BOARD OF TRUSTEES MEETING
INC. VILLAGE OF SANDS POINT
TUESDAY, MARCH 25, 2025

Present:	Peter A. Forman	Mayor
	Elena Karabatos	Trustee
	Sloane Ackerman	Trustee
	Danny Khazai	Trustee
	Daniel Scheyer	Advisor to the Mayor
	Liz Gaynor	Village Clerk
	Denise de Reyna	Treasurer
	Michael Sahn, Esq.	Village Attorney
	Joshua D. Brookstein, Esq.	Village Attorney
Absent:	Jeffrey Moslow	Deputy Mayor

Mayor Forman opened the **Public Hearing of the Board of Trustees** at 8:09 p.m. to consider the **proposed Budget for the Incorporated Village of Sands Point for the fiscal year June 1, 2025 through May 31, 2026.**

The Mayor announced receipt of the affidavit of publication indicating that the proposed budget hearing notice was published in the *Port Washington News* and announced receipt of the affidavit of posting, stating that the Budget Hearing notice was posted in the office of the Village Clerk.

Mayor Forman then called for comments from the Public, after discussion of the Board and on motion from Trustee Karabatos and seconded by Trustee Ackerman and carried unanimously, the Public Hearing would be continued to the April 29, 2025 Board meeting.

At 8:45 p.m. upon motion by Trustee Karabatos and seconded by Trustee Ackerman the Public Hearing was opened to **consider Renewal of the Cable Franchise Agreement between the Incorporated Village of Sands Point and Verizon New York, Inc.**

The receipt of the affidavit of publication of the public hearing was published in the *Port Washington News* and the affidavit of posting of the public hearing was posted at the office of the Village Clerk.

Mayor Forman called to **continue the public hearing on cable franchise renewal** to the April 29, 2025 Board meeting. Upon motion by Trustee Karabatos and seconded by Trustee Ackerman and carried unanimously the Board agreed to **continue the hearing to the April 29, 2025 Board meeting**.

On motion of Trustee Karabatos and seconded by Trustee Ackerman and carried unanimously the Board agreed to **continue the following public hearings on the following Proposed Local Laws to the Tuesday, April 29, 2025 meeting**:

1) Proposed Local Law to Amend Chapter 105, "Lighting" of the Code of the Village of Sands Point
2) Proposed Local Law to Amend Chapter 82, "Fees & Deposits" of the Code of the Village of Sands Point
3) Proposed Local Law to Amend Chapter 141, "Streets and Sidewalks" of the Code of the Village of Sands Point
4) Proposed Local Law to Amend Chapter 176, "Zoning" of the Code of the Village of Sands Point
5) Proposed Local Law to Amend Chapter 1, "General Provisions" of the Code of the Village of Sands Point
6) Proposed Local Law to Amend Chapter 132, "Site Plan Review" of the Code of the Village of Sands Point

The receipt of the affidavit of publication for the public hearing was published in the *Port Washington News* and the affidavit of posting of the public hearing was posted at the office of the Village Clerk.

All those who wished to be heard, having been heard and there being no further call for discussion, and on motion of Trustee Karabatos and seconded by Trustee Ackerman and carried unanimously the Board agreed to continue the public hearing to the Tuesday, April 29, 2025 meeting.

Mayor Forman opened the Organizational portion of the meeting.

Mayor Forman placed on the table for consideration a **Resolution Appointing Michael L. Schuster as a Code Enforcement Officer effective until June 30, 2025.**

Whereupon, Trustee Karabatos proposed the following resolution and moved its adoption:

RESOLUTION 03252025-01
APPOINTING MICHAEL L. SCHUSTER AS A
CODE ENFORCMENT OFFICER FOR THE VILLAGE OF SANDS POINT,
EFFEECTIVE THROUGH JUNE 30, 2025

WHEREAS**,** pursuant to Section 4-400 of the Village Law, the Mayor shall appoint all department and non-elected officers and employees of the Village, subject to the approval of the Village Board; and

WHEREAS, pursuant to Section 176-51(E) of the Village Code, the Mayor of the Village shall appoint the Code Enforcement Officer; and

WHEREAS, currently Michael L. Schuster serves as a Code Enforcement Advisor; and

WHEREAS, the Mayor, desires to appoint Mr. Schuster to serve as a Code Enforcement Officer, effective immediately, until June 30, 2025; and

WHEREAS, the Mayor has conferred with the Village Board concerning Mr. Schuster's appointment; and

WHEREAS, the Village Board supports the appointment of Mr. Schuster as a Code Enforcement Officer.

