BOARD OF TRUSTEES MEETING
INC. VILLAGE OF SANDS POINT
TUESDAY, MAY 20, 2025

Present:	Peter A. Forman	Mayor
	Elena Karabatos	Trustee
	Sloane Ackerman	Trustee
	Danny Khazai	Trustee
	Daniel Scheyer	Advisor to the Mayor
	Liz Gaynor	Village Clerk
	Denise de Reyna	Treasurer
	Joshua D. Brookstein	Village Attorney
Absent:	Jeffrey Moslow	Deputy Mayor
	Michael Sahn, Esq.	Village Attorney

At 8:00 p.m. upon motion by Trustee Karabatos and seconded by Trustee Ackerman the Public Hearing was opened to **consider Renewal of the Cable Franchise Agreement between the Incorporated Village of Sands Point and Verizon New York, Inc.**

The receipt of the affidavit of publication of the public hearing was published in the *Port Washington News* and the affidavit of posting of the public hearing was posted at the office of the Village Clerk.

Mayor Forman called to continue the public hearing on cable franchise renewal to the June 17, 2025 Board meeting. Upon motion by Trustee Karabatos and seconded by Trustee Ackerman and carried unanimously the Board agreed to continue the hearing to the June 17, 2025 Board meeting.

On motion of Trustee Karabatos and seconded by Trustee Ackerman and carried unanimously, the Board approved to **continue the aforementioned local law public hearings to the June 17, 2025 Board meeting**.

1) Proposed Local Law to Amend Chapter 105, "Lighting" of the Code of the Village of Sands Point
2) Proposed Local Law to Amend Chapter 82, "Fees & Deposits" of the Code of the Village of Sands Point
3) Proposed Local Law to Amend Chapter 141, "Streets and Sidewalks" of the Code of the Village of Sands Point
4) Proposed Local Law to Amend Chapter 176, "Zoning" of the Code of the Village of Sands Point

5) Proposed Local Law to Amend Chapter 1, "General Provisions" of the Code of the Village of Sands Point
6) Proposed Local Law to Amend Chapter 132, "Site Plan Review" of the Code of the Village of Sands Point
7) Proposed Local Law to Amend Chapter 100, "Historic Preservation" of the Code of the Village of Sands Point

The receipt of the affidavit of publication for the public hearing was published in the *Port Washington News* and the affidavit of posting of the public hearing was posted at the office of the Village Clerk.

All those who wished to be heard, having been heard and there being no further call for discussion, and on motion of Trustee Karabatos and seconded by Trustee Ackerman and carried unanimously the Board agreed to continue the public hearing to the Tuesday, June 17, 2025 meeting.

Mayor Forman opened the **Regular Meeting** of the Board of Trustees at 8:05 p.m.

The **Minutes** of the meeting held on April 29, 2025 were reviewed. On motion by Deputy Mayor Moslow seconded by Trustee Ackerman and carried unanimously, the minutes of April 29, 2025 were approved.

The Board received the **Water Commissioner's Report,** which is appended hereto and made a part of the minutes.

Water pumpage during April of 2025 was 21,307,014 gallons pumped vs. 20,253,476 gallons pumped during April of 2024.

The **Treasurer's Report** showing cash balances as of April 30, 2025, was reviewed (copy attached). On motion by Trustee Karabatos, seconded by Trustee Ackerman and carried unanimously, the Treasurer's Report was accepted and filed.

Claims as presented on **Abstracts** for payment in May were reviewed. On motion of Trustee Karabatos, seconded by Trustee Ackerman and carried unanimously, the claims as contained on **Abstracts** were approved for payment. Abstract of Claims is appended hereto and made a part of the minutes.

The Board received **Recommendations of the Building Commissioner** as to Granting of Building Permit Extensions that are appended hereto and made a part of the minutes. On motion of Trustee Karabatos, seconded by Trustee Ackerman and carried unanimously, the Building Commissioner's recommendations were adopted.

The Board received the **Building Department Report of Activity** for the month of April 2025, which showed:

Building Permits issued – 7
Building Permit Applications filed – 7
Certificates of Occupancy Issued – 1
Certificates of Completion Issued – 10
Temporary Certificates of Occupancy Issued – 0
55 Trees to be Removed/Replaced

The Board received the **Justice Court Report** for the month of April 2025, which showed:

Arraignments – 33
Trials - 0
Total VTL Fines Collected – $1,491.00
Total Village (SPC) Fines Collected - $1,250.00
Total Amount Collected - $2,741.00

Mayor Forman placed on the table for consideration a **Resolution Ratifying the Village Clerk's Execution of the Memorandum of Agreement with the Nassau County Board of Elections to Use the Voting Machines** for the Village Election to be held on June 17, 2025.

