE)	4,B,440			(3,115.23)
%SABBAG (SITE)	4,E,230 &241			(538.49)
%SEAGATE COURT LLC (FILL)	4,122,34			744.50
%SEAGATE COURT LLC (SITE)	4,122,34			(58.56)
%SHAPIRO (FILL and SITE)	4,A,40 &421	$ 5,000.00		5,000.00
%SHEPARD (FILL)	5,K,76			981.05
%SHEPARD (SITE)	5,K,76			821.10
%SHEPARD (VARIANCE)	5,K,76			981.08
%SIDHU (FILL)	4,A,45 & 49			700.95
%SIDHU (SITE)	4,A,45 & 49			(384.78)
%SIDHU (MOD TO SITE)	4,A,45 & 49	$ 457.33	$ 1,734.65	(1,373.78)
%SILVERSTEIN (BARON & MARA) SITE	4,113,30			0.00
%SINGER (VARIANCE)	4,C,632		$ 80.00	1,360.52
%SIROTKIN (SITE)			$ 51.06	1,480.92
%SIROTKIN (FILL)				2,206.96
%SIROTKIN (VARIANCE)				2,038.77
%STEINBERG ALEX (SITE)	4,122,30			(151.99)
%STEINBERG ALEX (FILL)	4,122,30			592.23
%STOPOL (FILL)	4,140,15			2,018.58
%STOPOL (SITE)	4,140,15			(1,140.67)
%STOPOL (VARIANCE)	4,140,15			2,222.08
%TSANG (SITE)	4,C,211			907.76
%VULTAGGIO, MOD. SITE PLAN	4,139, 5,6,7			0.00
%VULTAGGIO, MOD. SITE PLAN	4,139,5 & 6			0.00
%VULTAGGIO, VARIANCE (2013)	4,139,5 & 6			2,441.56
%WAXRING (FILL)	5,115,20			0.00
%WAXRING (SITE)	5,115,20			0.00
%XINMING (FILL)			$ 5,758.37	(8,096.33)

APPLICANT'S NAME	SECTION BLOCK LOT	MAY 2022 DEPOSIT	MAY 2022 CHARGE	MAY 2022 BALANCE
%YOUNESI	5,73,729			0.00
				25,029.73

Range of Checking Accts: A CHECKING to F CHECKING Range of Check Dates: 07/26/22 to 07/26/22
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor		Reconciled/Void	Ref Num
PO #	Description		Amount Paid		Contract
A CHECKING					
23760	07/26/22	ALPER005 ALPERS HARDWARE			544
V3-00058	supplies		356.41		
23761	07/26/22	AMEX AMERICAN EXPRESS			544
V3-00117	mayor credit card june 2022		2,239.38		
23762	07/26/22	ANTON005 ANTON COMMUNITY NEWSPAPERS			544
V3-00088	port BOA 7/18		261.30		
V3-00098	PW news legal		41.60		
V3-00104	PW news legal lines		145.60		
			448.50		
23763	07/26/22	BOTT CRAIG BOTTS SERVICE CENTER INC			544
P3-00008	RMP repsirs 6/2-6/8/22		212.85		
P3-00011	rmp repairs 6/16-6/28		136.85		
			349.70		
23764	07/26/22	CANON005 CANON FINANCIAL SERVICES, INC.			544
P3-00009	color copier contract 22-23		335.00		
23765	07/26/22	CAPEL005 CAPELLAN GROUP INC			544
V3-00084	work at village hall		237.50		
V3-00116	mayors office/vill hall work		587.50		
			825.00		
23766	07/26/22	CMBOO005 CM BOOKZ INC.			544
V3-00107	mayor assistant		1,586.25		
23767	07/26/22	DANIE005 DANIELLA RUEHLE			544
V3-00112	office assistant june-july 22		850.00		
23768	07/26/22	DANOW005 CULLEN & DANOWSKI			544
V2-01001	accounting services		3,933.33		
23769	07/26/22	DEJAN005 DEJANA INDUSTRIES, INC.			544
P3-00004	VILLAGE TRASH REMOVAL 22-23		37,623.33		
23770	07/26/22	DOMSL005 DOM'S LAWNMAKER/TREE SERVICE			544
V3-00061	tree work		2,060.00		
V3-00062	tree work		1,270.00		
			3,330.00		
23771	07/26/22	DYNAI005 DYNAIRE SERVICE CORP.			544
V3-00082	misc services		2,567.50		
23772	07/26/22	ECASHDAN ERIC CASHDAN			544
V0-00399	refund amendment fees		560.00		

Check #	Check Date	Vendor	PO #	Description	Amount Paid	Reconciled/Void	Ref Num	Contract
A CHECKING				Continued				
23773	07/26/22	EXECU005		EXECUTIVE CLEANING SERVICES,				544
			P3-00001	VILL. HALL/PD OFFICE CLEANING	922.50			
			P3-00002	VILL HALL/PD OFFICE CLEANING	922.50			
					1,845.00			
23774	07/26/22	GALLS005		GALLS, INC				544
			P3-00012	uniforms 5/18-6/20	877.55			
23775	07/26/22	GENER015		GENERAL CODE PUBLISHERS CORP.				544
			V3-00092	supp text pages	324.00			
23776	07/26/22	H2MAR005		H2M ARCHITECTS + ENGINEERS				544
			V3-00108	services through 6/24/22	703.00			
23777	07/26/22	JOHAN005		DONNA T. JOHANSMEYER				544
			V3-00101	court sternographer	1,540.00			
23778	07/26/22	JOHNM005		JOHN MCGOWAN & SONS, INC.				544
			V2-01002	stone block curb repairs	17,136.00			
23779	07/26/22	MAYDA005		MAYDAY COMMUNICATIONS				544
			P3-00007	extra recording lines/licenses	2,000.00			
23780	07/26/22	NYSCO005		NYCOM- NY Conference of Mayors				544
			V3-00099	annual membership dues	1,579.00			
23781	07/26/22	NYSSO005		NYS SOC. OF MUNI FINANCE				544
			V3-00103	annual membership	80.00			
23782	07/26/22	OEM00005		PORT WASHINGTON-MANHASSET OEM				544
			V3-00077	membership dues	2,082.00			
			V3-00094	phone system shares	378.34			
			V3-00095	phone system share	378.34			
					2,838.68			
23783	07/26/22	ONEIL015		COLLEEN O'NEILL				544
			V3-00111	Court 6/2/22	125.00			
23784	07/26/22	PACES005		PACE SYSTEMS				544
			P3-00006	annual schedule software	1,648.00			
23785	07/26/22	PHOEN010		PHOENIX GRAPHICS				544
			V3-00081	election ballots	429.24			
23786	07/26/22	PLLC0005		SAHN WARD COSCHIGNANO PLLC		07/26/22 VOID		0
23787	07/26/22	PLLC0005		SAHN WARD COSCHIGNANO PLLC				544
			V3-00073	monthly legal fees	42,222.14			
23788	07/26/22	QUILL005		QUILL CORP.				544
			V3-00086	misc supplies	152.85			

Check #	Check Date	Vendor	PO #	Description	Amount Paid	Reconciled/Void	Ref Num	Contract
A CHECKING				Continued				
23789	07/26/22	RBONA005		R BONAVITACOLA LANDSCAPING INC				544
			V2-01005	landscaping services	681.25			
23790	07/26/22	REGIO010		INTL INST OF MUNI. CLERKS				544
			V3-00097	annual membership fee	140.00			
23791	07/26/22	SANDS020		SANDS POINT PBA				544
			V2-01000	Life Insurance	1,760.00			
23792	07/26/22	SOUND010		SOUNDVIEW ACE HARDWARE				544
			V0-00642	supplies	22.77			
			V3-00071	supplies	9.67			
					32.44			
23793	07/26/22	SPRAG005		SPRAGUE ENERGY CORP.				544
			V3-00083	gas	6,911.40			
23794	07/26/22	TIBUR005		CENTRAL SQUARE TECHNOLOGIES				544
			P2-00072	TE support annual fee 2022	15,196.26			
23795	07/26/22	TOPKE005		TOP KEY COURT REPORTING, INC.				544
			V3-00091	court reporting	861.50			
			V3-00102	court reporting	441.00			
			V3-00110	planning board pages	277.00			
					1,579.50			
23796	07/26/22	UICIN005		UIC, INC				544
			V3-00078	insurance consulting fees	1,250.00			
23797	07/26/22	VHBEN005		VHB ENGINEERING, SURVEYING &				544
			V3-00093	engineering services	1,497.50			
23798	07/26/22	VISA0005		VISA				544
			V3-00072	misc charges	49.96			
			V3-00109	police monthly charges	191.22			
					241.18			
23799	07/26/22	WASHI010		MINUTEMAN PRESS-PT WASHINGTON				544
			V3-00085	tax due notice cards	265.29			
23800	07/26/22	WESTS005		WEST SIDE ENGINEERING. PC				544
			V3-00070	engineerging services	2,000.00			

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	40	1	160,059.68	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	40	1	160,059.68	0.00

F CHECKING								
11107	07/26/22	ATT00005		AT&T				545
			V0-00147	NYS CONTRACT-7/1/19	5.25			

Check #	Check Date	Vendor		Reconciled/Void	Ref Num
PO #	Description		Amount Paid		Contract
F CHECKING			Continued		
11108	07/26/22	DANOW005	CULLEN & DANOWSKI		545
V2-01001	accounting services		1,966.67		
11109	07/26/22	DUPLE005	DUPLEX ELECTRICAL SUPPLY CORP		545
V3-00065	supplies		181.14		
11110	07/26/22	ENG00005	DVIRKA & BARTILUCCI CONS. ENG.		545
V2-01003	engineering fees		30,246.87		
11111	07/26/22	EXECU005	EXECUTIVE CLEANING SERVICES,		545
V3-00100	cleaning services		575.00		
11112	07/26/22	GEAR0005	WORK N GEAR		545
V3-00060	work boots		165.00		
11113	07/26/22	HYMAN005	SUSANN HYMAN		545
V1-00059	rebate for irrigation contr.		150.00		
11114	07/26/22	LACOR005	LACORTE'S FAMILY AUTO REPAIR		545
V3-00096	misc supplies		312.95		
11115	07/26/22	LILOC005	L.I. LOCKSMITH & ALARM		545
V3-00067	locksmith		141.72		
11116	07/26/22	PLLC0005	SAHN WARD COSCHIGNANO PLLC		545
V3-00073	monthly legal fees		1,087.50		
11117	07/26/22	QUILL005	QUILL CORP.		545
V3-00086	misc supplies		66.48		
11118	07/26/22	RBONA005	R BONAVITACOLA LANDSCAPING INC		545
V2-01005	landscaping services		1,540.00		
11119	07/26/22	RIOSU005	RIO SUPPLY, INC.		545
V3-00064	misc supplies		906.92		
11120	07/26/22	SHIEL005	SHIELDS BROS., INC		545
V3-00057	supplies		12.58		
11121	07/26/22	SOUND010	SOUNDVIEW ACE HARDWARE		545
V3-00071	supplies		62.68		
11122	07/26/22	TIGGL005	TIGG, LLC		545
V3-00105	GAC wells 2A & 5A		163,400.00		
11123	07/26/22	TWINC010	TWIN COUNTY SWIMMING POOL		545
V3-00063	chemicals		1,074.50		
11124	07/26/22	UICIN005	UIC, INC		545
V3-00078	insurance consulting fees		1,250.00		

Check #	Check Date	Vendor		Reconciled/Void	Ref Num
PO #	Description		Amount Paid		Contract
F CHECKING			Continued		
11125	07/26/22	USABL005	USA BLUEBOOK		545
V2-00656	Misc Supplies		135.90		
V3-00068	supplies		31.16		
			167.06		
11126	07/26/22	VISA0005	VISA		545
V3-00072	misc charges		556.17		
11127	07/26/22	WIRET005	WIRE TO WATER, INC		545
V2-01004	well 5a service - bond		5,884.54		

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	21	0	209,753.03	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	21	0	209,753.03	0.00

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	61	1	369,812.71	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	61	1	369,812.71	0.00

Range of Checking Accts: A CHECKING to W CHECKING Range of Check Dates: 06/22/22 to 07/25/22
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor		Reconciled/Void	Ref Num
PO #	Description		Amount Paid		Contract
A CHECKING					
23737	07/06/22	BETHL005 GUARDIAN - BETHLEHEM			535
V3-00039	LTD STD insurance		37.95		
23738	07/06/22	CANON005 CANON FINANCIAL SERVICES, INC.			535
P3-00009	color copier contract 22-23		335.00		
V2-00999	usage 2/1-4/30/22		451.84		
			786.84		
23739	07/06/22	FEDER010 FEDERAL EXPRESS CORP.			535
V2-00998	late fee on invoice		24.49		
V3-00052	shipping		175.84		
			200.33		
23740	07/06/22	GERSH010 ROBIN GERSHON			535
V3-00045	election inspector 2022		200.00		
23741	07/06/22	N GRID NATIONAL GRID			535
V3-00044	natural gas		118.57		
23742	07/06/22	NAUGH010 JOAN NAUGHTON			535
V3-00047	election inspector 2022		200.00		
23743	07/06/22	PORTW030 PORT WASHINGTON POLICE DIST.			535
V3-00051	fuel during pump outage		320.00		
23744	07/06/22	PSEGL005 PSEGLI			535
V3-00041	electric charges		1,662.10		
23745	07/06/22	RISTO005 LA PICCOLA LIGURIA RISTORANTE			535
V3-00043	election dinner		651.00		
23746	07/06/22	VERIZ005 VERIZON WIRELESS			535
V3-00050	cell phones + tablets		840.67		
23747	07/06/22	VERIZ010 VERIZON			535
V3-00048	VH internet		150.99		
23748	07/06/22	ZUNIG005 SANDRA ZUNIGA			535
V3-00046	election inspector 2022		200.00		
23749	07/12/22	EVANN005 EVAN & NICOLE SINGER			540
V2-00411	PERMIT + CO FEE REFUND		2,733.00		
23750	07/20/22	ATT00005 AT&T			542
V3-00079	monthly charges		13.86		
23751	07/20/22	BETHL005 GUARDIAN - BETHLEHEM			542
V3-00113	STD/LTD insurance Aug 22		140.00		

Check #	Check Date	Vendor		Reconciled/Void	Ref Num
PO #	Description		Amount Paid		Contract

A CHECKING Continued

23752	07/20/22	FEDER010	FEDERAL EXPRESS CORP.		542
V3-00106	shipping fees		445.80		
23753	07/20/22	NYSDE030	NYS DEPT. OF CIVIL SERVICE		542
V3-00090	employee benefits 03416		102,951.17		
23754	07/20/22	OPTIM005	OPTIMUM		542
V3-00087	monthly payment		81.84		
23755	07/20/22	PSEGL005	PSEGLI		542
V3-00080	monthly charges		96.92		
23756	07/20/22	QUADIENT	QUADIENT FINANCE USA,INC		542
V3-00075	postage		1,061.11		
23757	07/20/22	VERIZ005	VERIZON WIRELESS		542
V3-00115	cell phones		804.34		
23758	07/20/22	VERIZ010	VERIZON		542
V3-00074	monthly charges		813.29		
23759	07/20/22	VERZN-SP	VERIZON		542
V3-00114	Pole Attachments		12.09		

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	23	0	114,521.87	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	23	0	114,521.87	0.00

F CHECKING

11093	07/06/22	BETHL005	GUARDIAN - BETHLEHEM		536
V3-00039	LTD STD insurance		83.10		
11094	07/06/22	PSEGL005	PSEGLI		536
V3-00053	electric charges		37.41		
11095	07/06/22	PSEGL005	PSEGLI		536
V3-00042	electric charges		8,939.33		
11096	07/06/22	VERIZ005	VERIZON WIRELESS		536
V3-00050	cell phones + tablets		499.38		
11097	07/06/22	VERIZ010	VERIZON		536
V3-00049	water dept phone + internet		233.66		
11098	07/08/22	PSEGL005	PSEGLI		539
V3-00055	electric		8,835.02		
11099	07/08/22	PSEGL005	PSEGLI		539
V3-00056	electric		9,061.86		

Check #	Check Date	Vendor		Reconciled/Void	Ref Num
PO #	Description		Amount Paid		Contract
F CHECKING			Continued		
11100	07/20/22	ATT00005 AT&T			541
V3-00079	monthly charges		4.58		
11101	07/20/22	ATT00010 AT&T			541
V3-00076	long distance call		17.83		
11102	07/20/22	BETHL005 GUARDIAN - BETHLEHEM			541
V3-00113	STD/LTD insurance Aug 22		56.00		
11103	07/20/22	NYSDE030 NYS DEPT. OF CIVIL SERVICE			541
V3-00090	employee benefits 03416		13,420.61		
11104	07/20/22	PSEGL005 PSEGLI			541
V3-00089	monthly charges		23.59		
11105	07/20/22	VERIZ005 VERIZON WIRELESS			541
V3-00115	cell phones		530.27		
11106	07/20/22	VERIZ010 VERIZON			541
V3-00074	monthly charges		310.38		

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	14	0	42,053.02	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	14	0	42,053.02	0.00

T CHECKING	PAYROLL CHECKING				
4465	07/06/22	SANDS020 SANDS POINT PBA			538
V3-00054	June 2022 PBA Dues		2,700.00		

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	1	0	2,700.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	2,700.00	0.00

TA CHECKING	TRUST AGENCY CHECKING				
3207	07/06/22	AFLAC005 AFLAC			537
V3-00040	insurance		174.44		
3208	07/06/22	BETHL005 GUARDIAN - BETHLEHEM			537
V3-00039	LTD STD insurance		84.82		
3209	07/20/22	BETHL005 GUARDIAN - BETHLEHEM			543
V3-00113	STD/LTD insurance Aug 22		185.36		

Check #	Check Date	Vendor			Reconciled/Void	Ref Num
PO #	Description			Amount Paid		Contract

TA CHECKING TRUST AGENCY CHECKING Continued

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	3	0	444.62	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	3	0	444.62	0.00

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	41	0	159,719.51	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	41	0	159,719.51	0.00

THE VILLAGE CLUB OF SANDS POINT
Abstract to be APPROVED at Board Meeting of
July 26, 2022

ABSTRACT 2A-22		**CAPITAL ACCOUNT**			
DATE		Claims Paid **BEFORE** Board Mtg. of JULY 26, 2022		TOTAL AMOUNT	COMMENTS
		JULY CAPITAL 2A-22 TOTAL		**0.00**	
ABSTRACT 2B-22		**CAPITAL ACCOUNT**			
DATE		Claims Paid **AFTER** Board Mtg. of JULY 26, 2022		TOTAL AMOUNT	COMMENTS
7/26/2022	218	**SAM TELL**		10,633.10	BBQ GRILLES
		1730-0000	10,633.10		MANSION/GRILLE F&B
7/26/2022	219	**STORR TRACTOR**		14,178.86	BUBBLER
		1730-0000	10,000.00		COURSE & GROUNDS
		1735-0000	4,178.86		COURSE & GROUNDS
7/26/2022	220	**THE HUNTINGTON NATIONAL BANK**		34,446.74	BUBBLER
		1730-0000	888.00		COURSE & GROUNDS
		1730-0000	32,670.74		COURSE & GROUNDS
		1735-0000	888.00		COURSE & GROUNDS
		JULY CAPITAL 2B-22 TOTAL		**59,258.70**	

SUMMARY-CAPITAL ACCOUNT

JULY 2A-22 EXPENSES	0.00
JULY 2B-22 EXPENSES	59,258.70
GRAND TOTAL	59,258.70

AGENDA ITEM NO. D)3e
VILLAGE CLUB ABSTRACT

THE VILLAGE CLUB OF SANDS POINT
Abstract to be APPROVED at Board Meeting of
July 26, 2022

ABSTRACT 2A-22		**VCSP FUND**		
DATE		Claims Paid **BEFORE** Board Mtg. of 7/26/2022	TOTAL AMOUNT	COMMENTS
		JULY 2B-22 TOTAL	**0.00**	

AGENDA ITEM NO. D)3e
VILLAGE CLUB ABSTRACT

ABSTRACT 2B-22		VCSP FUND			
		Claims Paid **AFTER** Board Mtg.		TOTAL AMOUNT	COMMENTS
7/26/2022	13430	**10S TENNIS**		694.01	SUPPLIES
		6027-0002	694.01		MAINTENANCE
7/26/2022	13431	**ABC RENTAL CENTER**		444.40	EQUIPMENT LEASE
		6009-0007	444.40		COURSE & GROUNDS
7/26/2022	13433	**AIR COM COMMERCIAL KITCHEN**		2,105.00	EQUIPMENT R&M
		6042-0010	2,105.00		SNACK BAR
7/26/2022	13434	**AIR COM COMMERCIAL REFIGERATION**		895.00	EQUIPMENT R&M
		6042-0010	895.00		SNACK BAR
7/26/2022	13435	**ALL COUNTY PEST CONTROL**		300.00	PEST CONTROL
		6117-0006	300.00		HOUSEKEEPING
7/26/2022	13436	**ALPERS HARDWARE, INC.**		646.35	SUPPLIES
		6027-0004	87.99		MAINTENANCE
		6027-0004	184.93		MAINTENANCE
		6027-0004	31.47		MAINTENANCE
		6027-0004	26.07		MAINTENANCE
		6027-0004	23.38		MAINTENANCE
		6027-0004	40.47		MAINTENANCE
		6027-0004	46.76		MAINTENANCE
		6027-0004	100.99		MAINTENANCE
		6027-0004	42.25		MAINTENANCE
		6027-0004	8.09		MAINTENANCE
		6027-0004	53.95		MAINTENANCE
7/26/2022	13437	**AMERICAN CLASSIC SPECIALTIES**		3,845.90	FOOD PURCHASES
		1203-0000	351.70		MANSION F&B
		1203-0000	360.00		MANSION F&B
		1203-0000	994.75		MANSION F&B
		1203-0000	1,151.95		MANSION F&B
		1203-0000	586.75		MANSION F&B
		1206-0000	400.75		MANSION F&B
7/26/2022	13439	**ARAMARK**		237.73	UNIFORM
		6021-0004	237.73		MAINTENANCE
7/26/2022	13440	**ARTIE TOBIA**		750.00	ENTERTAINMENT
		5004-0005	750.00		MANSION F&B
7/26/2022	13441	**AT&T**		16.89	PHONE
		6094-0009	16.89		ADMINISTRATION
7/26/2022	13442	**AUTOMOTIVE UNLIMITED**		795.29	EQUIPMENT R&M
		6042-0007	79.97		COURSE & GROUNDS
		6042-0007	64.77		COURSE & GROUNDS
		6042-0007	66.38		COURSE & GROUNDS
		6042-0007	56.49		COURSE & GROUNDS
		6042-0007	99.00		COURSE & GROUNDS
		6042-0007	428.68		COURSE & GROUNDS

AGENDA ITEM NO. D)3e
VILLAGE CLUB ABSTRACT

7/26/2022	13443	**BALDOR**		29,816.40	FOOD PURCHASES
		1206-0000	1,483.54		MANSION F&B
		1206-0000	814.63		MANSION F&B
		1206-0000	338.95		MANSION F&B
		1206-0000	1,552.03		MANSION F&B
		1206-0000	47.30		MANSION F&B
		1206-0000	-47.30		MANSION F&B
		1206-0000	1,200.72		MANSION F&B
		1206-0000	-36.95		MANSION F&B
		1206-0000	262.43		MANSION F&B
		1206-0000	-9.95		MANSION F&B
		1206-0000	849.96		MANSION F&B
		1206-0000	1,362.42		MANSION F&B
		1206-0000	-35.85		MANSION F&B
		1206-0000	723.20		MANSION F&B
		1206-0000	-73.85		MANSION F&B
		1206-0000	111.50		MANSION F&B
		1206-0000	194.95		MANSION F&B
		1206-0000	1,234.45		MANSION F&B
		1206-0000	1,438.46		MANSION F&B
		1206-0000	1,026.00		MANSION F&B
		1206-0000	1,126.97		GRILLE
		1206-0000	1,226.61		GRILLE
		1206-0000	-27.95		GRILLE
		1206-0000	1,146.16		GRILLE
		1206-0000	1,512.23		GRILLE
		1206-0000	78.85		GRILLE
		1206-0000	466.47		GRILLE
		1206-0000	890.18		GRILLE
		1206-0000	237.41		GRILLE
		1206-0000	1,504.99		GRILLE
		1206-0000	1,255.25		GRILLE
		1206-0000	-25.90		GRILLE
		1206-0000	1,923.75		GRILLE
		1206-0000	772.24		GRILLE
		1206-0000	1,239.66		GRILLE
		1206-0000	1,236.66		GRILLE
		1206-0000	1,218.11		GRILLE
		1206-0000	1,541.17		GRILLE
		1206-0000	56.90		GRILLE
7/26/2022	13444	**BLUE RIBBON**		15,846.22	FOOD PURCHASES
		1203-0000	1,327.34		GRILLE
		1203-0000	317.22		GRILLE
		1203-0000	909.35		GRILLE
		1203-0000	275.35		GRILLE
		1203-0000	145.00		GRILLE
		1203-0000	6,605.42		GRILLE
		1203-0000	1,226.84		GRILLE
		1203-0000	255.12		GRILLE
		1203-0000	1,078.80		GRILLE
		1203-0000	674.94		GRILLE
		1203-0000	273.59		GRILLE
		1203-0000	560.41		GRILLE
		1203-0000	94.50		GRILLE
		1203-0000	539.15		GRILLE
		1203-0000	260.78		GRILLE
		1203-0000	466.91		GRILLE
		1203-0000	220.32		GRILLE
		1203-0000	615.18		GRILLE

AGENDA ITEM NO. D)3e
VILLAGE CLUB ABSTRACT

7/26/2022	13445	**BMI**		874.16	LICENSE
		6107-0005	874.16		MANSION F&B
7/26/2022	13446	**CABLEVISION**		387.57	FAILOVER INTERNET
		6093-0009	387.57		ADMINISTRATION
7/26/2022	13448	**CCP INDUSTRIES**		306.73	SUPPLIES
		6027-0007	306.73		COURSE & GROUNDS
7/26/2022	13449	**CHEMAQUA**		629.87	MAINTENANCE AGREEMENTS
		6095-0004	629.87		MAINTENANCE
7/26/2022	13450	**CHURCHILL LINEN**		24,182.27	UNIFORM /LINENS/TOWELS
		6106-0005	362.29		F&B/TENNIS & POOL
		6106-0005	385.40		F&B/TENNIS & POOL
		6106-0005	385.40		F&B/TENNIS & POOL
		6106-0005	385.40		F&B/TENNIS & POOL
		6106-0005	385.40		F&B/TENNIS & POOL
		6106-0005	176.75		F&B/TENNIS & POOL
		6106-0005	181.75		F&B/TENNIS & POOL
		6106-0005	181.75		F&B/TENNIS & POOL
		6106-0005	113.50		F&B/TENNIS & POOL
		6106-0005	113.50		F&B/TENNIS & POOL
		6106-0005	1,594.70		F&B/TENNIS & POOL
		6106-0005	183.75		F&B/TENNIS & POOL
		6106-0005	60.65		F&B/TENNIS & POOL
		6106-0005	334.12		F&B/TENNIS & POOL
		6106-0005	715.64		F&B/TENNIS & POOL
		6106-0005	376.65		F&B/TENNIS & POOL
		6106-0005	430.20		F&B/TENNIS & POOL
		6106-0005	1,536.27		F&B/TENNIS & POOL
		6106-0005	436.55		F&B/TENNIS & POOL
		6106-0005	72.45		F&B/TENNIS & POOL
		6106-0005	458.38		F&B/TENNIS & POOL
		6106-0005	105.37		F&B/TENNIS & POOL
		6106-0005	72.45		F&B/TENNIS & POOL
		6106-0005	182.86		F&B/TENNIS & POOL
		6106-0005	111.20		F&B/TENNIS & POOL
		6106-0005	286.18		F&B/TENNIS & POOL
		6106-0005	182.19		F&B/TENNIS & POOL
		6106-0005	5.00		F&B/TENNIS & POOL
		6106-0005	290.13		F&B/TENNIS & POOL
		6106-0005	5.00		F&B/TENNIS & POOL
		6106-0005	182.19		F&B/TENNIS & POOL
		6106-0005	-5.00		F&B/TENNIS & POOL
		6106-0005	-5.00		F&B/TENNIS & POOL
		6106-0005	-5.00		F&B/TENNIS & POOL
		6106-0005	5.00		F&B/TENNIS & POOL
		6106-0005	807.40		F&B/TENNIS & POOL
		6106-0005	218.60		F&B/TENNIS & POOL
		6106-0005	1,076.78		F&B/TENNIS & POOL
		6106-0005	55.65		F&B/TENNIS & POOL
		6106-0005	1,050.53		F&B/TENNIS & POOL
		6106-0005	1,083.34		F&B/TENNIS & POOL
		6106-0005	748.76		F&B/TENNIS & POOL
		6106-0005	451.71		F&B/TENNIS & POOL
		6106-0005	1,815.24		F&B/TENNIS & POOL
		6106-0005	1,177.05		F&B/TENNIS & POOL
		6106-0005	794.27		F&B/TENNIS & POOL
		6106-0005	805.98		F&B/TENNIS & POOL
		6106-0005	72.45		F&B/TENNIS & POOL
		6106-0005	290.13		F&B/TENNIS & POOL
		6106-0005	1,401.33		F&B/TENNIS & POOL
		6106-0005	105.37		F&B/TENNIS & POOL
		6106-0005	385.40		F&B/TENNIS & POOL
		6106-0005	113.50		F&B/TENNIS & POOL
		6106-0005	1,366.68		F&B/TENNIS & POOL
		6106-0005	72.45		F&B/TENNIS & POOL
		6106-0005	6.58		F&B/TENNIS & POOL

AGENDA ITEM NO. D)3e
VILLAGE CLUB ABSTRACT

7/26/2022	13451	**CINTAS**		435.08	UNIFORM
		6021-0007	88.64		COURSE & GROUNDS
		6021-0007	88.64		COURSE & GROUNDS
		6021-0007	170.60		COURSE & GROUNDS
		6021-0007	87.20		COURSE & GROUNDS
7/26/2022	13453	**CITY WIDE SEWER & DRAIN**		2,450.00	RUBBISH REMOVAL
		6055-0004	2,450.00		MAINTENANCE
7/26/2022	13454	**CLUB FORMS**		174.23	OFFICE SUPPLIES
		6006-0009	174.23		ADMINISTRATION
7/26/2022	13438	**CONSOLIDATED HOSPITALITY**		370.08	AMMENTIES
		6122-0006	155.34		HOUSEKEEPING
		6122-0006	214.74		HOUSEKEEPING
7/26/2022	13456	**CONTINENTAL RESTAURANTS**		2,296.44	SUPPLIES
		6027-0005	1,725.60		GRILLE/MANSION FB
		6027-0005	570.84		GRILLE/MANSION FB
7/26/2022	13457	**CRAIG BOTTS**		384.33	VEHICLE REPAIR
		6041-0008	37.00		SECURITY
		6041-0008	205.45		SECURITY
		6041-0008	104.88		SECURITY
		6041-0007	37.00		SECURITY
7/26/2022	13458	**CULLEN & DANOWSKI**		6,930.00	AUDIT FEES
		2005-0000	6,930.00		ADMINISTRATION
7/26/2022	13460	**D'ARTAGNAN**		3,100.65	FOOD PURCHASES
		1203-0000	892.68		MANSION F&B
		1206-0000	494.23		GRILLE
		1206-0000	500.45		GRILLE
		1206-0000	412.82		GRILLE
		1206-0000	506.74		GRILLE
		1206-0000	293.73		GRILLE
7/26/2022	13461	**DAIRYLAND**		10,860.48	FOOD PURCHASES
		1203-0000	867.05		MANSION F&B/GRILLE
		1203-0000	1,771.98		MANSION F&B/GRILLE
		1203-0000	621.43		MANSION F&B/GRILLE
		1203-0000	624.81		MANSION F&B/GRILLE
		1203-0000	1,003.27		MANSION F&B/GRILLE
		1203-0000	789.00		MANSION F&B/GRILLE
		1203-0000	1,193.11		MANSION F&B/GRILLE
		1203-0000	1,039.02		MANSION F&B/GRILLE
		1203-0000	831.53		MANSION F&B/GRILLE
		1203-0000	529.94		MANSION F&B/GRILLE
		1206-0000	911.44		MANSION F&B/GRILLE
		1206-0000	677.90		MANSION F&B/GRILLE
7/26/2022	13462	**DUPLEX**		1,365.77	ELECTRICAL SUPPLIES
		6049-0004	181.55		MAINTENANCE
		6049-0004	84.33		MAINTENANCE
		6049-0004	564.91		MAINTENANCE
		6049-0004	59.33		MAINTENANCE
		6049-0004	475.65		MAINTENANCE
7/26/2022	13464	**ELITE ACTION FIRE EXTINGUISHING**		165.00	EQUIPMENT R&M
		6042-0011	165.00		GRILLE
7/26/2022	13465	**ELITE**		3,507.51	RENTALS
		6009-0005	721.55		MANSION F&B
		6009-0005	2,785.96		MANSION F&B
7/26/2022	13467	**ENGEL BRITE**		504.76	EQUIPMENT R&M
		6042-0011	240.92		GRILLE F&B
		6042-0011	10.07		GRILLE F&B
		6042-0005	253.77		MANSION F&B
7/26/2022	13468	**FAIRWAY GOLF CAR**		6,516.92	CART REPAIR/RENTAL
		6023-0001	5,300.00		GOLF
		6023-0001	900.00		GOLF
		6023-0001	316.92		GOLF
7/26/2022	13470	**FORE SUPPLY**		234.00	SUPPLIES
		6027-0001	234.00		GOLF

