BOARD OF TRUSTEES MEETING
INC. VILLAGE OF SANDS POINT
TUESDAY, OCTOBER 25, 2022

Present:	Peter A. Forman	Mayor
	Elena Karabatos	Trustee
	Rebecca Vitas Schamis	Trustee
	Sloane Ackerman	Trustee
	Liz Gaynor	Village Clerk
	Michael Sahn, Esq.	Village Attorney
	Joshua D. Brookstein, Esq.	Village Attorney
Absent:	Jeffrey Moslow	Deputy Mayor
	Daniel Scheyer	Advisor to the Mayor

Mayor Forman opened the Public Hearing at 8:13 p.m. to **consider a Local Law Amending Chapter 163, "Vehicles and Traffic."**

The receipt of the affidavit of publication of the proposed law was published in the *Port Washington News* and the affidavit of posting of the proposed law was posted at the office of the Village Clerk.

Mayor Forman called for comments of the Public and discussion of the Board regarding the proposed local law. A copy of the transcript is appended hereto and made a part of the minutes.

All those who wished to be heard, having been heard and there being no further call for discussion, on motion of Trustee Karabatos and seconded by Trustee Schamis, and carried unanimously the Public Hearing on the proposed local law regulating maintenance of private roads and streets was closed.

Next, Mayor Forman opened the hearing to consider a Local **Law to Repeal Section 176-48.1, "Signs," and to Create Chapter 131, "Signs" of the Village Code of Sands Point.**

The receipt of the affidavit of publication of the proposed law was published in the *Port Washington News* and the affidavit of posting of the proposed law was posted at the office of the Village Clerk.

Mayor Forman called for comments of the Public and discussion of the Board regarding the proposed local law. A copy of the transcript is appended hereto and made a part of the minutes.

All those who wished to be heard, having been heard and there being no further call for discussion, on motion of Trustee Karabatos and seconded by Trustee Schamis, and carried unanimously the Public Hearing on the proposed local law regulating maintenance of private roads and streets was closed.

Mayor Forman then opened the hearing to consider **a Local Law Amending Chapter 101, "Irrigation" and Chapter 168, "Water" of the Code of the Village of Sands Point.**

The receipt of the affidavit of publication of the proposed law was published in the *Port Washington News* and the affidavit of posting of the proposed law was posted at the office of the Village Clerk.

Mayor Forman called for comments of the Public and discussion of the Board regarding the proposed local law. A copy of the transcript is appended hereto and made a part of the minutes.

All those who wished to be heard, having been heard and there being no further call for discussion, on motion of Trustee Karabatos and seconded by Trustee Schamis, and carried unanimously the Public Hearing on the proposed local law regulating maintenance of private roads and streets was closed.

The Board upon motion by Trustee Karabatos and seconded by Trustee Schamis and carried unanimously the Board agreed to continue the following public hearings to the Tuesday, November 22, 2022 meeting:

1) Proposed Local Law to Regulate High Nitrogen Fertilizer
2) Proposed Local Law Amending Chapter 1, "General Provisions" of the Code of the Village of Sands Point
3) Proposed Local Law Amending Chapter 85, "Filming" of the Code of the Village of Sands Point
4) Proposed Local Law Amending Chapter 132, "Site Plan Review"; Chapter 145, "Subdivision of Land"; and Chapter 176 entitled, "Zoning" of the Code of the Village of Sands Point
5) Proposed Local Law Amending Chapter 155, "Telecommunication Sites" and any other related chapters re small cell regulations of the Code of the Village of Sands Point
6) Proposed Local Law Amending Chapter 84, "Filling, Excavation & Grading" of the Code of the Village of Sands Point
7) Proposed Local Law Creating an Architectural Review Committee
8) Proposed Local Law Amending Chapter 82, "Fees & Deposits" of the Code of the Village of Sands Point

Mayor Forman opened the **Regular Meeting of the Board of Trustees** at 8:25 p.m.

