BOARD OF TRUSTEES MEETING
INC. VILLAGE OF SANDS POINT
TUESDAY, FEBRUARY 20, 2024

Present:	Peter A. Forman	Mayor
	Jeffrey Moslow	Deputy Mayor
	Elena Karabatos	Trustee
	Sloane Ackerman	Trustee
	Khashayar Khazai	Trustee
	Liz Gaynor	Village Clerk
	Michael Sahn, Esq.	Village Attorney
	Joshua D. Brookstein, Esq.	Village Attorney
Absent:	Daniel Scheyer	Advisor to the Mayor

Mayor Forman opened the Public Hearing at 8:16 p.m. to **consider the following:**

Continued:

1) Proposed Local Law Amending Chapter 1, "General Provisions" of the Code of the Village of Sands Point
2) Proposed Local Law Amending Chapter 131, "Signs" of the Code of the Village of Sands Point
3) Proposed Local Law Amending Chapter 70, "Docks, Floats, Piles and Boat Lifts" of the Code of the Village of Sands Point
4) Proposed Local Law Amending Chapter 157, "Trees" of the Code of the Village of Sands Point
5) Proposed Local Law Amending Chapter 141, "Streets and Sidewalks" of the Code of the Village of Sands Point
6) Proposed Local Law to Amend Chapter 82, "Fees & Deposits" as it pertains to Building Permit Extension Fees, and other provisions of Chapter 82, "Fees & Deposits."

The receipt of the affidavit of publication for the public hearings was published in the *Port Washington News* and the affidavit of posting of the public hearings was posted at the office of the Village Clerk.

All those who wished to be heard, having been heard and there being no further call for discussion, and on motion of Trustee Karabatos and seconded by Deputy Mayor Moslow and carried unanimously the Board agreed to continue the public hearings to the Tuesday, March 26, 2024 meeting and the public hearing was closed at 8:18 p.m.

Mayor Forman opened the Organizational portion of the meeting.

Placed on the table for consideration was the **appointment of Lonnie Rothbort as Advisor to the Mayor for Village Club financial matters and which term ends July 1, 2024.** On motion of Trustee Karabatos and seconded by Deputy Mayor Moslow and carried unanimously, the appointment was approved. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	aye
Trustee Elena Karabatos voting	-	aye
Trustee Sloane Ackerman voting	-	aye
Trustee Khashayar Khazai voting	-	aye

Resolution 02202024-01 was duly adopted.

Mayor Forman **TABLED consideration of the Annual Re-Establishment of the Village Club Advisory Committee to the March 26, 2024 Board Meeting.**

On motion of Trustee Karabatos and seconded by Deputy Mayor Moslow and carried unanimously by the Board the Organizational portion of the meeting was closed.

Mayor Forman then placed Village Club items for consideration of approval.

Mayor Forman **TABLED consideration to Adopt the 2024 Village Club Budget to the March 26, 2024 Board Meeting.**

Mayor Forman placed on the table for consideration – **Approval of Outdoor Village Club events to be held at The Village Club for 2024.** Upon motion by Trustee Karabatos and seconded by Deputy Mayor Moslow and carried unanimously the Board approved the following outdoor club and private events:

Date	**Event**	**Location**
Monday, May 27th	Memorial Day (Kids DJ & Rides)	Pool
Thursday, June 6th	Mens Member Guest Stag Night	Mansion Back Lawn
Sunday, June 9th	Bubble Show	Pool
Friday, June 14th	Taste of Summer	Pool
Thursday, July 4th	Fourth of July (Kids DJ)	Pool
Saturday, July 27th	Karaoke Night	Pool
Saturday, August 10th	Member Campout	Front Lawn
Saturday, August 24th	Magic Show	Pool
Sunday, September 1st	Fireworks	Front Lawn
Monday, September 2nd	Labor Day (Kids DJ &Rides)	Pool
Monday, September 9th	Folds of Honor Golf Outing	Mansion Back Lawn
Saturday, October 19th	Rock'Tober	Mansion Back Lawn
Saturday, October 26th	Kids Halloween	Mansion Back Lawn

On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	aye
Trustee Elena Karabatos voting	-	aye
Trustee Sloane Ackerman voting	-	aye
Trustee Khashayar Khazai voting	-	aye

Resolution 02202024-02 was duly adopted.

Mayor Forman opened the **Regular Meeting** of the Board of Trustees at 8:20 p.m.