AGENDA ITEM NO. D)3e
VILLAGE CLUB ABSTRACT

7/26/2022	13472	**FRESH MEADOWS CC**		195.55	MEMBER RECIPROCAL CHARGES
		2005-0000	195.55		ADMINISTRATION
7/26/2022	13474	**GARDEN CITY CC**		125.71	MEMBER RECIPROCAL CHARGES
		2005-0000	78.20		ADMINISTRATION
		2005-0000	47.51		ADMINISTRATION
7/26/2022	13475	**GENERAL WELDING**		2,121.50	ELECTRICAL SUPPLIES
		6049-0004	471.35		MAINTENANCE
		6049-0004	471.35		MAINTENANCE
		6049-0004	142.50		MAINTENANCE
		6049-0004	471.35		MAINTENANCE
		6049-0004	327.06		MAINTENANCE
		6049-0004	142.50		MAINTENANCE
		6049-0004	95.39		MAINTENANCE
7/26/2022	13476	**GEORGE'S WIRELESS**		3,366.98	TVS
		6036-0003	3,366.98		POOL
7/26/2022	13477	**GINOS**		222.81	EMPLOYEE MEALS
		6105-0009	74.96		ADMINISTRATION
		6105-0007	147.85		COURSE & GROUNDS
7/26/2022	13478	**GOLF MAX**		288.28	SUPPLIES
		1201-0000	100.03		GOLF
		1201-0000	119.83		GOLF
		6030-0001	68.42		GOLF
7/26/2022	13479	**GPSI**		1,065.00	CARTS
		6023-0001	1,065.00		GOLF
7/26/2022	13480	**HAFSCO**		1,329.36	SUPPLIES
		6027-0006	106.80		HOUSEKEEPING
		6027-0006	300.55		HOUSEKEEPING
		6027-0006	167.20		HOUSEKEEPING
		6027-0006	754.81		HOUSEKEEPING
7/26/2022	13481	**HOME DEPOT**		171.86	PAINT
		6051-0004	171.86		MAINTENANCE
7/26/2022	13483	**ICE CUBE**		255.00	FOOD COSTS
		5001-0005	255.00		MANSION F&B
7/26/2022	13484	**JANET ROURK**		7,875.00	MEMBERSHIP REFUND
		1001-0000	7,875.00		DUES
7/26/2022	13485	**JAY HIMELBERGER**		762.00	PGA DUES
		6012-0001	762.00		GOLF
7/26/2022	13486	**JEFFREY SHEPARD**		100.00	CELL ALLOWANCE
		6094-0009	100.00		ADMINISTRATION
7/26/2022	13487	**KARL OBERMEYER**		895.14	PGA DUES
		6012-0001	133.14		GOLF
		6012-0001	762.00		GOLF
7/26/2022	13488	**KEMPER**		20,219.01	PAYROLL/MANAGEMENT FEES
		6014-0009	132.53		ADMINISTRATION
		6014-0009	7,530.42		ADMINISTRATION
		6017-0009	12,556.06		ADMINISTRATION
7/26/2022	13489	**KIEFER SWIM**		153.00	SUPPLIES
		6027-0003	54.50		POOL
		6027-0003	98.50		POOL
7/26/2022	13490	**KYZSHA**		843.01	TEMP HELP
		6020-0005	304.63		MANSION F&B
		6020-0005	538.38		MANSION F&B
7/26/2022	13491	**LAUREL LINKS CC**		380.20	MEMBER RECIPROCAL CHARGES
		2005-0000	380.20		ADMINISTRATION
7/26/2022	13492	**LET THERE BE BAGELS**		1,709.70	EMPLOYEE MEALS
		6105-0009	1,709.70		ADMINISTRATION
7/26/2022	13493	**LIBERTY ASHES**		776.25	RUBBISH REMOVAL
		6055-0004	776.25		MAINTENANCE
7/26/2022	13494	**LIFFCO**		1,999.93	SMALL TOOLS/EQUIPMENT R&M
		6048-0007	1,159.95		COURSE & GROUNDS
		6042-0007	839.98		COURSE & GROUNDS
7/26/2022	13495	**LIZ JAFFE**		19.53	TOURNAMENT & TEAM
		5003-0002	19.53		TENNIS

AGENDA ITEM NO. D)3e
VILLAGE CLUB ABSTRACT

7/26/2022	13497	**MAIN STREET WHOLESALE MEATS**		18,864.46	FOOD PURCHASES
		1203-0000	741.09		MANSION F&B/GRILLE
		1203-0000	1,381.98		MANSION F&B/GRILLE
		1203-0000	119.76		MANSION F&B/GRILLE
		1203-0000	874.05		MANSION F&B/GRILLE
		1203-0000	1,047.88		MANSION F&B/GRILLE
		1203-0000	1,602.86		MANSION F&B/GRILLE
		1203-0000	774.05		MANSION F&B/GRILLE
		1203-0000	373.55		MANSION F&B/GRILLE
		1203-0000	340.40		MANSION F&B/GRILLE
		1203-0000	759.08		MANSION F&B/GRILLE
		1203-0000	327.12		MANSION F&B/GRILLE
		1203-0000	1,720.65		MANSION F&B/GRILLE
		1203-0000	215.60		MANSION F&B/GRILLE
		1203-0000	335.36		MANSION F&B/GRILLE
		1203-0000	242.55		MANSION F&B/GRILLE
		1203-0000	296.45		MANSION F&B/GRILLE
		1203-0000	275.48		MANSION F&B/GRILLE
		1203-0000	215.60		MANSION F&B/GRILLE
		1203-0000	422.19		MANSION F&B/GRILLE
		1203-0000	242.55		MANSION F&B/GRILLE
		1203-0000	979.37		MANSION F&B/GRILLE
		1203-0000	259.36		MANSION F&B/GRILLE
		1203-0000	1,144.02		MANSION F&B/GRILLE
		1203-0000	-59.60		MANSION F&B/GRILLE
		1203-0000	59.60		MANSION F&B/GRILLE
		1203-0000	183.35		MANSION F&B/GRILLE
		1203-0000	689.43		MANSION F&B/GRILLE
		1203-0000	279.20		MANSION F&B/GRILLE
		1203-0000	818.01		MANSION F&B/GRILLE
		1203-0000	119.76		MANSION F&B/GRILLE
		1203-0000	-179.64		MANSION F&B/GRILLE
		1203-0000	1,201.00		MANSION F&B/GRILLE
		1203-0000	681.58		MANSION F&B/GRILLE
		1203-0000	380.77		MANSION F&B/GRILLE
7/26/2022	13498	**MAINTENANCE FOR NOW**		551.25	EQUIPMENT R&M
		6042-0011	551.25		GRILLE
7/26/2022	13499	**MAXWELL TURF**		214.74	SUPPLIES
		6027-0007	214.74		COURSE & GROUNDS
7/26/2022	13500	**METRO TURF**		357.00	CHEMICALS
		6046-0007	357.00		COURSE & GROUNDS
7/26/2022	13501	**METROPOLITAN GOLF ASSOCIATION**		14,188.00	HANDICAP FEES
		5007-0001	14,188.00		GOLF
7/26/2022	13502	**MIDDLE NECK GLATT**		430.00	KOSHER MEALS
		1203-0000	430.00		MANSION F&B
7/26/2022	13503	**NATIONAL GRID**		747.20	GAS UTILITY
		6091-0009	747.20		ADMINISTRATION
7/26/2022	13504-13553	**VOID**		0.00	
7/26/2022	13554	**ND CIGARS**		975.00	TOBACCO
		5004-0005	975.00		MANSION F&B
7/26/2022	13555	**NISEN SUSHI**		2,050.00	FOOD PURCHASES
		1203-0000	2,050.00		MANSION F&B
7/26/2022	13556	**NORTHSHORE FARMS**		48.27	FOOD PURCHASES
		1203-0000	22.10		MANSION F&B
		1203-0000	16.17		MANSION F&B
		1203-0000	10.00		MANSION F&B
7/26/2022	13557	**NORTHSHORE FENCE**		1,440.00	FENCE
		6036-0003	1,440.00		POOL
7/26/2022	13558	**NY PARTY WORKS**		2,695.00	CAMPOUT
		5004-0005	2,695.00		MANSION F&B

AGENDA ITEM NO. D)3e
VILLAGE CLUB ABSTRACT

7/26/2022	13559	**OFFICE DEPOT**		1,990.95	OFFICE SUPPLIES
		6006-0009	6.99		ADMINISTRATION
		6006-0009	101.99		ADMINISTRATION
		6006-0009	40.59		ADMINISTRATION
		6006-0009	12.79		ADMINISTRATION
		6006-0009	178.11		ADMINISTRATION
		6006-0009	18.68		ADMINISTRATION
		6006-0009	155.19		ADMINISTRATION
		6006-0009	56.78		ADMINISTRATION
		6006-0009	555.63		ADMINISTRATION
		6006-0009	259.96		ADMINISTRATION
		6006-0009	135.03		ADMINISTRATION
		6006-0009	45.69		ADMINISTRATION
		6006-0009	420.03		
		6006-0009	3.49		ADMINISTRATION
7/26/2022	13560	**P. PASCAL**		482.50	COFFEE PURCHASES
		1206-0000	398.00		GRILLE F&B
		1203-0000	84.50		MANSION F&B
7/26/2022	13563	**PLANT FOOD**		37,759.50	CHEMICALS
		6046-0007	9,281.25		COURSE & GROUNDS
		6046-0007	18,796.25		COURSE & GROUNDS
		6046-0007	9,682.00		CO
7/26/2022	13564	**PORT WASHINGTON YACHT CLUB**		186.12	MEMBER RECIPROCAL CHARGES
		2005-0000	186.12		ADMINISTRATION
7/26/2022	13565	**POSTERSIGNS**		260.76	MEMBER RECIPROCAL CHARGES
		5003-0001	260.76		ADMINISTRATION
7/26/2022	13566	**PRIME VALET**		616.50	VALET
		6110-0005	616.50		MANSION F&B
7/26/2022	13567	**PSEGLI**		30,418.77	ELECTRIC
		6093-0009	30,418.77		ADMINISTRATION
7/26/2022	13568	**PORT WASHINGTON TENNIS ACADEMY**		610.00	TEAM PRACTICE
		5003-0002	520.00		TENNIS
		5003-0002	90.00		TENNIS
7/26/2022	13569	**READY REFRESH**		227.45	LEASE
		6009-0009	227.45		ADMINISTRATION
7/26/2022	13570	**SAHN WARD**		1,237.50	LEGAL
		6016-0009	1,025.00		ADMINISTRATION
		6016-0009	212.50		ADMINISTRATION
7/26/2022	13571	**SAINT HONORE**		859.25	FOOD PURCHASES
		1203-0000	419.00		MANSION F&B
		1203-0000	440.25		MANSION F&B
7/26/2022	13572	**SAM TELL & SON**		385.26	DINING ROON SUPPLIES
		6115-0005	19.80		MANSION F&B
		6115-0005	155.52		MANSION F&B
		6115-0005	209.94		MANSION F&B
7/26/2022	13574	**SHIELDS**		44.68	SUPPLIES
		6027-0004	44.68		MAINTENANCE
7/26/2022	13575	**SITE ONE**		4,327.70	OFFICE SUPPLIES
		6046-0007	1,380.00		ADMINISTRATION
		6046-0007	61.34		ADMINISTRATION
		6046-0007	91.20		ADMINISTRATION
		6046-0007	1,005.42		ADMINISTRATION
		6046-0007	558.98		ADMINISTRATION
		6046-0007	1,230.76		ADMINISTRATION
7/26/2022	13577	**SPRAGUE**		7,152.24	GASOLINE
		6040-0007	7,152.24		COURSE & GROUNDS
7/26/2022	13578	**STENS**		107.46	EQUIPMENT R&M
		6042-0007	107.46		COURSE & GROUNDS

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VILLAGE CLUB ABSTRACT

7/26/2022	13579	**STORR TRACTOR**		12,064.81	EQUIPMENT R&M
		6042-0007	92.65		COURSE & GROUNDS
		6042-0007	181.96		COURSE & GROUNDS
		6042-0007	350.00		COURSE & GROUNDS
		6042-0007	115.81		COURSE & GROUNDS
		6042-0007	207.76		COURSE & GROUNDS
		6042-0007	59.68		COURSE & GROUNDS
		6042-0007	276.09		COURSE & GROUNDS
		6042-0007	538.43		COURSE & GROUNDS
		6042-0007	306.88		COURSE & GROUNDS
		6042-0007	1,475.00		COURSE & GROUNDS
		6042-0007	941.73		COURSE & GROUNDS
		6042-0007	64.65		COURSE & GROUNDS
		6042-0007	64.65		COURSE & GROUNDS
		6042-0007	80.46		COURSE & GROUNDS
		6042-0007	212.01		COURSE & GROUNDS
		6042-0007	307.38		COURSE & GROUNDS
		6042-0007	307.38		COURSE & GROUNDS
		6042-0007	153.16		COURSE & GROUNDS
		6042-0007	621.55		COURSE & GROUNDS
		6042-0007	4,043.20		COURSE & GROUNDS
		6042-0007	354.42		COURSE & GROUNDS
		6042-0007	1,045.63		COURSE & GROUNDS
		6042-0007	264.33		COURSE & GROUNDS
7/26/2022	13582	**SYNC B AMAZON**		3,788.80	SUPPLIES
		6093-0009	3,788.80		MANSION F&B

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VILLAGE CLUB ABSTRACT

7/26/2022	13583	**SYSCO**		15,585.71	FOOD PURCHASES
		1203-0000	1,888.98		MANSION F&B
		1203-0000	142.30		MANSION F&B
		1203-0000	2,321.90		MANSION F&B
		1203-0000	1,779.00		MANSION F&B
		1203-0000	1,574.33		MANSION F&B
		1203-0000	2,397.60		MANSION F&B
		1203-0000	1,429.80		MANSION F&B
		1203-0000	28.39		MANSION F&B
		1203-0000	955.37		MANSION F&B
		1203-0000	28.39		MANSION F&B
		1203-0000	1,324.40		MANSION F&B
		1203-0000	988.19		MANSION F&B
		1203-0000	727.06		MANSION F&B
7/26/2022	13585	**THE POND & LAKE CONNECTION**		900.00	CHEMICAL/OPENING
		6015-0007	900.00		COURSE & GROUNDS
7/26/2022	13587	**TORO**		500.00	IRRIGATION
		6095-0007	250.00		COURSE & GROUNDS
		6095-0007	250.00		COURSE & GROUNDS
7/26/2022	13588	**TOTAL TECHNOLOGY**		2,516.00	IT SERVICES
		6126-0009	2,516.00		ADMINISTRATION
7/26/2022	13590	**TWIN COUNTY POOL**		2,847.75	CHEMICAL
		6046-0003	405.00		POOL
		6046-0003	480.00		POOL
		6046-0003	498.75		POOL
		6046-0003	790.50		POOL
		6046-0003	673.50		POOL
7/26/2022	13591	**ULINE**		109.62	SUPPLIES
		6027-0001	109.62		GOLF
7/26/2022	13592	**US FOOD**		10,111.37	FOOD PURCHASES
		1203-0000	1,147.59		MANSION F&B
		1203-0000	1,222.16		MANSION F&B
		1203-0000	1,158.06		MANSION F&B
		1203-0000	904.61		MANSION F&B
		1203-0000	371.18		MANSION F&B
		1203-0000	1,207.74		MANSION F&B
		1203-0000	700.87		MANSION F&B
		1203-0000	796.88		MANSION F&B
		1203-0000	834.44		MANSION F&B
		1203-0000	982.88		MANSION F&B
		1203-0000	784.96		MANSION F&B
7/26/2022	13593	**UPS**		174.63	SHIPPING FEES
		6011-0001	36.00		GOLF
		6011-0001	36.00		GOLF
		6011-0001	66.63		GOLF
		6011-0001	36.00		GOLF
7/26/2022	13594	**UPBEAT**		875.00	MANSION DINNER
		5004-0005	875.00		MANSION F&B
7/26/2022	13596	**VERIZON COMMUNICATIONS**		890.27	TELEPHONE EXPENSE
		6094-0009	559.16		ADMINISTRATION
		6094-0009	169.53		ADMINISTRATION
		6094-0009	161.58		ADMINISTRATION
7/26/2022	13597	**VINCENT DE PROV**		1,559.09	FOOD PURCHASES
		1203-0000	400.18		MANSION F&B
		1203-0000	263.80		MANSION F&B
		1203-0000	511.48		MANSION F&B
		1203-0000	383.63		MANSION F&B
7/26/2022	13598	**WB MASON**		31.99	COFFEE MACHINE RENTAL
		6009-0006	31.99		HOUSEKEEPING
7/26/2022	13599	**WEEPING WILLOW TREE**		750.00	TREE SERVICE
		6087-0007	750.00		COURSE & GROUNDS

AGENDA ITEM NO. D)3e
VILLAGE CLUB ABSTRACT

7/26/2022	13600	**WHEATFIELD DISTRIBUTORS**		5,169.03	FOOD PURCHASES
		1203-0000	370.06		MANSION F&B
		1203-0000	170.98		MANSION F&B
		1203-0000	32.72		MANSION F&B
		1203-0000	4.54		MANSION F&B
		1203-0000	62.16		MANSION F&B
		1203-0000	139.68		MANSION F&B
		1203-0000	73.50		MANSION F&B
		1203-0000	36.06		MANSION F&B
		1203-0000	61.41		MANSION F&B
		1203-0000	41.21		MANSION F&B
		1203-0000	85.51		MANSION F&B
		1203-0000	65.93		MANSION F&B
		1203-0000	85.51		MANSION F&B
		1203-0000	45.84		MANSION F&B
		1203-0000	101.15		MANSION F&B
		1203-0000	104.70		MANSION F&B
		1203-0000	15.46		MANSION F&B
		1203-0000	70.70		MANSION F&B
		1203-0000	32.04		MANSION F&B
		1203-0000	51.92		MANSION F&B
		1203-0000	16.40		MANSION F&B
		1203-0000	32.04		MANSION F&B
		1203-0000	24.60		MANSION F&B
		1203-0000	32.04		MANSION F&B
		1203-0000	32.04		MANSION F&B
		1203-0000	159.23		MANSION F&B
		1203-0000	328.92		MANSION F&B
		1203-0000	64.38		MANSION F&B
		1203-0000	61.64		MANSION F&B
		1203-0000	170.33		MANSION F&B
		1203-0000	211.18		MANSION F&B
		1203-0000	68.76		MANSION F&B
		1203-0000	274.92		MANSION F&B
		1203-0000	238.08		MANSION F&B
		1203-0000	222.56		MANSION F&B
		1203-0000	106.62		MANSION F&B
		1203-0000	108.61		MANSION F&B
		1203-0000	250.84		MANSION F&B
		1203-0000	35.08		MANSION F&B
		1203-0000	17.54		MANSION F&B
		1203-0000	136.89		MANSION F&B
		1203-0000	99.88		MANSION F&B
		1203-0000	265.49		MANSION F&B
		1203-0000	135.57		MANSION F&B
		1203-0000	177.83		MANSION F&B
		1203-0000	246.48		MANSION F&B
7/26/2022	13601	**WHISTLE STOP**		432.50	FOOD PURCHASES
		1203-0000	432.50		MANSION F&B
7/26/2022	13602	**WISH UPON A STAR**		558.00	ENTERTAINMENT
		5004-0005	558.00		MANSION F&B
		GENERAL EXPENSES SUBTOTAL		**355,035.99**	

VCSP

AGENDA ITEM NO. D)3e
VILLAGE CLUB ABSTRACT

2B-22		GOLF SHOP MERCHANDISE			
7/26/2022	13432	**ADIDAS**		3,011.77	INVENTORY
		1201-0000	1,053.59		GOLF
		1201-0000	32.26		GOLF
		1201-0000	42.26		GOLF
		1201-0000	439.76		GOLF
		1201-0000	202.26		GOLF
		1201-0000	524.76		GOLF
		1201-0000	134.76		GOLF
		1201-0000	499.26		GOLF
		1201-0000	82.86		GOLF
7/26/2022	13447	**CALLAWAY**		12,224.95	INVENTORY
		1201-0000	175.30		GOLF
		1201-0000	701.54		GOLF
		1201-0000	337.76		GOLF
		1201-0000	209.54		GOLF
		1201-0000	204.62		GOLF
		1201-0000	204.62		GOLF
		1201-0000	369.82		GOLF
		1201-0000	253.99		GOLF
		1201-0000	223.98		GOLF
		1201-0000	252.33		GOLF
		1201-0000	-1,140.09		GOLF
		1201-0000	602.21		GOLF
		1201-0000	950.22		GOLF
		1201-0000	8,288.00		GOLF
		1201-0000	235.54		GOLF
		1201-0000	355.57		GOLF
7/26/2022	13452	**CIT**		186.39	INVENTORY
		1201-0000	62.13		GOLF
		1201-0000	62.13		GOLF
		1201-0000	62.13		GOLF
7/26/2022	13455	**COBRA**		994.72	INVENTORY
		1201-0000	139.23		GOLF
		1201-0000	214.27		GOLF
		1201-0000	56.35		GOLF
		1201-0000	584.87		GOLF
7/26/2022	13459	**CUTTER & BUCK**		149.71	INVENTORY
		1201-0000	149.71		GOLF
7/26/2022	13463	**ECCO**		240.00	INVENTORY
		1201-0000	240.00		GOLF
7/26/2022	13469	**FOOTJOY**		1,091.25	INVENTORY
		1201-0000	38.18		GOLF
		1201-0000	89.21		GOLF
		1201-0000	-21.24		GOLF
		1201-0000	587.33		GOLF
		1201-0000	92.97		GOLF
		1201-0000	304.80		GOLF
7/26/2022	13482	**IBKUL**		155.77	INVENTORY
		1201-0000	155.77		GOLF
7/26/2022	13496	**LUCKY IN LOVE**		1,276.51	INVENTORY
		1201-0000	578.07		GOLF
		1202-0000	105.00		TENNIS
		1201-0000	593.44		GOLF
7/26/2022	13562	**PING**		230.68	INVENTORY
		1201-0000	230.68		GOLF
7/26/2022	13573	**SBTS**		84.00	INVENTORY
		1201-0000	84.00		GOLF
7/26/2022	13580	**SUMMIT GOLF BRAND**		76.45	INVENTORY
		1201-0000	76.45		GOLF
7/26/2022	13581	**SUPREME INTERNATIONAL**		435.25	INVENTORY
		1201-0000	385.25		GOLF
		1201-0000	50.00		GOLF

AGENDA ITEM NO. D)3e
VILLAGE CLUB ABSTRACT

7/26/2022	13584	**TAYLORMADE**	1,444.52	INVENTORY
		1201-0000 74.65		GOLF
		1201-0000 424.17		GOLF
		1201-0000 147.43		GOLF
		1201-0000 142.93		GOLF
		1201-0000 655.34		GOLF
7/26/2022	13586	**TITLEIST**	2,520.08	INVENTORY
		1201-0000 191.14		GOLF
		1201-0000 469.37		GOLF
		1201-0000 1,620.44		GOLF
		1201-0000 239.13		GOLF
7/26/2022	13589	**TRAVIS MATTHEW**	1,016.64	INVENTORY
		1201-0000 70.04		GOLF
		1201-0000 946.60		GOLF
7/26/2022	13595	**US KIDS GOLF**	1,047.84	INVENTORY
		1201-0000 134.54		GOLF
		1201-0000 416.80		GOLF
		1201-0000 245.30		GOLF
		1201-0000 104.72		GOLF
		1201-0000 146.48		GOLF
		GOLF SHOP MERCHANDISE SUBTOTAL	**26,186.53**	
VCSP				
2B-22		**TENNIS SHOP MERCHANDISE**		
	13473	**FROMUTH**	1,944.94	INVENTORY
		1202-0000 246.43		TENNIS
		1202-0000 1,510.37		TENNIS
		1202-0000 188.14		TENNIS
		SUBTOTAL	**1,944.94**	
VCSP				
2B-22		**LIQUOR MERCHANDISE**		
7/26/2022	13466	**EMPIRE**	3,255.36	BEVERAGE PURCHASE
		1204-0000 1,263.73		MANSION F&B/GRILLE
		1204-0000 930.20		MANSION F&B/GRILLE
		1204-0000 -9.33		MANSION F&B/GRILLE
		1204-0000 885.76		MANSION F&B/GRILLE
		1204-0000 185.00		MANSION F&B/GRILLE
7/26/2022	13471	**FRANKS BEVERAGE**	14,984.70	BEVERAGE PURCHASE
		1204-0000 477.60		MANSION F&B/GRILLE
		1204-0000 477.60		MANSION F&B/GRILLE
		1204-0000 519.80		MANSION F&B/GRILLE
		1204-0000 1,054.15		MANSION F&B/GRILLE
		1204-0000 482.60		MANSION F&B/GRILLE
		1204-0000 1,242.25		MANSION F&B/GRILLE
		1204-0000 477.60		MANSION F&B/GRILLE
		1204-0000 660.00		MANSION F&B/GRILLE
		1204-0000 341.85		MANSION F&B/GRILLE
		1204-0000 482.50		MANSION F&B/GRILLE
		1204-0000 729.75		MANSION F&B/GRILLE
		1204-0000 747.75		MANSION F&B/GRILLE
		1204-0000 1,303.65		MANSION F&B/GRILLE
		1204-0000 189.90		MANSION F&B/GRILLE
		1204-0000 482.60		MANSION F&B/GRILLE
		1204-0000 707.50		MANSION F&B/GRILLE
		1204-0000 482.60		MANSION F&B/GRILLE
		1204-0000 966.50		MANSION F&B/GRILLE
		1204-0000 158.75		MANSION F&B/GRILLE
		1204-0000 482.60		MANSION F&B/GRILLE
		1204-0000 1,705.65		MANSION F&B/GRILLE
		1204-0000 604.80		MANSION F&B/GRILLE
		1204-0000 206.70		MANSION F&B/GRILLE
7/26/2022	13561	**PEPSI**	3,007.76	BEVERAGE PURCHASE

AGENDA ITEM NO. D)3e
VILLAGE CLUB ABSTRACT

		1204-0000	956.38		MANSION F&B
		1204-0000	2,051.38		GRILLE F&B
7/26/2022	13576	**SOUTHERN WINE**		2,900.29	BEVERAGE PURCHASE
		1204-0000	448.16		MANSION F&B
		1204-0000	2,452.13		GRILLE F&B
		SUBTOTAL		**24,148.11**	
		SUMMARY - VCSP			
		JULY 2B-22 EXPENSES		**0.00**	
		GEN. EXP. "B" SUBTOTAL		355,035.99	
		GOLF SUBTOTAL		26,186.53	
		TENNIS SUBTOTAL		1,944.94	
		LIQUOR SUBTOTAL		24,148.11	
		JULY 2B-22 EXPENSES		**407,315.57**	
		GRAND TOTAL		**407,315.57**	

AGENDA ITEM NO. D)3e
VILLAGE CLUB ABSTRACT

2022 July Filming Report					
Date(s)	**Production**	**Location**	**Permit & Base Camp Fee**	**Police OT Fee**	**25% Admin Fee**
07/05-07/22/22	The Gilded Age Season 2	Sands Point Preserve	$19,500.00	$7,800.00	$1,950.00
6/27-6/29/22	3rd Strand Productions	Village Club		$3,915.00	$978.75
7/21-7/24/22	FBI	Sands Point Preserve	$7,500.00	$1,800.00	$450.00
Monthly Total			$27,000.00	$13,515.00	$3,378.75
Previous month YD Total			$189,400.00	$102,200.50	$26,550.13
Year to Date Total			$216,400.00	$115,715.50	$29,928.88
Prepared by Liz Gaynor					
7/12/2022					

Account No / Date	Reference #	Account Description / Description / Customer Name	Account Type / Invoice Id / Item Seq / Service Id	Project Id	Amount	User
A-0000-1560-0003		TREE PERMIT	Continued			
Ck: 3376		MURIE005 BRODSKY BERT & MURIEL	I3-00028 1 TREE REM			
06/20/22 W 4673	2	Cash Rcpt/Accrued Rev Ck: 174	Payment Id: 2473 Invoice Maintenance		50.00	TAYLOR
Ck: 174		O-000177 UNREIN, LAWRENCE	I3-00039 1 TREE REM			
06/20/22 W 4673	3	Cash Rcpt/Accrued Rev Ck: 2420	Payment Id: 2474 Invoice Maintenance		50.00	TAYLOR
Ck: 2420		STUAR010 GOLDSTEIN STUART	I3-00040 1 TREE REM			

Previous Anticipated	Previous Revenue	Current Anticipated	YTD Revenue	Period Revenue	Excess/Deficit
12,000.00	10,000.00	12,000.00	810.00	810.00	11,190.00-
Previous Cancel	**Previous Cash**	**YTD Cancel**	**YTD Cash**	**Period Cash**	
0.00	10,000.00	0.00	810.00	810.00	

	Transaction Count	Period Amount	Ytd Amount
Accrued Revenue:	34	44,294.00	44,294.00
Cash Receipts:	34	44,294.00	44,294.00

Period Revenue Total:	44,294.00	*Year to Date Revenue Total:	44,294.00
Period Cash Total:	44,294.00	*Year to Date Cash Total:	44,294.00
		AR Balance:	0.00
		Write-Off:	0.00

* Year To Date Totals reflect totals for the Accounts Printed Only.