The **Minutes** of the meeting held on September 28, 2022 and October 6, 2022 were reviewed. On motion by Trustee Karabatos, seconded by Trustee Schamis and carried unanimously, the minutes were approved.

The Board received the **Water Commissioner's Report** which is appended hereto and made a part of the minutes.

Commissioner Karabatos announced that water pumpage during September of 2022 was 53,62,100 gallons pumped vs. 47,528,500 gallons pumped during September of 2021.

Claims for payment in October were reviewed. On motion of Trustee Karabatos, seconded by Trustee Schamis and carried unanimously, the claims were approved for payment. Abstract of Claims is appended hereto and made a part of the minutes.

The Board received **Recommendations of the Building Commissioner** as to Granting of Building Permit Extensions that are appended hereto and made a part of the minutes. On motion of Trustee Karabatos, seconded by Trustee Schamis and carried unanimously, the Building Commissioner's recommendations were adopted.

The Board received the **Building Department Report of Activity** for the month of September 2022 which showed:

Building Permit Issued – 8
Certificates of Occupancy Issued – 15
Extensions of Building Permits Granted – 13
Number of Trees Applied to be Removed – 24

The Board received the **Justice Court Report** for the month of September 2022 which showed:

Arraignments – 50
Trials - 0
Total Amount Collected - $7,572.00

Mayor Forman placed on the table for consideration a **proposed Local Law 20 of 2022, Repealing Section 176-48.1, "Signs," and Creating Chapter 131, "Signs," of the Code of the Village of Sands Point.**

Whereupon, Trustee Karabatos proposed the following Resolution and moved its adoption:

RESOLUTION 10252022-01
PROPOSED LOCAL LAW 20 OF 2022
REPEALING SECTION 176-48.1, "SIGNS" AND
CREATING CHAPTER 131, "SIGNS,"
OF THE CODE OF THE VILLAGE OF SANDS POINT

WHEREAS, a resolution was duly adopted by the Board of Trustees of the Village of Sands Point for a public hearing to be held by said Board at Village Hall, 26 Tibbits Lane, Sands Point, New York; and

WHEREAS, pursuant to Part 617 of the implementing regulations pertaining to Article 8 (State Environmental Quality Review Act) ("SEQRA"), it has been determined by the Board of Trustees that the adoption of the proposed Local Law does not constitute an action as defined and could be considered without any further regard to SEQRA; and

WHEREAS, the Board of Trustees of the Village of Sands Point, after due deliberation, finds it in the best interest of the Village to adopt said Local Law;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Sands Point hereby adopts said Local Law as "Local Law 20 of 2022, Repealing Section 176-48.1, "Signs," of the Code of the Village of Sands Point and Creating Chapter 131, "Signs," of the Code of the Village of Sands Point, a copy of which is attached hereto and made a part hereof, and the Village Clerk be and she is hereby directed to enter said Local Law in the minutes of this meeting and to enter said Local Law in the Local Law Book of the Village, and to give due notice of the adoption of said Local Law to the Secretary of State.

The motion was seconded by Trustee Ackerman. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Rebecca Vitas Schamis voting	-	aye
Trustee Sloane Ackerman voting	-	aye

Resolution 10252022-01 was duly adopted.

Mayor Forman placed on the table for consideration a **proposed Local Law 21 of 2022, Amending Chapter 101, "Irrigation," and Chapter 168, "Water" of the Code of the Village of Sands Point.**

Whereupon, Trustee Karabatos proposed the following Resolution and moved its adoption:

RESOLUTION 10252022-02
PROPOSED LOCAL LAW 21 OF 2022
AMENDING CHAPTER 101, "IRRIGATION" AND
AMENDING CHAPTER 168, "WATER" REPEALING
OF THE CODE OF THE VILLAGE OF SANDS POINT

WHEREAS, a resolution was duly adopted by the Board of Trustees of the Village of Sands Point for a public hearing to be held by said Board at Village Hall, 26 Tibbits Lane, Sands Point, New York; and