NOW, THEREFORE, BE IT RESOLVED, that:

1. Mayor Forman appoints Stephen N. Haramis to serve as a Code Enforcement Officer effective immediately, through June 30, 2025, terminable at will by the Village.

2. The Village Board supports and ratifies Mr. Schuster's appointment.

The motion was seconded by Trustee Ackerman. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Sloane Ackerman voting	-	aye
Trustee Danny Khazai voting	-	aye

Resolution 03252025-01 was duly adopted.

Mayor Forman placed on the table a **Resolution Authorizing a Fireworks Display to Celebrate Labor Day at The Village Club of Sands Point.**

Whereupon, Trustee Karabatos proposed the following Resolution and moved its adoption:

RESOLUTION 03252025-02
AUTHORIZING A FIREWORKS DISPLAY
TO CELEBRATE LABOR DAY
SUNDAY, AUGUST 31, 2025 AT

STARFIRE CORPORATION
THE VILLAGE CLUB OF SANDS POINT

WHEREAS, Village Club General Manager Jon Cheshire has recommended outdoor fireworks display for the Labor Day Celebration; and

WHEREAS, General Manager Cheshire received a proposal from the Starfire Corporation, a copy of which proposal is appended hereto and made a part of the minutes; and

WHEREAS, the Board has reviewed the proposal and finds it acceptable,

NOW, THEREFORE BE IT RESOLVED, a Sunday, August 31, 2025 Fireworks Display is approved; and

BE IT FURTHER RESOLVED that Starfire Corporation, 566 Theatre Road, P.O. Box 179, St. Benedict, PA 15773 be and hereby is engaged to design, produce, and conduct the fireworks display in an amount not to exceed $27,500.00 which price is subject to further negotiation and review by the Mayor.

The motion was seconded by Trustee Ackerman. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Sloane Ackerman voting	-	aye
Trustee Danny Khazai voting	-	aye

Resolution 03252025-02 was duly adopted.

Mayor Forman placed on the table for consideration a **Resolution to lease a Canon Image Runner Advance Color DX5750i Digital Copier/Network Printer for The Village Club.**

Whereupon, Trustee Karabatos proposed the following Resolution and moved its adoption:

RESOLUTION 03252025-03
LEASE OF CANON imageRUNNER ADVANCE COLOR
DX5850i DIGITAL COPIER
THE VILLAGE CLUB OF SANDS POINT

WHEREAS, the current lease on the Club copier is expiring; and

WHEREAS, Village Clerk Liz Gaynor received a promotion from Canon a for a sixty (60) month lease at a cost of $399.00 per month, a copy of the proposal is appended hereto and made a part of the minutes; and

WHEREAS, the Canon continues to provide an excellent service record over the past years; and

WHEREAS the Board has reviewed the proposal submitted and finds it acceptable,

NOW, THEREFORE, BE IT RESOLVED, that the **Canon Solutions America, Inc., 90 Merrick Avenue, East Meadow, NY 11554 be engaged to provide a CANON imageRUNNER Advance Color DX5850i Digital Copier/Network Printer in the amount of $399.00 per month (which includes Maintenance and Toner) for a period of 60 months commencing on April 1, 2025.**

BE FURTHER RESOLVED, that the Board authorizes the Mayor to execute the agreement between the Village of Sands Point and Canon Solutions America, Inc.

The motion was seconded by Trustee Ackerman. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Sloane Ackerman voting	-	aye
Trustee Danny Khazai voting	-	aye

Resolution 03252025-03 was duly adopted.

Mayor Forman opened the **Regular Meeting** of the Board of Trustees at 8:50 p.m.

Marianne Van Duyne of R.S. Abrams & Co., LLP presented the Audit for FYE 5/31/2024.

The **Minutes** of the meetings held on February 25, 2025 were reviewed. On motion by Trustee Karabatos seconded by Trustee Ackerman and carried unanimously, the minutes of February 25, 2025 were approved.

The Board received the **Water Commissioner's Report,** which is appended hereto and made a part of the minutes.

Water pumpage during February of 2025 was 9,130,183 gallons pumped vs. 9,364,183 gallons pumped during February of 2024.