Bldg Dept Revenue for June 2022
$44,294.00

AGENDA ITEM NO. D)5&6

Cert Date Range: 06/01/22 to 06/30/22
Cert Type Ids Included: CC CO COO

Application Id	Permit No	Section/Block/Lot	Property Loc	Owner Name
Use Type		Work Type	Cert Date Cert Type	
Desc of Work				
3839	P1900003	4-C-38	9 HICKS LANE	HERMAN, DENNIS & LINDA
X311 RES VACANT		CONSTRUCTED SHE	06/08/22 CC	
4455	P2000308	4-113-27	28 FOREST DRIVE	TULLY, KENNETH W. & TINA
		PROPANE TANK	06/08/22 CC	
INSTALL 2 - 1,000 GALLON LP TANKS (GENERATOR IS BEING INSTALLED BY OTHER)				
4530	P2000357	5-128-10	100 HARBOR ACRES ROAD	FOX SAM & HILLARY
		POOL	06/08/22 CC	
SWIMMING POOL, PATIO & RETAINING WALL				
4537	P2000364	4-B-257	21 LONGWOOD ROAD	KASS, RYAN O. & JESSICA H
		SOLAR SYSTEM	06/08/22 CC	
ROOF MOUNTED SOLAR PV SYSTEM				
4544	P2000371	4-C-112	32 CORNWELLS BEACH ROAD	O'BRIEN, CHRISTINE & CHRISTOPHER
		ADDITION	06/08/22 CO	
ADDITIONS TO THE FIRST AND SECOND FLOORS, INTERIOR RENOVATIONS, NEW WINDOWS, SIDE & ROOF				
4560	P2000387	4-B-306	1 HARRIMAN DRIVE	VILLANO, MICHAEL
		ALTERATION	06/08/22 CC	
FINISHED CELLAR, FRONT GATES & GENERATOR *AMENDMENT ON FOR NEW HVAC SYSTEM				
4708	P2100080	4-A-50	9 HALF MOON LANE	COHEN, ANDERS
		GENERATOR	06/08/22 CC	
27KW GENERAC GENERATOR & COVERT (2) EXISTING BOILERS FROM OIL TO GAS				
4729	P2100099	4-131-5	41 OLD HOUSE LANE	LEE NAJUNG KUKYUL
		PREFAB SHED	06/08/22 CC	
SHED				
4735	P2100106	4-53-503	20 PLUM BEACH POINT ROAD	ALAGNA, JOSEPH & MICHELLE
		HEATING SYSTEM	06/08/22 CC	
OIL TO GAS CONVERSION; INSTALL (2) 164,000 btu WATER BOILERS AND (1) 38kw LIQUID COOLED PERMANENT GENERATOR				
4841	P2100207	5-128-10	100 HARBOR ACRES ROAD	FOX SAM & HILLARY
		GAS LINE	06/08/22 CC	
UPGRADE GAS METER FOR POOL & SPA HEATER				

Application Id	Permit No	Section/Block/Lot	Property Loc	Owner Name
Use Type		Work Type	Cert Date / Cert Type	
Desc of Work				

WITH GAS PIPING TO EXISTING BBQ AND NEW POOL HEATER

4872	P2100233	4-B-302	1 LILLIAN COURT	ODELL LEE
		OIL TANK	06/08/22 CC	

ABANDON ONE 1,000 GALLON UNDERGROUND TANK AND INSTALL TWO 400 GALLON ROTH ABOVE GROUND TANKS

5115	P2200030	4-B-277	38 SOUSA DRIVE	MORGAN, WILLIAM
		OIL TANK	06/08/22 CC	

FOAM ABANDON (1) 1,000 GALLON BURIED OIL TANK WITH TRI-POLYMER FIRE GUARD 105 FOAM

Total CC	Certificates:	11
Total CO	Certificates:	1
Total COO	Certificates:	0

Property Location	Owner Name	Work Type	Issue Date
2 BARKERS POINT ROAD	KAPLAN, DARREN & ANNA M.	ALTERATION	6/20/2022
14 BRIDLE PATH EAST	KAKKAR, BALRAM & PRIANKA	GENERATOR	6/16/2022
30 BRIDLE PATH NORTH	CHHABRA, ANUP	AIRCONDITIONING	6/16/2022
3 CEDAR LANE	FORNATALE, MARK & KOMM, LISA	ALTERATION	6/9/2022
18 CORNWELLS BEACH ROAD	STONE, CHAD & AMANDA	POOL HEATER	6/16/2022
65 CORNWELLS BEACH ROAD	SINGER JOHN & MADLYN	ALTERATION	6/16/2022
160 HARBOR ACRES ROAD	ZHANG, QI (ANGEL)	AIRCONDITIONING	6/16/2022
24 HICKS LANE	AE & LY REALTY	NEW DWELLING	6/3/2022
141 MIDDLE NECK RD	INDUSTRIAL HOME FOR THE B	HEATING SYSTEM	6/17/2022
3 REDWOOD COURT	BAHARESTANI, ALEX & JACLYN	HEATING SYSTEM	6/16/2022
9 SYCAMORE DRIVE	UPADHYAY, SHASHIDHAR & KRISTEN	POOL	6/16/2022
19 SYCAMORE DRIVE	CHARNEY RONNIE	PATIO	6/16/2022
12 PERMITS APPLIED FOR IN JUNE 2022			

AGENDA ITEM NO. DJ5&6

Property Location	Owner Name	Description
24 BARKERS POINT ROAD	TEPPER ELISE C & MARVIN B	2 trees to be removed at the village request
11 CEDAR LANE	BERNTHAL DANIELLE J.	1 tree - one hanging over cedar lane; dangerous
30 CEDAR LANE	RUP PETER & LAURIE	4 TREES; 4 to be replaced
36 CEDAR LANE	AMAR, OLIVIER & SCALA, NOA	3 trees to be removed
80 WEST CREEK FARMS ROAD	RUTKIN, DR. & MRS. BRUCE	3 trees to be removed and 3 to be replaced
9 FOREST DRIVE	BENUN, DENISE & DARIO	7 TREES TO BE REMOVED
16 FOREST DRIVE	KELLY, MARTIN T.	3 trees to be removed at the request of the village
19 FOREST DRIVE	PARKES, ALASTAIR & THERESE	3 TREES TO BE ; 3 REQ'D TO BE REMOVED
27 FOREST DRIVE	OSWALD FRED & ANGELLA D	1
70 OLD HOUSE LANE	LEE, JANE	5 TREES to be removed. 5 tree to be replaced
7 ROUND HILL LANE	LONGERT, ROBERT & ALISSA	2 trees to be removed and 2 to be replaced
8 SHOREWOOD DRIVE	GOLDSTEIN STUART	1 tree to be removed and 1 to be replaced
6 SLOANES BEACH ROAD	HIRSCH, MATTHEW & ANNIE	2 trees to be removed; 2 req'd to be replaced
91 SOUTH ROAD	BRODSKY BERT & MURIEL	1 TREE TO BE REMOVED; 1 req'd to be replaced
18 SYCAMORE DRIVE	UNREIN, LAWRENCE & CHRISTINE	1 TREE TO BE REMOVED
19 SYCAMORE DRIVE	CHARNEY RONNIE	7 TREES ASSOCIATED WITH POOL MASONRY WORK
		46 TREES TO BE REMOVED
		21 TREES TO BE REPLACED

AGENDA ITEM NO. DJ5&6

Property Location	Owner Name	Work Type	Status	Status Date
99 CORNWELLS BEACH ROAD	LA PRESQU'ILE, LLC	DEMOLITION	Open	
1 DEMO PERMIT ISSUED IN JUNE 2022				

AGENDA ITEM NO. D)5&6

BUILDING COMMISSIONERS RECOMMENDATION FOR BOARD OF TRUSTEES MEETING

APPLICANT	GRANTING OF BUILDING ADDRESS	EXPIRING IN JULY 2022 TYPE	DATE ISSUED	EXT#	ONCE PAID PERMIT VALID THROUGH	AMT	TOTAL OUTSTANDING
BERKUN	18 EAST ROAD	GENERATOR	2/3/2021	1	1/28/23	$2,000.00	
CHERNIAK	10 FOREST DRIVE	CESSPOOL/SEPTIC	1/15/2021	1	1/9/22	$2,000.00	
DOUGLAS	6 SOUSA DRIVE	SWIMMING POOL	1/12/2021	1	1/6/22	$2,000.00	
FERRARI	15 PELHAM AVE	BULKHEAD	8/5/2013	26	1/7/23	$2,500.00	
KASHINSKY	43 STERLING DRIVE	OIL TANK	1/22/2021	1	1/16/22	$2,000.00	
KATSIGIORGIS	59 CORNWELLS BEACH ROAD	SIDING ROOF WINDOWS	7/17/2020	3	1/17/23	$2,500.00	
MALSIN	10 MIDDLE ROAD	SWIMMING POOL	2/3/2021	1	1/28/22	$2,000.00	
SABBAG	96 BARKERS POINT ROAD	ADDITION	2/5/2021	1	1/30/22	$2,000.00	
	8 EXTENSIONS APPLIED FOR				**TOTAL**	**$17,000.00**	

AGENDA ITEM NO. DJ5&6

UNPAID FROM LAST BILLING

NAME	ADDRESS	TYPE	DT. ISSUED	EXT#	THRU	AMT	NOTES
ARIEL COURT LLC	5 ARIEL COURT	ALTERATION	12/28/2020	2	11/9/22	$2,000.00	
CARLSON	80 SOUTH ROAD	BASEMENT ALTERATION	1/6/2021	1	11/30/22	$2,000.00	
CEDAR KNOLL PRTNRS/ WITTLES	8 CEDAR KNOLL DRIVE	NEW RESIDENCE	2/9/2019	7	PAST DUE	$2,500.00	
CEDAR KNOLL PRTNRS/ WITTLES	8 CEDAR KNOLL DRIVE	SWIMMING POOL	8/25/2020	2	PAST DUE	$2,000.00	
FERRARI	15 PELHAM AVE	BULKHEAD	8/5/2013	2-25	PAST DUE	$24,100.00	
HERMAN	9 HICKS LANE	NEW RESIDENCE	5/4/2012	32-34	PAST DUE	$5,000.00	
HERMAN	9 HICKS LANE	POOL & SPA	8/27/2014	22-25	PAST DUE	$7,500.00	
JAS GROUP	4 SHEPHERDS LANE	DEMOLITION	3/6/2019	1-7	PAST DUE	$9,950.00	
JAS GROUP	4 SHEPHERDS LANE	50% ADDITION / ALTERATION	6/19/2006	13-52	PAST DUE	$21,200.00	
KASHINSKY	163 MIDDLE NECK ROAD	ALTERATION	10/30/2020	1-2	PAST DUE	$4,000.00	
KASHINSKY	43 STERLING LANE	POOL	11/10/2020	1-2	PAST DUE	$4,000.00	

AGENDA ITEM NO. D)5&6

Inc. Village of Sands Point
BOARD OF APPEALS
AGENDA
Monday July 18, 2022 ~ 7:30 pm

ALL PRESENT EXCEPT FARBER

Ratification of Decisions & Orders:

1. **John & Madelyn Singer – 65 Cornwells Beach Road** – Variances RATIFIED
2. **Denise & Dario Benun – 29 Soundview Lane -** Site Plan & Fill RATIFIED

New Cases:

1. **Application of Parveen & Ashima Narula** for variances(s) of the Code of the Village of Sands Point: (1) Chapter 176, Article III Section 176-18(C) to maintain rear yard setbacks to a pool patio of 5.26', pool equipment of 3.28', and a gazebo of 10.08' where a 15' minimum is required, (2) Chapter 176, Article III Section 176-11(B) to maintain a pool patio, pool equipment, and a gazebo with a combined lot coverage of 21.27% where 20% is the maximum permitted, (3) Chapter 176, Article III Section 176-18(A) to maintain a pool patio, pool equipment and, a gazebo with a rear yard lot coverage of 33.5% where 15% is the maximum permitted, on a property owned by them located at 2 Half Moon Lane in a Residence A District and known on the Nassau County Land & Tax Map as Section 4, Block A, Lot 436. APPROVED.

2. **Application of Ashima Narula** for variance of Chapter 70, Section 70-11 (C) of the Code of the Village of Sands Point to **(1)** to construct a dock with a property line setback of 30 feet where 96.7 feet is required and **(2)** a variance of Chapter 70, Section 70-11 (D) to construct a dock with an overall length of 250 feet where 200 feet is the maximum length permitted on the property owned by her located at 3 Half Moon Lane in a Residence A District and known on the Nassau County Land & Tax Map as Section 4, Block A, Lot 63 CONTINUED.

3. ****Application of Ashima Narula** for Dock Application Review pursuant to Chapter 70-6A of the Code of the Village of Sands Point to construct a new dock on the property owned by her located at 3 Half Moon Lane in a Residence A District and known on the Nassau County Land & Tax Map as Section 4, Block A, Lot 63 CONTINUED.

4. ****Application of Jeffrey & Maria Cantele** for Site Plan Review pursuant to Section 132-4(A)(1) of the Code of the Village of Sands Point to construct a **New Residence** on property owned by them located at 7 Lighthouse Lane in a Residence A District and known on the Nassau County Land & Tax Map as Section 4, Block A, Lot 416 & 417. CONTINUED.

5. **Application of Jeffrey & Maria Cantele** for variances of the Code of the Village of Sands Point: (1) Chapter 176, Article III Section 176-13A(2), to violate the required side yard sky planes by 4'-9.5", 2'-7", 9'-4.5", 4'-4.5" and 4'-7.5"; (2) Chapter 176, Article III

Section 176-13A(3) to violate the required rear yard sky plane by 8'-5"; (3) Chapter 176, Article III Section 176-13A(1) to violate the required front yard sky plan by 4'-6"; (4) to construct a swimming pool in the front yard; (5) Chapter 176 Article III § 176-19 to allow two curb cuts where only one is permitted; on the property owned by them located at 7 Lighthouse Lane in a Residence A District and known on the Nassau County Land & Tax Map as Section 4, Block A, Lot 416 & 417 CONTINUED.

6. **Application of Jeffrey & Maria Cantele** for a Fill Permit pursuant to Chapter 84 of the Code of the Village of Sands Point to remove 1,650 cubic yards of fill from the property, on property owned by them at 7 Lighthouse Lane in a Residence A District and known on the Nassau County Land & Tax Map as Section 4, Block A, Lot 416 & 417. CONTINUED.

7. ****Application of Andrew & Amy Sirotkin** for Site Plan Review pursuant to Section 132-4(A)(1) of the Code of the Village of Sands Point to construct a **New Residence** on property owned by them located at 46 Forest Drive in a Residence A District and known on the Nassau County Land & Tax Map as Section 4, Block B, Lot 304. CONTINUED.

8. **Application of Andrew & Amy Sirotkin** a Fill Permit pursuant to Chapter 84 of the Code of the Village of Sands Point to move 1,200 cubic yards around the property and remove 700 cubic yards of fill from the property, on property owned by them located at 46 Forest Drive in a Residence A District and known on the Nassau County Land & Tax Map as Section 4, Block B, Lot 304. CONTINUED.

9. **Application of Andrew & Amy Sirotkin** for variances of the Code of the Village of Sands Point (1) Chapter 176 Article III Section 176-13A(2), to violate the required side yard sky planes by approximately 10'-10.5" and 8'-1.5" on the North Elevation; 16'-3" on the South Elevation; (2) Chapter 176, Article III Section 176-13A(1) to violate the required front yard sky plane by 2'-7"; (3) to allow a side yard setback on the South side of 23.58' where 40' is permitted; (4) Chapter 176 Article III Section 176-18A to construct a new house with a tennis court in the rear yard resulting in a rear yard lot coverage of 22.6% where 15% is the maximum permitted; (5) Chapter 176 Article III Section 176-76(F) to maintain a Tennis Court in rear yard with a side yard setback of 12.83' where 25' in the minimum required on the property owned by them located at 46 Forest Drive in a Residence A District and known on the Nassau County Land & Tax Map as Section 4, Block B, Lot 304. CONTINUED.

VILLAGE JUSTICE COURT

INCORPORATED VILLAGE OF SANDS POINT

ALYSON K. ADLER
Village Justice

DANIEL SCHEYER
Associate Village Justice

July 19, 2022

To: Board of Trustees
Inc. Village of Sands Point

Re: Village Justice Court- June 2022
Judges Adler & Scheyer

Re: **VTL VIOLATIONS REPORT**

During the period there were approximately:

27 Arraignments scheduled
4 Cases dismissed with proof or repair/production
0 Trial(s) Scheduled
13 No Show
10 Plea(s) Accepted
Total VTL Collected: $2,975.00

Re: **VILLAGE CODE VIOLATIONS**

Case Name: **KBY Designs**

Violation & Dates: **a) SPC 110 3 – NOISE (LOUD UNNECESSARY)**
b) SPC 110 4b– NOISE (PROHIBITED ACTS)
Date of Violations: August 15, 2021
Total Fines Charged: $7,500.00

Total Village Code Fines Collected for June: **$10,000.00**
(KBY DESIGNS $7,500.00) & (MALEKAN $2,500.00)

Respectfully submitted,

Lisa Monteforte

Lisa Monteforte
Court Clerk

VILLAGE OF SANDS POINT JUSTICE COURT

Monthly Report for June, 2022
Form AC-1030(sei)

ID#: 2844390621A
Justice Name: Alyson K. Adler
26 Tibbits Lane
Sands Point, NY 11050
County: Nassau
Phone: (516) 883-3044

Defendant Name or Title of Action	TSLE&D # Statute & Section Description	Arrest Date	Disposition		Fines Forfeited Bail & Civil Penalties	Civil Fees	Mand Surchg
			Date	Sentence			
Spielmann, Liam G.	BF9292474 VTL 306 B NO INSP CERT	04/14/22	1	Dismissed			
Segura-Valdez, Erlin M.	M695FDBLQ5 VTL 375 2A3 VIOL-TAIL LAMPS	04/30/22	1	Dism Repair			
Segura-Valdez, Erlin M.	M695FDBLWM VTL 375 40B NO STOP LAMPS	04/30/22	1	Dism Repair			
Landes, Suzanne M.	5545 SPC 163 6 Parking On/Roadway	05/20/19	2	Fine	65.00	0.00	0.00
Hernandez, Luis E.	M696FD1V2G VTL 402 1 NUM PLATE VIO	04/27/22	2	Dism Repair			
Greenberg, Hudson C.	M697FFSWM8 VTL 375 2A3 VIOL-TAIL LAMPS	05/13/22	6	Dism Repair			
Malekan, Albert	042220211 SPC 52.1a CARE OF VEGETATION	04/22/21	2	Fine	750.00	0.00	0.00
Malekan, Albert	042220212 SPC 52.1b REMOVAL OF HAZ REFUS	04/22/21	2	Fine	750.00	0.00	0.00
Cortez Nieto, Claudia V.	M697FD9XGW VTL 375 40B NO STOP LAMPS	04/29/22	2	Dism Repair			
Malekan, Albert	10322 1 SPC 52 1A CARE OF VEGETATION	01/03/22	18	Fine	1000.00	0.00	0.00
Loredo, Edgar S.	M699CCPCM9 VTL 319 1U INSURANCE VIOL	10/08/20	2	Dismissed			
Tobias, Oscar E.	M696FBSHRT VTL 375 40B NO STOP LAMPS	04/15/22	2	Dism Repair			
Brempos, Michail	6337P SPC 163 8 Parking Off/Roadway	04/22/22	2	Dismissed			
Trabanino, Rubio	BF9292496 VTL 1201 A STOP/PARK VIOL	04/20/22	3	Fine/Shg	150.00	0.00	25.00
				Total this page:	2715.00	0.00	25.00
				Total carried forward:	2715.00	0.00	25.00

Signature:_____ Date:_____
Village Justice

AGENDA ITEM NO. D)8

VILLAGE OF SANDS POINT JUSTICE COURT

Monthly Report for June, 2022
Form AC-1030(sei)

ID#: 2844390621A
Justice Name: Alyson K. Adler
26 Tibbits Lane
Sands Point, NY 11050
County: Nassau
Phone: (516) 883-3044

Defendant Name or Title of Action	TSLE&D # Statute & Section Description	Arrest Date	Disposition		Fines Forfeited Bail & Civil Penalties	Civil Fees	Mand Surchg
			Date	Sentence			
Barrera Loja, Christian X.	M696FD27ZQ VTL 1225 D 1 VIOL MISC RULES	04/27/22	3	Reduced to:			
Barrera Loja, Christian X.	M696FD27ZQ VTL 1172 A STOP SIGN VIOL	04/27/22	3	Fine/Shg	150.00	0.00	93.00
Fuduli, Giuseppe	M696FD28S1 VTL 1225 D 1 VIOL MISC RULES	04/27/22	3	Reduced to:			
Fuduli, Giuseppe	M696FD28S1 VTL 1172 A STOP SIGN VIOL	04/27/22	3	Fine/Shg	150.00	0.00	93.00
+ Platero Navarrete, Luis A.	M695FFT6NX VTL 1142 A RT OF WAY VIOL	05/14/22	3	Dismissed	150.00	0.00	93.00
Naz, Tabassum	M698BLMDVJ VTL 1172 A STOP SIGN VIOL	03/06/20	3	Reduced to:			
Naz, Tabassum	M698BLMDVJ VTL 1152 C JAYWALKING	03/06/20	3	Fine	150.00	0.00	0.00
Naz, Tabassum	M698BLMF4F VTL 1140 A RT OF WAY VIOL	03/06/20	3	Reduced to:			
Naz, Tabassum	M698BLMF4F VTL 1201 A STOP/PARK VIOL	03/06/20	3	Fine/Shg	150.00	0.00	25.00
Franco, Jose O.	BF250791 2 VTL 319 1 OPER VEH NO INS	05/29/19	3	Dismissed			
Franco, Jose O.	BF250795 6 VTL 1180 A IMPRUDENT SPEED	05/29/19	3	Reduced to:			
Franco, Jose O.	BF250795 6 VTL 1152 C JAYWALKING	05/29/19	3	Fine	150.00	0.00	0.00
Gabrielli, Daniel A.	M696D60TC3 VTL 1180 D Speeding 50/30	05/24/21	3	Reduced to:			
Gabrielli, Daniel A.	M696D60TC3 SPC 163 6 Parking On/Roadway	05/24/21	3	Fine	300.00	0.00	0.00

Total this page:	1200.00	0.00	304.00
Total brought forward:	2715.00	0.00	25.00
Total carried forward:	3915.00	0.00	329.00

Signature:_____ Date:_____
Village Justice

AGENDA ITEM NO. D)8

VILLAGE OF SANDS POINT JUSTICE COURT

Monthly Report for June, 2022
Form AC-1030(sei)

ID#: 2844390621A
Justice Name: Alyson K. Adler
26 Tibbits Lane
Sands Point, NY 11050
County: Nassau
Phone: (516) 883-3044

Defendant Name or Title of Action	TSLE&D # Statute & Section Description	Arrest Date	Disposition		Fines Forfeited Bail & Civil Penalties	Civil Fees	Mand Surchg
			Date	Sentence			
Johnson, Paul A.	M699CHZ3N3 VTL 1163 A TURN SIGNAL VIO	11/17/20	6	Reduced to:			
Johnson, Paul A.	M699CHZ3N3 SPC 163 6 Parking On/Roadway	11/17/20	6	Fine	125.00	0.00	0.00
Gomez, Marvin R.	M695F9MKQS VTL 509 1 UNLIC DRIVER	04/04/22	3	Dismissed			
Sipley, Gina M.	M698F6FDQ3 VTL 375 40B NO STOP LAMPS	03/05/22	6	Dism Repair			
Gelfand, Benjamin J.	M695FHSGXR VTL 375 40B NO STOP LAMPS	06/01/22	6	Dism Repair			
Pinkhasov, Roman	M695FHSS11 VTL 375 40B NO STOP LAMPS	06/01/22	6	Dism Repair			
Farina, Harry S.	BF9292625 VTL 319 1 OPER VEH NO INS	04/26/22	6	Dismissed			
Greenberg, Hudson C.	M697FFSWS8 VTL 375 40B NO STOP LAMPS	05/13/22	3	Dism Repair			
Kby Designs, Inc	7314 SPC 110 3 Noise-Loud,Unnec,Unu	09/16/21	7	Dismissed			
Kby Designs, Inc	7315 SPC 110 4b Prohibited Acts	09/16/21	7	Dismissed			
Bowen, Dwayne L.	M695FFBMJ5 VTL 375 22 VEH GLASS VIOL	05/09/22	7	Dism Repair			
Bowen, Dwayne L.	M695FFBM7C VTL 319 1U INSURANCE VIOL	05/09/22	7	Dismissed			
Sipley, Gina M.	M698F6FF12 VTL 319 1U INSURANCE VIOL	03/05/22	8	Dismissed			
Kby Designs, Inc	7316 SPC 110 3 Noise-Loud,Unnec,Unu	08/15/21	8	Fine	1000.00	0.00	0.00

Total this page:	1125.00	0.00	0.00
Total brought forward:	3915.00	0.00	329.00
Total carried forward:	5040.00	0.00	329.00

Signature:_____ Date:_____
Village Justice

AGENDA ITEM NO. D)8

VILLAGE OF SANDS POINT JUSTICE COURT

Monthly Report for June, 2022
Form AC-1030(sei)

ID#: 2844390621A
Justice Name: Alyson K. Adler
26 Tibbits Lane
Sands Point, NY 11050
County: Nassau
Phone: (516) 883-3044

Defendant Name or Title of Action	TSLE&D # Statute & Section Description	Arrest Date	Disposition		Fines Forfeited Bail & Civil Penalties	Civil Fees	Mand Surchg
			Date	Sentence			
Kby Designs, Inc	7317 SPC 110 4b Prohibited Acts	08/15/21	8	Fine	500.00	0.00	0.00
Kby Designs, Inc	7318 SPC 110 3 Noise-Loud,Unnec,Unu	09/16/21	8	Fine	1000.00	0.00	0.00
Kby Designs, Inc	7319 SPC 110 4b Prohibited Acts	09/16/21	8	Fine	1000.00	0.00	0.00
Kby Designs, Inc	7321 SPC 110 4b Prohibited Acts	09/16/21	7	Dismissed			
Kby Designs, Inc.	7322 SPC 110 3 Noise-Loud,Unnec,Unu	09/16/21	8	Fine	1000.00	0.00	0.00
Kby Designs, Inc.	7323 SPC 110 4b Prohibited Acts	09/16/21	8	Fine	1000.00	0.00	0.00
Kby Designs, Inc.	7324 SPC 110 4b Prohibited Acts	09/16/21	7	Dismissed			
Kby Designs, Inc	7325 SPC 110 3 Noise-Loud,Unnec,Unu	09/16/21	8	Fine	1000.00	0.00	0.00
Kby Designs, Inc	7326 SPC 110 4b Prohibited Acts	09/16/21	8	Fine	1000.00	0.00	0.00
Kby Designs, Inc	7327 SPC 110 4b Prohibited Acts	09/16/21	7	Dismissed			
Almendares, Deny C.	M697FHJ4FJ VTL 375 2A3 VIOL-TAIL LAMPS	05/29/22	8	Dism Repair			
Willert Jr, Wayne A.	BF9292614 VTL 1229 C 3 SEAT BELT VIO	04/26/22	10	Fine/Shg	25.00	0.00	93.00
Carrus, Dana J.	M695FHSMWD VTL 402 1 NUM PLATE VIO	06/01/22	13	Dism Repair			
Tobias, Oscar E.	M696FBSJ66 VTL 375 12A1 NO SAFETY GLASS	04/15/22	14	Fine/Shg	100.00	0.00	63.00
				Total this page:	6625.00	0.00	156.00
				Total brought forward:	5040.00	0.00	329.00
				Total carried forward:	11665.00	0.00	485.00

Signature:_____ Date:_____
Village Justice

AGENDA ITEM NO. D)8

VILLAGE OF SANDS POINT JUSTICE COURT

Monthly Report for June, 2022
Form AC-1030(sei)

ID#: 2844390621A
Justice Name: Alyson K. Adler
26 Tibbits Lane
Sands Point, NY 11050
County: Nassau
Phone: (516) 883-3044

Defendant Name or Title of Action	TSLE&D # Statute & Section Description	Arrest Date	Disposition		Fines Forfeited Bail & Civil Penalties	Civil Fees	Mand Surchg
			Date	Sentence			
Campos, Arturo J.	M697FJCM0F VTL 375 2A1 VIOL-LIGHTS	06/06/22	14	Dism Repair			
Pacheco, Fabian	BF9292673 VTL 319 1 OPER VEH NO INS	05/31/22	14	Dismissed			
Pacheco, Fabian	BF9292662 VTL 375 40B NO STOP LAMPS	05/31/22	14	Dism Repair			
Schnapp, Noah C.	M699FJKG7T VTL 319 1U INSURANCE VIOL	06/08/22	14	Dismissed			
Franco Castro, Jaqueline J.	M695F6LSML VTL 375 40B NO STOP LAMPS	03/07/22	14	Dism Repair			
Reiter, Cari R.	M698FCF5D7 VTL 375 40B NO STOP LAMPS	04/21/22	15	Dism Repair			
Geier, Andrew J.	M695FH1TC5 VTL 319 1U INSURANCE VIOL	05/25/22	20	Dismissed			
Faele, Louis	BF2510001 VTL 306 B NO INSP CERT	05/25/22	20	Dismissed			
Kostakis, Vasilios N.	M697FGMDS8 VTL 319 1U INSURANCE VIOL	05/21/22	21	Dismissed			
Khan, Shahida S.	6333 SPC 163 6 Parking On/Roadway	04/10/21	21	Fine	65.00	0.00	0.00
Trivino, Christopher	M695FFBKKL VTL 402 1 NUM PLATE VIO	05/09/22	22	Dism Repair			
Trivino, Christopher	M695FFBKSQ VTL 306 B NO INSP CERT	05/09/22	22	Dismissed			
Loredo, Edgar S.	M699CCPC7B VTL 1163 B TURN SIGNAL VIO	10/08/20	22	Reduced to:			
Loredo, Edgar S.	M699CCPC7B SPC 163 6 Parking On/Roadway	10/08/20	22	Fine	250.00	0.00	0.00

Total this page:	315.00	0.00	0.00
Total brought forward:	11665.00	0.00	485.00
Total carried forward:	11980.00	0.00	485.00

Signature:_____ Date:_____
Village Justice

AGENDA ITEM NO. D)8

VILLAGE OF SANDS POINT JUSTICE COURT

Monthly Report for June, 2022
Form AC-1030(sei)

ID#: 2844390621A
Justice Name: Alyson K. Adler
26 Tibbits Lane
Sands Point, NY 11050
County: Nassau
Phone: (516) 883-3044

Defendant Name or Title of Action	TSLE&D # Statute & Section Description	Arrest Date	Disposition Date	Disposition Sentence	Fines Forfeited Bail & Civil Penalties	Civil Fees	Mand Surchg
Bishop, William W.	M696D672DZ VTL 1225 C 2A OP MV MOBILE PHONE	05/26/21	23	Reduced to:			
Bishop, William W.	M696D672DZ SPC 163 6 Parking On/Roadway	05/26/21	23	Fine	250.00	0.00	0.00
Carrus, Dana J.	M695FHSMPT VTL 375 22 VEH GLASS VIOL	06/01/22	24	Dism Repair			
Bonanno, Joseph D.	BF9292695 VTL 375 40B NO STOP LAMPS	06/23/22	24	Dism Repair			
Arluck, Karen L.	BF250927 5 VTL 375 40B NO STOP LAMPS	04/26/19	29	Dism Repair			
Charles, Brianna K.	M696FD218W VTL 319 1U INSURANCE VIOL	04/27/22	27	Dismissed			
Bonanno, Joseph D.	BF9292706 VTL 319 1 OPER VEH NO INS	06/23/22	27	Dismissed			
Flores, Santos	P6258 SPC 163 6 Parking On/Roadway	09/16/21	27	Fine	65.00	0.00	0.00
Meraz-Osorio, Lorena G.	BF9292640 VTL 375 40B NO STOP LAMPS	05/24/22	28	Dism Repair			
Sion, David A.	6338 SPC 163 6 Parking On/Roadway	05/29/22	28	Fine	65.00	0.00	0.00
Cordero, Paola C.	BF9292533 VTL 375 40B NO STOP LAMPS	06/18/22	29	Dism Repair			
Simancas, Alvin	BE4637964 VTL 402 1 NUM PLATE VIO	03/01/22	29	Dism Repair			
Efkarpidis, K	6031 SPC 163 6 Parking On/Roadway	06/25/22	30	Fine	65.00	0.00	0.00
Suffia, Angelo P.	M697FFNHZJ VTL 402 1 NUM PLATE VIO	05/12/22	30	Dism Repair			

Total this page:	445.00	0.00	0.00
Total brought forward:	11980.00	0.00	485.00
Total carried forward:	12425.00	0.00	485.00

Signature:_____ Date:_____
Village Justice

AGENDA ITEM NO. D)8

Sands Point Village Court
June 2022 Cashbook Report Regular Account
Judge Alyson K. Adler

Report date: 07/20/2022

Transactions from: 06/01/2022 To: 06/30/2022
This report shows all cashbook activity.
Checks show as negative numbers and do not affect deposit totals.

CHECK or RECEIPT	PAID	DEPOSIT	CASE#	PAYEE	REASON	FINE	CIV-FEE	SCHG	BAIL	OTHER
002728	06/02/22	06/02/22	19050051	Landes, Suzanne M.	Fine Payment	65.00	0.00	0.00	0	0 C
002729	06/02/22	06/02/22	21050015	Malekan, Albert	Fine Payment	1500.00	0.00	0.00	0	0
002730	06/02/22	06/02/22	22010027	Malekan, Albert	Fine Payment	1000.00	0.00	0.00	0	0
				BankDeposit on 06/02/22 total deposit of $ 2565.00						
002731	06/03/22	06/03/22	22040021	Trabanino, Rubio	Fine/Fee Payment	150.00	0.00	25.00	0	0 C
002732	06/03/22	06/03/22	22050002	Barrera Loja, Christian X.	Fine/Fee Payment	150.00	0.00	93.00	0	0 C
002733	06/03/22	06/03/22	22050005	Fuduli, Giuseppe	Fine/Fee Payment	150.00	0.00	93.00	0	0 C
002734	06/03/22	06/03/22	22050023	Platero Navarrete, Luis A.	Fine/Fee Payment	150.00	0.00	93.00	0	0 $
002735	06/03/22	06/03/22	20030015	Naz, Tabassum	Fine/Fee Payment	300.00	0.00	25.00	0	0 $
002736	06/03/22	06/03/22	19050078	Franco, Jose O.	Fine Payment	150.00	0.00	0.00	0	0 $
002737	06/03/22	06/03/22	21060008	Gabrielli, Daniel A.	Fine Payment	300.00	0.00	0.00	0	0 C
				BankDeposit on 06/03/22 total deposit of $ 1679.00						
002738	06/06/22	06/06/22	20110028	Johnson, Paul A.	Fine Payment	125.00	0.00	0.00	0	0 C
				BankDeposit on 06/06/22 total deposit of $ 125.00						
002739	06/08/22	06/08/22	21090043	Kby Designs, Inc,	Fine Payment	1500.00	0.00	0.00	0	0 C
002739	06/08/22	06/08/22	21090045	Kby Designs, Inc,	Fine Payment	2000.00	0.00	0.00	0	0 C
002739	06/08/22	06/08/22	21110001	Kby Designs, Inc.	Fine Payment	2000.00	0.00	0.00	0	0 C
002739	06/08/22	06/08/22	21110004	Kby Designs, Inc,	Fine Payment	2000.00	0.00	0.00	0	0 C
				BankDeposit on 06/08/22 total deposit of $ 7500.00						
002740	06/10/22	06/10/22	22040034	Willert Jr, Wayne A.	Fine/Fee Payment	25.00	0.00	93.00	0	0 C
				BankDeposit on 06/10/22 total deposit of $ 118.00						
002741	06/14/22	06/14/22	22040040	Tobias, Oscar E.	Fine/Fee Payment	100.00	0.00	63.00	0	0
				BankDeposit on 06/14/22 total deposit of $ 163.00						
002742	06/21/22	06/21/22	21050011	Khan, Shahida S.	Fine Payment	65.00	0.00	0.00	0	0
				BankDeposit on 06/21/22 total deposit of $ 65.00						
002743	06/22/22	06/22/22	20100046	Loredo, Edgar S.	Fine Payment	250.00	0.00	0.00	0	0 $
				BankDeposit on 06/22/22 total deposit of $ 250.00						

Sands Point Village Court
June 2022 Cashbook Report Regular Account
Judge Alyson K. Adler

Transactions from: 06/01/2022 To: 06/30/2022
This report shows all cashbook activity.
Checks show as negative numbers and do not affect deposit totals.