WHEREAS, pursuant to Part 617 of the implementing regulations pertaining to Article 8 (State Environmental Quality Review Act) ("SEQRA"), it has been determined by the Board of Trustees that the adoption of the proposed Local Law does not constitute an action as defined and could be considered without any further regard to SEQRA; and

WHEREAS, the Board of Trustees of the Village of Sands Point, after due deliberation, finds it in the best interest of the Village to adopt said Local Law;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Sands Point hereby adopts said Local Law as "Local Law 21 of 2022 Amending Chapter 101, "Irrigation," and Chapter 168, "Water" of the Code of the Village of Sands Point, a copy of which is attached hereto and made a part hereof, and the Village Clerk be and she is hereby directed to enter said Local Law in the minutes of this meeting and to enter said Local Law in the Local Law Book of the Village, and to give due notice of the adoption of said Local Law to the Secretary of State.

The motion was seconded by Trustee Ackerman. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Rebecca Vitas Schamis voting	-	aye
Trustee Sloane Ackerman voting	-	aye

Resolution 10252022-02 was duly adopted.

Mayor Forman placed on the table for consideration a **proposed Local Law 22 of 2022, Amending Chapter 163, "Vehicles and Traffic" of the Code of the Village of Sands Point.**

Whereupon, Trustee Karabatos proposed the following Resolution and moved its adoption:

RESOLUTION 10252022-03
PROPOSED LOCAL LAW 22 OF 2022
AMENDING CHAPTER 163,
"VEHICLES AND TRAFFIC"
OF THE CODE OF THE VILLAGE OF SANDS POINT

WHEREAS, a resolution was duly adopted by the Board of Trustees of the Village of Sands Point for a public hearing to be held by said Board at Village Hall, 26 Tibbits Lane, Sands Point, New York; and

WHEREAS, pursuant to Part 617 of the implementing regulations pertaining to Article 8 (State Environmental Quality Review Act) ("SEQRA"), it has been determined by the Board of Trustees that the adoption of the proposed Local Law does not constitute an action as defined and could be considered without any further regard to SEQRA; and

WHEREAS, the Board of Trustees of the Village of Sands Point, after due deliberation, finds it in the best interest of the Village to adopt said Local Law;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Sands Point hereby adopts said Local Law as "Local Law 22 of 2022 Amending Chapter 163, "Vehicles and Traffic" of the Code of the Village of Sands Point, a copy of which is attached hereto and made a part hereof, and the Village Clerk be and she is hereby directed to enter said Local Law in the minutes of this meeting and to enter said Local Law in the Local Law Book of the Village, and to give due notice of the adoption of said Local Law to the Secretary of State.

The motion was seconded by Trustee Ackerman. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Rebecca Vitas Schamis voting	-	aye
Trustee Sloane Ackerman voting	-	aye

Resolution 10252022-03 was duly adopted.

Mayor Forman placed on the table for consideration for the Board to hold a **public hearing at its Tuesday, November 22, 2022 meeting to consider the following:**

a) Introduction of a Proposed Local Law Amending Chapter 176, "Zoning," of the Code of the Village of Sands Point
b) Introduction of a Proposed Local Law Amending Chapter 121, "Private Roads and Streets, Maintenance of" of the Code of the Village of Sands Point
c) Proposed Local Law Amending Chapter 131, "Signs" of the Code of the Village of Sands Point
d) Proposed Local Law Amending Chapters 101, "Irrigation", and Chapter 168, "Water" of the Code of the Village of Sands Point

On motion of Trustee Karabatos and seconded by Trustee Schamis and voted on as follows, the Board resolved to hold a Public Hearing at their Tuesday, November 22, 2022 meeting. On vote as follows:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Rebecca Vitas Schamis voting	-	aye
Trustee Sloane Ackerman voting	-	aye

Resolution 10252022-04 is duly adopted.