Mayor Forman announced The **Treasurer's Report** showing cash balances as of February 28, 2025 was reviewed (copy attached). On motion by Trustee Karabatos, seconded by Trustee Ackerman and carried unanimously, the Treasurer's Report was accepted and filed.

Claims as presented for payment in March were reviewed. On motion of Trustee Karabatos seconded by Trustee Ackerman and carried unanimously, the claims were approved for payment. Abstract of Claims is appended hereto and made a part of the minutes.

The Board received **Recommendations of the Building Commissioner** as to Granting of Building Permit Extensions that are appended hereto and made a part of the minutes. On motion of Trustee Karabatos, seconded by Trustee Ackerman and carried unanimously, the Building Commissioner's recommendations were adopted.

The Board received the **Building Department Report of Activity** for the month of February 2025, which showed:

Building Permits issued – 14
Building Permit Applications filed – 14
Certificates of Occupancy Issued – 2
Certificates of Completion Issued – 7
Temporary Certificates of Occupancy Issued – 0
36 Trees to be Removed/Replaced

The Board received the **Justice Court Report** for the month of February 2025, which showed:

Arraignments – 18
Trials - 0
Total VTL Amount Collected- $626.00
Total Village Code Fines Collected: $250.00
Total VTL & Village Code Fines Collected: $876.00

Mayor Forman announced that the **Final Assessment Roll will be filed by April 1, 2025.**

Whereupon, Trustee Karabatos proposed the following Resolution and moved its adoption:

RESOLUTION 03252025-04
CERTIFICATION OF ASSESSMENT ROLL FYE 2026

WHEREAS, the Board of Trustees has reviewed the Assessment Roll for June 1, 2025 through May 31, 2026 and compared the Roll with Resolution 02252025-04(Grievances), Resolution 02252025-05(Veterans' Exemptions) and Resolution 02252025-06(Wholly Exempts); and

WHEREAS, the Board has reviewed the Special Franchise assessments as determined by the New York State Board of Equalization and Assessment,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees as the Board of Assessors for the Incorporated Village of Sands Point do hereby affirm to the best of its knowledge that the Assessment Roll has been prepared in accordance with regulations under Real Property Tax Law of the State of New York; and

FURTHER RESOLVED, that the Assessment Roll as reviewed be and hereby is the Final Assessment Roll 2025/2026 of the Village of Sands Point; showing a total taxable value of $2,224,438; and

FURTHER RESOLVED, that said Final Roll be filed in the office of the Village Clerk on April 1, 2025.

The motion was seconded by Trustee Ackerman. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Sloane Ackerman voting	-	aye
Trustee Danny Khazai voting	-	aye

Resolution 03252025-04 was duly adopted.

Mayor Forman announced that the **Annual Village Election will be held on Tuesday, June 17, 2025.**

Whereupon, Trustee Karabatos proposed the following Resolution and moved its adoption:

RESOLUTION 03252025-05
ANNUAL ELECTION OF THE

RESOLVED, that the Annual Election of the Incorporated Village of Sands Point, New York shall be held at the Village Hall, 26 Tibbits Lane, Sands Point, New York on Tuesday, June 17, 2025, the polls shall be open at 12 noon and close at 9:00 p.m. and that during such period of nine (9) consecutive hours, the polls shall be kept open for the purpose of choosing and electing the following officers:

Mayor – for a term of two (2) years

Trustee – for a term of two (2) years

Trustee – for a term of two (2) years

The motion was seconded by Trustee Ackerman. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Sloane Ackerman voting	-	aye
Trustee Danny Khazai voting	-	aye

Resolution 03252025-05 was duly adopted.

Mayor Forman placed on the table for consideration a **Resolution Approving Sands Point Police Department Policy Manual Updates guided by Lexipol. WHEREAS,** it is necessary at times for policy manual updates to ensure consistent and legally sound decision-making, personnel safety, and department transparency; and **WHEREAS,** Police Chief Thomas Ruehle's recommendation and policy updates are appended hereto and made a part of the minutes; and WHEREAS, the policies have been reviewed and approved by Village Legal Counsel Richard Zuckerman, **NOW, THEREFORE BE RESOLVED** that be and hereby the Board approves the following Police policy manual updates:

900 Temporary Custody of Adults
901 Temporary Custody of Juveniles
902 Custodial Searches
1000 Recruitment and Selection
1001 Special Assignments & Promotions
1002 Reporting of Arrests, Convictions, and Court Orders
1003 Drug & Alcohol Free Workplace
1004 Sick Leave

1005 Communicable Diseases
1006 Smoking and Tobacco
1007 Personnel Complaints
1008 Safety Belts
1009 Body Armor

Upon the motion of Trustee Karabatos and seconded by Trustee Ackerman and carried unanimously the policy updates were approved. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Sloane Ackerman voting	-	aye
Trustee Danny Khazai voting	-	aye

Resolution 03252025-06 was duly adopted.

