BOARD OF TRUSTEES MEETING
INCORPORATED VILLAGE OF SANDS POINT
TUESDAY, SEPTEMBER 26, 2023 AT 8:00 PM

Present:	Peter A. Forman	Mayor
	Jeffrey Moslow	Deputy Mayor
	Elena Karabatos	Trustee
	Sloane Ackerman	Trustee
	Khashayar Khazai	Trustee
	Liz Gaynor	Village Clerk
	Michael Sahn, Esq.	Village Attorney
	Joshua D. Brookstein, Esq.	Village Attorney
Absent:	Daniel Scheyer	Advisor to the Mayor

Mayor Forman opened the Public Hearing at 8:00 p.m. to consider the **Establishing of Categories of Membership, Annual Membership Fees, Guest Privileges and Other Fees and Charges Relative to the Use of the Recreational Facilities for The Village Club of Sands Point.**

Mayor Forman announced receipt of the affidavit of publication indicating that the proposed Dues Schedule Hearing was published in the *Port Washington News* and announced receipt of the affidavit of posting, stating the proposed Village Dues Schedule Hearing was posted in the office of the Village Clerk.

All those who wished to be heard, having been heard and there being no further call for discussion, on motion of Trustee Karabatos and seconded by Deputy Mayor Moslow, and carried unanimously the Public Hearing on the proposed dues schedule was closed.

Mayor Forman opened the Public Hearing to consider a Proposed Local Law Amending Chapter 145, "Subdivision of Land".

The receipt of the affidavit of publication of the proposed law was published in the *Port Washington News* and the affidavit of posting of the proposed law was posted at the office of the Village Clerk.

Mayor Forman called for comments of the Public and discussion of the Board regarding the proposed local law. A copy of the transcript is appended hereto and made a part of the minutes.

All those who wished to be heard, having been heard and there being no further call for discussion, on motion of Trustee Karabatos and seconded by Deputy Mayor Moslow, and carried unanimously the Public Hearing was closed.

The Board upon motion by Trustee Karabatos and seconded by Deputy Mayor Moslow and carried unanimously the Board agreed to continue the following public hearings to the Monday, October 23, 2023 meeting:

1) Proposed Local Law Amending Chapter 1, "General Provisions" of the Code of the Village of Sands Point
2) Proposed Local Law Amending Chapter 85, "Filming" of the Code of the Village of Sands Point
3) Proposed Local Law Amending Chapter 132, "Site Plan Review"; Chapter 145, "Subdivision of Land"; and Chapter 176 entitled, "Zoning" of the Code of the Village of Sands Point
4) Proposed Local Law Amending Chapter 84, "Filling, Excavation & Grading" of the Code of the Village of Sands Point
5) Proposed Local Law Amending Chapter 82, "Fees & Deposits" of the Code of the Village of Sands Point
6) Proposed Local Law Amending Chapter 131, "Signs" of the Code of the Village of Sands Point
7) Proposed Local Law Amending Chapter 176, "Zoning" of the Code of the Village of Sands Point
8) Proposed Local Law Amending Chapter 70, "Docks, Floats, Piles and Boat Lifts" of the Code of the Village of Sands Point
9) Proposed Local Law Amending Chapter 157, "Trees" of the Code of the Village of Sands Point
10) Proposed Local Law Amending Chapter 145, §145-32.4, "Capital Reserve Fund and Repair Reserve Fund"
11) Proposed Local Law Amending Chapter 121, "Private Streets, Maintenance of" of the Code of the Village of Sands Point
12) Proposed Local Law Amending Chapter 141, "Streets and Sidewalks" of the Code of the Village of Sands Point
13) Proposed Local Law Amending Chapter 12, "Ethics, Code of" of the Code of the Village of Sands Point

Mayor Forman placed on the table for consideration a Resolution re **Insurance Renewal covering the Village of Sands Point for the period of 10/1/2023 through 9/30/2024**.