CHECK or RECEIPT	PAID	DEPOSIT	CASE#	PAYEE	REASON	FINE	CIV-FEE	SCHG	BAIL	OTHER
002744	06/23/22	06/23/22	21060002	Bishop, William W.	Fine Payment	250.00	0.00	0.00	0	0 C
				BankDeposit on 06/23/22 total deposit of $ 250.00						
002745	06/27/22	06/27/22	21090023	Flores, Santos	Fine Payment	65.00	0.00	0.00	0	0 C
				BankDeposit on 06/27/22 total deposit of $ 65.00						
002746	06/28/22	06/28/22	22050045	Sion, David A.	Fine Payment	65.00	0.00	0.00	0	0 C
				BankDeposit on 06/28/22 total deposit of $ 65.00						
002747	06/30/22	06/30/22	22060025	Efkarpidis, K	Fine Payment	65.00	0.00	0.00	0	0 C
002748	06/30/22	06/30/22	22060015	Yudkovich, Albert	Fine Payment	65.00	0.00	0.00	0	0 C
				BankDeposit on 06/30/22 total deposit of $ 130.00						
				Account totals for period including checks $		12490.00	0.00	485.00	0.00	0.00

Total deposits this period: $	12975.00
Total checks this period: $	0.00
Total of all accounts this period including checks: $	12975.00
Bail applied this period: $	0.00
Total credit card payments: $	9279.00
Total E-payments: $	0.00
Reportable money received this period: $	12975.00

NOTE: The figures above represent changes to your bank balance during the report period. Your actual bank balance will differ due to transactions outside of this report period.

NOTE: Credit card payments will not show on deposit slips, but will show on the cash book report.

VILLAGE OF SANDS POINT JUSTICE COURT

Monthly Report for June, 2022
Form AC-1030(sei)

ID#: 2844390621A
Justice Name: Alyson K. Adler
26 Tibbits Lane
Sands Point, NY 11050
County: Nassau
Phone: (516) 883-3044

Defendant Name or Title of Action	TSLE&D # Statute & Section Description	Arrest Date	Disposition		Fines Forfeited Bail & Civil Penalties	Civil Fees	Mand Surchg
			Date	Sentence			
Yudkovich, Albert	6012 SPC 163 6 Parking On/Roadway	06/12/22	30	Fine	65.00	0.00	0.00

I certify that the above is a true and complete statement of civil fees earned and criminal cases completed before me during the calendar month of June, 2022

Total this page:	65.00	0.00	0.00
Total brought forward:	12425.00	0.00	485.00
Total for report period:	12490.00	0.00	485.00

Amount of enclosed check: $12975.00

Signature:_____ Date:_____
Village Justice

AGENDA ITEM NO. D)8

VILLAGE OF SANDS POINT JUSTICE COURT

Monthly Report for June, 2022
Form AC-1030(sei)

ID#: 2844390719S
Justice Name: Daniel Scheyer
26 Tibbits Lane
Sands Point, NY 11050
County: Nassau
Phone: (516) 883-3044

Defendant Name or Title of Action	TSLE&D # Statute & Section Description	Arrest Date	Disposition		Fines Forfeited Bail & Civil Penalties	Civil Fees	Mand Surchg
			Date	Sentence			
No activity this month...							

I certify that the above is a true and complete statement of civil fees earned and criminal cases completed before me during the calendar month of June, 2022

Amount of enclosed check: $0.00

Signature:_____ Date:_____
Associate Village Justice

AGENDA ITEM NO. D)8

Mayor Forman placed on the table for consideration a **proposed Local Law 12 of 2022, Amending Chapter 2, "Appearance Tickets" of the Code of the Village of Sands Point.**

Whereupon, Trustee Karabatos proposed the following Resolution and moved its adoption:

RESOLUTION 07262022-01
PROPOSED LOCAL LAW 12 OF 2022 AMENDING CHAPTER 2
"APPEARANCE TICKETS"
OF THE CODE OF THE VILLAGE OF SANDS POINT

WHEREAS, a resolution was duly adopted by the Board of Trustees of the Village of Sands Point for a public hearing to be held by said Board at Village Hall, 26 Tibbits Lane, Sands Point, New York; and

WHEREAS, pursuant to Part 617 of the implementing regulations pertaining to Article 8 (State Environmental Quality Review Act) ("SEQRA"), it has been determined by the Board of Trustees that the adoption of the proposed Local Law does not constitute an action as defined and could be considered without any further regard to SEQRA; and

WHEREAS, the Board of Trustees of the Village of Sands Point, after due deliberation, finds it in the best interest of the Village to adopt said Local Law;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Sands Point hereby adopts said Local Law as "Local Law 12 of 2022, Amending Chapter 2, "Appearance Tickets" of the Code of the Village of Sands Point, a copy of which is attached hereto and made a part hereof, and the Village Clerk be and she is hereby directed to enter said Local Law in the minutes of this meeting and to enter said Local Law in the Local Law Book of the Village, and to give due notice of the adoption of said Local Law to the Secretary of State.

The motion was seconded by Trustee Schamis. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Rebecca Vitas Schamis voting	-	aye
Trustee Sloane Ackerman voting	-	aye

Resolution 07262022-01 was duly adopted.

New York State Department of State
Division of Corporations, State Records and Uniform Commercial Code
One Commerce Plaza, 99 Washington Avenue
Albany, NY 12231-0001
www.dos.ny.gov

Local Law Filing

(Use this form to file a local law with the Secretary of State.)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

☐ **County** ☐ **City** ☐ **Town** ☒ **Village**
(Select one:)

of Sands Point

Local Law No. 12 **of the year 20**22

A local law INTRODUCTORY LOCAL LAW NO. 12 OF 2022
(Insert Title)
Amending Chapter 2, "Appearance Tickets", of the Village Code of the Incorporated

Village of Sands Point

Be it enacted by the Board of Trustees **of the**
(Name of Legislative Body)

☐ **County** ☐ **City** ☐ **Town** ☒ **Village**
(Select one:)

of Sands Point **as follows:**

See attached pages.

(If additional space is needed, attach pages the same size as this sheet, and number each.)

(Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)

1. (Final adoption by local legislative body only.)

I hereby certify that the local law annexed hereto, designated as local law No. 12 of 2022 of the ~~(County)(City)(Town)~~(Village) of Sands Point was duly passed by the Board of Trustees on July 26 2022, in accordance with the applicable provisions of law.

(Name of Legislative Body)

~~**2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer*.)**~~

~~I hereby certify that the local law annexed hereto, designated as local law No. of 20 of the (County)(City)(Town)(Village) of was duly passed by the on 20, and was (approved)(not approved)~~

~~*(Name of Legislative Body)*~~

~~(repassed after disapproval) by the *(Elective Chief Executive Officer*)* and was deemed duly adopted on 20, in accordance with the applicable provisions of law.~~

~~**3. (Final adoption by referendum.)**~~

~~I hereby certify that the local law annexed hereto, designated as local law No. of 20 of the (County)(City)(Town)(Village) of was duly passed by the on 20, and was (approved)(not approved)~~

~~*(Name of Legislative Body)*~~

~~(repassed after disapproval) by the *(Elective Chief Executive Officer*)* on 20.~~

~~Such local law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the~~ (general)(special)(annual) election held on 20, in accordance with the applicable provisions of law.

~~**4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)**~~

~~I hereby certify that the local law annexed hereto, designated as local law No. of 20 of the (County)(City)(Town)(Village) of was duly passed by the on 20, and was (approved)(not approved)~~

~~*(Name of Legislative Body)*~~

~~(repassed after disapproval) by the *(Elective Chief Executive Officer*)* on 20. Such local law was subject to permissive referendum and no valid petition requesting such referendum was filed as of 20, in accordance with the applicable provisions of law.~~

---

* Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

~~5. (City local law concerning Charter revision proposed by petition.)~~
~~I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the City of _____ having been submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on _____ 20____, became operative.~~

~~6. (County local law concerning adoption of Charter.)~~
~~I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the County of _____State of New York, having been submitted to the electors at the General Election of November _____ 20____, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.~~

(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)
I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph 1 above.

Elizabeth Haynes
Clerk of the county legislative body, City, Town or Village Clerk or officer designated by local legislative body

(Seal)

Date: 8/5/22

INCORPORATED VILLAGE OF SANDS POINT
BOARD OF TRUSTEES

LOCAL LAW NO. 12 OF 2022

AMENDING CHAPTER 2, "APPEARANCE TICKETS" OF THE CODE OF THE VILLAGE OF SANDS POINT

WHEREAS, the Board of Trustees has recommended the enactment of a Local Law amending Chapter 2, "Appearance Tickets", to clarify the requirements prior to the issuance of a Notice of Appearance to appear in Village Justice Court; and

WHEREAS, this Local Law was introduced by the Board of Trustees on May 24, 2022; and

WHEREAS, the Board finds that this Local Law is a Type II Action pursuant to the New York State Environmental Quality Review Act ("SEQRA"); and

WHEREAS, this Local Law was the subject of duly noticed public hearings in accordance with New York State Village Law and the Village Code before the Board on July 26, 2022, at which all interested persons were heard.

NOW THEREFORE, BE IT ENACTED by the Board of Trustees of the Incorporated Village of Sands Point:

Section 1. Section 2-1 of the Village Code of the Incorporated Village of Sands Point be and hereby is amened to read as follows:

§ 2-1 Legislative intent.

The Board of Trustees of the Incorporated Village of Sands Point hereby declares its intent to exercise the power granted by § 10(4)(a) of the Municipal Home Rule Law of the State of New York by adopting a local law authorizing certain Village officials and employees to issue appearance tickets for violations of any statute, local law, ordinance, rule, or regulation relating to the public health, safety, and welfare.

Section 2. Section 2-2 of the Village Code of the Incorporated Village of Sands Point be and hereby is amended to read as follows:

§ 2-2 Persons authorized to issue.

The following persons are authorized to issue appearance tickets in accordance with Article 150 of the Criminal Procedure Law to any person, party, or entity for violations of any statute, local law, ordinance, rule, or regulation relating to public health, safety, and welfare:

A. Mayor.

B. Reserved.

C. Village Clerk.

D. Village Building Commissioner.

E. Village Code Enforcement Officers.

F. Building Inspector.

Section 3. Chapter 2 of the Village Code of the Incorporated Village of Sands Point be and is hereby amended to add Section 2-4 to read as follows:

§ 2-4 Notice to Cure Not Required

Unless otherwise expressly specified in the Village Code, a notice to cure a violation of any statute, local law, ordinance, rule, or regulation is not required prior to the issuance of an appearance ticket for a violation of any statute, local law, ordinance, rule, or regulation.

Section 4. Chapter 2 of the Village Code of the Incorporated Village of Sands Point be and is hereby amended to add Section 2-5 to read as follows:

§ 2-5 Penalties of offenses

Unless otherwise specified in the Village Code, any Person, firm, corporation, legal entity of any kind and however established in law, found to have violated any statute, local law, ordinance, rule, or regulation, shall, upon conviction thereof, be subject to a fine not exceeding $20,000.00 for each violation, regardless of any convictions for prior violations.

Section 5. Chapter 2, "Appearance Tickets", of the Village Code of the Village of Sands Point shall otherwise remain in full force and effect.

Section 6. Severability. If a court of competent jurisdiction determines that any clause, sentence, paragraph subdivision, or part of this local law or the application thereof to any person, firm or corporation or circumstance is invalid or unconstitutional, the Court's order or judgment

shall not affect, impair or invalidate the remainder of this local law, but shall be confined in its operation to the clause, sentence, paragraph, subdivision or part of this local law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

Section 7. Effective Date. This Local Law shall take effect immediately upon filing with the Secretary of State.

On motion made by Trustee Karabatos, seconded by Trustee Schamis, the foregoing Local Law was enacted upon the following vote:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Rebecca Vitas Schamis voting	-	aye
Trustee Sloane Ackerman voting	-	aye

Dated: Sands Point, New York
July 26, 2022

Filed: Sands Point, New York
July 27, 2022

Mayor Forman placed on the table for consideration a proposed Local Law 13 of 2022, Amending Chapter 124, "Property Numbering" of the Code of the Village of Sands Point.

Whereupon, Trustee Karabatos proposed the following Resolution and moved its adoption:

RESOLUTION 07262022-02
PROPOSED LOCAL LAW 13 OF 2022
AMENDING CHAPTER 124, "PROPERTY NUMBERING"
OF THE CODE OF THE VILLAGE OF SANDS POINT

WHEREAS, a resolution was duly adopted by the Board of Trustees of the Village of Sands Point for a public hearing to be held by said Board at Village Hall, 26 Tibbits Lane, Sands Point, New York; and

WHEREAS, pursuant to Part 617 of the implementing regulations pertaining to Article 8 (State Environmental Quality Review Act) ("SEQRA"), it has been determined by the Board of Trustees that the adoption of the proposed Local Law does not constitute an action as defined and could be considered without any further regard to SEQRA; and

WHEREAS, the Board of Trustees of the Village of Sands Point, after due deliberation, finds it in the best interest of the Village to adopt said Local Law;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Sands Point hereby adopts said Local Law as "Local Law 13 of 2022, Amending Chapter 124, "Property Numbering" of the Code of the Village of Sands Point, a copy of which is attached hereto and made a part hereof, and the Village Clerk be and she is hereby directed to enter said Local Law in the minutes of this meeting and to enter said Local Law in the Local Law Book of the Village, and to give due notice of the adoption of said Local Law to the Secretary of State.

The motion was seconded by Trustee Schamis. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Rebecca Vitas Schamis voting	-	aye
Trustee Sloane Ackerman voting	-	aye

Resolution 07262022-02 was duly adopted.

New York State Department of State
Division of Corporations, State Records and Uniform Commercial Code
One Commerce Plaza, 99 Washington Avenue
Albany, NY 12231-0001
www.dos.ny.gov

Local Law Filing

(Use this form to file a local law with the Secretary of State.)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

☐ **County** ☐ **City** ☐ **Town** ☒ **Village**
(Select one:)

of Sands Point

Local Law No. 13 **of the year 20**22

A local law INTRODUCTORY LOCAL LAW NO. 13 OF 2022
(Insert Title)
Amending Chapter 124, "Property Numbering", of the Village Code of the Incorporated Village of Sands Point

Be it enacted by the Board of Trustees **of the**
(Name of Legislative Body)

☐ **County** ☐ **City** ☐ **Town** ☒ **Village**
(Select one:)

of Sands Point **as follows:**

See attached pages.

(If additional space is needed, attach pages the same size as this sheet, and number each.)

(Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)

1. (Final adoption by local legislative body only.)

I hereby certify that the local law annexed hereto, designated as local law No. 13 of 2022 of the ~~(County)(City)(Town)~~(Village) of Sands Point was duly passed by the Board of Trustees on July 26 2022, in accordance with the applicable provisions of law.
(Name of Legislative Body)

~~**2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer*.)**~~

~~I hereby certify that the local law annexed hereto, designated as local law No. of 20 of the (County)(City)(Town)(Village) of was duly passed by the on 20, and was (approved)(not approved)~~
~~*(Name of Legislative Body)*~~
~~(repassed after disapproval) by the and was deemed duly adopted~~
~~*(Elective Chief Executive Officer*)*~~
~~on 20, in accordance with the applicable provisions of law.~~

~~**3. (Final adoption by referendum.)**~~

~~I hereby certify that the local law annexed hereto, designated as local law No. of 20 of the (County)(City)(Town)(Village) of was duly passed by the on 20, and was (approved)(not approved)~~
~~*(Name of Legislative Body)*~~
~~(repassed after disapproval) by the on 20.~~
~~*(Elective Chief Executive Officer*)*~~

~~Such local law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the~~ (general)(special)(annual) election held on 20, in accordance with the applicable provisions of law.

~~**4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)**~~

~~I hereby certify that the local law annexed hereto, designated as local law No. of 20 of the (County)(City)(Town)(Village) of was duly passed by the on 20, and was (approved)(not approved)~~
~~*(Name of Legislative Body)*~~
~~(repassed after disapproval) by the on 20. Such local law was subject to permissive referendum and no valid petition requesting such referendum was filed as of 20, in accordance with the applicable provisions of law.~~
~~*(Elective Chief Executive Officer*)*~~

* Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

~~5. (City local law concerning Charter revision proposed by petition.)~~
~~I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the City of _____ having been submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on _____ 20____, became operative.~~

~~6. (County local law concerning adoption of Charter.)~~
~~I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the County of _____ State of New York, having been submitted to the electors at the General Election of November _____ 20____, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.~~

(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)
I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph 1 above.

Elizabeth Haynes
Clerk of the county legislative body, City, Town or Village Clerk or officer designated by local legislative body

(Seal)

Date: 8/5/22

INCORPORATED VILLAGE OF SANDS POINT
BOARD OF TRUSTEES

LOCAL LAW NO. 13 OF 2022

AMENDING CHAPTER 124, "PROPERTY NUMBERING"
OF THE CODE OF THE VILLAGE OF SANDS POINT

WHEREAS, the Board of Trustees has recommended the enactment of a Local Law amending Chapter 124, "Property Numbering"; and

WHEREAS, this Local Law was introduced by the Board of Trustees on May 24, 2022; and

WHEREAS, the Board finds that this Local Law is a Type II Action pursuant to the New York State Environmental Quality Review Act ("SEQRA"); and

WHEREAS, this Local Law was the subject of duly noticed public hearings in accordance with New York State Village Law and the Village Code before the Board on July 26, 2022, at which all interested persons were heard.

NOW THEREFORE, BE IT ENACTED by the Board of Trustees of the Incorporated Village of Sands Point:

Section 1. Chapter 124 of the Village Code of the Incorporated Village of Sands Point be and hereby is amended to create Section 124-1.1, titled "Definitions" to read as follows:

§ 124-1.1 Definitions

Property Owner: The fee owner of real estate or land in the Village, or any other person in control of such real estate or land in the Village, or any other person, persons, entity, or entities having the right to possession of real estate or land in the Village.

Village Board: The Board of Trustees of the Village.

Section 2. Section 124-2 of the Village Code of the Incorporated Village of Sands Point be and hereby is amended to read as follows:

§ 124-2 Findings; legislative intent.

The Sands Point Police Department has recommended the implementation of an enhanced emergency 911 telecommunications system within the Village. In order to effectuate this system, properties would need to be numbered in order for the Police Department to accomplish this goal. Likewise, the United States Post Office and the United States Census Bureau have strongly recommended that the Village establish and mandate the numbering of properties in the Village.

The Village Board recognizes there is a need to require that all parcels of real property within the Village be numbered and that the numbers be conspicuously placed on the parcels so as to be readily identifiable for response by emergency services. It is, therefore, found to be in the best interest of the public health, safety and welfare of the Village and its residents to enact this chapter.

Section 3. Section 124-3 of the Village Code of the Incorporated Village of Sands Point be and hereby is amended to read as follows:

§ 124-3 Designation and assignment of numbers.

The Village is authorized to designate, assign, and reserves its rights to change, as needed, in the public interest, the number of any parcel of real property within the Village. Unless otherwise directed by the Village, such number shall be sequential with odd numbers on one side of the street and even numbers on the other side or unless otherwise determined upon petition to or motion by the Village Board. In the event a parcel of vacant real property is legally capable of being subdivided, the Village may allocate as many numbers as may be anticipated to be necessary to accomplish this purpose. All Property Owners assigned a new number shall be notified in writing.

Section 4. Section 124-4 of the Village Code of the Incorporated Village of Sands Point be and hereby is amended to read as follows:

§ 124-4 Posting of numbers; size and visibility.

A. The number assigned to a parcel of real property shall be placed upon a mailbox, gate post, fence, curb or other appropriate place so that the number or numbers shall be clearly visible from the street line where the driveway or entranceway to the front of the building is located. At all times, the Property Owner of the building shall maintain such number in compliance with provisions of this chapter.

B. The number for residential properties shall be not less than four inches in height. Numbers on nonresidential properties shall be not less than four inches in height. All numbers shall, in the judgment of the Village, be clearly visible, and shall be in a contrasting color to the place upon which they are affixed. The size of numbers already installed shall be grandfathered.

C. In the event that a Parcel has entrances on more than one street, the number assigned to a Parcel shall be installed on the side that represents the correct sequence for that number.

D. The digit zero shall not be considered a separate, stand-alone number.

E. The Village shall have the right to add letters, such as A or B, or decimal numbers, such as ".5", to a house number when required to preserve the general numbering sequence.

Section 5. Section 124-5 of the Village Code of the Incorporated Village of Sands Point be and hereby is amended to read as follows:

§ 124-5 Responsibility of Property Owner.

Within 30 days after notification by the Village that a number has been assigned to the property, the Property Owner of said real property or the agent of such Property Owner shall place or cause to be placed on such property the number assigned to such property. Such Property Owner or agent shall be required to maintain the placement of such number in accordance with this chapter.

Section 6. Section 124-7 of the Village Code of the Incorporated Village of Sands Point be and hereby is amended to read as follows:

§ 124-7 Remedy in event of noncompliance.

A. Noncompliance deemed a violation. Any Property Owner who refuses or neglects for more than 60 days after notice from the Village to place the proper designated number on such property shall be deemed in violation of this chapter.

B. Service of notice. The notice provided for above may be effected by personal service or by mailing by certified mail, return receipt requested, or by a nationally recognized courier service, a copy thereof to the last known address of the owner as shown on the last assessment roll on file in the Village Assessor's files.

C. Numbering of properties by Village. In the event of the neglect or refusal or any Property Owner, after notice to cause said Parcel to be numbered as directed by the Village and in accordance with this chapter, the Village may cause said Parcel to be properly numbered.

Section 7. Section 124-8 of the Village Code of the Incorporated Village of Sands Point be and hereby is amended to read as follows:

§ 124-8 Penalties for offenses.

Any Property Owner violating any of the provisions of this chapter shall, upon conviction, be subject to punishment of a fine not to exceed $250 for each violation, regardless of any prior convictions for prior violations. Each calendar week or portion thereof that said violation remains shall be deemed a separate violation.

Section 8. Chapter 124, "Property Numbering", of the Village Code of the Village of Sands Point shall otherwise remain in full force and effect.

Section 9. Severability. If a court of competent jurisdiction determines that any clause, sentence, paragraph subdivision, or part of this local law or the application thereof to any person, firm or corporation or circumstance is invalid or unconstitutional, the Court's order or judgment shall not affect, impair or invalidate the remainder of this local law, but shall be confined in its operation to the clause, sentence, paragraph, subdivision or part of this local law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

Section 10. Effective Date. This Local Law shall take effect immediately upon filing with the Secretary of State.

On motion made by Trustee Karabatos, seconded by Trustee Schamis, the foregoing Local Law was enacted upon the following vote:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Rebecca Vitas Schamis voting	-	aye
Trustee Sloane Ackerman voting	-	aye

Dated: Sands Point, New York
July 26, 2022

Filed: Sands Point, New York
July 27, 2022

Mayor Forman placed on the table for consideration a **proposed Local Law 14 of 2022, Amending Chapter 26, "Personnel Policies" of the Code of the Village of Sands Point.**

Whereupon, Trustee Karabatos proposed the following Resolution and moved its adoption:

RESOLUTION 07262022-03
PROPOSED LOCAL LAW 14 OF 2022
AMENDING CHAPTER 26, "PERSONNEL POLICIES"
OF THE CODE OF THE VILLAGE OF SANDS POINT

WHEREAS, a resolution was duly adopted by the Board of Trustees of the Village of Sands Point for a public hearing to be held by said Board at Village Hall, 26 Tibbits Lane, Sands Point, New York; and

WHEREAS, pursuant to Part 617 of the implementing regulations pertaining to Article 8 (State Environmental Quality Review Act) ("SEQRA"), it has been determined by the Board of Trustees that the adoption of the proposed Local Law does not constitute an action as defined and could be considered without any further regard to SEQRA; and

WHEREAS, the Board of Trustees of the Village of Sands Point, after due deliberation, finds it in the best interest of the Village to adopt said Local Law;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Sands Point hereby adopts said Local Law as "Local Law 14 of 2022, Amending Chapter 14, "Personnel Policies" of the Code of the Village of Sands Point, a copy of which is attached hereto and made a part hereof, and the Village Clerk be and she is hereby directed to enter said Local Law in the minutes of this meeting and to enter said Local Law in the Local Law Book of the Village, and to give due notice of the adoption of said Local Law to the Secretary of State.

The motion was seconded by Trustee Schamis. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Rebecca Vitas Schamis voting	-	aye
Trustee Sloane Ackerman voting	-	aye

Resolution 07262022-03 was duly adopted.

Local Law Filing

(Use this form to file a local law with the Secretary of State.)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

☐ **County** ☐ **City** ☐ **Town** ☒ **Village**
(Select one:)

of Sands Point

Local Law No. 14 **of the year 20**22

A local law INTRODUCTORY LOCAL LAW NO. 14 OF 2022
(Insert Title)
Amending Chapter 26, "Personnel Policies", of the Village Code of the Incorporated Village of Sands Point

Be it enacted by the Board of Trustees **of the**
(Name of Legislative Body)

☐ **County** ☐ **City** ☐ **Town** ☒ **Village**
(Select one:)

of Sands Point **as follows:**

See attached pages.

(If additional space is needed, attach pages the same size as this sheet, and number each.)

(Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)

1. (Final adoption by local legislative body only.)

I hereby certify that the local law annexed hereto, designated as local law No. 14 of 2022 of the ~~(County)(City)(Town)~~(Village) of Sands Point was duly passed by the Board of Trustees on July 26 2022, in accordance with the applicable provisions of law.
(Name of Legislative Body)

~~**2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer*.)**~~

~~I hereby certify that the local law annexed hereto, designated as local law No. of 20 of the (County)(City)(Town)(Village) of was duly passed by the on 20, and was (approved)(not approved)~~
~~*(Name of Legislative Body)*~~
~~(repassed after disapproval) by the and was deemed duly adopted~~
~~*(Elective Chief Executive Officer*)*~~
~~on 20, in accordance with the applicable provisions of law.~~

~~**3. (Final adoption by referendum.)**~~

~~I hereby certify that the local law annexed hereto, designated as local law No. of 20 of the (County)(City)(Town)(Village) of was duly passed by the on 20, and was (approved)(not approved)~~
~~*(Name of Legislative Body)*~~
~~(repassed after disapproval) by the on 20.~~
~~*(Elective Chief Executive Officer*)*~~

~~Such local law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the~~ (general)(special)(annual) election held on 20, in accordance with the applicable provisions of law.

~~**4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)**~~

~~I hereby certify that the local law annexed hereto, designated as local law No. of 20 of the (County)(City)(Town)(Village) of was duly passed by the on 20, and was (approved)(not approved)~~
~~*(Name of Legislative Body)*~~
~~(repassed after disapproval) by the on 20. Such local law was subject to permissive referendum and no valid petition requesting such referendum was filed as of 20, in accordance with the applicable provisions of law.~~
~~*(Elective Chief Executive Officer*)*~~

* Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

~~5. (City local law concerning Charter revision proposed by petition.)~~
~~I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the City of _____ having been submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on _____ 20____, became operative.~~

~~6. (County local law concerning adoption of Charter.)~~
~~I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the County of _____ State of New York, having been submitted to the electors at the General Election of November _____ 20____, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.~~

(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)
I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph 1 above.

Elizabeth Haynes
Clerk of the county legislative body, City, Town or Village Clerk or officer designated by local legislative body

(Seal)

Date: 8/5/22

INCORPORATED VILLAGE OF SANDS POINT
BOARD OF TRUSTEES

LOCAL LAW NO 14 OF 2022

AMENDING CHAPTER 26, "PERSONNEL POLICIES" OF THE CODE OF THE VILLAGE OF SANDS POINT

WHEREAS, the Board of Trustees has recommended the enactment of a local law amending Chapter 26 "Personnel Policies" of the Village Code; and

WHEREAS, this Local Law was introduced by the Board of Trustees on June 21, 2022; and

WHEREAS, the Board finds that the Local Law is a Type II Action pursuant to the New York State Environmental Quality Review Act; and

WHEREAS, pursuant to Municipal Home Rule Law § 22, this Board deems it necessary to supersede § 3-302(3) of the Village Law as it relates to the terms of the offices of the Village Clerk, Deputy Village Clerk, Village Treasurer, and the Deputy Village Treasurer; and

WHEREAS, pursuant to Municipal Home Rule Law § 22, this Board deems it necessary to supersede § 4123(1) of the Public Health Law of the State of New York as it relates to the terms of the offices of the Registrar and Deputy Registrar; and

WHEREAS, this Local Law was the subject of a duly noticed public hearing in accordance with New York State Village Law and the Village Code before the Board on July 26, 2022.

NOW THEREFORE, BE IN ENACTED by the Board of Trustees of the Incorporated Village of Sands Point:

Section 1. Section 26-1 of the Village Code of the Incorporated Village of Sands Point be and hereby is amended to read as follows:

§ 26-1 Reserved.

Section 2. Section 26-2 of the Village Code of the Incorporated Village of Sands Point be and hereby is amended to read as follows:

§ 26-2 Reserved.

Section 3. Section 26-3 of the Village Code of the Incorporated Village of Sands Point be and hereby is amended to read as follows:

§ 26-3 Reserved.

Section 4. Section 26-4 of the Village Code of the Incorporated Village of Sands Point be and hereby is amended to read as follows:

§ 26-4 Reserved.

Section 5. Section 26-5 of the Village Code of the Incorporated Village of Sands Point be and hereby is amended to read as follows:

§ 26-5 Reserved.

Section 6. Section 26-6 of the Village Code of the Incorporated Village of Sands Point be and hereby is amended to read as follows:

§ 26-6 Reserved.

Section 7. Section 26-7 of the Village Code of the Incorporated Village of Sands Point be and hereby is amended to read as follows:

§ 26-7 Reserved.

Section 8. Section 26-8 of the Village Code of the Incorporated Village of Sands Point be and hereby is amended to read as follows:

§ 26-8 Reserved.

Section 9. Section 26-9 of the Village Code of the Incorporated Village of Sands Point be and hereby is amended to read as follows:

§ 26-9 Reserved.

Section 10. Section 26-10 of the Village Code of the Incorporated Village of Sands Point be and hereby is amended to read as follows:

§ 26-10 Reserved.

Section 11. Section 26-11 of the Village Code of the Incorporated Village of Sands Point be and hereby is amended to read as follows:

§ 26-11 Reserved.

Section 12. Chapter 26 of the Village Code of the Incorporated Village of Sands Point, "Personnel Policies," be and is hereby amended to create Section 26-13, "Terms of Office", to read as follows:

§ 26-13 Terms of Office

A. The Term of Office of the Village Clerk is one year.
B. The Term of Office of the Deputy Village Clerk is one year.

C. The Term of Office of the Village Treasurer is one year.
D. The Term of Office of the Deputy Village Treasurer is one year.
E. The Term of Office of the Registrar is one year.
F. The Term of Office of the Deputy Registrar is one year.

Section 13. Chapter 26, "Personnel Policies", of the Village Code of the Village of Sands Point shall otherwise remain in full force and effect.

Section 14. Severability. If a court of competent jurisdiction determines that any clause, sentence, paragraph subdivision, or part of this local law or the application thereof to any person, firm or corporation or circumstance is invalid or unconstitutional, the Court's order or judgment shall not affect, impair or invalidate the remainder of this local law, but shall be confined in its operation to the clause, sentence, paragraph, subdivision or part of this local law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

Section 15. Effective Date. This Local Law shall take effect immediately upon filing with the Secretary of State.

On motion made by Trustee Karabatos, seconded by Trustee Schamis, the foregoing Local Law was enacted upon the following vote:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Rebecca Vitas Schamis voting	-	aye
Trustee Sloane Ackerman voting	-	aye

Dated: Sands Point, New York

July 26, 2022

Filed: Sands Point, New York

July 27, 2022

Mayor Forman placed on the table for consideration a **proposed Local Law 15 of 2022, Amending Chapter 176, "Zoning" and Creating Chapter 127, "Rental Dwelling Unit Registration" of the Code of the Village of Sands Point.**

Whereupon, Trustee Karabatos proposed the following Resolution and moved its adoption:

RESOLUTION 07262022-04
PROPOSED LOCAL LAW 15 OF 2022
AMENDING CHAPTER 176, "ZONING" AND
CREATING CHAPTER 127,
"RENTAL DWELLING UNIT REGISTRATION"
OF THE CODE OF THE VILLAGE OF SANDS POINT

WHEREAS, a resolution was duly adopted by the Board of Trustees of the Village of Sands Point for a public hearing to be held by said Board at Village Hall, 26 Tibbits Lane, Sands Point, New York; and

WHEREAS, pursuant to Part 617 of the implementing regulations pertaining to Article 8 (State Environmental Quality Review Act) ("SEQRA"), it has been determined by the Board of Trustees that the adoption of the proposed Local Law does not constitute an action as defined and could be considered without any further regard to SEQRA; and

WHEREAS, the Board of Trustees of the Village of Sands Point, after due deliberation, finds it in the best interest of the Village to adopt said Local Law;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Sands Point hereby adopts said Local Law as "Local Law 15 of 2022, Amending Chapter 176, "Zoning" of the Code of the Village of Sands Point and creating Chapter 127, "Rental Dwelling Unit Registration", a copy of which is attached hereto and made a part hereof, and the Village Clerk be and she is hereby directed to enter said Local Law in the minutes of this meeting and to enter said Local Law in the Local Law Book of the Village, and to give due notice of the adoption of said Local Law to the Secretary of State.

The motion was seconded by Trustee Schamis. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Rebecca Vitas Schamis voting	-	aye
Trustee Sloane Ackerman voting	-	aye

Resolution 07262022-04 was duly adopted.