Mayor Forman placed on the table for consideration a **Resolution Authorizing a Change to the Purchase Order for Carpet and Flooring for Water Department Headquarters located at 2 Governors Lane.**

Whereupon, Trustee Karabatos proposed the following Resolution and moved its adoption:

RESOLUTION 03252025-07
AUTHORIZING CHANGE TO PURCHASE ORDER
FOR CARPET/FLOORING
AT WATER DEPARTMENT HEADQUARTERS
NAHAS RUG CO. INC

WHEREAS, Water Department Headquarters located at 2 Governors Lane is currently under renovation; and

WHEREAS, per Resolution 10222024-09 Nahas Rug Co, Inc. was engaged for carpet & flooring including installation at a cost of $9,300.00; and

WHEREAS, Public Works Superintendent Christian Martino is now requesting a higher quality product for both carpet and flooring that will hold up to the traffic of the day to day operations at the Water Department headquarters, a copy of his recommendation is appended hereto and made a part of the minutes; and

WHEREAS, the change order cost is an additional $2,250.00 beyond the original quote of $9,300.00, the new cost is $11,550.00,

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby authorizes the change order per quote dated March 4, 2025 from Nahas Rug Co., Inc., 195 Bethpage-Sweet Hollow Road, Old Bethpage, NY 11804 in the amount of $11,500.00; and

The motion was seconded by Trustee Ackerman. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Sloane Ackerman voting	-	aye
Trustee Danny Khazai voting	-	aye

Resolution 03252025-07 was duly adopted.

Mayor Foman placed on the table for consideration a **Resolution Authorizing the Re-pavement of Longwood Road.**

Whereupon, Trustee Karabatos proposed the following Resolution and moved its adoption:

RESOLUTION 03252025-08
AUTHORIZING RE-PAVEMENT OF LONGWOOD ROAD
JOHN MCGOWAN & SONS
UNDER THE 2023 ROADWAY IMPROVEMENTS CONTRACT

WHEREAS, by Resolution 01232024-15 the Board awarded a contract to John McGowan & Sons, as the lowest responsible bidder for the 2023 Road Improvements Program; and

WHEREAS, Public Works Superintendent Christian DiMartino is recommending the re-pavement of Longwood Road, the work falls under the 2023 Roadway Improvements Contract, the total cost will be approximately $105,000.00; and

WHEREAS, Superintendent DiMartino requested and received a proposal from John McGowan & Sons, a copy of which is appended hereto and made a part of the minutes; and

WHEREAS, the Board of Trustees has reviewed and recommends the road improvement project,

NOW, THEREFORE, BE IT RESOLVED, that **John McGowan & Sons, 323 Glen Cove Avenue, Sea Cliff, NY 11579,** be and hereby is engaged to perform the road improvement as per the same prices agreed to under the approved 2023 Roadway Improvements Program contract.

The motion was seconded by Trustee Ackerman. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Sloane Ackerman voting	-	aye
Trustee Danny Khazai voting	-	recused

Resolution 03252025-08 was duly adopted.

Mayor Forman placed on the table for consideration a **Resolution Declaring an Intent to Serve as Lead Agency Pursuant to the New York State Environmental Review Act ("SEQRA") in Connection with the Construction of Well No. 9 Enclosure, Treatment Building and Site Improvements at the Village Club of Sands Point.**

Whereupon, Trustee Karabatos proposed the following Resolution and moved its adoption:

RESOLUTION 03252025-09
RESOLUTION DECLARING AN INTENT TO SERVE AS LEAD AGENCY PURSUANT TO THE NEW YORK STATE ENVIRONMENTAL REVIEW ACT ("SEQRA") IN CONNECTION WITH THE CONSTRUCTION OF WELL NO. 9 ENCLOSURE, TREATMENT BUILDING, AND SITE IMPROVEMENTS AT THE VILLAGE CLUB OF SANDS POINT