Whereupon, Trustee Karabatos proposed the following Resolution and moved its adoption:

RESOLUTION 09262023-01
AUTHORIZING THE RENEWAL OF
COMPREHENSIVE MUNICIPAL INSURANCE COVERAGE RENEWAL
FROM OCTOBER 1, 2023 THROUGH SEPTEMBER 30, 2024

WHEREAS, the Village maintains certain policies of insurance to secure the Village against property losses, damages, and third-party claims; and

WHEREAS, Nicole Morton of Salerno Brokerage Corp. solicited insurance companies for the various policies that the Village requires, a copy of Ms. Morton's executive summary is appended hereto and made a part of the minutes; and

WHEREAS, Robert Weinberg of UICI the Village's Insurance Consultant reviewed and recommends renewal through Salerno Brokerage as follows:

Policy	**Premium**	**Carrier**
Package Policy: Municipal Property inc. Equipment Breakdown, Inland Marine, General Liability, Law Enforcement Liability Automobile and $5MM Umbrella	$380,387.95	National Union
Public Officials Liability and Employment Practices Liability and Cyber Liability	$ 22,326.00	National Union
Municipal Excess Umbrella -$5MM xs $5MM	$ 15,647.00	AAIC
Municipal Excess Umbrella – $5MM xs $10MM	$ 14,025.00	Accident Fund
Municipal Excess Umbrella – $5MM xs $15MM	$ 12,181.00	Merchants Mutual
Municipal Public Employee Blanket Bond	$ 2,056.00	Utica National
Property Fee	Included	
Motor Vehicle Fee	Included	
Terrorism	Included	
TOTAL	**$446,622.95**	
OPTION:		
Municipal Excess Umbrella - $5MM xs $20MM	$ 10,200.	PA Manufacturers Ind.

TOTAL with $25MM of Excess Liability **$456,822.95**

WHEREAS, the Board has reviewed the proposals and finds them acceptable,

NOW, THEREFORE, BE IT RESOLVED, that Salerno Brokerage Corp., 117 Oak Drive, Syosset, New York 11791 be and hereby is retained to provide insurance coverage on all the Village's policies in the amount of $456,822.95.

The motion was seconded by Deputy Mayor Moslow. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	aye
Trustee Elena Karabatos voting	-	aye
Trustee Sloane Ackerman voting	-	aye
Trustee Khashayar Khazai voting	-	aye

Resolution 09262023-01 was duly adopted.

Mayor Forman placed on the table a **Resolution to Consider Approval of the Village Club's 2024 Categories of Membership and Related Fees**.

Whereupon, Trustee Karabatos proposed the following Resolution and moved its adoption:

RESOLUTION 09262023-02
RESOLUTION ESTABLISHING CATEGORIES OF MEMBERSHIP, ANNUAL MEMBERSHIP FEES, GUEST PRIVILEGES AND OTHER FEES AND CHARGES RELATIVE TO THE USE OF RECREATIONAL FACILITIES AT THE VILLAGE CLUB OF SANDS POINT

WHEREAS, on January 24, 1995, the Board of Trustees of the Incorporated Village of Sands Point (hereinafter "Board of Trustees") adopted a local law establishing The Village Club of Sands Point recreational facility as a self-supporting improvement in accordance with Article 13 of the Village Law of the State of New York; and

WHEREAS, in accordance with Section 6 of said local law, the Board of Trustees is authorized and empowered to establish categories of membership, annual membership fees, guest privileges and all other fees and charges relative to the use of the recreational facilities at The Village Club of Sands Point; and

WHEREAS, the General Manager of the Village Club has recommended Membership Categories and Dues for 2024 as set forth on the fee schedule appended hereto and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, that all fees and charges to the use of The Village Club of Sands Point are approved with continue review by Mayor.

The motion was seconded by Deputy Mayor Moslow. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	aye
Trustee Elena Karabatos voting	-	aye
Trustee Sloane Ackerman voting	-	aye
Trustee Khashayar Khazai voting	-	aye

Resolution 09262023-02 was duly adopted.

Mayor Forman placed on the table for consideration a Resolution **Authorizing the Village Clerk to place a legal notice for the solicitation of bids for purchase of chemicals used for Golf Course Maintenance** at The Village Club of Sands Point.

Whereupon, Trustee Karabatos proposed the following Resolution and moved its adoption:

RESOLUTION 09262023-03
AUTHORIZING THE SOLICITATION OF BIDS
TO PURCHASE CHEMICALS
FOR GOLF COURSE MAINTENANCE FOR THE 2024 SEASON
AT THE VILLAGE CLUB OF SANDS POINT

WHEREAS, it has been determined by Grounds Superintendent Ethan Johnson that the golf course must be maintained at the highest level; and

WHEREAS, Superintendent Johnson has determined that various chemicals will be needed for the 2024 golf season; and

WHEREAS, in accordance with the Village's Procurement Policy, this purchase must be competitively bid,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees authorizes the Village Clerk to place a legal notice to solicit bids for purchase of golf course and ground maintenance chemicals, which bids will be presented to the Board for review and award as soon after the bid openings as possible;

The motion was seconded by Deputy Mayor Moslow. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	aye
Trustee Elena Karabatos voting	-	aye
Trustee Sloane Ackerman voting	-	aye
Trustee Khashayar Khazai voting	-	aye

Resolution 09262023-03 was duly adopted.