The **Minutes** of the meeting held on January 23, 2024 were reviewed. On motion by Trustee Karabatos, seconded by Deputy Mayor Moslow and carried unanimously, the minutes were approved.

The Board received the **Water Commissioner's Report,** which is appended hereto and made a part of the minutes.

The Water Commissioner's Report showed that water pumpage during January of 2024 was 9,139,007 gallons pumped vs 8,571,400 gallons pumped during January of 2023.

The **Treasurer's Report** showing cash balances as of January 31, 2024 was reviewed (copy attached). On motion by Deputy Mayor Moslow, seconded by Trustee Karabatos and carried unanimously, the Treasurer's Report was accepted and filed.

Claims as presented for payment in February were reviewed. On motion of Deputy Mayor Moslow, seconded by Trustee Karabatos and carried unanimously, the claims were approved for payment. Abstract of Claims is appended hereto and made a part of the minutes.

The Board received **Recommendations of the Building Commissioner** as to Granting of Building Permit Extensions that are appended hereto and made a part of the minutes. On motion of Trustee Karabatos, seconded by Deputy Mayor Moslow and carried unanimously, the Building Commissioner's recommendations were adopted.

The Board received the **Building Department Report of Activity** for the month of January 2024, which showed:

Building Permits issued – 14
Building Permit Applications filed – 14
Certificates of Occupancy Issued – 1
Certificates of Completion Issued – 12

Temporary Certificates of Occupancy Issued – 1
15 Trees to be Removed/Replaced

The Board received the **Justice Court Report** for the month of January 2024, which showed:

Arraignments – 22
Trials - 0
Total VTL Amount Collected- $1,127.00
Total Village Code Fines Collected: $900.00
Total VTL & Village Code Fines Collected: $2,027.00

Mayor Forman placed on the table for consideration for the Board to hold a **public hearing at its Tuesday, March 26, 2024 meeting to consider the following:**

Proposed Local Law to Amend Chapter 176, "Zoning"

On motion of Deputy Mayor Moslow and seconded by Trustee Karabatos and voted on as follows, the Board resolved to hold a Public Hearing at their Tuesday, March 26, 2024 meeting. On vote as follows:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	aye
Trustee Elena Karabatos voting	-	aye
Trustee Sloane Ackerman voting	-	aye
Trustee Khashayar Khazai voting	-	aye

Resolution 02202024-03 was duly adopted.

Mayor Forman **TABLED** the following matter for consideration: to the Tuesday, March 26, 2024 Board Meeting:

Review of Minutes of Board of Assessment Review:
a) Grievances Filed
b) Veterans' Exemptions Filed
c) Wholly Exemptions

Mayor Forman placed on the table for consideration a **Resolution to Extend the filing deadline of the Property Tax Assessment Grievance Period to March 18, 2024**.

Whereupon, Trustee Karabatos proposed the following Resolution and moved its adoption:

RESOLUTION 02202024-04

AUTHORIZING EXTENDING THE FILING DEADLINE OF THE PROPERTY TAX ASSESSMENT GRIEVANCE PERIOD TO MONDAY, MARCH 18, 2024 FOR FISCAL YEAR 2024/2025

WHEREAS, the Board of Trustees February 2024 meeting date was moved up one week from its previously scheduled date of February 27, 2024; therefore, not giving adequate time for the Board of Assessment to review the grievance complaints received; and

NOW THEREFORE, BE IT RESOLVED that after careful consideration and in the best interests of Village taxpayers, the deadline to file a property tax assessment grievance be and hereby is extended to Monday, March 18, 2024.

The motion was seconded by Deputy Mayor Moslow. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	aye
Trustee Elena Karabatos voting	-	aye
Trustee Sloane Ackerman voting	-	aye
Trustee Khashayar Khazai voting	-	aye

Resolution 02202024-04 was duly adopted.

Mayor Forman placed on the table for consideration **a resolution extending the time within which the Village can commence a tax sale.**

Whereupon, Trustee Karabatos proposed the following Resolution and moved its adoption:

RESOLUTION 02202024-05
RESOLUTION EXTENDING TIME
WITHIN WHICH TO COMMENCE TAX SALE

WHEREAS, the Board of Trustees has resolved to authorize the conduct of tax sales concerning certain parcels of real estate located within the Village of Sands Point; and

WHEREAS, Section 1452 of the Real Property Tax Law requires that said tax sales be conducted on or before March 10, 2024 unless the Board of Trustees by resolution extends said time limit; and

WHEREAS, the Board of Trustees has determined that it is in the best interest of the Village to afford delinquent Village taxpayers additional time in which to pay their taxes so as to avoid the costs of delay of a tax sale,

NOW THEREFORE, BE IT RESOLVED that pursuant to RPTL 1452 time in which to conduct tax sales concerning certain parcels of real estate located within the Village of Sands Point is hereby extended until Wednesday, May 8, 2024.