WHEREAS, the Board of Trustees (the "Village Board") of the Incorporated Village of Sands Point (the "Village"), has determined that it is in the public interest to improve its water supply system by constructing a well enclosure, treatment building and supporting infrastructure including, but not limited to, the installation of chemical treatment systems, retaining walls, new site piping and drainage systems (the "Proposed Action"), in connection with Well No. 9, new water supply system at the Village Club of Sands Point; and

WHEREAS, the Proposed Action is subject to review under SEQRA; and

WHEREAS, pursuant to SEQRA, Part 1 of a Full Environmental Assessment Form (the "EAF-Part 1"), was completed by H2M Architects, Engineers, Land Surveying and Landscape Architecture, DPC ("H2M"), the Village's engineering consultant, to describe the Proposed Action and assist in evaluating the potential environmental impacts associated with same; and

WHEREAS, the Village Board has reviewed and given due consideration to the Proposed Action, the EAF-Part 1, and related documents; and

WHEREAS, H2M has recommended that the Village Board issue a notice of intent to serve as lead agency in the Proposed Action under SEQRA (the "Notice of Intent"), a copy of which is annexed hereto; and

NOW, THEREFORE, BE IT RESOLVED that the Village Board wishes to undertake a coordinated review of the Proposed Action, and hereby declares its intent to serve as lead agency in the Proposed Action under SEQRA, not less than thirty (30) days after the EAF-Part 1 has been circulated to the potentially involved and interested agencies identified on the Notice of Intent annexed hereto; and

BE IT FURTHER RESOLVED that H2M or the Superintendent of Public Works for the Village is hereby directed to circulate the Notice of Intent, a copy of this Resolution, the EAF-Part 1 and related documents to the involved and interested agencies identified in the Notice of Intent annexed hereto.

The motion was seconded by Trustee Ackerman. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Sloane Ackerman voting	-	aye
Trustee Danny Khazai voting	-	aye

Resolution 03252025-09 was duly adopted.

Mayor Forman placed on the table for consideration a **Resolution to Authorize the Village Clerk to Submit and Execute a Grant Application for NYS Archives Local Government Records Management Improvement Fund (LGRMIF).**

Whereupon, Trustee Karabatos proposed the following Resolution and moved its adoption:

RESOLUTION 03252025-10

RESOLUTION AUTHORIZING SUBMITTAL AND EXECUTION OF A NYS ARCHIVES LOCAL GOVERNMENT RECORDS MANAGEMENT IMPROVEMENT FUND (LGRMIF) GRANT APPLICATION

WHEREAS, New York Archives Local Government Records Management Improvement Fund ("LGRMIF") is offering record management grants to municipalities;

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby authorizes Village Clerk Elizabeth Gaynor to act on behalf of the Village to submit and sign an application to "LGRMIF" for grant funding; and

FURTHER RESOVLED, that the Board hereby authorizes Village Clerk Elizabeth Gaynor to act on behalf of the Village to sign the grant agreement if the grant funds are awarded.

The motion was seconded by Trustee Ackerman. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Sloane Ackerman voting	-	aye
Trustee Danny Khazai voting	-	aye

Resolution 03252025-10 was duly adopted.

Mayor Forman placed on the table **a Resolution Ratifying & Affirming Approval for the Lauri Strauss Leukemia Foundation to hold their 10th Annual Ride for Research Bike Tour on Sunday, May 18, 2025.**

Whereupon, Trustee Karabatos proposed the following Resolution and moved its adoption:

RESOLUTION 03252025-11
RATIFYING & AFFIRMING
APPROVAL FOR THE LAURI STRAUSS LEUKEMIA FOUNDATION'S
BIKE TOUR
FOR LEUKEMIA & ALLIED CANCERS RESEARCH
ON SUNDAY, MAY 18, 2025

WHEREAS, it was necessary for the Lauri Strauss Leukemia Foundation to get all their paperwork and Village's permission for the bike tour to the Town of North Hempstead by a date proceeding the March 25, 2025 Board meeting; and to and

WHEREAS, this charity bike tour has been approved in previous years without any issues; and

WHEREAS, the Board and Chief of Police reviewed this year's request and found it acceptable, a copy of the request, insurances, and details of the proposed courses are appended hereto and made a part of the minutes; and

NOW THEREFORE BE IT RESOLVED that the Board does hereby ratify and affirm the decision to approve the Sunday, May 18, 2025 Lauri Strauss Leukemia Foundation's Bike Tour for Leukemia and Allied Cancers Research.