A request from the **Port Washington Community Chest to hold the Annual Thanksgiving Day Run on Thursday, November 24, 2022** was reviewed, a copy of which is appended hereto and made a part of the minutes. On motion of Trustee Karabatos, and seconded by Trustee Schamis and unanimously agreed, the Annual Port Washington Thanksgiving Day Run was approved pending submission of the proper insurance certificates to the Village.

On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Rebecca Vitas Schamis voting	-	aye
Trustee Sloane Ackerman voting	-	aye

Mayor Forman placed on the table for consideration **a fundraiser event request from the Helen Keller National Center for Deaf-Blind Youths and Adults for *Helen's Run/Walk* to be held on Sunday, April 23, 2023 at the Sands Point Preserve,** a copy of the event request is appended hereto and made a part of the minutes. Upon motion by Trustee Karabatos and seconded by Trustee Schamis and carried unanimously ***Helen's***

Run/Walk was approved pending submission of the proper insurance certificates to the Village.

On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Rebecca Vitas Schamis voting	-	aye
Trustee Sloane Ackerman voting	-	aye

Mayor Forman placed on the table for consideration the **Rejecting of all Bids and Authorizing the Solicitation of New Bids for the Cornwells Beach Road Drainage Project.**

Whereupon, Trustee Karabatos proposed the following Resolution and moved its adoption:

RESOLUTION 10252022-05
REJECTING ALL BIDS AND AUTHORIZING
THE SOLICITATION OF NEW BIDS FOR
CORNWELLS BEACH ROAD DRAINAGE PROJECT CONTRACT

WHEREAS, the Board of Trustees of the Village of Sands Point (the "Village") authorized the Village Clerk to publish a Notice to Bidders for Sealed Bids for the Cornwells Beach Road Drainage Project Contract (the "Notice"); and

WHEREAS, the Village Clerk published the Notice in the official Village newspaper; and

WHEREAS, five bids were submitted in response to the Notice on September 28, 2022; and

WHEREAS, the Board of Trustees finds that it is in the best interest of the Village to reject the bid submitted in response to the Notice and re-advertise for new bids for the Cornwells Beach Road Drainage Project Contract in accordance with General Municipal Law §103.

THEREFORE, NOW BE IT RESOLVED that the Board of Trustees rejects the bids submitted pursuant to the Notice of Bidders; and be it

FURTHER RESOLVED that the Board of Trustees authorizes the Village Clerk to solicit new bids for the Cornwells Beach Road Drainage Project Contract.

The motion was seconded by Trustee Schamis. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Rebecca Vitas Schamis voting	-	aye
Trustee Sloane Ackerman voting	-	aye

Resolution 10252022-05 was duly adopted.

Mayor Forman placed on the table for consideration the **Rejecting of all Bids and Authorizing the Solicitation of New Bids for the Administration Building Generator Replacement at Governors Lane.**

Whereupon, Trustee Karabatos proposed the following Resolution and moved its adoption:

RESOLUTION 10252022-06
REJECTING ALL BIDS AND AUTHORIZING
THE SOLICITATION OF NEW BIDS FOR
ADMINISTRATION BUILDING GENERATOR REPLACEMENT AT
GOVERNORS LANE CONTRACT

WHEREAS, the Board of Trustees of the Village of Sands Point (the "Village") authorized the Village Clerk to publish a Notice to Bidders for Sealed Bids for Administration Building Generator Replacement at Governors Lane Contract (the "Notice"); and

WHEREAS, the Village Clerk published the Notice in the official Village newspaper; and

WHEREAS, five bids were submitted in response to the Notice on October 5, 2022; and

WHEREAS, the Board of Trustees finds that it is in the best interest of the Village to reject the bid submitted in response to the Notice and re-advertise for new bids for the Administration Building Generator Replacement at Governors Lane Contract in accordance with General Municipal Law §103.