Mayor Forman placed on the table for **consideration a Resolution Authorizing Purchase of a 2023 Ford Transit Connect Van for the Maintenance Department at The Village Club of Sands Point**.

Whereupon, Trustee Karabatos proposed the following Resolution and moved its adoption:

RESOLUTION 09262023-04
AUTHORIZATION OF PURCHASE OF A
2023 FORD TRANSIT CONNECT VAN
FROM FORD LINCOLN OF QUEENS
FOR MAINTENANCE DEPARTMENT AT
THE VILLAGE CLUB OF SANDS POINT

WHEREAS, the current cargo van in use by the Village Club Maintenance Department is nineteen years old and no longer fit for duty; and

WHEREAS, demand for this type of vehicle is very high and supplies very low making it difficult to come by when one is available for purchase; and

WHEREAS, numerous attempts to bid and build this vehicle through the NYS OGS platform were unsuccessful; and

WHEREAS, after a searching many dealerships, success was found with the Ford Lincoln of Queens dealership; and

WHEREAS, the dealership is willing to hold the vehicle upon the Board's approval; and

WHEREAS, the Club is recommending purchase of a 2023 Ford Transit Connect Van through Ford Lincoln of Queens, a copy of the recommendation letter and proposal are appended hereto and made a part of the minutes; and

WHEREAS, the Board concurs with the Club's recommendation,

NOW, THEREFORE, BE IT RESOLVED, that hereby Ford Lincoln of Queens, 139-48 Queens Blvd, Jamaica, NY 11435 is engaged for the purchase of one 2023 Ford Transit Connect Van in the amount of $44,462.50**.**

The motion was seconded by Deputy Mayor Moslow. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	aye
Trustee Elena Karabatos voting	-	aye
Trustee Sloane Ackerman voting	-	aye
Trustee Khashayar Khazai voting	-	aye

Resolution 09262023-04 was duly adopted.

Mayor Forman placed on the table for **consideration a Resolution Amending Contract with Laurel Gold Coast Tennis for work at the pickleball courts located at The Village Club of Sands Point**.

Whereupon, Trustee Karabatos proposed the following Resolution and moved its adoption:

RESOLUTION 09262023-05
AMENDING THE CONTRACT WITH LAUREL GOLD COAST TENNIS TO INCLUDE THE PURCHASE AND INSTALLATION OF A 10-FOOT CHAIN-LINK STYLE PERIMETER FENCE, AND THE PURCHASE OF SOUND ATTENUATION PANELS FOR THE NEWLY CONSTRUCTED PICKLEBALL COURTS AT THE VILLAGE CLUB OF SANDS POINT, AND TO RATIFY THE INSTALLATION OF TWELVE CONCRETE FOOTINGS FOR FUTURE FACILITIES FOR LIGHTING AT THE NEWLY CONSTRUCTED PICKLEBALL COURTS AT THE VILLAGE OF SANDS POINT

WHEREAS, the Incorporated Village of Sands Point (the "Village") is the owner of the Village Club of Sands Point, located at 1 Thayer Lane, in the Village, known and designated as Section 4, Block B, Lot 146 on the Nassau County Land and Tax Map (the "Premises"); and

WHEREAS, by Resolution 04172023-01, dated April 17, 2023, and filed in the Office of the Village Clerk on April 18, 2023, the Board of Trustees of the Village (the "Village Board"), awarded a contract to Laurel Gold Coast Tennis (the "The Laurel Group") to construct eight additional pickleball courts adjacent to existing racket-sports courts at the Premises (the "Pickleball Construction"); and

WHEREAS, during the course of the Pickleball Construction, The Laurel Group installed twelve concrete footings for future facilities for lighting of the eight additional pickleball courts (the "Lighting Additions") at the Premises; and

WHEREAS, the Village Board finds that the Lighting Additions were necessary, appropriate, and beneficial for the Pickleball Construction; and

WHEREAS, pursuant to Article 3 of the contact with The Laurel Group, the Village has the right to make additions to the work to be performed under the contract that it deems necessary; and

WHEREAS, the Village Board finds that it is necessary, appropriate, and beneficial to amend the contract with The Laurel Group to include the purchase and installation of a 10-foot chain-link style perimeter fence around the pickleball courts, and the purchase of sound attenuation panel materials that the Village will affix to the chain-link fence to mitigate any potential for noise from the Pickleball Construction to affect surrounding properties; and