The motion was seconded by Trustee Ackerman. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Sloane Ackerman voting	-	aye
Trustee Danny Khazai voting	-	aye

Resolution 03252025-11 was duly adopted.

Notification of 2025 Public Events from the Sands Point Preserve Conservancy, copies of the events are appended hereto and made a part of the minutes.

- Thursday, August 7th – Summer Fundraising Gala
- 1st Thursday of Month thru December– Evening Meditations
- Thursday, September 25th – Sensory Walk/Nature Walk

Mayor Forman placed on the table for consideration a **Resolution to lease a Canon Image Runner Advance DX4935I Digital Copier/Network Printer for the Sands Point Police Department.**

Whereupon, Trustee Karabatos proposed the following Resolution and moved its adoption:

RESOLUTION 03252025-12
LEASE OF CANON imageRUNNER
DX4935i DIGITAL COPIER

WHEREAS, the current lease on the Police Department copier is expiring; and

WHEREAS, Village Clerk Liz Gaynor received a promotion from Canon a for a sixty (60) month lease at a cost of $143.00 per month, a copy of the proposal is appended hereto and made a part of the minutes; and

WHEREAS, the Canon continues to provide an excellent service record over the past years; and

WHEREAS the Board has reviewed the proposal submitted and finds it acceptable,

NOW, THEREFORE, BE IT RESOLVED, that the **Canon Solutions America, Inc., 90 Merrick Avenue, East Meadow, NY 11554 be engaged to provide a CANON imageRUNNER Advance DX4935I Digital Copier/Network Printer in the amount of $143.00 per month (which includes Maintenance and Toner) for a period of 60 months commencing on April 1, 2025.**

BE FURTHER RESOLVED, that the Board authorizes the Mayor to execute the agreement between the Village of Sands Point and Canon Solutions America, Inc.

The motion was seconded by Trustee Ackerman. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Sloane Ackerman voting	-	aye
Trustee Danny Khazai voting	-	aye

Resolution 03252025-12 was duly adopted.

Mayor Forman placed on the table for consideration a **Resolution to Authorize an Agreement with Lexipol to Assist in the Implementation of Village Office and Village Water & Public Works Policies and Procedures Manual.**

Whereupon, Trustee Karabatos proposed the following Resolution and moved its adoption:

RESOLUTION 03252025-13
TO AUTHORIZE AN AGREEMENT WITH
LEXIPOL, LLC TO ASSIST THE VILLAGE OFFICE
AND WATER/PUBLIC WORKS DEPARTMENT

IN THE IMPLEMENTATION OF POLICES AND PROCEDURES MANUAL

WHEREAS, it has been determined that it is in the best interest to authorize an agreement with Lexipol to assist in updating policy and procedure manuals for both the Village Office and Public Works/Water Department; and

WHEREAS, currently the Village Police Department has engaged Lexipol with great success to provide a streamlined process to ensure that their policies are compliant and up-to-date with new state and federal regulations; and

WHEREAS the Board has reviewed the proposal submitted and finds it acceptable,

NOW, THEREFORE, BE IT RESOLVED, that the **Lexipol, LLC, 2611 Internet Boulevard, Suite 100, Frisco, Texas 75034 be and is hereby engaged to provide an Annual Local Government Policy Manual & Daily Training Bulletins with Supplemental Publication Service for a period of twelve (12) months per their proposal in the amount of $4,021.00, a copy of which is appended hereto and made a part of the minutes**

BE FURTHER RESOLVED, that the Board authorizes the Mayor to execute the agreement between the Village of Sands Point and Lexipol, LLC.

The motion was seconded by Trustee Ackerman. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Sloane Ackerman voting	-	aye
Trustee Danny Khazai voting	-	aye

Resolution 03252025-13 was duly adopted.

Mayor Forman announced that the **next Board of Trustees' meeting will be held Tuesday, April 29, 2025**.

There being no further business to come before the Board, on motion of Trustee Karabatos, and seconded by Trustee Ackerman and carried unanimously, the meeting adjourned at 9:10 p.m., at which time the Board entered into Executive Session.

Liz Gaynor

Liz Gaynor, MMC, RMC, CMFO
Village Clerk
March 25, 2025