New York State Department of State
Division of Corporations, State Records and Uniform Commercial Code
One Commerce Plaza, 99 Washington Avenue
Albany, NY 12231-0001
www.dos.ny.gov

Local Law Filing

(Use this form to file a local law with the Secretary of State.)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

☐ **County** ☐ **City** ☐ **Town** ☒ **Village**
(Select one:)

of Sands Point

Local Law No. 15 **of the year 20**22

A local law INTRODUCTORY LOCAL LAW NO. 15 OF 2022
(Insert Title)
Amending Chapter 176, "Zoning", and Creating Chapter 127, "Rental Dwelling Unit Registration", of the Village Code of the Incorporated Village of Sands Point

Be it enacted by the Board of Trustees **of the**
(Name of Legislative Body)

☐ **County** ☐ **City** ☐ **Town** ☒ **Village**
(Select one:)

of Sands Point **as follows:**

See attached pages.

(If additional space is needed, attach pages the same size as this sheet, and number each.)

AGENDA ITEM NO. D)9

(Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)

1. (Final adoption by local legislative body only.)

I hereby certify that the local law annexed hereto, designated as local law No. 15 of 2022 of the ~~(County)(City)(Town)~~(Village) of Sands Point was duly passed by the Board of Trustees on July 26 2022, in accordance with the applicable provisions of law.

(Name of Legislative Body)

~~**2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer*.)**~~

~~I hereby certify that the local law annexed hereto, designated as local law No. of 20 of the (County)(City)(Town)(Village) of was duly passed by the on 20, and was (approved)(not approved)~~

~~*(Name of Legislative Body)*~~

~~(repassed after disapproval) by the and was deemed duly adopted~~

~~*(Elective Chief Executive Officer*)*~~

~~on 20, in accordance with the applicable provisions of law.~~

~~**3. (Final adoption by referendum.)**~~

~~I hereby certify that the local law annexed hereto, designated as local law No. of 20 of the (County)(City)(Town)(Village) of was duly passed by the on 20, and was (approved)(not approved)~~

~~*(Name of Legislative Body)*~~

~~(repassed after disapproval) by the on 20.~~

~~*(Elective Chief Executive Officer*)*~~

~~Such local law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the~~ (general)(special)(annual) election held on 20, in accordance with the applicable provisions of law.

~~**4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)**~~

~~I hereby certify that the local law annexed hereto, designated as local law No. of 20 of the (County)(City)(Town)(Village) of was duly passed by the on 20, and was (approved)(not approved)~~

~~*(Name of Legislative Body)*~~

~~(repassed after disapproval) by the on 20. Such local law was subject to permissive referendum and no valid petition requesting such referendum was filed as of 20, in accordance with the applicable provisions of law.~~

~~*(Elective Chief Executive Officer*)*~~

* Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

~~5. (City local law concerning Charter revision proposed by petition.)~~
~~I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the City of _____ having been submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on _____ 20____, became operative.~~

~~6. (County local law concerning adoption of Charter.)~~
~~I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the County of _____ State of New York, having been submitted to the electors at the General Election of November _____ 20____, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.~~

(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)
I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph 1 above.

Elizabeth Lacy
Clerk of the county legislative body, City, Town or Village Clerk or officer designated by local legislative body

(Seal)

Date: 8/5/22

INCORPORATED VILLAGE OF SANDS POINT
BOARD OF TRUSTEES

LOCAL LAW NO 15 OF 2022

AMENDING CHAPTER 176, "ZONING", AND CREATING CHAPTER 127, "RENTAL DWELLING UNIT REGISTRATION" OF THE CODE OF THE VILLAGE OF SANDS POINT

WHEREAS, the Board of Trustees has recommended the enactment of a local law amending Section 176-7.1, "Rental dwelling units", of Chapter 176, "Zoning", and creating Chapter 127, "Rental Dwelling Unit Registration" of the Village Code; and

WHEREAS, this Local Law was introduced by the Board of Trustees on June 28, 2022; and

WHEREAS, the Board finds that the Local Law is a Type II Action pursuant to the New York State Environmental Quality Review Act; and

WHEREAS, this Local Law was referred to the Nassau County Planning Commission, which by its letter, dated July 19, 2022, deferred to the Village to take action as deemed appropriate; and

WHEREAS, this Local Law was the subject of a duly noticed public hearing in accordance with New York State Village Law and the Village Code before the Board on July 26, 2022.

NOW THEREFORE, BE IN ENACTED by the Board of Trustees of the Incorporated Village of Sands Point:

Section 1. Section 176-7.1 of the Village Code of the Incorporated Village of Sands Point, "Rental dwelling units," be and is hereby repealed in its entirety.

Section 2. Chapter 127, entitled "Rental Dwelling Unit Registration", is hereby added to the Village Code to read in its entirety as follows:

§ 127-1 Rental dwelling units.

Legislative intent. The Village Board has determined that there are Rental Dwelling Units in the Village that are unknown to the Village. The Village Board finds that it is in the best interest of the public health, safety, and welfare of the Village to require that all Rental Dwelling Units be registered with the Village.

§ 127-2 Definitions. As used in this section, the following terms shall have the meanings indicated:

AGENDA ITEM NO. D)9d

Code Enforcement Officer: A Code Enforcement Officer appointed pursuant to § **176-51E** of the Village Code.

Dwelling Unit: A single-family residence, occupied, or to be occupied, by one or more persons living as a family for residential purposes for which a valid Certificate of Occupancy is on file in the Village.

Owner:

(1) Owner, lessee, agent, or other person in control of a Dwelling Unit or any other person or persons or entity or entities having the right to possession of a Dwelling Unit, except:

(a) A cooperative corporation whose offering statement or prospectus has been accepted by the New York State Attorney General for filing under General Business Law § 352-e; and

(b) A not-for-profit corporation organized to own and operate a low-income or moderate-income senior-citizen housing project in conjunction with the New York State Division of Housing and Community Renewal.

(2) Under this definition, a tenant can be an "owner" in relation to a subtenant.

Rent: A payment in money, property, or other valuable consideration (including payment in kind, in services, or of other thing of value), for use and occupancy or the right to the use and occupancy of a Dwelling Unit, whether or not a legal or contractual relationship of landlord and tenant exists between the Owner and the occupant or occupants thereof.

Rental Dwelling Unit: A dwelling unit established, occupied, used, or maintained for Rental Occupancy for which a valid Certificate of Occupancy is on file in the Village.

Rental Occupancy: The occupancy or use of a Dwelling Unit by one or more persons as a home or residence under an arrangement whereby the occupant or occupants thereof pay Rent for such occupancy and use. For purposes of this law, there is a rebuttable presumption that any occupancy or use of a Dwelling Unit is a "Rental Occupancy" if the Owner of the building containing the Dwelling Unit does not reside in the same building.

Village Board: The Board of Trustees of the Village.

Village Code: The local laws, ordinances, and certain resolutions of the Village.

§ 127-3 Applicability; more restrictive provisions to prevail.

A. Scope. This section shall apply to all Rental Dwelling Units located within the Village, whether or not the use and occupancy thereof shall be permitted under the applicable use regulations for the zoning district in which such Rental Dwelling Unit is located, as in this section provided.

B. Applicability. The provisions of this section shall be deemed to supplement applicable state and local laws, ordinances, codes, and regulations; and nothing in this section shall be deemed to abolish, impair, supersede, or replace existing remedies of the Village, county, state, or existing requirements of any other applicable state or local laws, ordinances, codes, or regulations. In case of conflict between any provision of this section and any applicable state or local law, ordinance, code, or regulation, the more restrictive or stringent provision or requirement shall prevail. The issuance of any permit or the filing of any form under this section does not make legal any action or statement of facts that is otherwise illegal under any other applicable legislation.

§ 127-4 Rental Occupancy Registration Required.

A. It shall be unlawful and a violation of the Village Code for any person or entity who owns a Dwelling Unit in the Village to rent that Dwelling Unit for less than one year.

B. It shall be unlawful and a violation of the Village Code for any person or entity who owns a Dwelling Unit in the Village to establish, maintain, use, let, lease, rent, or suffer or permit the occupancy and use thereof as a Rental Dwelling Unit without having a valid registration for such Rental Occupancy, as herein provided.

§ 127-5 Application for Rental Occupancy Registration.

A. Application for a Rental Occupancy registration for a Rental Dwelling Unit shall be made in writing to the Village on a form provided by the Village for that purpose.

B. The application shall be filed in duplicate, or digitally if provided for by the Village, and shall contain:

(1) The name, address, email addresses, and telephone numbers, if any, of the Owner of the Dwelling Unit intended for Rental Occupancy.

(2) The street address and tax map description (section, block, and lot or lots) of the premises intended for Rental Occupancy or the premises in which the Rental Dwelling Unit intended for occupancy is located.

(3) The number of persons under and over the age of 18 and the dates of birth of each person residing in or occupying such premises intended for Rental Occupancy.

(4) The name, address, email addresses, and telephone numbers, if any, of the managing agent or operator of each such intended Rental Dwelling Unit.

(5) The application shall be signed by the Owner of the premises, and the statements of such Owner therein contained shall be verified under oath.

(6) The application shall be accompanied by the following:

(a) Reserved.

(b) A copy of any open building permits or building permit applications, if any.

(c) A copy of the certificate of occupancy. No application will be accepted without the submission of a valid certificate of occupancy.

§ 127-6. Fees.

A Rental Occupancy registration application fee. A nonrefundable Rental Occupancy registration application fee of $2,500 shall be paid upon filing an application for a Rental Occupancy registration.

B. Registration renewal fee. A nonrefundable Rental Occupancy registration renewal application fee of $2,500 shall be paid upon filing a renewal application for a Rental Occupancy registration.

C. Review of application. The Village shall review each application for completeness.

§ 127-7 Term of registration. All registrations issued pursuant to this section shall be valid for a period of one year from date of issuance.

§ 127-8. Register of registrations. It shall be the duty of the Village Clerk to maintain a list of registrations. Such list shall be kept by street address showing the name and address of the registrant, the number of Rental Dwelling Units at such street address, and the date of expiration of the registration.

§ 127-9 Inspections. The Village shall have the right to make, or cause to be made, inspections of the Rental Dwelling Unit to determine whether the Rental Dwelling Unit complies with the Village Zoning Code.

§ 127-10 Rental registration required. It shall be unlawful and a violation of the Village Code for any Owner to permit any tenant or other person to take up residence by a Rental Occupancy in any Dwelling Unit without the Owner's first having completed and filed with the Village a rental registration form approved by the Village.

§ 127-11 Confidentiality of rental registration. Under Public Officers Law § 87, Subdivision 2(b), rental registration forms and that portion of the Rental Occupancy registration application required under § 127-5(B)(3) shall be exempt from disclosure under the Freedom of Information

Law, on the grounds that such disclosure would constitute an unwarranted invasion of personal privacy.

§ 127-12 Owner and Broker's responsibility prior to listing. It shall be unlawful and a violation of the Village Code for any Owner, broker, or agent to list, show, or otherwise offer for lease or rent on behalf of the Owner any Dwelling Unit for which a current Rental Occupancy registration has not been issued by the Village. It shall be the Owner, broker, or agent's duty to verify the existence of a valid registration before acting on behalf of the Owner.

§ 127-13 Owner and Broker's responsibility after renting. Within five business days of renting or leasing a Rental Dwelling Unit, the Owner or Broker shall submit to the Village the names, addresses, email addresses, and telephone numbers of every individual that will reside in the Rental Dwelling Unit. This information shall be updated and provided to the Village every six months by the Owner and Broker. Any broker or agent who has earned a commission or other compensation for renting or leasing a Rental Dwelling Unit must, within five business days of earning said commission or other compensation, or within five days of a tenant signing a lease or rental agreement, file with the Village a rental registration form, unless the Owner has already filed such a form in the meantime. Failure to file shall be unlawful and a violation of the Village Code.

§ 127-14 Offers to rent. No Owner, broker, or agent shall publish a written offer or solicitation of offers to rent or lease a Rental Dwelling Unit, unless that offer or solicitation refers by number to a valid Rental Occupancy registration for the Rental Dwelling Unit in question. For purposes of this section, "publish" means to promulgate to the general public or to selected segments of the general public, in a newspaper, magazine, flyer, handbill, mailed circular, bulletin board, sign, or electronic media. Violation of this section shall be unlawful and a violation of the Village Code.

§ 127-15. Presumptions applicable to rental registration enforcement and prosecutions.

A. For purposes of this chapter, including the context of rental registration enforcement and prosecutions, the presence or existence of any of the following shall create a rebuttable presumption that a premises is being used as a Rental Dwelling Unit:

(1) The property occupancy is occupied by someone other than the Owner, and the Owner of the property represents in writing or otherwise, to any person, establishment, business, institution, or government agency, that he resides at an address other than the real property;

(2) Utilities, cable, phone, or other services are in place or requested to be installed or used at the premises in the name of someone other than the record Owner;

(3) There are separate entrances for segregated parts of the Dwelling Unit;

(4) There are partitions or internal doors which may serve to bar access between segregated portions of the Dwelling Unit, including but not limited to bedrooms;

(5) There exists a separate written or oral lease, rental arrangement, or payment or agreement for portions of the Dwelling Unit among its Owner(s) and/or occupants and/or persons in possession thereof;

(6) Any occupant or person in possession thereof does not have unimpeded and/or lawful access to all parts of the Dwelling Unit;

(7) Two or more kitchens each containing one or more of the following: a range, oven, hot plate, microwave, or other similar device customarily used for cooking or preparation of food and/or a refrigerator;

(8) A premises has been advertised in any newspaper, magazine, local advertising publication, or posted or billed as being available for rent.

B. For purposes of this Chapter, including the context of rental registration enforcement and prosecutions, the presence or existence of any two of the following shall create a rebuttable presumption that a premises is being used as a Rental Occupancy:

(1) There is more than one mailbox at the premises;

(2) There is more than one gas meter at the premises;

(3) There is more than one electric meter at the premises;

(4) There is more than one doorbell at the premises;

(5) There are three or more motor vehicles registered to the Dwelling Unit and each vehicle Owner has a different surname;

(6) There are more than three waste receptacles, cans, containers, bags, or boxes containing waste from the premises placed for pickup at least twice during a weekly garbage pickup period; or

(7) The presumptions set forth in §§ 126-15(A) and 126-15(B) above, subject to the limitations contained therein, shall also be applicable to enforcement and prosecution of residential illegal use and occupancy violations.

(8) Nothing herein shall be construed to prevent persons living together as a family unit, with the Owner, as defined by this Code.

§ 127-16 Penalties for offenses.

A. Any person, association, firm, or corporation which violates any provision of this section shall, upon conviction thereof, be subject to a fine not exceeding $20,000.00 for each week of violation, regardless of any convictions for prior violations.

B. Each week's continued violation shall constitute a separate additional violation.

§ 127-17 Severability. If any clause, sentence, paragraph, section, or part of this chapter shall be adjudged by any court of competent jurisdiction to be invalid, such judgment shall not affect, impair, or invalidate the remainder thereof but shall be confined in its operation to the clause, sentence, paragraph, section, or part thereof directly involved in said judgment.

§ 127-18 Implementation. This section shall be effective upon filing with the Secretary of State.

Section 3. Severability. If a court of competent jurisdiction determines that any clause, sentence, paragraph subdivision, or part of this local law or the application thereof to any person, firm or corporation or circumstance is invalid or unconstitutional, the Court's order or judgment shall not affect, impair, or invalidate the remainder of this local law, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this local law or in its application to the person, individual, firm, corporation, or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

Section 4. Effective Date. This Local Law shall take effect immediately upon filing with the Secretary of State.

On motion made by Trustee Karabatos, seconded by Trustee Schamis, the foregoing Local Law was enacted upon the following vote:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Rebecca Vitas Schamis voting	-	aye
Trustee Sloane Ackerman voting	-	aye

Dated: Sands Point, New York
July 26, 2022

Filed: Sands Point, New York
July 27, 2022

Mayor Forman placed on the table for consideration a **proposed Local Law 16 of 2022, Amending Chapter 100, "Historic Preservation" of the Code of the Village of Sands Point.**

Whereupon, Trustee Karabatos proposed the following Resolution and moved its adoption:

RESOLUTION 07262022-05
PROPOSED LOCAL LAW 16 OF 2022
AMENDING CHAPTER 100
"HISTORIC PRESERVATION"
OF THE CODE OF THE VILLAGE OF SANDS POINT

WHEREAS, a resolution was duly adopted by the Board of Trustees of the Village of Sands Point for a public hearing to be held by said Board at Village Hall, 26 Tibbits Lane, Sands Point, New York; and

WHEREAS, pursuant to Part 617 of the implementing regulations pertaining to Article 8 (State Environmental Quality Review Act) ("SEQRA"), it has been determined by the Board of Trustees that the adoption of the proposed Local Law does not constitute an action as defined and could be considered without any further regard to SEQRA; and

WHEREAS, the Board of Trustees of the Village of Sands Point, after due deliberation, finds it in the best interest of the Village to adopt said Local Law;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Sands Point hereby adopts said Local Law as "Local Law 16 of 2022, Amending Chapter 100, "Historic Preservation" of the Code of the Village of Sands Point and creating Chapter 127, "Rental Dwelling Unit Registration", a copy of which is attached hereto and made a part hereof, and the Village Clerk be and she is hereby directed to enter said Local Law in the minutes of this meeting and to enter said Local Law in the Local Law Book of the Village, and to give due notice of the adoption of said Local Law to the Secretary of State.

The motion was seconded by Trustee Schamis. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Rebecca Vitas Schamis voting	-	aye
Trustee Sloane Ackerman voting	-	aye

Resolution 07262022-05 was duly adopted.

New York State Department of State
Division of Corporations, State Records and Uniform Commercial Code
One Commerce Plaza, 99 Washington Avenue
Albany, NY 12231-0001
www.dos.ny.gov

Local Law Filing

(Use this form to file a local law with the Secretary of State.)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

☐ **County** ☐ **City** ☐ **Town** ☒ **Village**
(Select one:)

of Sands Point

Local Law No. 16 **of the year 20**22

A local law INTRODUCTORY LOCAL LAW NO. 16 OF 2022
(Insert Title)
Amending Chapter 100, "Historic Preservation", of the Village Code of the Incorporated Village of Sands Point

Be it enacted by the Board of Trustees **of the**
(Name of Legislative Body)

☐ **County** ☐ **City** ☐ **Town** ☒ **Village**
(Select one:)

of Sands Point **as follows:**

See attached pages.

(If additional space is needed, attach pages the same size as this sheet, and number each.)

(Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)

1. (Final adoption by local legislative body only.)

I hereby certify that the local law annexed hereto, designated as local law No. 16 of 2022 of the ~~(County)(City)(Town)~~(Village) of Sands Point was duly passed by the Board of Trustees on July 26 2022, in accordance with the applicable provisions of law.

(Name of Legislative Body)

~~**2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer*.)**~~

~~I hereby certify that the local law annexed hereto, designated as local law No. of 20 of the (County)(City)(Town)(Village) of was duly passed by the on 20, and was (approved)(not approved)~~

~~*(Name of Legislative Body)*~~

~~(repassed after disapproval) by the and was deemed duly adopted~~

~~*(Elective Chief Executive Officer*)*~~

~~on 20, in accordance with the applicable provisions of law.~~

~~**3. (Final adoption by referendum.)**~~

~~I hereby certify that the local law annexed hereto, designated as local law No. of 20 of the (County)(City)(Town)(Village) of was duly passed by the on 20, and was (approved)(not approved)~~

~~*(Name of Legislative Body)*~~

~~(repassed after disapproval) by the on 20.~~

~~*(Elective Chief Executive Officer*)*~~

~~Such local law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the~~ (general)(special)(annual) election held on 20, in accordance with the applicable provisions of law.

~~**4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)**~~

~~I hereby certify that the local law annexed hereto, designated as local law No. of 20 of the (County)(City)(Town)(Village) of was duly passed by the on 20, and was (approved)(not approved)~~

~~*(Name of Legislative Body)*~~

~~(repassed after disapproval) by the on 20. Such local law was subject to permissive referendum and no valid petition requesting such referendum was filed as of 20, in accordance with the applicable provisions of law.~~

~~*(Elective Chief Executive Officer*)*~~

* Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

~~5. (City local law concerning Charter revision proposed by petition.)~~
~~I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the City of _____ having been submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on _____ 20____, became operative.~~

~~6. (County local law concerning adoption of Charter.)~~
~~I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the County of _____State of New York, having been submitted to the electors at the General Election of November _____ 20____, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.~~

(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)
I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph 1 above.

Elizabeth A. Dayn
Clerk of the county legislative body, City, Town or Village Clerk or officer designated by local legislative body

(Seal)

Date: 8/5/22

INCORPORATED VILLAGE OF SANDS POINT
BOARD OF TRUSTEES

LOCAL LAW NO. 16 OF 2022

AMENDING CHAPTER 100, "HISTORIC PRESERVATION," OF THE CODE OF THE VILLAGE OF SANDS POINT

WHEREAS, the Board of Trustees has recommended the enactment of a local law amending Chapter 100, "Historic Preservation," of the Village Code; and

WHEREAS, this Local Law was introduced by the Board of Trustees on June 21, 2022; and

WHEREAS, the Board finds that the Local Law is a Type II Action pursuant to the New York State Environmental Quality Review Act; and

WHEREAS, pursuant to Municipal Home Rule Law § 20(4), the Mayor certifies that it is necessary that this Local Law be passed immediately; and

WHEREAS, this Local Law was the subject of a duly noticed public hearing in accordance with New York State Village Law and the Village Code before the Board on July 26, 2022.

NOW THEREFORE, BE IN ENACTED by the Board of Trustees of the Incorporated Village of Sands Point:

Section 1. Section 100-1 of the Village Code of the Incorporated Village of Sands Point, be and hereby is amended to read as follows:

§ 100-1 Findings; purpose.

A. The Village Board finds that the preservation of Historic Sites and Historic Districts within the Village fosters a greater stability in our neighborhoods, creates an appreciation of our historic heritage, and furthers the education of our future generations. Therefore, the preservation of Historic Sites and Historic Districts will further the general health, safety, and welfare of our residents.

B. It is the purpose of this chapter to set forth procedures and criteria to preserve certain sites deemed to be significant in the history of the Village and to remedy circumstances which would permit the needless Alteration or destruction of these sites.

Section 2. Section 100-2 of the Village Code of the Incorporated Village of Sands Point, be and hereby is amended to read as follows:

§ 100-2 Definitions.

As used in this chapter, the following terms shall have the meanings indicated:

Alteration: Any act or process which changes one or more of the Exterior Architectural Features of a structure designated as an Historic Site or located within an Historic District.

Building Inspector: The Building Inspector of the Village.

Commission: The Historic Landmarks Preservation Commission created by this chapter.

Exterior Architectural Features: The architectural style, design, general arrangement, and components of all the outer surfaces of any structure, including but not limited to the kind, color, and texture of the building material and the type and style of all windows, doors, lights, signs, and other fixtures appurtenant to the structure.

Historic District: Any area that contains places, sites, structures, or buildings that have a special character and ambience of historic, architectural, or aesthetic interest and that represent one or more periods or styles of architecture of an era of history and that cause such area to constitute a distinct and identifiable district.

Historic Site: Any premises or structure of historical value or aesthetic interest by reason of its antiquity or uniqueness of architectural design or as part of the development, heritage, or cultural characteristics of the Village, town, county, state, or nation.

Historic Site Map: A map to be prepared and maintained by the Village identifying the location of all designated Historic Sites and Historic Districts in the Village.

Person: An individual, partnership, unincorporated association, corporation, or any other organization.

Structure: Any assembly of materials forming a construction framed of component materials intended for occupancy or use, whether or not it is being actually used or occupied.

Styles of Architecture: A style recognized by any one of the following organizations:

A. The National Register of Historic Places.

B. The Historic American Buildings Survey.

C. The Historic American Engineering Records, United States Department of the Interior, National Park Service.

D. The Division of Historic Preservation, New York State Office of Parks and Recreation.

E. The Nassau County Museum.

F. The National Trust for Historic Preservation.

G. The Society of Architectural Historians.

Village: The Incorporated Village of Sands Point.

Village Board: The Board of Trustees of the Village.

Section 3. Sections 100-3(A) – 100-3(F) of the Village Code of the Incorporated Village of Sands Point, be and hereby are amended to read as follows:

A. There is established an Historic Landmarks Preservation Commission consisting of five members.

B. The members shall be appointed by the Mayor, subject to the Village Board's approval, for a term of one year, or proportionately less, to expire July 1 of every year. All members must reside within the corporate boundaries of the Village.

C. Reserved.

D. Whenever a vacancy on the Commission occurs, the Mayor may appoint, subject to the Village Board's approval, a person with the required qualifications to fill the unexpired term.

E. The members of the Commission shall serve without compensation.

F. The Mayor shall designate one of the five appointed members to serve as Chairman, a second of the five appointed members to serve as Vice Chairman.

Section 4. Section 100-3(G) of the Village Code of the Incorporated Village of Sands Point, be and hereby is created to read as follows:

The Mayor shall appoint a Village officer or employee to serve as the Secretary of the Commission.

Section 5. Section 100-4(C) of the Village Code of the Incorporated Village of Sands Point, be and hereby is amended to read as follows:

A member who misses two consecutive business meetings without an excuse may be removed from office by the Village Board, at the recommendation of the Mayor.

Section 6. Section 100-4(D) of the Village Code of the Incorporated Village of Sands Point, be and hereby is created to read as follows:

The Village Attorney shall attend all Commission meetings.

Section 7. Section 100-5(B) of the Village Code of the Incorporated Village of Sands Point, be and hereby is amended to read as follows:

The Commission may conduct studies, prepare surveys, and prepare reports for the purpose of identifying sites for historic designation, as provided in this chapter, to assist the Commission in the exercise of its powers and duties.

Section 8. Section 100-5(C) of the Village Code of the Incorporated Village of Sands Point, be and hereby is amended to read as follows:

In addition, the Commission shall have the power to retain consultants, including but not limited to technical experts, engineers, architects, and historians, to advise in the preparation of any plans or projects or to render assistance and advice in connection with any projects in order to fulfill the mandate of the Commission. Any contract to retain these consultants involving expenditures of any funds shall be subject to Village Board approval.

Section 9. Section 100-5(D) of the Village Code of the Incorporated Village of Sands Point, be and hereby is amended to read as follows:

The Commission may, at its discretion, accept grants, private donations, and other funds, and spend such funds for projects contemplated by the foregoing subsections **A**, **B**, and **C**.

Section 10. Sections 100-6 of the Village Code of the Incorporated Village of Sands Point, be and hereby are amended to read as follows:

§ 100-6 **Procedure for designation of Historic Sites and Historic Districts.**

A. Any Person who owns real property located within the Village may request the Commission to designate their property as an Historic Site and any Person who owns more than 50% of the real property in a proposed Historic District in the Village may request the Commission to designate such property or properties as an Historic District by submitting an application for such designation to the Secretary of the Commission on a form designed by the Commission for such purpose. In addition, the Commission, on its own motion, may initiate a proceeding for the designation of an Historic Site or Historic District. Any site or structure listed on the National Register of Historic Places or a comparable state, county, or town register shall automatically, upon effectiveness of this chapter or upon such listing, be the subject of an application for designation as an Historic Site or Historic District.

B. Whenever the Commission considers an application for designation as an Historic Site or Historic District, the Secretary of the Commission shall notify the applicant. The Secretary shall also notify the owners of the affected property and all other property owners within a nine-hundred-foot

radius of the boundary lines of the affected parcel by certified mail, return receipt requested, or by a nationally recognized courier service. The notice shall recite the nature of the application, the place, the date of the Commission meeting which will consider the application, and the name of the applicant. The notice shall be given at least 10 days prior to the date of the meeting. All interested parties shall have the right to be heard prior to the Commission taking final action on the application.

C. In reaching a recommendation, the Commission shall consider all factors relevant to the purpose of this chapter, including but not limited to the special character, ambience, historic significance, aesthetic value, and uniqueness of the architectural design of the proposed Historic Site or Historic District. All meetings of the Commission in which an application is being considered shall be open to the public. The Commission shall furnish a written report of its findings and recommendations on each application and shall include in such report such matters as may provide guidance in the review of plans pursuant to § **100-10** of this Chapter.

D. The Commission shall recommend to the Board of Zoning Appeals whether to approve or deny an application for an Historic Site or Historic District designation within 30 days after the closure of the public hearing on the application..

E. Upon the Commission's recommendation to approve or deny an application, the Secretary of the Commission shall notify the Village Clerk, the applicant, the owner of the subject property, the Building Inspector, and the Board of Zoning Appeals of its recommendation. The Board of Zoning Appeals shall convene at a public hearing, after notice pursuant to the requirements of all applications before the Board of Zoning Appeals, within 90 days after receipt of the Commission's recommendation to consider the recommendation. The Board of Zoning Appeals shall affirm or deny the recommendation within 62 days after the public hearing.

F. Reserved.

G. Reserved.

H. The Village Clerk shall notify by first class mail, all Persons to receive notice by Subsection **B**, the Commission, and the Building Department, of the Board of Zoning Appeals' decision. If the Board of Zoning Appeals affirms an historic designation, the Village Clerk shall also notify the Nassau County Board of Assessors of its decision.

I. Whenever an Historic Site or Historic District has been designated, the Village Clerk shall cause it to be identified on the Historic Site Map.

Section 11. Section 100-7 of the Village Code of the Incorporated Village of Sands Point, be and hereby is retitled and amended to read as follows:

§ 100-7 **Building permits for actions within proposed Historic Sites or Historic Districts.**

The Village or Building Inspector shall not issue any permits for the demolition, Alteration, or improvement of a site being considered for an Historic Site or Historic District designation by the Commission for 210 days after the date of an application for such permits unless, prior to the expiration of such period, the Board of Zoning Appeals rejects the recommendation for an Historic Site or Historic District designation. If the property is designated as an Historic Site or Historic District, no permit may be issued except in conformity with § **100-10** of this chapter.

Section 12. Section 100-8 of the Village Code of the Incorporated Village of Sands Point, be and hereby is amended to read as follows:

An application for designation as an Historic Site or Historic District pursuant to § **100-6** of this chapter shall be submitted to the Secretary of the Commission and accompanied by an application fee, as provided in § **82-4**, and a deposit, as provided in § **82-5**, to defray expenses incurred by the Village in the processing of the application. Any application made by the Village Board or the Commission, on its own motion, shall require no fee or deposit.

Section 13. Section 100-9 of the Village Code of the Incorporated Village of Sands Point, be and hereby is amended to read as follows:

The Board of Zoning Appeals, when designating an Historic Site or Historic District, or deciding an application pursuant to § **100-10** of this chapter, may, at the request of the property owner or the Commission, or on its own motion, recommend in an advisory capacity to the Nassau County Board of Assessors that the assessment of the affected property for general town or highway tax purposes, or both, be frozen at present levels or reduced prospectively, and may recommend to the Village Board of Assessors to consider similar relief for Village tax purposes.

Section 14. Sections 100-10 of the Village Code of the Incorporated Village of Sands Point, be and hereby is retitled to read as follows:

§ 100-10 **Regulations applicable to Historic Sites and Historic Districts.**

Section 15. Sections 100-10(A)(1)-(3) of the Village Code of the Incorporated Village of Sands Point, be and hereby are amended to read as follows:

A. Construction, Alteration, removal or demolition.

(1) No structure may be constructed, altered, repaired, relocated, or demolished on, to, or from a site designated as an Historic Site or

Historic District within the Village unless there is compliance with the provisions of this section.

(2) The Commission shall review all plans for construction, Alteration, repair, relocation, or demolition of structures located upon an Historic Site or Historic District within the Village prior to the performance of such work.

(3) The Commission's jurisdiction to review plans shall be limited to those portions of a proposal relating to the Exterior Architectural Features of a structure visible from a public way and shall not include interior features.

Section 16. Section 100-10(A)(4)(c) of the Village Code of the Incorporated Village of Sands Point, be and hereby is amended to read as follows:

Any other factors which the Commission deems pertinent to the benefit of the Village and to the historic significance of the site and surrounding area.

Section 17. Sections 100-10(A)(5)-(6) of the Village Code of the Incorporated Village of Sands Point, be and hereby are amended to read as follows:

(5) Alterations, repairs, and additions to structures which are designated as Historic Sites or Historic Districts shall be consistent with the materials and style of the architectural period of which the structure is characteristic.

(6) The Commission may permit a structure designated as an Historic Site or Historic District to be moved as an alternative to demolition.

Section 18. Section 100-10(B)(1) of the Village Code of the Incorporated Village of Sands Point, be and hereby is amended to read as follows:

Application for a building permit to construct, alter, repair, relocate, or demolish any place designated as an Historic Site or Historic District shall be made to the Building Inspector in accordance with established procedure, except as provided hereafter. The application shall indicate the site to be a designated Historic Site or Historic District. The plans submitted shall show the structure in question, its relation to adjacent structures, and the proposed construction. The plans submitted shall also show the Alteration, repair, relocation, or demolition. The applicant is to submit a nine-hundred-foot-radius map and list of property owners.

Section 19. Section 100-10(B)(3) of the Village Code of the Incorporated Village of Sands Point, be and hereby is amended to read as follows:

The Commission shall review the plans pursuant to this section, and in doing so, may confer with the applicant, the applicant's authorized representative, or any other interested party concerning the application.