Whereupon, Trustee Karabatos proposed the following Resolution and moved its adoption:

RESOLUTION 05202025-01
RATIFYING AND AFFIRMING
THE VILLAGE CLERK'S EXECUTION OF
THE MEMORANDUM OF AGREEMENT WITH THE
NASSAU COUNTY BOARD OF ELECTIONS FOR USE OF
VOTING MACHINES FOR THE VILLAGE ELECTION
TO BE HELD ON JUNE 17, 2025

WHEREAS, the Village will hold its annual election June 17, 2025; and

WHEREAS, in order for the Village to conduct the election and use the voting machines owned by the Nassau County Board of Elections, the Nassau County Board of Elections requested that the Village enter into a Memorandum of Agreement with the Board of Elections, in customary form; and

WHEREAS, the Village Clerk signed the Memorandum of Agreement to assure that the voting machines were delivered timely; and

WHEREAS, the Board wishes to ratify and affirm the execution of the Memorandum of Agreement by the Village Clerk, as appropriate.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby ratifies and affirms the execution of the Memorandum of Agreement by the Village Clerk between the Village and Nassau County Board of Elections.

The motion was seconded by Trustee Ackerman. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Sloane Ackerman voting	-	aye
Trustee Danny Khazai voting	-	aye

Resolution 05202025-01 was duly adopted.

Mayor Forman placed on the table for **consideration a Resolution Authorizing the Mayor to Execute the 2025/2026 Fire and EMS Protection Contract with the Port Washington Fire Department for fire and emergency services.**

Whereupon, Trustee Karabatos proposed the following Resolution and moved its adoption:

RESOLUTION 05202025-02
FIRE PROTECTION & EMS SERVICES CONTRACT
PORT WASHINGTON FIRE DEPARTMENT
JUNE 1, 2025– MAY 31, 2026

WHEREAS, the Board of Trustees desires that the residents be provided with fire protection and paramedic emergency services; and

WHEREAS, the total cost for service last year was **$896,188.00**; and

WHEREAS, while the Village continues to find the service charges inequitable and disproportionate to the services provided, the Village is compelled to agree to its terms because the Port Washington Fire Department is the sole provider of such service available to the area of Sands Point.

NOW, THEREFORE, BE IT RESOLVED, that for the period of June 1, 2025 through May 31, 2026, the proposed agreement between the Village of Sands Point and the Port Washington Fire Department with charges for firematic and emergency medical services for a total of $925,828.00 (an increase of $29,640.00 from last year), as follows:

provide firematic services at a cost of	**$826,807.00**
provide emergency medical services at a cost of	**$99,021.00**
for a grand total of	**$925,828.00**

be and hereby is accepted under protest and objection to fee structure, a copy of which is appended hereto and made a part of the minutes, and.

BE IT FURTHER RESOLVED that the Mayor is authorized to execute said Agreement on behalf of the Village.

The motion was seconded by Trustee Ackerman. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Sloane Ackerman voting	-	aye
Trustee Danny Khazai voting	-	aye

Resolution 05202025-02 was duly adopted.

Mayor Forman placed on the table for consideration **a request from the Manhasset Bay Protection Committee (MBPC) for the Village's annual membership dues for 2025,** a copy of which is appended hereto and made a part of the minutes.

Whereupon, Trustee Karabatos proposed the following Resolution and moved its adoption:

RESOLUTION 05202025-03
ANNUAL MEMBERSHIP DUES 2025
MANHASSET BAY PROTECTION COMMITTEE

WHEREAS, the Village has been a member of the Manhasset Bay Protection Committee for several years; and

WHEREAS, the Committee has been very active in providing information to the member Villages on the Bay; and

WHEREAS, MBPC Executive Director Sarah Deonarine noted in her memorandum that the Committee voted to keep dues at the same levels as 2023,

NOW, THEREFORE, BE IT RESOLVED that the **Board of Trustees authorizes continual membership in the Manhasset Bay Protection Committee; and**

BE IT FURTHER RESOLVED that the **Board of Trustees authorizes the payment of $1,800.00 to cover the Village's annual dues for 2025.**

The motion was seconded by Trustee Ackerman. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Sloane Ackerman voting	-	aye
Trustee Danny Khazai voting	-	aye

Resolution 05202025-03 was duly adopted.