The motion was seconded by Deputy Mayor Moslow. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	aye
Trustee Elena Karabatos voting	-	aye
Trustee Sloane Ackerman voting	-	aye
Trustee Khashayar Khazai voting	-	aye

Resolution 02202024-05 was duly adopted.

Mayor Forman placed on the table for consideration a Resolution for a **Transfer of Village Funds from One Account to Another in the General Fund** for the Year Ending May 31, 2024.

Whereupon, Trustee Karabatos proposed the following Resolution and moved its adoption:

RESOLUTION 02202024-06
TRANSFER OF VILLAGE FUNDS FROM ONE ACCOUNT TO ANOTHER ACCOUNT IN THE GENERAL FUND FOR THE YEAR ENDING MAY 31, 2024

WHEREAS, the Villages' certified public accountants and auditors, Cullen & Danowski have recommended to the Board of Trustees that they authorize budget revisions, as needed, in order to provide for sufficient appropriations in the Village budget; and

WHEREAS, during the course of the fiscal year several transfers of Village funds from one account to another account in the general fund have been authorized by the Board,

NOW THEREFORE, BE IT RESOLVED that the following transfers be completed in the 2023/2024 Village Budget:

FURTHER, BE IT RESOLVED that the following transfers are subject to further review by the Mayor:

Transfer to:

A.1010.0410	Trustee	Consultant	$4,100.00
A.1010.0415	Trustee	Legal	$7,200.00
A.1410.0441	Clerk	Info. Storage	$14,000.00
A.1410.0461	Clerk	Blueprinting	$3,300.00
A.1410.0463	Clerk	Postage	$5,000.00
A.1420.0410	Attorney	Contractual Exp	$75,000.00
A. 1450.0410	Elections	Inspectors	$250.00
A. 1450.0465	Elections	Public Notice	$1,000.00
A.1620.0424	Village Hall	Equipment Repair	$8,300.00
A.3120.0215	Police	Vehicle Purchase	$68,000.00
A.3120.0424	Police	Equip. Repairs/Card	$12,000.00
A.3120.0425	Police	Copier	$700.00
A.3120.0444	Police	Misc. Contracts	$75,000.00
A.3120.0482	Police	Retirement 401A	$1,000.00
A.3410.0450	Fire	Contractual	$3,530.00
A.3620.0101	Building	Code Enforcement	$8,000.00
A.3620.0410	Building	Consultant/Atty	$250,000.00
A.3620.0440	Building	Computer/Technology	$14,600.00
A.3620.0444	Building	Misc.	$4,000.00
A.3620.0460	Building Dept	Material/Supplies	$5,600.00
A.5110.0418	Roads	Catch Basins	$10,000.00
A.5110.0420	Roads	Engineering	$30,000.00
A.8010.0420	Appeals	Engineer Fees	$200.00
A.8510.0401	Community	Beautification	$3,700.00
A.9030.0801	Admin	Social Security	$35,000.00
A.9050.0800	Admin	Unemployment Ins	$5,400.00
A.9060.0801	Admin	Health Insurance Retiree	$10,000.00
F.8310.0100	Water	Overtime pay	$10,300.00
F.8310.0100	Water	Consultant/Atty	$31,500.00
F.8320.0242	Water	Repair to Equip/Disturb	$30,000.00
F.8360.0410	Water	Water Dept Reno Engineering	$11,400.00
F.9055.0800	Water	ST Disability	$1,010.00
F.9055.0800	Water	Health Insurance Retiree	$10,000.00

Transfer from:

A. 5110.0444	Roads	Misc	($40,000.00)
A. 1990.0400	Cap Add	Contingency	($709,090.00)

The motion was seconded by Deputy Mayor Moslow. On roll call:

Mayor Peter A. Forman voting - aye
Deputy Mayor Jeffrey Moslow voting - aye
Trustee Elena Karabatos voting - aye
Trustee Sloane Ackerman voting - aye
Trustee Khashayar Khazai voting - aye

Resolution 02202024-06 was duly adopted.