Section 20. Section 100-10(B)(4) of the Village Code of the Incorporated Village of Sands Point, be and hereby is amended to read as follows:

Notwithstanding any other provisions of this chapter, the Commission may recommend that the Board of Zoning Appeals grant a notice to proceed if the applicant establishes to the satisfaction of the Commission that there is an unnecessary hardship in the strict application of the provisions of this chapter. To demonstrate an unnecessary hardship, the applicant must establish that:

Section 21. Section 100-10(B)(6) of the Village Code of the Incorporated Village of Sands Point, be and hereby is amended to read as follows:

The Commission shall issue a recommendation on the application within 62 days after receiving the application and transmit a record of its proceedings and findings, along with the application and any plans, to the Board of Zoning Appeals and the applicant. If the Commission fails to act within 62 days of receipt of the application, the application shall be deemed to be recommended by the Commission for approval.

Section 22. Section 100-10(B)(7) of the Village Code of the Incorporated Village of Sands Point, be and hereby is amended to read as follows:

The Building Inspector shall not grant a permit until the Board of Zoning Appeals has approved the application.

Section 23. Sections 100-10(B)(7)(a)-(b) of the Village Code of the Incorporated Village of Sands Point, be and hereby are repealed in their entirety.

Section 24. Section 100-10(D) of the Village Code of the Incorporated Village of Sands Point, be and hereby is repealed in its entirety.

Section 25. Section 100-11 of the Village Code of the Incorporated Village of Sands Point, be and hereby is amended to read as follows:

This chapter shall not apply to actions undertaken by any Persons pursuant to an order issued pursuant to other ordinances or laws for the purpose of remedying conditions determined to be unsafe or dangerous to the health or property of any Person.

Section 26. Section 100-12 of the Village Code of the Incorporated Village of Sands Point, be and hereby is amended to read as follows:

§ 100-12 **Penalties for offenses.**

A. Any Person who violates any provision of this chapter, or assists in the violation of any provision of this chapter, shall, upon conviction thereof, be subject to a fine not to exceed $500, or by imprisonment for a term not exceeding 15 days, or by both such fine and imprisonment, for each violation, regardless of any convictions for prior violations.

B. Each day's continued violation shall constitute an additional, separate, and distinct violation.

C. In addition to the penalties set forth in this section, the Village Attorney may institute appropriate proceedings in the Supreme Court to prevent, restrain, correct, or abate a violation of this chapter.

Section 27. Section 100-13, "Appeals to Court" of the Village Code of the Incorporated Village of Sands Point, be and hereby is created to read as follows:

§ 100-13 **Appeals to Court.**

Any Person jointly or severally aggrieved by a decision of the Commission or the Board of Zoning Appeals resulting from a designation or denial of a designation for an Historic Site or Historic District may apply to the New York State Supreme Court for review by a proceeding under Article 78 of the Civil Practice Law and Rules.

Section 28. Severability. If a court of competent jurisdiction determines that any clause, sentence, paragraph subdivision, or part of this local law or the application thereof to any person, firm or corporation or circumstance is invalid or unconstitutional, the Court's order or judgment shall not affect, impair or invalidate the remainder of this local law, but shall be confined in its operation to the clause, sentence, paragraph, subdivision or part of this local law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

Section 29. Effective Date. This Local Law shall take effect immediately upon filing with the Secretary of State.

On motion made by Trustee Karabatos, seconded by Trustee Schamis, the foregoing Local Law was enacted upon the following vote:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Rebecca Vitas Schamis voting	-	aye
Trustee Sloane Ackerman voting	-	aye

Dated: Sands Point, New York
July 26, 2022

Filed: Sands Point, New York
July 27, 2022

Mayor Forman placed on the table for consideration a **proposed Local Law 17 of 2022, Amending Section 176-48.1, "Signs," of the Code of the Village of Sands Point.**

Whereupon, Trustee Karabatos proposed the following Resolution and moved its adoption:

RESOLUTION 07262022-06
PROPOSED LOCAL LAW 17 OF 2022
AMENDING SECTION 176-48.1, "SIGNS"
OF THE CODE OF THE VILLAGE OF SANDS POINT

WHEREAS, a resolution was duly adopted by the Board of Trustees of the Village of Sands Point for a public hearing to be held by said Board at Village Hall, 26 Tibbits Lane, Sands Point, New York; and

WHEREAS, pursuant to Part 617 of the implementing regulations pertaining to Article 8 (State Environmental Quality Review Act) ("SEQRA"), it has been determined by the Board of Trustees that the adoption of the proposed Local Law does not constitute an action as defined and could be considered without any further regard to SEQRA; and

WHEREAS, the Board of Trustees of the Village of Sands Point, after due deliberation, finds it in the best interest of the Village to adopt said Local Law;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Sands Point hereby adopts said Local Law as "Local Law 17 of 2022, Amending Section 176-48.1, "Signs," of the Code of the Village of Sands Point, a copy of which is attached hereto and made a part hereof, and the Village Clerk be and she is hereby directed to enter said Local Law in the minutes of this meeting and to enter said Local Law in the Local Law Book of the Village, and to give due notice of the adoption of said Local Law to the Secretary of State.

The motion was seconded by Trustee Schamis. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Rebecca Vitas Schamis voting	-	aye
Trustee Sloane Ackerman voting	-	aye

Resolution 07262022-06 was duly adopted.

New York State Department of State
Division of Corporations, State Records and Uniform Commercial Code
One Commerce Plaza, 99 Washington Avenue
Albany, NY 12231-0001
www.dos.ny.gov

Local Law Filing

(Use this form to file a local law with the Secretary of State.)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

☐ **County** ☐ **City** ☐ **Town** ☒ **Village**
(Select one:)

of Sands Point

Local Law No. 17 **of the year 20**22

A local law INTRODUCTORY LOCAL LAW NO. 17 OF 2022
(Insert Title)
Amending Section 176-48.1, "Signs", of the Village Code of the Incorporated

Village of Sands Point

Be it enacted by the Board of Trustees **of the**
(Name of Legislative Body)

☐ **County** ☐ **City** ☐ **Town** ☒ **Village**
(Select one:)

of Sands Point **as follows:**

See attached pages.

(If additional space is needed, attach pages the same size as this sheet, and number each.)

(Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)

1. (Final adoption by local legislative body only.)

I hereby certify that the local law annexed hereto, designated as local law No. 17 of 2022 of the ~~(County)(City)(Town)~~(Village) of Sands Point was duly passed by the Board of Trustees on July 26 2022, in accordance with the applicable provisions of law.

(Name of Legislative Body)

~~**2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer*.)**~~

~~I hereby certify that the local law annexed hereto, designated as local law No. of 20 of the (County)(City)(Town)(Village) of was duly passed by the on 20, and was (approved)(not approved)~~

~~*(Name of Legislative Body)*~~

~~(repassed after disapproval) by the and was deemed duly adopted~~

~~*(Elective Chief Executive Officer*)*~~

~~on 20, in accordance with the applicable provisions of law.~~

~~**3. (Final adoption by referendum.)**~~

~~I hereby certify that the local law annexed hereto, designated as local law No. of 20 of the (County)(City)(Town)(Village) of was duly passed by the on 20, and was (approved)(not approved)~~

~~*(Name of Legislative Body)*~~

~~(repassed after disapproval) by the on 20.~~

~~*(Elective Chief Executive Officer*)*~~

~~Such local law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the~~ (general)(special)(annual) election held on 20, in accordance with the applicable provisions of law.

~~**4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)**~~

~~I hereby certify that the local law annexed hereto, designated as local law No. of 20 of the (County)(City)(Town)(Village) of was duly passed by the on 20, and was (approved)(not approved)~~

~~*(Name of Legislative Body)*~~

~~(repassed after disapproval) by the on 20. Such local law was subject to permissive referendum and no valid petition requesting such referendum was filed as of 20, in accordance with the applicable provisions of law.~~

~~*(Elective Chief Executive Officer*)*~~

* Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

~~5. (City local law concerning Charter revision proposed by petition.)~~
~~I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the City of _____ having been submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on _____ 20____, became operative.~~

~~6. (County local law concerning adoption of Charter.)~~
~~I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the County of _____State of New York, having been submitted to the electors at the General Election of November _____ 20____, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.~~

(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)
I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph 1 above.

Elizabeth Haynes
Clerk of the county legislative body, City, Town or Village Clerk or officer designated by local legislative body

(Seal)

Date: 8/5/22

INCORPORATED VILLAGE OF SANDS POINT
BOARD OF TRUSTEES

LOCAL LAW NO. 17 OF 2022

AMENDING SECTION 176-48.1, "SIGNS," OF THE CODE OF THE VILLAGE OF SANDS POINT

WHEREAS, the Board of Trustees of the Incorporated Village of Sands Point (the "Board") has recommended the enactment of a Local Law amending Section 176-48.1, "Signs", of the Village Code; and

WHEREAS, this Local Law was introduced by the Board of Trustees on June 21, 2022; and

WHEREAS, the Board finds that this Local Law is a Type II Action pursuant to the New York State Environmental Quality Review Act ("SEQRA"); and

WHEREAS, this Local Law was referred to the Nassau County Planning Commission, which by its letter, dated July 19, 2022, deferred to the Village to take action as deemed appropriate; and

WHEREAS, this Local Law was the subject of a duly noticed public hearing in accordance with New York State Village Law and the Village Code before the Board on July 26, 2022, at which all interested persons were heard.

NOW THEREFORE, BE IT ENACTED by the Board of Trustees of the Incorporated Village of Sands Point:

Section 1. Section 176-48.1(B) of the Village Code of the Incorporated Village of Sands Point be and hereby is amended to read as follows:

B. Definitions. As used in this section, the following terms, words, and phrases shall have the meanings indicated and be construed as follows:

Institutional Identification Sign: Any sign that identifies a place of worship, not-for-profit use, a school, educational institution, a public agency, or a private membership club.

Political Sign: Any advertising or identification sign installed in the ground, the purpose of which is to identify or promote the election of any person seeking public office or any organization established or formed for the purpose of promoting the election of such person, or to support, advocate, or promote the passage or rejection of a proposition or referendum.

Public Opinion Sign: Any sign installed in the ground which contains information, opinions, attitudes, or beliefs about a particular topic, including but not limited to social, political, or environmental issues.

Residential Ground Sign: Any sign installed in the ground at a single-family residence property for a temporary, short-term period of time to acknowledge a family-related, life-cycle event, or milestone, such as a birthday, graduation, or anniversary.

Residential Identification Sign: Residence nameplates, street number signs, "beware" or "caution" signs, "private property," "no soliciting," or "no trespassing" signs, or signs that indicate that the residential property is protected by an alarm or surveillance systems.

Sign: Every kind of signboard, billboard, and other shape, device, or display arranged, designated, intended, or used as an announcement, advertisement, or direction including informational material, such as a word, text, abbreviation, letter, punctuation mark, trademark symbol, figure, or shape, as well as representation by picture, model, drawing, or similar means, which is visible from a public or private street right-of-way, or sidewalk, including material on or behind a window or glass door, and which informs the viewer about the item, thing, or subject referred to, including its identity or location. The definition of a Sign shall not mean to include a sign which is only a flag, emblem, insignia, or display incidental to, and customarily or commonly associated with, any national, local, or religious holiday, nor any informational device erected or maintained by a governmental authority, including, but not limited to, the Building Department, Department of Public Works, Historical Landmarks Preservation Commission, or Police Department.

Sign Event: A period of time during which Residential Ground Signs, Political Signs, and Public Opinion Signs permitted under this law, are displayed.

Sign Permit: A type of building permit issued by the Superintendent of the Building Department that authorizes the installation, erection, construction, alteration, or reconstruction of an Institutional Identification Sign.

Village Code: The local laws, ordinances, and certain resolutions of the Village.

Section 2. Section 176-48.1(C)(1) of the Village Code of the Incorporated Village of Sands Point be and hereby is amended to read as follows:

(1) Any Residential Ground Sign, Public Opinion Sign, or Political Sign that is not greater than 18 inches in length by 24 inches in height, or three square feet in area, subject, however, to the following restrictions:

(i) such signs may be installed or displayed for no more than three consecutive weeks;

(ii) no more than two Sign Events are permitted in any 12 month period; and

(iii) a minimum time period of three weeks must elapse between Sign Events.

Section 3. Section 176-48.1(C)(3) of the Village Code of the Incorporated Village of Sands Point be and hereby is amended to read as follows:

(3) Any institutional identification sign with dimensions not to exceed three

feet in length by two feet in height.

Section 4. Section 176-48.1(C)(4) of the Village Code of the Incorporated Village of Sands Point be and hereby is amended to read as follows:

(4) Signs or signboards used in connection with the sale, lease, or rental of property in a Residence A, Residence B, or Residence C district, provided that no such sign or signboard shall exceed two feet in height by two feet in length or four square feet in area, with a space of three feet between the bottom of the sign and the ground, and so placed as to conform to the front and side yard restrictions, that the number of any such sign or signboards shall not exceed the number of streets abutting on such parcel, that only one such sign or signboard shall be located adjacent to any abutting street, and that all such signs or signboards shall be located on the same parcel as the property thus advertised. Signboards, as above for real estate subdivisions, not exceeding eight feet high by 10 feet long or 80 square feet in area, shall be permitted only when authorized by the Board of Trustees.

Section 5. Section 176-48.1(D)(1) of the Village Code of the Incorporated Village of Sands Point be and hereby is amended to read as follows:

(1) Any sign placed on residential property that is not a Residential Ground Sign, Residential Identification Sign, Political Sign, or Public Opinion Sign conforming to Subsection **C**, or a Sign permitted by §§ **145-22** and **130-3E** of the Village Code.

Section 6. Section 176-48.1(D)(2) of the Village Code of the Incorporated Village of Sands Point be and hereby is amended to read as follows:

(2) On any residential property, no more than two Signs otherwise permitted by the Village Code shall be displayed at one time.

Section 7. Section 176-48.1(D)(3) of the Village Code of the Incorporated Village of Sands Point be and hereby is amended to read as follows:

(3) Residential Ground Signs, Political Signs, and Public Opinion Signs installed or displayed in violation of the time, manner, and duration restrictions of the Village Code.

Section 8. Section 176-48.1(D)(4) of the Village Code of the Incorporated Village of Sands Point be and hereby is amended to read as follows:

(4) Any Sign within 15 feet of any public or private street, road, right-of-way, or highway.

Section 9. Section 176-48.1(D)(5) of the Village Code of the Incorporated Village of Sands Point be and hereby is amended to read as follows:

(5) Signs in the right-of-way of any public or private street, road, or highway, except for signs with street names, traffic control Signs, or informational, directional, and warning Signs, all of which shall only be erected by or with the approval of the Superintendent of the Building Department or the Superintendent of Public Works, in accordance with uniform standards promulgated by the Superintendent of the Building Department or the Superintendent of Public Works.

Section 10. Section 176-48.1(D)(11) of the Village Code of the Incorporated Village of Sands Point be and hereby is amended to read as follows:

(11) Illuminated Signs which have exposed bulbs or light tubing (such as, but not limited to, neon or other chemical lights), wherein the light source itself is shaped and utilized to form the Sign, a name, a logo, or a design.

Section 11. Section 176-48.1(F)(3) of the Village Code of the Incorporated Village of Sands Point be and hereby is amended to read as follows:

(3) In addition to any and all other remedies available at law or equity, the Village shall be authorized to immediately, without prior notice, physically remove and confiscate any Signs attached to fences, trees, utility poles or similar supporting devices, or from vacant or unoccupied structures located on public property. The Village is also authorized to immediately, without prior notice, remove Signs that are located in the public right-of-way of any public or private street, road, or highway in the Village.

Section 12. Section 176-48.1(H) of the Village Code of the Incorporated Village of Sands Point be and hereby is amended to read as follows:

H. Penalties for offenses. The owner and/or occupant of any property violating any of the provisions of this section, shall, upon conviction thereof, be subject to a fine not exceeding $250.00 for each violation, regardless of any convictions for prior violations. Each continuous day in which such violation continues shall constitute a separate and distinct violation.

Section 13. Section 176-48.1, "Signs", of the Village Code of the Village of Sands Point shall otherwise remain in full force and effect

Section 14. Severability. If a court of competent jurisdiction determines that any clause, sentence, paragraph subdivision, or part of this local law or the application thereof to any person, firm or corporation or circumstance is invalid or unconstitutional, the Court's order or judgment

shall not affect, impair or invalidate the remainder of this local law, but shall be confined in its operation to the clause, sentence, paragraph, subdivision or part of this local law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

Section 15. Effective Date. This Local Law shall take effect immediately upon filing with the Secretary of State.

On motion made by Trustee Karabatos, seconded by Trustee Schamis, the foregoing Local Law was enacted upon the following vote:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Rebecca Vitas Schamis voting	-	aye
Trustee Sloane Ackerman voting	-	aye

Dated: Sands Point, New York
July 26, 2022

Filed: Sands Point, New York
July 27, 2022

Mayor Forman placed on the table for consideration for the Board to hold a **public hearing at its Tuesday, August 23, 2022 meeting to consider the following:**

1) Introduction of a Proposed Local Law to Amend Chapter 4, "Boards, Commissions, and Committees" of the Village Code of Sands Point to create a Policy to Allow Meetings to be held via Videoconferencing under certain circumstances

2) Introduction of a Proposed Local Law to Repeal Section 176-48.1, "Signs", and to Create 131 of the Village Code, titled "Signs."

3) Introduction of a Proposed Local Law Creating an Architectural Review Committee

4) Introduction of a Proposed Local Law Amending Chapter 82, "Fees & Deposits" of the Code of the Village of Sands Point

On motion of Trustee Karabatos and seconded by Trustee Ackerman and voted on as follows, the Board resolved to hold a Public Hearing at their Tuesday, August 23, 2022 meeting. On vote as follows:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Rebecca Vitas Schamis voting	-	aye
Trustee Sloane Ackerman voting	-	aye

Mayor Forman placed on the table for consideration a **Resolution Authorizing the Mayor to Sign Documentation re water infrastructure improvements**

Whereupon, Trustee Karabatos proposed the following Resolution and moved its adoption:

RESOLUTION 07262022-07
AUTHORIZING THE MAYOR TO SIGN DOCUMENTATION REQUIRED BY NEW YORK STATE DEPARTMENT OF HEALTH ENVIRONMENTAL FACILITIES CORPORATION AND THE WATER INFRASTRUCTURE IMPROVEMENT ACT IN CONJUNCTION WITH APPLICATIONS BY THE VILLAGE OF SANDS POINT FOR GRANTS TO FUND THE CONSTRUCTION OF VILLAGE WATER SUPPLY WELL #9 ON THE SITE OF THE VILLAGE CLUB OF SANDS POINT

WHEREAS, the Board of Trustees (the "Board") of the Incorporated Village of Sands Point (the "Village"), has determined that it is in the public interest to evaluate the public benefit to improve its water supply system by constructing a new water well, well building, and related work including, but not limited to, the installation of chemical treatment equipment and new distribution pipes (the "Project") on the south side of the Village Club of Sands Point, located at 1 Thayer Lane, Sands Point, New York, known and designated as Section 4, Block B, Lot 146 on the Nassau County Land and Tax Map (the "Village Club"); and

WHEREAS, the Village has applied and will continue to apply for various funding grants issued through the New York State Department of Health's Environmental Facilities Corporation and the Water Infrastructure Improvement Act ("NYSDOH") to fund the Project (the "Grant Applications"); and

WHEREAS, the Grant Applications require that the Village designate an authorized representative to sign the Grant Applications and other related documents; and

WHEREAS, prior Grant Applications have been signed by Village's Superintendent of Public Works; and

WHEREAS, the Village's water consultant, D&B Engineers and Architects, has assisted the Village in these Grant Applications and recommended that the Village submit for the grants; and

WHEREAS, the Board has determined that the Mayor should sign the Grant Applications.

NOW, THEREFORE BE IT RESOLVED, that the Mayor be and hereby is authorized to sign the Grant Applications; and

BE IT FURTHER RESOLVED, that any and all documentation from the NYSDOH related to the Grant Applications, signed by the Superintendent of Public Works prior to the date of this Resolution, are each hereby duly ratified and affirmed.

The motion was seconded by Trustee Schamis. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Rebecca Vitas Schamis voting	-	aye
Trustee Sloane Ackerman voting	-	aye

Resolution 07262022-07 was duly adopted.

Mayor Forman placed on the table for consideration the **Authorization for a Type II Designation under the State Environmental Quality Review Act for Improvements to the Village Water System to be Financed Pursuant to the Issuance of Village Bonds** copies of which are appended hereto and made a part of the minutes.

Whereupon, Trustee Karabatos proposed the following resolution and moved its adoption:

RESOLUTION 07262022-08
DECLARING THAT THE BOARD OF TRUSTEES WILL SERVE AS LEAD AGENCY PURSUANT TO THE STATE ENVIRONMENTAL QUALITY REVIEW ACT IN CONNECTION WITH THE CONSTRUCTION OF VILLAGE SUPPLY WELL #9 ON THE SITE OF THE VILLAGE CLUB OF SANDS POINT

WHEREAS, the Board of Trustees (the "Board") of the Incorporated Village of Sands Point (the "Village"), has determined that it is in the public interest to evaluate the public benefit to improve its water supply system by constructing a new water well, well building, and related work including, but not limited to, the installation of chemical treatment equipment and new distribution pipes (the "Project") on the south side of the Village Club of Sands Point, located at 1 Thayer Lane, Sands Point, New York, known and designated as Section 4, Block B, Lot 146 on the Nassau County Land and Tax Map (the "Village Club"); and

WHEREAS, the Project is subject to review under the State Environmental Quality Review Act (SEQRA); and

WHEREAS, the Superintendent of Public Works for the Village (the "Superintendent") completed Part 1 of an expanded Full Environmental Assessment Form (the "EAF") in connection with the Project; and

WHEREAS, the Superintendent sent correspondence to the Village, dated June 17, 2022, stating that the Village intends to serve as Lead Agency under SEQRA for the Project; and

WHEREAS, the Board has determined that the Board is the appropriate body to serve as Lead Agency under SEQRA for the Project; and

WHEREAS, the Board has reviewed and given due consideration to the Project and the EAF; and

WHEREAS, the Board's water consultant, D&B Engineers and Architects ("D&B"), has assisted in preparing and has reviewed the EAF, and has recommended that the Board adopt this Resolution; and

WHEREAS, more than thirty (30) days has passed since the Superintendent circulated the EAF to potentially-involved agencies identified on the list annexed hereto.

NOW BE IT RESOLVED THAT, the Board shall serve as Lead Agency under SEQRA for the Project; and

BE IT FURTHER RESOLVED THAT, the Project shall be classified as a Type I Action under SEQRA, pursuant to the regulations found in 6 NYCRR Part 617; and

BE IT FURTHER RESOLVED THAT, the Board shall proceed as the Lead Agency in the SEQRA review and appropriate determinations.

The motion was seconded by Trustee Schamis. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Rebecca Vitas Schamis voting	-	aye
Trustee Sloane Ackerman voting	-	aye

Resolution 07262022-08 was duly adopted.

Mayor Forman placed on the table for consideration a **Resolution Authorizing the Mayor to Sign Documentation re water infrastructure improvements**

Whereupon, Trustee Karabatos proposed the following Resolution and moved its adoption:

RESOLUTION 07262022-09

RESOLUTION AUTHORIZING THE MAYOR TO SIGN DOCUMENTATION REQUIRED BY THE NEW YORK STATE DEPARTMENT OF HEALTH ENVIRONMENTAL FACILITIES CORPORATION AND THE WATER INFRASTRUCTURE IMPROVEMENT ACT IN CONJUNCTION WITH APPLICATIONS BY THE VILLAGE OF SANDS POINT FOR GRANTS TO FUND THE CONSTRUCTION OF A NEW GRANULAR ACTIVATED CARBON TREATMENT FACILITY AT VILLAGE WATER SUPPLY WELLS #3 AND #4 FOR THE REMOVAL OF PER- AND POLYFLUOROALKYL SUBSTANCES

WHEREAS, the Board of Trustees (the "Board") of the Incorporated Village of Sands Point (the "Village"), has determined that it is in the public interest to evaluate the public benefit to improve its water supply system by constructing a new granular activated carbon treatment facility at Village water supply wells #3 and #4 for the removal of per- and polyfluoroalkyl substances (the "Project"); and

WHEREAS, the Village will apply for various funding grants issued through the New York State Department of Health's Environmental Facilities Corporation and the Water Infrastructure Improvement Act ("NYSDOH") to fund the Project (the "Grant Applications"); and

WHEREAS, the Grant Applications require that the Village designate an authorized representative to sign the Grant Applications and other related documents; and

WHEREAS, prior Grant Applications have been signed by Village's Superintendent of Public Works; and

WHEREAS, the Village's water consultant, D&B Engineers and Architects, has assisted the Village in these Grant Applications and recommended that the Village submit for the grants; and

WHEREAS, the Board has determined that the Mayor should sign the Grant Applications.

NOW, THEREFORE BE IT RESOLVED, that the Mayor be and hereby is authorized to sign the Grant Applications; and

BE IT FURTHER RESOLVED, that any and all documentation from the NYSDOH related to the Grant Applications, signed by the Superintendent of Public Works prior to the date of this Resolution, are each hereby duly ratified and affirmed.

The motion was seconded by Trustee Schamis. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Rebecca Vitas Schamis voting	-	aye
Trustee Sloane Ackerman voting	-	aye

Resolution 07262022-09 was duly adopted.

Mayor Forman placed on the table for consideration the **Authorization for a Type II Designation under the State Environmental Quality Review Act for Improvements to the Village Water System to be Financed Pursuant to the Issuance of Village Bonds** copies of which are appended hereto and made a part of the minutes.

Whereupon, Trustee Karabatos proposed the following resolution and moved its adoption:

RESOLUTION 07262022-10
AUTHORIZATION FOR A TYPE II DESIGNATION UNDER THE STATE ENVIRONMENTAL QUALITY REVIEW ACT FOR IMPROVEMENTS TO THE VILLAGE WATER SYSTEM TO BE FINANCED PURSUANT TO THE ISSUANCE OF VILLAGE BONDS

WHEREAS, the Water Commissioner and the Superintendent of the Water Department have advised that certain improvements to the Village water system, consisting of the construction of improvements to the Village water system at Wells #3 and #4 for the estimated maximum cost of $10,000,000.00 (the "Project"), to be financed pursuant to the issuance of $10,000,000.00 serial bonds of the Village; and

WHEREAS, in order finance the cost of the Project, the Board of Trustees shall consider a Bond Resolution of the Village, on July 26, 2022, authorizing the Project, and all ancillary or related work in connection therewith, stating the estimated maximum cost thereof is $10,000,000.00, appropriating said amount for such purpose, and authorizing the issuance of bonds in the principal amount of not to exceed $10,000,000.00 to finance said appropriation; and

WHEREAS, the Village has prepared a separate Short Environmental Assessment Form ("SEAF") for purposes of reviewing the funding and completion of the Governors Lane Facility Project under the State Environmental Quality Review Act ("SEQRA"), copies of which are annexed hereto and made a part hereof; and

WHEREAS, the Board of Trustees has determined that the Project and the financing of the same constitute Type II actions under Part 617 of the implementing regulations pertaining to Article 8 of SEQRA; and

WHEREAS, in accordance with 6 NYCRR Part 617.6, the Village Board of Trustees is the only agency required to approve the proposed action.

NOW, THEREFORE, BE IT RESOLVED that the Village Board of Trustees hereby determines that the Project and the financing of the same constitute Type II actions under Part 617 of the implementing regulations pertaining to Article 8 of SEQRA.

The motion was seconded by Trustee Schamis. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Rebecca Vitas Schamis voting	-	aye
Trustee Sloane Ackerman voting	-	aye

Resolution 07262022-10 was duly adopted.

Mayor Forman placed on the table **Bond Resolution 07262022-11 adopted July 26, 2022, "Authorizing the Construction of Improvements to the Village Water System at the Wells 3 and 4 Site, stating the Estimated Maximum Cost thereof is $10,000,000, Appropriating said Amount for such purpose, and Authorizing the Issuance of Bonds in the Principal Amount of not to Exceed $10,000,000 to Finance said Appropriation," a** copy of which is appended hereto and made a part of the minutes. Upon the motion of Trustee Karabatos and seconded by Trustee Schamis and carried unanimously the Board adopted the resolution. On roll call as follows:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Rebecca Vitas Schamis voting	-	aye
Trustee Sloane Ackerman voting	-	aye

Resolution 07262022-11 was duly adopted.

EXTRACT OF MINUTES

Meeting of the Board of Trustees of the

Village of Sands Point, in the

County of Nassau, New York

July 26, 2022

* * *

A regular meeting of the Board of Trustees of the Village of Sands Point, in the County of Nassau, New York, was held at the Village Hall, 26 Tibbits Lane, Sands Point, New York, on July 26, 2022.

There were present: Peter A. Forman, Mayor

Trustees:

Elena Karabatos, Trustee
Rebecca Vitas Schamis, Trustee
Sloane Ackerman, Trustee

There were absent: Jeffrey Moslow, Deputy Mayor

Also present: Liz Gaynor, Village Clerk

* * *

Trustee Karabatos offered the following resolution and moved its adoption:

RESOLUTION 07262022-11

BOND RESOLUTION OF THE VILLAGE OF SANDS POINT, NEW YORK, ADOPTED JULY 26, 2022, AUTHORIZING THE CONSTRUCTION OF IMPROVEMENTS TO THE VILLAGE WATER SYSTEM AT THE WELLS 3 AND 4 SITE, STATING THE ESTIMATED MAXIMUM COST THEREOF IS $10,000,000, APPROPRIATING SAID AMOUNT FOR SUCH PURPOSE, AND AUTHORIZING THE ISSUANCE OF BONDS IN THE PRINCIPAL AMOUNT OF NOT TO EXCEED $10,000,000 TO FINANCE SAID APPROPRIATION

THE BOARD OF TRUSTEES OF THE VILLAGE OF SANDS POINT, IN THE COUNTY OF NASSAU, NEW YORK, HEREBY RESOLVES (by the favorable vote of not less than two-thirds of all the members of said Board of Trustees) AS FOLLOWS:

Section 1. The Village of Sands Point, in the County of Nassau, New York (herein called the "Village"), is hereby authorized to construct improvements to the Village water system at the Wells 3 and 4 site, including any related or ancillary work in connection therewith. The estimated maximum cost thereof, including preliminary costs and costs incidental thereto and the financing thereof, is $10,000,000 and said amount is hereby appropriated for such purpose. The plan of financing includes the issuance of not to exceed $10,000,000 bonds of the Village to finance said appropriation, and the collection of water rates to pay the principal of said bonds and the interest thereon as the same shall become due and payable. It is anticipated that grant funds made available through New York State Water Infrastructure Improvement Act (WIIA) and/or

other sources may be available to pay all or a part of the cost of the project. Any such grant funds are hereby authorized to be applied toward the cost of said project or redemption of the Village's bonds or notes issued therefor, or to be budgeted as an offset to the taxes to be collected for the payment of the principal of and interest on said bonds or notes.

Section 2. Bonds of the Village in the principal amount of $10,000,000 are hereby authorized to be issued pursuant to the provisions of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called the "Law"), to finance said appropriation.

Section 3. The following additional matters are hereby determined and declared:

(a) The period of probable usefulness applicable to the object or purpose for which said bonds are authorized to be issued, within the limitations of Section 11.00 a. 4 of the Law, is forty (40) years.

(b) The proceeds of the bonds herein authorized, and any bond anticipation notes issued in anticipation of said bonds, may be applied to reimburse the Village for expenditures made after the effective date of this resolution for the purpose for which said bonds are authorized. The foregoing statement of intent with respect to reimbursement is made in conformity with Treasury Regulation Section 1.150-2 of the United States Treasury Department.

(c) The proposed maturity of the bonds authorized by this resolution will exceed five (5) years.

Section 4. Each of the bonds authorized by this resolution, and any bond anticipation notes issued in anticipation of the sale of said bonds, shall contain the recital of validity as prescribed by Section 52.00 of the Law and said bonds, and any notes issued in anticipation of

said bonds, shall be general obligations of the Village, payable as to both principal and interest by general tax upon all the taxable real property within the Village. The faith and credit of the Village are hereby irrevocably pledged to the punctual payment of the principal of and interest on said bonds, and any notes issued in anticipation of the sale of said bonds, and provision shall be made annually in the budget of the Village by appropriation for (a) the amortization and redemption of the bonds and any notes in anticipation thereof to mature in such year and (b) the payment of interest to be due and payable in such year.

Section 5. Subject to the provisions of this resolution and of the Law and pursuant to the provisions of Section 21.00 relative to the authorization of bonds with substantially level or declining annual debt service, Section 30.00 relative to the authorization of the issuance of bond anticipation notes and Section 50.00 and Sections 56.00 to 60.00 and Section 168.00 of the Law, the powers and duties of the Board of Trustees relative to authorizing bond anticipation notes and prescribing the terms, form and contents and as to the sale and issuance of the bonds herein authorized, and of any bond anticipation notes issued in anticipation of said bonds, and the renewals of said bond anticipation notes, and as to executing agreements for credit enhancement, are hereby delegated to the Village Treasurer, the chief fiscal officer of the Village.

Section 6. The validity of the bonds authorized by this resolution, and of any notes issued in anticipation of the sale of said bonds, may be contested only if:

(a) such obligations are authorized for an object or purpose for which the Village is not authorized to expend money, or

(b) the provisions of law which should be complied with at the date of the publication of such resolution, or a summary thereof, are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or

(c) such obligations are authorized in violation of the provisions of the constitution.