Mayor Forman placed on the table for consideration a **request from the Hempstead Harbor Protection Committee for the Village's annual membership dues,** a copy of which is appended hereto and made a part of the minutes.

Whereupon, Trustee Karabatos proposed the following Resolution and moved its adoption:

RESOLUTION 05202025-04
ANNUAL MEMBERSHIP DUES 2025
HEMPSTEAD HARBOR PROTECTION COMMITTEE

WHEREAS, the Village has been a member of the Hempstead Harbor Protection Committee for several years; and

WHEREAS, the Committee has been very active in providing information to the member Villages on the Bay; and

WHEREAS, this year the Committee will continue to provide the member Villages with information and credit pertaining to the federally mandated EPA Phase II Storm Water Regulations;

NOW, THEREFORE, BE IT RESOLVED that the **Board of Trustees authorizes continued membership in the Hempstead Harbor Protection Committee; and**

BE IT FURTHER RESOLVED that the **Board of Trustees authorizes the payment of $5,445.00 to cover the Village's 2025 Annual Dues.**

The motion was seconded by Trustee Ackerman. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Sloane Ackerman voting	-	aye
Trustee Danny Khazai voting	-	aye

Resolution 05202025-04 was duly adopted.

Mayor Forman placed on the table for **consideration a Resolution Authorizing the purchase of an Additional Software Subscription through Edmunds Gov Tech.**

Whereupon, Trustee Karabatos proposed the following Resolution and moved its adoption:

RESOLUTION 05202025-05
AUTHORIZATION OF PURCHASE & IMPLEMENTATION
OF
FINANCE & UTILITY VIEWPOINT DASHBOARDS
FOR THE VILLAGE OF SANDS POINT
EDMUNDS GOV TECH

WHEREAS, the Village's current finance and utility software provider, Edmunds Gov Tech, offers a subscription for a Finance ViewPoint Dashboard and a Utility ViewPoint Dashboard; and

WHEREAS, Village Clerk Liz Gaynor is recommending purchase of this additional subscription, the dashboards will be a benefit to Village Department Heads; Clerk, Treasurer, Trustees, and Mayor, a copy of Clerk Gaynor's recommendation is appended hereto and made a part of the minutes; and

WHEREAS, the Board has reviewed the proposal and recommendation and finds it acceptable,

NOW, THEREFORE, BE IT RESOLVED that Edmunds Gov Tech, 301 Tilton Road, Northfield, NJ 098225 be engaged to provide goods and services in accordance with their proposal dated May 1, 2025, a copy of which is attached and appended hereto; and

BE IT FURTHER RESOLVED that the price in the amount of $6,600.00., is subject to further review by the Mayor.

The motion was seconded by Trustee Ackerman. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Sloane Ackerman voting	-	aye
Trustee Danny Khazai voting	-	aye

Resolution 05202025-05 was duly adopted.

Mayor Forman noted a **communication received from Resident Aaron Shirian re property at Section 4, Block F, Lot 28;** Mr. Shirian's letter is appended hereto and made a part of the minutes.

Placed on the table for consideration was **a request from Village resident Bill Schmergel of 34 Barkers Point Road seeking a reduction to his April 2025 water bill.** Water Superintendent Christian DiMartino upon reviewing Mr. Schmergel's request, concluded to reduce the usage portion of Mr. Schmergel's April 2025 water bill by fifty percent (50%) and issuing a credit of $418.29.; with the understanding that there were no system errors, that the water was used and that this would be a one-time reduction. A motion was made by Trustee Karabatos and seconded by Trustee Ackerman and carried unanimously, the Board resolved to approve the 50% reduction and issuance of a $419.29 credit. The vote was as follows:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Sloane Ackerman voting	-	aye
Trustee Danny Khazai voting	-	aye

Resolution 05202025-06 was duly adopted.

Mayor Forman announced that the **next Board meeting will be held June 17, 2025** and the **Annual Village Election will be held on June 17, 2025** from noon to 9:00 p.m.

On motion of Trustee Karabatos, seconded by Trustee Karabatos, at 8:12 p.m. the meeting was adjourned.

Liz Gaynor

Liz Gaynor,
Village Clerk