THEREFORE, NOW BE IT RESOLVED that the Board of Trustees rejects the bids submitted pursuant to the Notice of Bidders; and be it

FURTHER RESOLVED that the Board of Trustees authorizes the Village Clerk to solicit new bids for the Administration Building Generator Replacement at Governors Lane Contract.

The motion was seconded by Trustee Schamis. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Rebecca Vitas Schamis voting	-	aye
Trustee Sloane Ackerman voting	-	aye

Resolution 10252022-06 was duly adopted.

Mayor Forman placed on the table for consideration a **Resolution to Award Contracts for purchase of chemicals and fertilizer for the golf course and grounds maintenance at The Village Club of Sands Point.**

Whereupon, Trustee Karabatos proposed the following Resolution and moved its adoption:

RESOLUTION 10252022-07
AWARD OF CONTRACTS - VARIOUS VENDORS
FOR PURCHASE OF CHEMICALS & FERTILIZER
GOLF COURSE/GROUNDS MAINTENANCE
FOR THE 2023 SEASON AT THE VILLAGE CLUB OF SANDS POINT

WHEREAS, six bids were received per Resolution 09282022-08 adopted on September 28, 2022 for the purchase of chemicals and fertilizer for the 2023 Season of the Village Club of Sands Point; and

WHEREAS, Grounds Superintendent Ethan Johnson has reviewed those bids and has made recommendations for purchase from several of the vendors, his recommendation is attached and appended hereto; and

WHEREAS, the Club Operations Committee concurs with Supt. Johnson's recommendations; and

WHEREAS, the Board has reviewed the proposals for the purchase of these goods and found them acceptable;

NOW, THEREFORE, BE IT RESOLVED that the following vendors are engaged to provide goods in accordance with their proposals, copies of which are attached and appended hereto: All Pro Horticulture; Harrell's; Metro Turf; Nassau Suffolk Turf; Winfield United; and Plant Food.

The motion was seconded by Trustee Schamis. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Rebecca Vitas Schamis voting	-	aye
Trustee Sloane Ackerman voting	-	aye

Resolution 10252022-07 was duly adopted.

Mayor Forman placed on the table for consideration a **Resolution to Authorize the Expansion of the current Driving Range/Practice Facility at The Village Club of Sands Point.**

Whereupon, Trustee Karabatos proposed the following Resolution and moved its adoption:

RESOLUTION 10252022-08
AUTHORIZATION FOR
DRIVING RANGE/PRACTICE FACILITY IMPROVEMENT PROJECT
THE VILLAGE CLUB OF SANDS POINT

WHEREAS, General Manager Jeff Shepard has requested authorization to expand the current driving range; and

WHEREAS, GM Shepard recommends this project because it will create retention, membership growth, and financial gains for The Village Club, a copy of his recommendation and details and scope of said project are appended hereto and made a part of the minutes; and

WHEREAS, the Board concurs with the General Manager's recommendation,

NOW, THEREFORE, BE IT RESOLVED, that **Village Club General Manager Shepard be and hereby is authorized to proceed with the Driving Range/Practice Facility Improvement Project.**

The motion was seconded by Trustee Schamis. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Rebecca Vitas Schamis voting	-	aye
Trustee Sloane Ackerman voting	-	aye

Resolution 10252022- 08 was duly adopted.

Mayor Forman placed on the table for consideration a **Resolution Authorizing the Engagement of Bonavitacola Landscaping Contractors for a Street Corners Beautification Project.**

Whereupon, Trustee Karabatos proposed the following Resolution and moved its adoption:

RESOLUTION 10252022-09
ENGAGEMENT OF BONAVITACOLA LANDSCAPING CONTRACTORS
FOR A VILLAGE STREETSCAPE BEAUTIFICATION PROJECT

WHEREAS, Resident Jean-Marie Posner presented to the Board a plan for the enhancement of village streetscapes with high visibility within the Village; and

WHEREAS, Ms. Posner working along with Bonavitacola Landscaping Contractors proposed the project which would entail the maintenance of existing and new planting beds at various street corners, an outline of the project is appended hereto and made a part of the minutes; and

WHEREAS, the Board has reviewed their proposal and finds it acceptable; and

NOW, THEREFORE, BE IT RESOLVED, that Bonavitacola Landscaping Contractors, 100 Haven Avenue, Port Washington, NY 11050 be and hereby is engaged to for the streetscape beautification project in an amount not to exceed $17,045.00.