Section 7. This bond resolution is subject to a permissive referendum and the Village Clerk is hereby authorized and directed, within ten (10) days after the adoption of this resolution, to publish or cause to be published, in full, in the official newspaper of the Village, having a general circulation within said Village, and posted in at least six (6) public places and in each polling place in the Village, a Notice in substantially the form appearing in Exhibit A hereto.

Section 8. The Village Clerk is hereby authorized and directed, after said bond resolution shall take effect, to cause said bond resolution to be published, in summary, in the official newspaper of the Village, having a general circulation within said Village, together with a Notice in substantially the form as provided by Section 81.00 of the Law.

* * *

The adoption of the foregoing resolution was seconded by Trustee Schamis and was duly put to a vote on roll call, which resulted as follows:

AYES: Peter A. Forman, Mayor
Elena Karabatos, Trustee
Rebecca Vitas Schamis, Trustee
Sloane Ackerman, Trustee

NOES: None

The resolution was declared adopted.

****

EXHIBIT A

(Below is the Notice for Publication and Posting)

VILLAGE OF SANDS POINT, NEW YORK

PLEASE TAKE NOTICE that on July 26, 2022, the Board of Trustees of the Village of Sands Point, in the County of Nassau, New York, adopted a bond resolution entitled:

> "Bond Resolution of the Village of Sands Point, New York, adopted July 26, 2022, authorizing the construction of improvements to the Village water system at the Wells 3 and 4 site, stating the estimated maximum cost thereof is $10,000,000, appropriating said amount for such purpose, and authorizing the issuance of bonds in the principal amount of not to exceed $10,000,000 to finance said appropriation,"

an abstract of such bond resolution, concisely stating the purpose and effect thereof, being as follows:

FIRST: AUTHORIZING said Village to construct improvements to the Village water system at the Wells 3 and 4 site, including any related or ancillary work in connection therewith; STATING the estimated maximum cost thereof, including preliminary costs and costs incidental thereto and the financing thereof, is $10,000,000; APPROPRIATING said amount for such purpose; and STATING the plan of financing includes the issuance of not to exceed $10,000,000 bonds of the Village to finance said appropriation, and the collection of water rates to pay the principal of said bonds and interest thereon; and STATING that grant funds made available through New York State Water Infrastructure Improvement Act (WIIA) and/or other sources may be available to pay all or a part of the cost of the project; and such grant funds are hereby authorized to be applied toward the cost of said project or redemption of the Village's bonds or notes issued therefor, or to be budgeted as an offset to the taxes to be collected for the payment of the principal of and interest on said bonds or notes;

SECOND: AUTHORIZING the issuance of not to exceed $10,000,000 bonds of the Village pursuant to the Local Finance Law of the State of New York (the "Law") to finance said appropriation;

THIRD: DETERMINING and STATING the period of probable usefulness applicable to the purpose for which said bonds are authorized to be issued is forty (40) years; the proceeds of said bonds and any bond anticipation notes issued in anticipation thereof may be applied to reimburse the Village for expenditures made after the effective date of this bond resolution for the purpose for which said bonds are authorized; and the proposed maturity of said bonds will exceed five (5) years;

FOURTH: DETERMINING that said bonds and any bond anticipation notes issued in anticipation of said bonds and the renewals of said bond anticipation notes shall be general obligations of the Village; and PLEDGING to their payment the faith and credit of the Village;

FIFTH: DELEGATING to the Village Treasurer the powers and duties as to the issuance of said bonds, and any bond anticipation notes issued in anticipation of said bonds, or the renewals thereof; and

SIXTH: DETERMINING that the bond resolution is subject to a permissive referendum.

DATED: July 26, 2022

Liz Gaynor
Village Clerk

CERTIFICATE

I, Liz Gaynor, Village Clerk of the Village of Sands Point, in the County of Nassau, State of New York, HEREBY CERTIFY that the foregoing annexed extract from the minutes of a meeting of the Board of Trustees of said Village of Sands Point duly called and held on July 26, 2022, has been compared by me with the original minutes as officially recorded in my office in the Minute Book of said Board of Trustees and is a true, complete and correct copy thereof and of the whole of said original minutes so far as the same relate to the subject matters referred to in said extract.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of said Village of Sands Point this 26th day of July, 2022.

(SEAL)

_____
Village Clerk

STATE OF NEW YORK)
:ss:
COUNTY OF NASSAU)

AFFIDAVIT OF POSTING

Liz Gaynor, being duly sworn, deposes and says:

That she is and at all times hereinafter mentioned she was the duly qualified and acting Village Clerk of the Village of Sands Point, in the County of Nassau, State of New York;

That on _____, 2022, she has caused to be conspicuously posted and fastened up in the following places a Notice setting forth an abstract of the bond resolution duly adopted by the Board of Trustees on July 26, 2022, a copy of which is annexed hereto and made a part hereof, said places constituting at least six (6) of the most conspicuous public places in said Village, and at least one copy in each polling place in said Village:

1. Sands Point Village Hall, Tibbits Lane
2. Sands Point Police Department, Tibbits Lane
3. Village Club of Sands Point, Thayer Lane
4. Intersection of Middle Neck Road and Luckenbach Lane
5. Sands Point Water Department, Governors Lane
6. Intersection of Harbor Acres Road and South Road

_____
Village Clerk

Subscribed and sworn to before me
this _____ day of July, 2022.

_____
Notary Public, State of New York

Mayor Forman placed on the table for consideration the **Authorization For A Type II Designation Under The State Environmental Quality Review Act For Improvements to the Village Water System To Be Financed Pursuant To The Issuance Of Village Bonds** copies of which are appended hereto and made a part of the minutes.

Whereupon, Trustee _____ proposed the following resolution and moved its adoption:

RESOLUTION -----2022
AUTHORIZATION FOR A TYPE II DESIGNATION UNDER THE STATE ENVIRONMENTAL QUALITY REVIEW ACT FOR IMPROVEMENTS TO THE VILLAGE WATER SYSTEM TO BE FINANCED PURSUANT TO THE ISSUANCE OF VILLAGE BONDS

WHEREAS, the Water Commissioner and the Superintendent of the Water Department have advised that certain improvements to the Village water system, consisting of the construction of improvements to the Village water system at Wells #3 and #4 for the estimated maximum cost of $10,000,000.00 (the "Project"), to be financed pursuant to the issuance of $10,000,000.00 serial bonds of the Village; and

WHEREAS, in order finance the cost of the Project, the Board of Trustees shall consider a Bond Resolution of the Village, on July 26, 2022, authorizing the Project, and all ancillary or related work in connection therewith, stating the estimated maximum cost thereof is $10,000,000.00, appropriating said amount for such purpose, and authorizing the issuance of bonds in the principal amount of not to exceed $10,000,000.00 to finance said appropriation; and

WHEREAS, the Village has prepared a separate Short Environmental Assessment Form ("SEAF") for purposes of reviewing the funding and completion of the Governors Lane Facility Project under the State Environmental Quality Review Act ("SEQRA"), copies of which are annexed hereto and made a part hereof; and

WHEREAS, the Board of Trustees has determined that the Project and the financing of the same constitute Type II actions under Part 617 of the implementing regulations pertaining to Article 8 of SEQRA; and

WHEREAS, in accordance with 6 NYCRR Part 617.6, the Village Board of Trustees is the only agency required to approve the proposed action.

NOW, THEREFORE, BE IT RESOLVED that the Village Board of Trustees hereby determines that the Project and the financing of the same constitute Type II actions under Part 617 of the implementing regulations pertaining to Article 8 of SEQRA.

The motion was seconded by Trustee _____. On roll call:

Peter A. Forman, Mayor	-	-
Jeffrey Moslow, Deputy Mayor	-	-
Elena Karabatos, Trustee	-	-
Rebecca Vitas Schamis, Trustee	-	-
Sloane Ackerman, Trustee	-	-

Resolution xxxx2022-xx was duly adopted.

MEMORANDUM

To: File

From: Village of Sands Point

Date: July 26, 2022

Re: PFAS Treatment at Wells 3 and 4

SEQRA Type II Determination

Construction of a treatment plant for the treatment of per- or poly-fluoroalkyl substances (PFAS) at Wells 3 and 4, and related GAC improvements and GAC building, well pump replacements, piping, chemical storage, electrical and SCADA improvements, building and site improvements and other ancillary or related work in connection therewith, and various other repairs, maintenance work and facility improvements to the Village's water system

The Village has determined that the nature, scope and extent of the work involves construction or expansion of a primary or accessory/appurtenant, nonresidential structure or facility involving less than 4,000 square feet of gross floor area and not involving a change in zoning or a use variance and consistent with local land use controls, but not radio communication or microwave transmission facilities, which is consistent with a Type II Action under 6NYCRR Part 617.5(c)(9). Based on the above, it is the determination of the Village that the proposed project is not subject to further review under Part 617 of New York State's Environmental Quality Review Act.

Short Environmental Assessment Form
Part 1 - Project Information

Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information

Incorporated Village of Sands Point

Name of Action or Project:

PFAS Treatment at Wells 3 and 4

Project Location (describe, and attach a location map):

Village Club of Sands Point - 1 Thayer Lane, Sands Point, NY 11050

Brief Description of Proposed Action:

Construction of a treatment plant for the treatment of per- or poly-fluoroalkyl substances (PFAS) at Wells 3 and 4, and related GAC improvements and GAC building, well pump replacements, piping, chemical storage, electrical and SCADA improvements, building and site improvements and other ancillary or related work in connection therewith, and various other repairs, maintenance work and facility improvements to the Village's water system.

The Village has determined that the nature, scope and extent of the work involves construction or expansion of a primary or accessory/appurtenant, nonresidential structure or facility involving less than 4,000 square feet of gross floor area and not involving a change in zoning or a use variance and consistent with local land use controls, but not radio communication or microwave transmission facilities, which is consistent with a Type II Action under 6NYCRR Part 617.5(c)(9). Based on the above, it is the determination of the Village that the proposed project is not subject to further review under Part 617 of New York State's Environmental Quality Review Act.

Name of Applicant or Sponsor:	Telephone: 516-883-3491
Incorporated Village of Sands Point	E-Mail: christian@sandspoint.org

Address:

26 Tibbits Lane

City/PO:	State:	Zip Code:
Sands Point	NY	11050

	NO	YES
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.	☑	☐
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval: New York State and Nassau County Departments of Health	☐	☑

3. a. Total acreage of the site of the proposed action? 1.41 acres
   b. Total acreage to be physically disturbed? 0.22 acres
   c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? 208.5 acres

4. Check all land uses that occur on, are adjoining or near the proposed action:

5. ☐ Urban ☐ Rural (non-agriculture) ☐ Industrial ☐ Commercial ☑ Residential (suburban)
   ☐ Forest ☐ Agriculture ☐ Aquatic ☐ Other(Specify):
   ☐ Parkland

	NO	YES	N/A
5. Is the proposed action,			
a. A permitted use under the zoning regulations?	☐	☑	☐
b. Consistent with the adopted comprehensive plan?	☐	☐	☑

	NO	YES
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	☐	☑

	NO	YES
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area?		
If Yes, identify: _____	☑	☐

	NO	YES
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	☑	☐
b. Are public transportation services available at or near the site of the proposed action?	☑	☐
c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	☑	☐

	NO	YES
9. Does the proposed action meet or exceed the state energy code requirements?		
If the proposed action will exceed requirements, describe design features and technologies: _____ _____	☐	☑

	NO	YES
10. Will the proposed action connect to an existing public/private water supply?		
If No, describe method for providing potable water: _____ _____	☐	☑

	NO	YES
11. Will the proposed action connect to existing wastewater utilities?		
If No, describe method for providing wastewater treatment: _____ _____	☐	☑

	NO	YES
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?	☐	☑
b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	☐	☑

	NO	YES
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	☑	☐
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?	☑	☐
If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____		

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply:

☐ Shoreline ☐ Forest ☐ Agricultural/grasslands ☐ Early mid-successional

☐ Wetland ☐ Urban ☑ Suburban

	NO	YES
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	☑	☐
16. Is the project site located in the 100-year flood plan?	☑	☐
17. Will the proposed action create storm water discharge, either from point or non-point sources?	☑	☐
If Yes,		
a. Will storm water discharges flow to adjacent properties?	☑	☐
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)?	☑	☐
If Yes, briefly describe:		
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)?	☑	☐
If Yes, explain the purpose and size of the impoundment:		
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility?	☑	☐
If Yes, describe:		
20.Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste?	☑	☐
If Yes, describe:		

I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE

Applicant/sponsor/name: Incorporated Village of Sands Point by Christian DiMartino Date: 7/26/2022

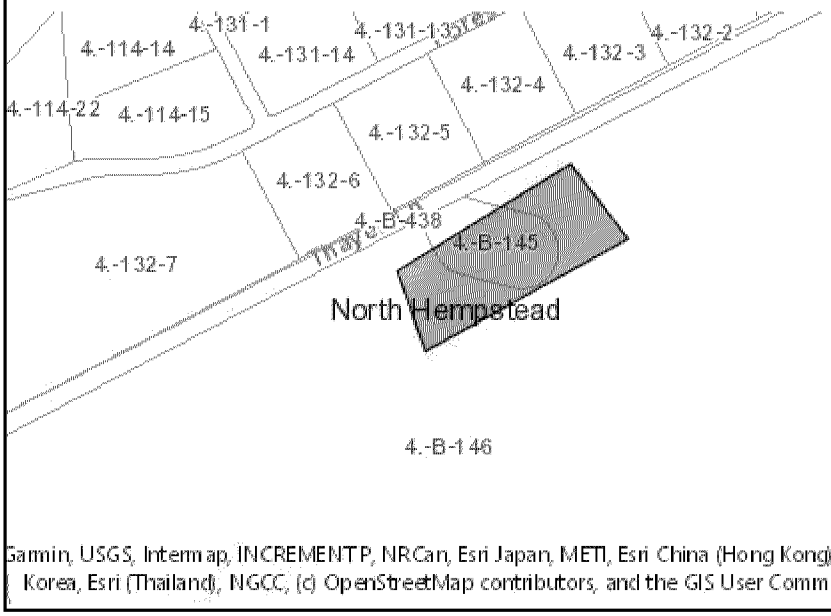
Signature: Christian DiMartino Title: Supt. of Water Department and Public Works

PRINT FORM

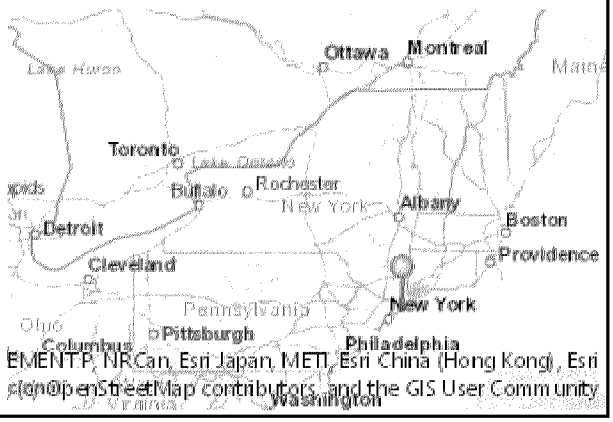
AGENDA ITEM NO. DJ11e

EAF Mapper Summary Report

Tuesday, July 26, 2022 1:53 PM



Disclaimer: The EAF Mapper is a screening tool intended to assist project sponsors and reviewing agencies in preparing an environmental assessment form (EAF). Not all questions asked in the EAF are answered by the EAF Mapper. Additional information on any EAF question can be obtained by consulting the EAF Workbooks. Although the EAF Mapper provides the most up-to-date digital data available to DEC, you may also need to contact local or other data sources in order to obtain data not provided by the Mapper. Digital data is not a substitute for agency determinations.



Part 1 / Question 7 [Critical Environmental Area]	No
Part 1 / Question 12a [National or State Register of Historic Places or State Eligible Sites]	Yes
Part 1 / Question 12b [Archeological Sites]	Yes
Part 1 / Question 13a [Wetlands or Other Regulated Waterbodies]	No
Part 1 / Question 15 [Threatened or Endangered Animal]	No
Part 1 / Question 16 [100 Year Flood Plain]	No
Part 1 / Question 20 [Remediation Site]	No

Mayor Forman placed on the table for consideration a **Resolution Approving the Retention of D&B Engineers and Architects or such other qualified professional engineering firm that the Mayor deems appropriate in his discretion, for Professional Consultant Services in Connection with the Preparation of an Application for Funding and an Engineering Report for the Construction of a New Granular Activated Carbon Treatment Facility at Village Water Supply Wells #3 and #4 for the Removal of Per- and Polyfluoroalkyl Substances**

Whereupon, Trustee Karabatos proposed the following Resolution and moved its adoption:

RESOLUTION 07262022-12

APPROVING THE RETENTION OF D&B ENGINEERS AND ARCHITECTS ("D&B") OR SUCH OTHER QUALIFIED PROFESSIONAL ENGINNERING FIRM THAT THE MAYOR DEEMS APPROPRIATE IN HIS DISCRETION, FOR PROFESSIONAL CONSULTANT SERVICES IN CONNECTION WITH THE PREPARATION OF AN APPLICATION FOR FUNDING AND AN ENGINEERING REPORT FOR THE CONSTRUCTION OF A NEW GRANULAR ACTIVATED CARBON TREATMENT FACILITY AT VILLAGE WATER SUPPLY WELLS #3 AND #4 FOR THE REMOVAL OF PER- AND POLYFLUOROALKYL SUBSTANCES

WHEREAS, the Board of Trustees (the "Board") of the Incorporated Village of Sands Point (the "Village"), has determined that it is in the public interest to evaluate the public benefit to improve its water supply system by constructing a new granular activated carbon treatment facility at Village water supply wells #3 and #4 for the removal of per- and polyfluoroalkyl substances (the "Project"); and

WHEREAS, the Village will apply for various funding grants issued through the New York State Department of Health's Environmental Facilities Corporation and the Water Infrastructure Improvement Act ("NYSDOH") to fund the Project (the "Grant Applications"); and

WHEREAS, the Village has received a proposal from D&B for professional consultant services to assist the Village in the preparation of the Grant Applications, dated July 13, 2022 (the "Proposal"); and

WHEREAS, the Board finds that the Proposal submitted is reasonable and appropriate.

NOW, THEREFORE, BE IT RESOLVED that:

1. The Board of Trustees accepts the Proposal for professional consultant services in connection with the preparation of the Grant Applications, for a total fee not to exceed $40,000.00.

2. The Mayor is authorized to sign the Proposal on behalf of the Village.

The motion was seconded by Trustee Schamis. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Rebecca Vitas Schamis voting	-	aye
Trustee Sloane Ackerman voting	-	aye

Resolution 07262022-12 was duly adopted.

D&B ENGINEERS AND ARCHITECTS

330 Crossways Park Drive, Woodbury, New York 11797
516-364-9890 • 718-460-3634 • Fax: 516-364-9045 • www.db-eng.com

Principals

Steven A. Fangmann, P.E., BCEE, *President & Chairman*
Robert L. Raab, P.E., BCEE, CCM, *Senior Vice President*
William D. Merklin, P.E., *Senior Vice President*
Joseph H. Marturano, *Senior Vice President*

July 13, 2022

Christian DiMartino, Superintendent
Incorporated Village of Sands Point
Water Department
P.O. Box 188
Port Washington, NY 11050

Re: Proposal for Engineering Services
Preparation of an Application for Funding and Engineering Report
PFOA and PFOS Treatment at Village Club Wells 3 & 4

Dear Mr. DiMartino:

In accordance with your request, D&B Engineers and Architects, D.P.C. (D&B) is pleased to submit this proposal to provide engineering services associated with the preparation of applications for funding through the Environmental Facilities Corporation (EFC) and the Drinking Water State Revolving Fund (DWSRF) including the preparation of a Project Listing Form and an Engineering Report for PFOA and PFOS Treatment at Village Club Wells 3 & 4.

PROJECT UNDERSTANDING

The new Infrastructure and Jobs Act, or Bipartisan Infrastructure Law (BIL) passed by Congress and signed by the president in November 2021, includes expanded funding opportunities for eligible projects with the primary purpose of addressing emerging contaminants in drinking water, with a focus on PFAS removal.

BIL Funding

Unlike the WIIA Applications which fund up to 60% of eligible project costs through a grant, it is unknown how the funding through the DWSRF Intended Use Plan (IUP) will be allocated and distributed although there are indications that it may be a combination of low interest loans, grants or through Principal Forgiveness. The specific funding offered will not be known until the project is scored and compared to the remainder of the projects submitted. The application requires the preparation of an Engineering Report that meets current funding requirements. The report must conform to the NYS DEC/EFC Engineering Report outline which we have used in the development of other reports for the Village. Applications for BIL funding are due by August 31, 2022. The funding cap under this program is not yet known. In addition to applying for BIL funding for the Wells 3 and 4 PFOA and PFOS treatment project, D&B will submit the Wells 2A and 5A project (which has already been awarded grant funding through the EFC) for BIL funding consideration as well.

Water Infrastructure Improvement Act (WIIA)

D&B will also prepare an application for the Water Infrastructure Improvement Act (WIIA) grant funding for emerging contaminants in drinking water. On July 7, New York State announced an additional $225 million in grant funding to be administered through the SRF. A grant received under this program may be up to 60% of eligible project costs, capped at $5 million. It should be further noted that, although this project is for the removal of emerging contaminants, the maximum award will be capped at $5 million because an MCL exceedance has not yet occurred. Applications for WIIA funding are due by September 9, 2022.

Eligibility

Based on our recent conversations PFOA has been observed at concentrations of up to 6.3 ng/L and 7.7 ng/L in Well 3 and Well 4, respectively (exceeding 50% of the MCL). PFOS has been observed at concentrations of up to 3.9 ng/L and 2.9 ng/L in Well 3 and Well 4, respectively (less than 50% of the MCL). In January of 2022, the NYS Legislature also adopted Emerging Contaminants Regulations directing the NYSDOH to make regulations implementing a list of 25 additional compounds. This list of additional Emerging Contaminants is anticipated to be adopted in 2022. Additionally, as we have discussed the USEPA recently revised the Health Advisory Levels (HALs) for PFOA and PFOS to 0.004 ng/L and 0.02 ng/L, respectively. Also, the USEPA is recommending at this time that communities and water systems that measure any levels of PFOA or PFOS at levels higher than the HALs inform their customers and consider taking actions to reduce PFAS levels in their drinking water by installing treatment technologies or obtaining a new uncontaminated source of drinking water, if available.

It should be noted that the Engineering Report will be prepared in a format suitable for submittal to NCDH and NYSDOH for approval. This is a required first step in the permitting process regardless of the funding source. Therefore, the preparation of this application and report will have the added benefit of advancing the project design and permitting process before moving into the detailed design phase.

The following is a summary of the major steps required to prepare the complete application:

1. Prepare an application for Listing on the Intended Use Plan.

2. Prepare an Engineering Report in accordance with the required outline provided by NYSDOH, including a project schedule and project budget. The report will be suitable to obtain approval for detailed design drawings and specifications.

3. Prepare other documents and forms required for the complete application including, but not limited to:

    - Environmental Review

    - Smart Growth Assessment Form

If the Village is approved for funding, compliance with federal pass-through requirements including additional forms and documentation will be required to close the funding provided. Preparation of these documents is not included in this proposal. A separate proposal will be submitted if funding is approved.

A. SCOPE OF WORK

The following major tasks will be included in the scope of this project:

- Meet with the Village to review the application requirements and to obtain the required information.
- Manage the completion of all project application deliverables with each responsible party, in accordance with the attached preliminary milestone schedule.
- Prepare a draft application package for review by the Village.
- Procure a radius search of known contamination sites surrounding the well.
- Request documentation from NYSDEC and/or USEPA for relevant contamination sites.
- Evaluate treatment alternatives.
- Prepare a cost estimate for the recommended treatment system.
- Prepare a draft report for review by the Village.
- Meet with the Village to discuss their comments on the draft report.
- Meet with the Village to review comments on the draft Engineering Report and Application package.
- Finalize the Engineering Report and Application package
- Submit the complete Application package, including the Engineering Report, to NYSDOH and NCDH.
- Address any comments and resubmit, as required.

B. FEE

The proposed not-to-exceed fee to complete the above scope will be $30,000. The cost for typical expenses such as mileage, postage, and reproduction are included in the above fees.

We appreciate the opportunity to assist the Village in efficiently complying with the requirements of the DWSRF and readying the Village to continue to preserve its water supply with the preparation and filing of an application and Engineering Report. If this proposal is acceptable, please sign below and return the signed page to authorize the work. If you have any questions, please contact me via email at bmerklin@db-eng.com or via phone at (516) 364-9890, Ext. 3007.

Very truly yours,

William D. Merklin, P.E.
Senior Vice President

WDM/PJCt/kb
cc: P. Forman (IVSP)
P. Connell (D&B)
J. Van Horn (D&B)
♦PX11543\WDM071222CD-Ltr(R01)

ACCEPTED BY:

_____ _____
Signature Date

_____
Name

firefly
ADMIN INC

6 Brunswick Road
Suite #8
Troy, NY 12180

(518) 687-1400
info@fireflyadmin.com
www.fireflyadmin.com

RECEIVED
JUL 05 2022
INC. VILLAGE OF SANDS POINT

June 30, 2022

Board of Trustees
Village of Sands Point
PO Box 188
Port Washington, NY 11050

RE: GASB 73 Notes to May 31, 2022 Financial Statements

Dear Trustees:

Pursuant to our engagement with the Village, we have completed our valuation of the Port Washington Fire Department Length of Service Award Program (Program) in accordance with the Governmental Accounting Standards Board (GASB) Statement No. 73.

The results are presented in the form of suggested notes to the Village's financial statements. The actuarial calculations contained in the suggested notes provided have been certified pursuant to the enclosed Actuarial Certification.

The presentation of the actuarial calculations in the enclosed report is based on our understanding of the requirements of GASB Statement No. 73 and historical Village financial statements. The Village should review the requirements of GASB Statement No. 73 in developing the final May 31, 2022 Financial Statement and amend our suggested notes provided in collaboration with your auditors.

Our understanding of GASB Statement No. 73 is that there is a *Required Supplementary Information* and *Notes to Required Schedules* reporting requirement. The information needed to provide disclosure under these requirements as of the December 31, 2021 measurement date is provided in the suggested notes and can be added to historical information from prior years.

Sincerely,

Anthony Hill
President
ahill@fireflyadmin.com

Craig T. Relyea, ASA, MAAA
Actuary
craig@fireflyadmin.com

Enclosures

Actuarial Certification

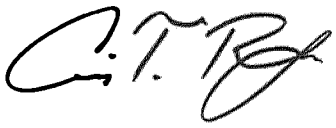
At the request of the Board of Trustees (Board) of the Village of Sands Point (Village), we have calculated the actuarial liabilities of the Port Washington Fire Department Length of Service Award Program (Program) in accordance with our understanding of the Government Accounting Standards Board (GASB) Statement No. 73 (the Statement). To the best of our knowledge, our results fairly reflect the actuarial condition of the Program as of December 31, 2021 in accordance with the methods and assumptions prescribed by the Statement. These calculations are intended for the sole use of the Board in developing the notes to the May 31, 2022 financial statements and should not be used for determining funding requirements or any other purpose.

The census data and financial information related to the Program have been provided by the Board. While the data has not been audited by Firefly Admin Inc., it has been examined for reasonableness, accuracy, and consistency with data previously reported. Financial information has been reconciled with prior years for continuity and accuracy. Any material deviation from the information reported to us by the Board may have a significant impact on the results stated herein.

No employee or consultant of Firefly Admin Inc. has a known conflict of interest with respect to any of the Board members or any other high-ranking official of the Village.

It is my opinion that the calculations are complete, accurate, and compliant with the requirements of the Statement and the Program provisions. The discount rate and funding method were selected in accordance with the Statement; all other actuarial methods and assumptions were selected for being appropriate and reasonable with respect to the experience of the Program and to future expectations. Their selection complies with the applicable Actuarial Standards of Practice, promulgated by the American Academy of Actuaries.

I certify that I am a member of the Society of Actuaries and the American Academy of Actuaries and meet the Qualification Standards of the American Academy of Actuaries to render the actuarial opinions provided herein.



Craig T. Relyea, ASA, MAAA
Actuary

June 30, 2022

AGENDA ITEM NO. D.1a firefly ADMIN INC

General Information about the Service Award Program

Plan Summary

Pursuant to Article 11-A of the New York State General Municipal Law, seven municipalities, including the Village of Sands Point, established a defined benefit Length of Service Award Program for the active volunteer firefighters of the Port Washington Fire Department (the "Fire Department"). The Program became effective January 1, 1993. The Program provides municipally funded benefits to volunteer firefighters. The Village is a Sponsor of the Program and the Joint Sponsoring Board is the Program administrator.

Active volunteer firefighters who have reached the age of 18 and who have earned one (1) year of service credit are eligible to participate in the Program. In general, an active volunteer firefighter earns service credit for each calendar year after the establishment of the Program in which he or she accumulates fifty (50) points. Points are granted for attending various activities of the Fire Department in accordance with a Point System adopted by the Joint Sponsoring Board in accordance with the General Municipal Law.

A participant acquires a non-forfeitable right to be paid a benefit from the Program after earning five (5) years of service credit, becoming totally and permanently disabled, dying while an active volunteer, or upon attaining the Program's entitlement age.

Participants become eligible to be paid a benefit at the entitlement age, which is age 65. The benefit payable is equal to $20 for each year of service credit earned, up to a maximum of $800 for 40 years of service credit. This benefit is paid as a lifetime monthly annuity guaranteed for 10 years.

The monthly benefit of a participant who remains active after the entitlement age and earns additional service credit is increased by $20 beginning with the January 1 payment after the year in which the service credit was earned.

The Program provides a pre-entitlement age death benefit of a lump sum equal to the actuarial present value of the accrued benefit. If a participant dies after the entitlement age, the beneficiary has the option to continue to receive the remaining portion of the guaranteed monthly payments or be paid a one-time actuarial equivalent lump sum. The Program provides a pre-entitlement age disability benefit of a lump sum equal to the actuarial present value of the accrued benefit.

AGENDA ITEM NO. D)13 firefly ADMIN INC

Participants covered by the plan
As of December 31, 2021, the following participants were covered by the plan:

Participants currently receiving benefit payments	57
Inactive participants entitled to but not yet receiving benefit payments	84
Active participants	201
Total	342

Contributions
New York State General Municipal Law § 219(d) requires the Village to engage an actuary to determine the annual amount required to be contributed to the Trust Fund. This amount is appropriated and contributed annually by the Village.

Trust Assets
Plan assets are held in trust for the exclusive purpose of providing plan benefits; however, the Trust is not legally protected from creditors of the Village. As such, the Trust assets are subject to claims of Village creditors in the event of insolvency and, therefore, does not meet the criteria in paragraph 4 of GASB Statement No. 73.

Measurement of Total Pension Liability

Actuarial Methods & Assumptions
The Total Pension Liability has been determined by an actuarial valuation as of the measurement date. The following actuarial methods and assumptions applied to all periods included in the measurement:

Valuation Date	December 31, 2021
Measurement Date	December 31, 2021
Actuarial Cost Method	Entry Age Normal
Discount Rate	2.25%
Inflation Rate	0.00%
Salary Scale	N/A
Mortality Rates	RP-2014 male/female without projection for mortality improvement

The discount rate is the yield to maturity of the S&P Municipal Bond 20 Year High Grade Rate Index as of the Valuation Date. In describing this index, S&P Dow Jones Indices notes that the index consists of bonds in the S&P Municipal Bond Index with a maturity of 20 years and with a rating of at least Aa2 by Moody's Investors Service's, AA by Fitch, or AA by Standard & Poor's Rating Services.

Changes of assumptions or other inputs

	12/31/2020	12/31/2021
Discount Rate	1.93%	2.25%

AGENDA ITEM NO. D.13 firefly ADMIN INC

Changes in the Total Pension Liability

Village's Proportionate Share	21.17%
Change in proportion since prior measurement date	N/A
Balance as of 12/31/2020 measurement date	$2,716,734
Service cost	128,768
Interest	54,399
Changes of assumptions or other inputs	(158,049)
Difference between expected & actual experience	(47,553)
Benefit payments	(54,016)
Change in proportion	0
Net change in Total Pension Liability	(76,451)
Balance as of 12/31/2021 measurement date	$2,640,284

Sensitivity of the Total Pension Liability to changes in the Discount Rate
The following chart shows the Total Pension Liability as of the measurement date calculated using the discount rate of 2.25%, as well as what the Total Pension Liability would be if it were calculated using a discount rate that is 100 basis points lower and 100 basis points higher than the current rate.

	1% Decrease 1.25%	Current Rate 2.25%	1% Increase 3.25%
Total Pension Liability	$3,177,767	$2,640,284	$2,216,811

Pension Expense and Deferred Outflows and Inflows of Resources Related to Pensions

For the fiscal year ended May 31, 2022, the Village recognized a pension expense of $255,467.

Service cost	128,768
Interest on Total Pension Liability	54,399
Changes of assumptions or other inputs	89,448
Difference between expected & actual experience	(19,443)
Administrative costs	4,301
Change in Proportion	(2,006)
Pension Expense	**$255,467**

Note to the Village/Auditors: Based on our interpretation of the GASB 73 standard, a breakout of the Pension Expense is not required; however, we are providing this information in the event you choose to report it on the Village's financial statements.