Mayor Forman **TABLED the consideration to Authorize a Five-Year Contract Extension with R.S. Abrams for External Auditing Services to the Tuesday, March 26, 2024 Board meeting.**

Placed on the table for consideration **a request from Resident Emily Brody of 3 Elm Court asking for a reduction for their December 2023 water bill,** a copy of her request is appended hereto and made a part of the minutes. After reviewing Ms. Brody's request, a conclusion was made to reduce her December 2023 water bill by fifty percent (50%) but with the understanding that there were no system errors, that the water was used and that this would be a one-time reduction. A motion was made by Trustee Karabatos and seconded by Deputy Mayor Moslow and carried unanimously, the Board resolved to approve the 50% reduction and further resolved that the penalty for late payment be abated. The vote was as follows:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	aye
Trustee Elena Karabatos voting	-	aye
Trustee Sloane Ackerman voting	-	aye
Trustee Khashayar Khazai voting	-	aye

Resolution 02202024-07 was duly adopted.

Mayor Forman placed on the table for consideration **the matter of approving the 2023 LOSAP points earned by the Port Washington Fire Department.**

Whereupon, Deputy Mayor Moslow proposed the following Resolution and moved its adoption:

RESOLUTION 02202024-08
APPROVING 2023 SERVICE AWARD PROGRAM POINTS CERTIFICATION
LOSAP (Length of Service Award Program)
PORT WASHINGTON FIRE DEPARTMENT

WHEREAS, the Village is one of seven co-sponsors of a Length of Service Award Program (LOSAP) on behalf of the Port Washington Fire Department (Fire Department) in accordance with Article 11-A of the New York State General Municipal Law (GML); and

WHEREAS, in accordance with General Municipal Law §219-a(2)(d), the Joint Municipal Sponsoring Board should review and approve this certified list, a copy of which list is appended hereto and made a part of the minutes; and

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees after careful review does hereby approve the granting of 2023 Service Award Program points for qualified members of the Port Washington Fire Department.

The motion was seconded by Trustee Karabatos. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	aye
Trustee Elena Karabatos voting	-	aye
Trustee Sloane Ackerman voting	-	aye
Trustee Khashayar Khazi voting	-	aye

Resolution 02202024-08 was duly adopted.

Mayor Forman placed on the table for consideration a **Resolution Authorizing Reimbursement for the Redemption of Tax Lien Certificate No. 02-14 for property located at 4 Shepherds Lane, Sands Point, NY.**

Whereupon, Trustee Karabatos proposed the following Resolution and moved its adoption:

RESOLUTION 02202024-09
AUTHORIZING REIMBURSEMENT TO STONEFIELD INVESTMENT FUND III LLC FOR THE REDEMPTION OF TAX LIEN CERTIFICATE NO. 02-14 FOR THE PROPERTY LOCATED AT 4 SHEPHERDS LANE, SANDS POINT, NEW YORK, ALSO KNOWN AS SECTION 4, BLOCK B, LOT 325 ON THE NASSAU COUNTY LAND AND TAX MAP

WHEREAS, on May 16, 2014, Stonefield Investment Fund III LLC ("Stonefield"), purchased Tax Lien Certificate No. 02-14 from the Incorporated Village of Sands Point (the "Village), for the property located at 4 Shepherds Lane, Sands Point, New York, also known as Section 4, Block B, Lot 325 on the Nassau County Land and Tax Map; and

WHEREAS, the Village has received payment for the redemption of Tax Lien Certificate No. 02-14; and

WHEREAS, reimbursements are now required to be made to Stonefield as follows:

Tax Lien: **$35,986.64**
Interest: **$36,013.36**

NOW, THEREFORE, BE IT RESOLVED, the Village Clerk is authorized to prepare a check in the amount of $72,000.00, made payable to Stonefield Investment Fund III LLC, c/o Bronster LLP as attorneys for Stonefield, for the redemption of Tax Lien Certificate No. 02-14.

The motion was seconded by Deputy Mayor Moslow. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	aye
Trustee Elena Karabatos voting	-	aye
Trustee Sloane Ackerman voting	-	aye
Trustee Khashayar Khazi voting	-	aye

Resolution 02202024-09 was duly adopted.

Mayor Forman announced the **next Board of Trustees Meeting date will be Tuesday, March 26, 2024** at which time the Board will hold a public hearing on the FYE 2025 Budget.

There being no further business to come before the Board, on motion of Trustee Karabatos, seconded by Deputy Mayor Moslow and carried unanimously, the meeting was adjourned, and the Board entered Executive Session at 8:45 p.m.

Liz Gaynor

Liz Gaynor
Village Clerk