The motion was seconded by Trustee Schamis. On roll call:

Mayor Peter A. Forman voting	-	aye

Deputy Mayor Jeffrey Moslow voting - absent
Trustee Elena Karabatos voting - aye
Trustee Rebecca Vitas Schamis voting - aye
Trustee Sloane Ackerman voting - aye

Resolution 10252022-09 was duly adopted.

Mayor Forman placed on the table for consideration a recommendation from Chief Thomas Ruehle for **the sale of a surplus police vehicle to the City of Glen Cove, New York.**

Whereupon, Trustee Karabatos proposed the following Resolution and moved its adoption:

RESOLUTION 10252022-10
SALE OF ONE (1) 2017 FORD INTERCEPTOR VEHICLE
TO THE CITY OF GLEN COVE, NEW YORK AUXILIARY POLICE

WHEREAS, the Sands Point Police Department has one (1) 2017 Ford Interceptor Vehicle; and

WHEREAS, by Village Law §102(1) a village cannot sell property or goods until the Village Board determines it is no longer needed; and

WHEREAS, the Board of Trustees has determined that the Ford Interceptor vehicle is no longer needed by the Village; and

WHEREAS, Chief Ruehle recommends selling the vehicle to the City of Glen Cove Auxiliary Police Program, a volunteer organization that assists in the policing details and events to help improve the level of safety in their communities,

NOW, THEREFORE, BE IT RESOLVED that the Board authorizes the **sale of the 2017 Ford Interceptor VIN# 1FM5K8AR4HGD25907 for a total of $5,000.00 to the City of Glen Cove.**

The motion was seconded by Trustee Schamis. On roll call:

Mayor Peter A. Forman voting - aye
Deputy Mayor Jeffrey Moslow voting - absent
Trustee Elena Karabatos voting - aye
Trustee Rebecca Vitas Schamis voting - aye
Trustee Sloane Ackerman voting - aye

Resolution 10252022-10 was duly adopted.

Mayor Forman placed on the table for consideration a **Resolution Approving the Retention of VHB Engineering, Surveying, Landscape Architecture and Geology, P.C., for Consultant Services in Connection with Review of Village Code Amendments.**

Whereupon, Trustee Karabatos proposed the following Resolution and moved its adoption:

RESOLUTION 10252022-11
APPROVING THE RETENTION OF VHB ENGINEERING, SURVEYING, LANDSCAPE ARCHITECTURE AND GEOLOGY, P.C. ("VHB"), FOR CONSULTANT SERVICES
IN CONNECTION WITH A REVIEW OF VILLAGE CODE AMENDMENTS

WHEREAS, the Board of Trustees deems it in the best interest of the Village to undertake a review of Village Code amendments; and

NOW, THEREFORE, BE IT RESOLVED that VHB is engaged for consultant services in connection with review of Village Code amendments at a cost not to exceed $15,000.00;

AND FURTHERMORE, the Board authorizes the Mayor to further extend the engagement of VHB

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	absent
Trustee Elena Karabatos voting	-	aye
Trustee Rebecca Vitas Schamis voting	-	aye
Trustee Sloane Ackerman voting	-	aye

Resolution 10252022-11 was duly adopted.

Mayor Forman announced the next Board of Trustees meeting will be held on Tuesday, November 22, 2022.

There being no further business to come before the Board, on motion of Trustee Karabatos, seconded by Trustee Schamis and carried unanimously, the meeting closed at 9:00 p.m.

Liz Gaynor
Liz Gaynor, Village Clerk