AGENDA ITEM NO. D)13

Pension Expense and Deferred Outflows and Inflows of Resources Related to Pensions – continued

As of May 31, 2022, the Village reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	23,389	156,137
Changes of assumptions or other inputs	759,967	251,482
Change in Proportion	0	10,064
Benefit payments & administrative expenses subsequent to the measurement date	29,308	0
Total	$812,664	$417,683

The $29,308 reported as deferred outflows of resources related to pensions resulting from Village transactions subsequent to the measurement date will be recognized as a reduction of the Total Pension Liability in the year ended May 31, 2023.

Other amounts reported as deferred outflows of resources and deferred inflows of resources to pensions will be recognized in pension expense as follows:

Year ended:	
May 31, 2023	67,999
May 31, 2024	67,999
May 31, 2025	67,999
May 31, 2026	67,999
May 31, 2027	67,999
Thereafter	25,676

AGENDA ITEM NO. D firefly ADMIN INC

From: Amy Christake <achristake@hotmail.com>
Sent: Monday, July 11, 2022 7:21 AM
To: Peter Forman <peter@forman.com>; Liz Gaynor <liz@sandspoint.gov>
Subject: Re: report to bot

Hi Peter,

Here is a brief memo for the Board.

Accomplishments:

- Creation of aid finders for the first few archival boxes in Liz Gaynor's office using standardized naming conventions
- Purchase of archival quality materials and scanner
- Met with Historic Landmarks Preservation Commission Chair, Betsy Silverstein

Next Steps:

- Access to Laserfiche to upload large .tiff files.
- Continue to create standardized naming conventions and aid finders for the files
- Recruit volunteers or train VH interns to scan and properly label files and create aid finders for the documents.

Kind regards,
Amy

NASSAU COUNTY VILLAGE OFFICIALS ASSOCIATION

PO Box 231239, Great Neck, NY 11023
Tele: 516-437-1455 Email: exec@ncvoa.org

Executive Board

Officers 2022-2023:

President:
Hon. Nora Haagenson
Mayor, Village of Baxter Estates

First Vice President:
Hon. Elliot Conway
Mayor, Village of Upper Brookville

Second Vice President:
Hon. Edward Novick
Mayor, Village of Old Westbury

Treasurer:
Hon. Bonnie Parente
Mayor, Village of East Williston

Past President Members:

Hon. Daniel Serota
Mayor, Village of Brookville

Hon. Ralph Ekstrand
Mayor, Village of Farmingdale

Hon. Robert Kennedy
Mayor, Village of Freeport

Appointed Members:

Hon. Bernard Ryba, Past President
Mayor, Village of Old Brookville

Hon. Barbara Donno, Past President
Mayor, Village of Plandome Manor

Hon. Peter Cavallaro, Past President
Mayor, Village of Westbury

Hon. Marvin Natiss, Past President
Mayor, Village of North Hills

Hon. Steve Weinberg
Mayor, Village of Thomaston

Hon. Elena Villafane
Mayor, Village of Sea Cliff

Non-Voting Members:

Hon. Ralph Kreitzman
Executive Director
Former Mayor, Village of
Great Neck & Past President

Hon. Warren Tackenberg
Executive Director Emeritus
Former Mayor, Village of
New Hyde Park & Past President

Gary Fishberg, Esq.
Counsel

Eric Ricioppo
Public Information Officer

July 7, 2022

Dear Mayor:

Re: *96th Annual Testimonial Dinner—September 8, 2022*

The Nassau County Village Officials Association is pleased to announce the Association's 96th Annual Testimonial Dinner honoring Daniel Serota, Mayor of the Village of Brookville and NCVOA immediate past president.

This event will be held on Thursday, September 8, 2022 at the Westbury Manor, 1100 Jericho Turnpike, Westbury, NY. The cocktail reception will begin at 6:30 pm followed by the dinner and program at 8 pm.

During 2021-2022 Mayor Serota led the NCVOA as we maneuvered through the many challenges resulting from COVID-19 restrictions. To recognize Mayor Serota's dedication and service to the Association, we would like to make this year's dinner a tremendous success and look forward to your village's participation.

Enclosed are Dinner Reservation and Journal Advertisement forms. Please feel free to distribute these documents to other individuals, companies or organizations you believe would be interested in joining us in saluting Mayor Serota.

We would appreciate your completing your village's request for reservations and journal ads and returning these forms to me as soon as convenient but no later than August 26. Please email me at exec@ncvoa.org or call me at 516-437-1455 if you have any questions or need additional information.

We look forward to seeing you September 8!

Sincerely yours,

Ralph J. Kreitzman
Executive Director

cc: Village Clerk

AGENDA ITEM NO. D)13c

NASSAU COUNTY VILLAGE OFFICIALS ASSOCIATION
Post Office Box 231239 **Great Neck, NY 11023**
Telephone: 516-437-1455 Email: exec@ncvoa.org

96th ANNUAL TESTIMONIAL DINNER

DINNER RESERVATION FORM

Please reserve _____ tickets at $100.00 each for the Annual Testimonial Dinner to be held at Westbury Manor, 110 Jericho Turnpike, Westbury, NY on **Thursday, September 8, 2022**. The dinner will honor our Immediate Past President Daniel Serota, the Mayor of the Village of Brookville.

The cocktail reception will start at 6:30 pm and the dinner and program will start at 8:00 pm.

Our/my check for tickets in the amount of $ _____ is enclosed..

Please make your check payable to:

Nassau County Village Officials Association or NCVOA

Please note that there will be no tickets issued for this dinner. Upon receipt of this completed form and your check, a confirmation email will be sent to you.

Seating in the proximity of the dais will be assigned based upon the time of receipt of your reservation form and check. **The deadline for receipt is August 26.**

Village, Company or Individual:	
Address:	
Email:	
Telephone no:	
Contact Person:	

Mail to:

NCVOA
PO Box 231239
Great Neck, NY 11023

If you have a question, contact us at exec@ncvoa.org.

Nassau County Village Officials Association

96th Annual Journal Advertisement Order

Honoring our Immediate Past President

Daniel Serota, the Mayor of the Village of Brookville

Westbury Manor

1100 Jericho Turnpike, Westbury, NY

Thursday, September 8, 2022

You are hereby authorized to insert the attached ad in your souvenir journal, to occupy the space of _____ page in Color or Black & White (**circle one**) for which I/we agree to pay the sum of $ _____

Advertiser's Name: _____

Address: _____

Telephone: _____

Contact: _____

Email address: _____

	Black & White	Color	
~~Centerfold~~	~~$1000.00~~	~~$1100.00~~	Sold
Double Page	800.00	900.00	
Back page	~~800.00~~	~~900.00~~	
~~Inside Front Cover~~	~~700.00~~	~~800.00~~	Sold
Inside Back Cover	700.00	800.00	
Full Page	500.00	600.00	
Half Page	300.00	350.00	
Quarter Page	200.00	225.00	
Business Card	100.00	125.00	

Send your ad by email in print ready pdf format to: exec@ncvoa.org

Copy Deadline: August 26, 2022

Make you check payable to Nassau County Village Officials Association or NCVOA and mail your check to:

NCVOA
PO Box 231239
Great Neck, NY 11023

Founded in 1925, the Nassau County Village Officials Association is a not-for-profit organization representing all of Nassau County's 64 villages with 475,000 residents.
Tax ID 11-6038010

From: PJ Connell
Sent: Tuesday, July 26, 2022 11:17 AM
To: Peter Forman
cc: Bill Merklin

Subject: Wells 2A and 5A WIIA Grant Award

Peter,

We just got some bad news from the State. As you may know, they recently upped the cap for grants on emerging contaminant projects that haven't violated the MCL to $5M (it used to be $3M). Wells 2A and 5A got $3M last round, as that was the old cap.

The state just told us that, in order for the 2A and 5A job to be eligible for the higher cap, the Village has to reject its existing $3M grant and re-apply this round. However, there is no guarantee that funding would be received.

The Village has to decide whether to reject the already awarded $3M grant for the opportunity for $5M or stay as is. Please note that this does not impact the current Wells 3 and 4 application, which should be eligible for the full $5 million.

I know this is a lot – please call me if you would like to discuss.

Cheers,
PJ

D&B ENGINEERS AND ARCHITECTS
PJ Connell, P.E.
Associate
330 Crossways Park Drive
Woodbury, NY 11797
P: 516-364-9890 ext. 3100
F: 516-364-9045
M: 516-467-6372
pconnell@db-eng.com
www.db-eng.com

B	C	D	E	F	G	H	I
The Village of Sands Point DBA- The Village Club Monthly/Hybrid Financials/Free Cash Flows	June 2022	Bud 2022 June	Month Act/Budg Variance	2022 Hybrid	2022 Budget	Act/Bud Variance	2021 ACTUAL
Description							
Revenues (accrual)							
GOLF	241,372	209,260	32,112	1,202,671	1,205,385	-2,714	1,246,904
TENNIS	8,311	7,689	622	56,674	49,265	7,409	67,049
POOL	2,100	9,649	-7,549	36,833	44,242	-7,409	41,892
FACILITIES	0	0	0	0	0	0	0
F&B ALL VENUES	337,477	306,465	31,012	1,859,657	1,671,350	188,307	2,352,229
GROUNDS	0	0	0	0	0	0	0
SECURITY	0	0	0	0	0	0	0
ADMIN	25,875	2,750	23,125	128,525	100,350	28,175	153,868
MEMBERSHIP	615,618	549,732	65,886	6,906,462	6,547,535	358,927	6,183,027
LESSONS GTS	97,843	68,575	29,268	392,640	388,207	4,433	399,955
HOUSE CHARGE	69,399	65,323	4,076	381,088	356,102	24,986	475,086
TOTAL REVENUES	**1,397,995**	**1,219,443**	**178,552**	**10,964,550**	**10,362,436**	**602,114**	**10,920,010**
COST of SALES							
GOLF	40,348	22,500	17,848	157,725	139,425	18,300	157,517
TENNIS	1,570	1,951	-381	9,830	13,098	-3,268	18,873
FOOD & BEVERAGE ALL VENUES	130,647	116,121	14,526	644,570	625,524	19,046	823,405
TOTAL COGS	**172,565**	**140,572**	**31,993**	**812,125**	**778,047**	**34,078**	**999,795**
GROSS PROFIT	**1,225,430**	**1,078,871**	**146,559**	**10,152,425**	**9,584,389**	**568,036**	**9,920,215**
PAYROLL							
GOLF	51,488	51,000	488	453,289	459,720	-6,431	448,727
TENNIS	17,563	21,945	-4,382	151,751	165,846	-14,095	157,361
POOL	22,115	20,885	1,230	77,336	74,222	3,114	71,284
FACILITIES	32,726	30,397	2,329	369,418	362,995	6,423	359,561
F&B ALL VENUES	168,508	103,300	65,208	1,094,407	923,800	170,607	1,157,353
GROUNDS	74,800	78,215	-3,415	795,629	804,683	-9,054	733,291
SECURITY	2,843	3,400	-557	39,725	42,840	-3,115	35,159
ADMIN	32,552	31,546	1,006	425,776	421,010	4,766	402,635
MEMBERSHIP	5,936	14,544	-8,608	176,666	189,144	-12,478	172,833
LESSONS GTS	80,852	54,705	26,147	331,883	323,660	8,223	333,298
TOTAL PAYROLL	**489,383**	**409,937**	**79,446**	**3,915,880**	**3,767,920**	**147,960**	**3,871,502**
HOUSE CHARGE PAYOUT	56,831	53,064	3,767	302,584	281,251	21,333	374,181
PAYROLL RELATED EXP	93,040	103,534	-10,494	964,173	973,026	-8,853	911,619
TOTAL PAYROLL & RELATED EXP	**639,254**	**566,535**	**72,719**	**5,182,637**	**5,022,197**	**160,440**	**5,157,302**
OTHER OPERATING EXPENSES							
GOLF	37,541	57,769	-20,228	212,906	254,734	-41,828	297,014
TENNIS	5,460	9,021	-3,561	77,054	76,441	613	69,602
POOL	20,636	14,724	5,912	69,963	64,881	5,082	54,971
FACILITIES	50,224	39,854	10,370	424,680	445,785	-21,105	447,314
F&B ALL VENUES	104,279	16,105	88,174	287,255	121,511	165,744	275,610
GROUNDS	52,545	45,688	6,857	436,301	535,158	-98,857	449,124
SECURITY	1,657	898	759	17,327	15,673	1,654	15,943
ADMINISTRATION	42,935	47,271	-4,336	720,031	698,580	21,451	681,596
MEMBERSHIP	20,953	15,128	5,825	195,215	183,414	11,801	237,946
LESSONS GTS	0	0	0	0	0	0	0

B	C	D	E	F	G	H	I
The Village of Sands Point DBA- The Village Club Monthly/Hybrid Financials/Free Cash Flows	June 2022	Bud 2022 June	Month Act/Budg Variance	2022 Hybrid	2022 Budget	Act/Bud Variance	2021 ACTUAL
Description							
Revenues (accrual)							
MAJEX	374	0	374	65,475	0	65,475	183,351
TOTAL OTHER OPERATING EXP	**336,604**	**246,458**	**90,146**	**2,506,207**	**2,396,177**	**110,030**	**2,712,471**
TOTAL EXP (PAYROLL & OPEX)	**975,858**	**812,993**	**162,865**	**7,688,844**	**7,418,374**	**270,470**	**7,869,773**
Mod. NOI B4 Depr. & Non-Cash Exp	**249,572**	**265,878**	**-16,306**	**2,463,581**	**2,166,015**	**297,566**	**2,050,442**
Non-Operating Revenues	415	0	415	809	0	809	252
Non-Operating Expenses							
Interest on bonds/Capital Leases	18,557	19,011	-454	206,928	154,674	52,254	153,798
FARPPS (Fire,Admin,Reim,Police,Pblc wks,Sanit	33,333	33,333	0	400,000	400,000	0	0
Strategic Planing	0	0	0	0	0	0	35,224
Total Non-Op Exp	**51,890**	**52,344**	**-454**	**606,928**	**554,674**	**52,254**	**189,022**
Net Non-Op Inc/Exp	**-51,475**	**-52,344**	**869**	**-606,119**	**-554,674**	**-51,445**	**-188,770**
EBNoCT	**198,097**	**213,534**	**-15,437**	**1,857,462**	**1,611,341**	**246,121**	**1,861,672**
VSR's							
Cell Tower 4070	0	0	0	0	0	0	227,764
Land Sub 4061	1	0	1	5	0	5	250,000
Total VSR's Available	**1**	**0**	**1**	**5**	**0**	**5**	**477,764**
Principal Repayments/Capital Investments							
2.115 Bond Principal 2018	0	0	0	135,025	135,025	0	132,571
4.2M Bond Principal 9-2016,9-2017	0	0	0	150,448	150,448	0	147,312
2.0M Bond Principal	0	0	0	0	0	0	0
Golf Equip Capital Leases (3 in Total)	814	797	17	104,916	104,924	-8	254,852
Platform Lease 2200	0	0	0	17,497	17,654	-157	16,160
Repayment of Gen'l fund Borrowings	0	0	0	325,000	325,000	0	625,000
Refund of cancelled Banquets	0	0	0	0	0	0	112,950
Proceeds Rec'd from Disposition of Equip	0	0	0	0	0	0	-25,500
Capital Exp	179,134	0	179,134	474,242	400,000	74,242	375,505
Total Capital Exp (BS spend)	**179,948**	**797**	**179,151**	**1,207,128**	**1,133,051**	**74,077**	**1,638,850**
Free Cash Flows (includes VSR's)	18,150	212,737	-194,587	650,339	478,290	172,049	700,585
Free Cash Flows (without VSR's)	18,149	212,737	-194,588	650,333	478,290	172,043	222,570

VCSP Membership Master--2022 7/20/22

MEMBERSHIP CATEGORIES					
	RES	NON-RES	Res	NR	
	2022	2022	2022	2,022	
FULL GOLF--All Sports	$12,250	$15,750	90	158	248
SENIOR/WIDOW/SINGLE	$11,250	$15,000	32	39	71
FIRST YEAR INTRODUCTORY					0
FULL EXEC (Ages32-39)--All Sports	$9,750	$11,250	20	54	74
FULL ASSOC(Ages:18-31)--All Sports	$5,750	$7,500	7	4	11
FULL ACCESS TOTALS					0
GOLF ONLY WEEKDAY ONLY	$8,500	$10,000	3	7	10
WAITLIST ASSOC					
WAITLIST EXEC					
WAITLIST FULL					
WEEK DAY ACCESS TOTALS					
GOLF TOTAL			152	262	414
--Grouping totals--					
RACQUET & LEISURE	$6,050	$8,250	13	33	46
TENNIS + PLATFORM	$4,750	$6,900	22	11	33
TENNIS ONLY	$4,250	$6,100	37	14	51
LEISURE (Formerly Pool)					0
LEISURE - NEW MEMBERS	$3,850	$4,750	29	111	140
PLATFORM	$2,750	$3,000	2	19	21
DINING	$300	$1,800	175	26	201
TOTALS			430	476	906

VILLAGE CLUB OF SANDS POINT

GOLF ROUNDS BY MONTH

GOLF ROUNDS YTD	
YEAR 2020	7,480
YEAR 2021	11,618
YEAR 2022	9,719

	January	March	April	May	June	July	August	September	October	November	December	Total
YEAR 2022												
Total Rounds	44	599	2120	3115	3,841							9,719
18 Cart Rounds	0	305	1,314	2122	2,367							6,108
Guest Rounds	2	57	164	279	333							835
Friends Day Rounds	0	9	45	105	147							306
Outing Rounds	0	0	195	85	225							505
Trail Fee	44	82	118	109	84							437
Nine Cart Rounds	0	142	433	685	1,008							2,268
$10 Jr cart	0	4	15	8	8							35
$12 Early Bird	0	0	0	1	2							3

	January	March	April	May	June	July	August	September	October	November	December	Total
YEAR 2021												
Total Rounds	250	923	2307	4012	4,126	3,724	3,351	3,123	2,914	1,081	533	26,344
18 Cart Rounds	23	500	1,480	2285	2,359	2,503	2,062	1,894	1,693	656	297	15,752
Guest Rounds	0	94	188	299	311	364	323	236	235	87	32	2,169
Friends Day Rounds	23	17	60	76	138	129	122	98	64	42	5	774
Outing Rounds	0	0	110	260	380	136	280	262	307	0	0	1,735
Trail Fee	186	140	169	120	93	47	60	78	96	95	118	1,202
Nine Cart Rounds	18	249	468	1015	1,103	872	802	754	721	275	113	6,390
$5 Jr cart	0	17	20	17	38	18	21	27	30	13	0	201
$9 Early Bird	0	0	0	16	15	19	4	10	3	0	0	67

	January	March	April	May	June	July	August	September	October	November	December	Total
YEAR 2020												
Total Rounds	138	596	690	2451	3,605	3,945	3,249	3,313	2,794	2,413	452	23,646
18 Cart Rounds	0	319	132	1315	1,913	2,334	2,093	2,162	1,678	1,478	243	13,667
Guest Rounds	22	36	40	329	256	359	304	321	224	325	54	2,270
Friends Day Rounds		0		0	136	211	132	116	68	73	4	740
Outing Rounds	0	0		0	0	80	91	140	337	83	0	731
Trail Fee	13	171	485	507	328	123	110	87	122	154	50	2,150
Nine Cart Rounds	125	106	73	555	865	793	633	626	544	575	100	4,995
$5 Jr cart				74	70	52	61	58	27	42	1	385
$9 Early Bird					293	352	129	124	18	8	0	924

	March	April	May	June	July	August	September	October	November	December	Total
YEAR 2019											
Total Rounds	213	1,240	1960	2,598	2,651	2,743	2,252	1,649	533	139	15,978
18 Hole Rounds	123	660	1,156	1,454	1,401	1,445	1,137	697	59	0	8,132
18 Guest Rounds	12	80	178	218	212	308	187	122	29	9	1,355
Friends Day Rounds	NA	31	60	73	165	80	77	39	9	0	534
Outing Rounds	0	124	36	125	221	182	222	397	0	0	1,307
Trail Fee	6	13	22	33	12	17	18	58	42	19	240
Nine Hole Rounds	65	304	409	465	526	550	544	306	388	111	3,668
$5 Jr cart	7	26	35	49	27	33	40	19	6	0	242
$9 Early Bird	0	2	51	138	65	113	24	7	0	0	400
Tour GCX	0	0	9	35	21	N/A	N/A	N/A	N/A	0	65
ROTA Club	0	0	4	8	1	15	3	4	0	0	35

Mayor Forman placed on the table for consideration a Resolution **Approving the Retention of VHB Engineering, Surveying, Landscape Architecture and Geology, P.C., for Planning Advisory and Consultant Services in Connection with the Review of an Application Submitted by Ashima Narula to Construct a Dock at 3 Half Moon Lane, and of an Application Submitted by AE & LY Realty LLC, to Construct a Dock at 24 Hicks Lane, in the Village of Sands Point.**

Whereupon, Trustee Karabatos proposed the following Resolution and moved its adoption:

RESOLUTION 07262022-14

APPROVING THE RETENTION OF VHB ENGINEERING, SURVEYING, LANDSCAPE ARCHITECTURE AND GEOLOGY, P.C. ("VHB"), FOR PLANNING ADVISORY AND CONSULTANT SERVICES IN CONNECTION WITH THE REVIEW OF AN APPLICATION SUBMITTED BY ASHIMA NARULA TO CONSTRUCT A DOCK AT 3 HALF MOON LANE, SANDS POINT, NEW YORK, AND OF AN APPLICATION SUBMITTED BY AE & LY REALTY LLC, TO CONSTRUCT A DOCK AT 24 HICKS LANE, SANDS POINT, NEW YORK

WHEREAS, Ashima Narula submitted an application to Board of Zoning Appeals (the "BZA") of the Village of Sands Point (the "Village") to construct a dock, and for variances related thereto, at 3 Half Moon Lane, Sands Point, New York (the "Narula Application"); and

WHEREAS, AE & LY Realty LLC, submitted an application to the Village's BZA to construct a dock, and for variances related thereto, at 24 Hicks Lane, Sands Point, New York (the "Hicks Lane Application"); and

WHEREAS, the Narula Application and the Hicks Lane Application shall collectively hereinafter be referred to as the "2022 Dock Applications"; and

WHEREAS, the BZA has requested that VHB conduct a planning review of these applications, including for compliance with SEQRA; and

WHEREAS, the Village has received proposals from VHB for the requested planning advisory and consultant services for the 2022 Dock Applications, dated July 25, 2022 (collectively hereinafter referred to as the "Proposal"), including compliance with the State Environmental Review Act ("SEQRA"); and

WHEREAS, the Board finds that the Proposal submitted is reasonable and appropriate.

NOW, THEREFORE, BE IT RESOLVED that:

1. The Board of Trustees accepts the Proposal for consultant services in connection with the review of the 2022 Dock Applications, for a total fee not to exceed $12,500.00 per application, which will be reimbursed by the applicants pursuant to Chapter 82 of the Village Code.

2. The Mayor is authorized to sign the Proposal on behalf of the Village.

The motion was seconded by Trustee Schamis. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Rebecca Vitas Schamis voting	-	aye
Trustee Sloane Ackerman voting	-	aye

Resolution 07262022-14 was duly adopted.

July 25, 2022

VIA ELECTRONIC MAIL

Ref: 26673.00

Peter A. Forman, Mayor
and Members of Board of Trustees
c/o Liz Gaynor, MMC, RMC, Village Clerk
Incorporated Village of Sands Point
P.O. Box 188
Port Washington, NY 11050-0119

Re: Contract Amendment #7
Planning Review
24 Hicks Lane Dock Permit (AE&LY)
Village of Sand Point, Nassau County

Dear Mayor Forman and Honorable Members of the Board of Trustees:

Based on a request from the Village Attorney, Sahn Ward, VHB Engineering, Surveying, Landscape Architecture and Geology, P.C. (VHB) is proposing to review materials prepared by the applicant and advise the Village of planning and impact issues (and State Environmental Quality Review Act compliance, as appropriate) with respect the above-referenced dock permit application. The proposed services would be a continuation of the technical assistance that VHB currently is providing to the Village on an as-requested basis.

SCOPE OF SERVICES

Services provided to the Village in connection with SEQRA compliance for the above-referenced dock permit application to be completed by VHB will include the following:

- Review and evaluation of the permit application package
- Identification and evaluation of potential planning considerations and potential community impacts
- Preparation of memoranda to the Village regarding potential additional information needed from the Applicant in order to complete the planning and community impact evaluation
- Preparation of a summary memorandum regarding planning and community impact issues
- Assistance with SEQRA compliance activities, as may be required

Documents prepared by VHB will be provided in draft form to the Village Attorney for review before finalization and issuance.

FEE SCHEDULE

VHB will provide the services described herein on a time-and-materials basis, based on the attached rate schedule. Invoices will be submitted to the Village monthly. Based on the level of activity requested at this time for the above-

referenced application, VHB has included a not to exceed budget of $12,500.00. This budget includes approximately 70 hours of staff time to complete the support services included in this scope of work; VHB will invoice only for actual time expended. If the level of effort will exceed that established in the budget, VHB will coordinate with the Village regarding the need for a supplemental Contract Amendment.

Reimbursable expenses (e.g., printing, postage, mileage charges, etc.) incurred during the performance of services would be billed to the Village at cost.

SERVICES NOT INCLUDED

The scope of services described herein is based on our understanding of the above-referenced application at this time. Additional services may be required should potentially significant planning and community impact issues be identified that warrant supplemental information from the applicant.

If the above scope of work and fee are acceptable to you, please execute and return one copy of the attached Client Authorization or, in the alternative, please provide a Board of Trustees Resolution with such authorization. We look forward to continuing to work with the Village.

Please do not hesitate to contact us if you have any questions. Thank you for our consideration.

VHB Engineering, Surveying, Landscape Architecture and Geology, P.C.

William Sklar, AICP
Environmental Planner
WNS/ba
enc.
cc: Michael Sahn, Esq., Sahn Ward
Joshua Brookstein, Esq., Sahn Ward

26673.02 - VOSands Pt/Planning Review/24 Hicks Lane

☐ New Contract

Date: July 25, 2022

☒ Amendment No. 7

Project No. 26673.00

Project Name: Contract Amendment #7
Planning Review
24 Hicks Lane Dock Permit (AE&LY)
Village of Sand Point, Nassau County

To: Peter A. Forman, Mayor
and Members of Board of Trustees
c/o Liz Gaynor, MMC, RMC, Village Clerk
Incorporated Village of Sands Point
P.O. Box 188
Port Washington, NY 11050-0119

	Cost Estimate	
	Amendment	Contract Total
T&M	$12,500.00	
Expenses	$200.00	
TOTAL	$12,700.00	

Email:

☐ Lump Sum ☒ Time & Expenses
☐ Cost + Fixed Fee ☐ Labor Multiplier

Phone No:

Estimated Date of Completion:

Scope of Services: See annexed proposal dated July 25, 2022.

Prepared by: William Sklar, AICP

Document Approval: TC

Please execute this Client Authorization for VHB to proceed with the above scope of services at the stated estimated costs. No services will be provided until it is signed and returned to VHB.

☐ Subject to attached terms & conditions

☒ Subject to terms & conditions in our original agreement

VHB ENGINEERING, SURVEYING, LANDSCAPE ARCHITECTURE AND GEOLOGY, P.C. AUTHORIZATION

By: Wendy Holsberg

Print: Wendy Holsberg

Title: Managing Director

Date: August 15, 2022

CLIENT AUTHORIZATION (Please sign original and return)

By:

Print: Peter A. Forman

Title: Mayor, Village of Sands Point

Date: August 10, 2022

AGENDA ITEM NO. D)16

VHB HOURLY BILLING RATES

BILLING CODE	LABOR CATEGORY	HOURLY RATE
260	Technical/Professional 26	$355
250	Technical/Professional 25	$330
240	Technical/Professional 24	$305
230	Technical/Professional 23	$285
220	Technical/Professional 22	$260
210	Technical/Professional 21	$250
200	Technical/Professional 20	$240
190	Technical/Professional 19	$230
180	Technical/Professional 18	$220
170	Technical/Professional 17	$210
160	Technical/Professional 16	$200
150	Technical/Professional 15	$190
140	Technical/Professional 14	$180
130	Technical/Professional 13	$170
120	Technical/Professional 12	$160
110	Technical/Professional 11	$150
100	Technical/Professional 10	$140
090	Technical/Professional 09	$130
080	Technical/Professional 08	$120
070	Technical/Professional 07	$110
060	Technical/Professional 06	$100
050	Technical/Professional 05	$90
040	Technical/Professional 04	$80
030	Technical/Professional 03	$70
020	Technical/Professional 02	$60
010	Technical/Professional 01	$50
350	Technical/Support 5	$90
340	Technical/Support 4	$80
330	Technical/Support 3	$70
320	Technical/Support 2	$60
310	Technical/Support 1	$50
500	Court Testimony Starts at	$355

Reimbursable and subconsultant expenses are billed at cost plus 10%.

Current billing rates, last updated February 20, 2022

July 25, 2022

VIA ELECTRONIC MAIL

Ref: 26673.00

Peter A. Forman, Mayor
and Members of Board of Trustees
c/o Liz Gaynor, MMC, RMC, Village Clerk
Incorporated Village of Sands Point
P.O. Box 188
Port Washington, NY 11050-0119

Re: Contract Amendment #6
Planning Review
3 Half Moon Lane Dock Permit (Narula)
Village of Sand Point, Nassau County

Dear Mayor Forman and Honorable Members of the Board of Trustees:

Based on a request from the Village Attorney, Sahn Ward, VHB Engineering, Surveying, Landscape Architecture and Geology, P.C. (VHB) is proposing to review materials prepared by the applicant and advise the Village of planning and impact issues (and State Environmental Quality Review Act compliance, as appropriate) with respect the above-referenced dock permit application. The proposed services would be a continuation of the technical assistance that VHB currently is providing to the Village on an as-requested basis.

SCOPE OF SERVICES

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- Preparation of a summary memorandum regarding planning and community impact issues
- Assistance with SEQRA compliance activities, as may be required.

Documents prepared by VHB will be provided in draft form to the Village Attorney for review before being finalization and issuance.

FEE SCHEDULE

VHB will provide the services described herein on a time-and-materials basis, based on the attached rate schedule. Invoices will be submitted to the Village monthly. Based on the level of activity requested at this time for the above-

referenced application, VHB has included a not to exceed budget of $12,500.00. This budget includes approximately 70 hours of staff time to complete the support services included in this scope of work; VHB will invoice only for actual time expended. If the level of effort will exceed that established in the budget, VHB will coordinate with the Village regarding the need for a supplemental Contract Amendment.

Reimbursable expenses (e.g., printing, postage, mileage charges, etc.) incurred during the performance of services would be billed to the Village at cost.

SERVICES NOT INCLUDED

The scope of services described herein is based on our understanding of the above-referenced application at this time. Additional services may be required should potentially significant planning and community impact issues be identified that warrant supplemental information from the applicant.

If the above scope of work and fee are acceptable to you, please execute and return one copy of the attached Client Authorization or, in the alternative, please provide a Board of Trustees Resolution with such authorization. We look forward to continuing to work with the Village.

Please do not hesitate to contact us if you have any questions. Thank you for our consideration.

VHB Engineering, Surveying, Landscape Architecture and Geology, P.C.

William Sklar, AICP
Environmental Planner
WNS/ba
enc.
cc: Michael Sahn, Esq., Sahn Ward
Joshua Brookstein, Esq., Sahn Ward

☐ New Contract

Date: July 25, 2022

☒ Amendment No.

Project No. 26673.00

Project Name: Contract Amendment #6
Planning Review
3 Half Moon Lane Dock Permit (Narula)
Village of Sand Point, Nassau County

To: Peter A. Forman, Mayor
and Members of Board of Trustees
c/o Liz Gaynor, MMC, RMC, Village Clerk
Incorporated Village of Sands Point
P.O. Box 188
Port Washington, NY 11050-0119

	Cost Estimate	
	Amendment	Contract Total
T&M	$12,500.00	
Expenses	$200.00	
TOTAL	$12,700.00	

Email:

☐ Lump Sum ☒ Time & Expenses
☐ Cost + Fixed Fee ☐ Labor Multiplier

Phone No:

Estimated Date of Completion:

Scope of Services: See annexed proposal dated July 25, 2022.

Prepared by: William Sklar, AICP

Document Approval: TC

Please execute this Client Authorization for VHB to proceed with the above scope of services at the stated estimated costs. No services will be provided until it is signed and returned to VHB.

☐ Subject to attached terms & conditions

☒ Subject to terms & conditions in our original agreement

VHB ENGINEERING, SURVEYING, LANDSCAPE ARCHITECTURE AND GEOLOGY, P.C. AUTHORIZATION

By: Wendy Holsberg

Print: Wendy Holsberger

Title: Managing Director

Date: August 16, 2022

CLIENT AUTHORIZATION (Please sign original and return)

By:

Print: Peter A. Forman

Title: Mayor, Village of Sands Point

Date: August 10, 2022

VHB HOURLY BILLING RATES

BILLING CODE	LABOR CATEGORY	HOURLY RATE
260	Technical/Professional 26	$355
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130	Technical/Professional 13	$170
120	Technical/Professional 12	$160
110	Technical/Professional 11	$150
100	Technical/Professional 10	$140
090	Technical/Professional 09	$130
080	Technical/Professional 08	$120
070	Technical/Professional 07	$110
060	Technical/Professional 06	$100
050	Technical/Professional 05	$90
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