WHEREAS, the Village has received a proposal from The Laurel Group, dated August 29, 2023, for the Contract Additions for the price of $58,900.00 which price is consistent with the prices in The Laurel Group's proposal for the contract (the "Contract Additions Proposal"); and

WHEREAS, the Village has received a proposal from The Laurel Group for the Lighting Additions, dated June 9, 2023 (the "Lighting Additions Proposal"), and the Village Board finds that the Lighting Additions Proposal is reasonable and appropriate; and

WHEREAS, the Village Board finds that the Contract Additions Proposal submitted is reasonable and appropriate; and

WHEREAS, the Village Board finds that the additional work authorized by this Resolution is consistent with the Negative Declaration the Village Board adopted under SEQRA on July 26, 2023 for the Pickleball Construction.

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Village Board accepts the Contract Additions Proposal for a price of $58,900.00.

2. The Mayor is authorized to sign the Contract Additions Proposal on behalf of the Village.

3. The Village Board accepts the Lighting Additions Proposal for a price of $29,125.00.

4. The Village Board ratifies the Lighting Additions and authorizes the Mayor to sign the Lighting Additions Proposal on behalf of the Village.

The motion was seconded by Deputy Mayor Moslow. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	aye
Trustee Elena Karabatos voting	-	aye
Trustee Sloane Ackerman voting	-	aye
Trustee Khashayar Khazai voting	-	aye

Resolution 09262023-05 was duly adopted.

Mayor Forman opened the **Organizational Meeting** of the Board of Trustees.

Mayor Forman placed on the table for consideration a **Resolution Re-Appointing Peter Albinski as Village Architect effective July 1, 2023 until June 30, 2024, and Appointing Peter Albinski as an Assistant Building Inspector and Code Enforcement Officer effective immediately until June 30, 2024.**

Whereupon, Trustee Karabatos proposed the following resolution and moved its adoption:

RESOLUTION 09262023-06
RE-APPOINTING PETER ALBINSKI AS VILLAGE ARCHITECT FOR THE VILLAGE OF SANDS POINT, EFFECTIVE JULY 1, 2023 UNTIL JUNE 30, 2024, AND

APPOINTING PETER ALBINSKI AS AN ASSISTANT BUILDING INSPECTOR AND CODE ENFORCMENT OFFICER, EFFECTIVE IMMEDIATELY FOR THE VILLAGE OF SANDS POINT THROUGH JUNE 30, 2024

WHEREAS, by Resolution 11222022-01A, dated November 22, 2022, and filed in the Office of the Village Clerk on November 23, 2022, the Board of Trustees (the "Village Board") of the Incorporated Village of Sands Point (the "Village"), created the office of Village Architect (the "November 2022 Resolution"); and

WHEREAS, pursuant to the November 2022 Resolution, the Village Architect shall advise the Village on various matters including provisions of the Village Code, architectural features of plans presented and submitted with permit applications to the Building Department, Planning Board, and Board of Zoning Appeals, relative to conformity of such plans with the character of the Village and its planning goals, code compliance, and general advisory services for the Village and its boards and officials; and

WHEREAS, pursuant to the November 2022 Resolution, the Village Board appointed Peter Albinski to serve as Village Architect; and

WHEREAS, pursuant to Section 4-400 of the Village Law, the Mayor shall appoint all department and non-elected officers and employees of the Village, subject to the approval of the Village Board; and

WHEREAS, pursuant to Section 176-51(B) of the Village Code, the Mayor of the Village may appoint one or more Assistant Building Inspectors; and

WHEREAS, pursuant to Section 176-51(E) of the Village Code, the Mayor of the Village shall appoint the Code Enforcement Officer; and

WHEREAS, based on Mr. Albinkski's experience and background, and his performance as Village Architect, Mayor Forman has recommended that the Village re-appoint Mr. Albinski as Village Architect, for a term of one (1) year, commencing as of July 1, 2023, terminable at will by the Village; and

WHEREAS, the Mayor, desires to appoint Mr. Albinski to serve as a part-time Assistant Building Inspector and part-time Code Enforcement Officer, effective immediately, until June 30, 2024, terminable at will by the Village; and

WHEREAS, the Mayor has conferred with the Village Board concerning Mr. Albinski's appointments; and

WHEREAS, the Village Board supports the appointment of Mr. Albinkski as Village Architect, part-time Assistant Building Inspector, and part-time Code Enforcement Officer.

NOW, THEREFORE, BE IT RESOLVED, that:

1. Mayor Forman appoints Peter Albinski to serve as Village Architect, effective July 1, 2023, through June 30, 2024, terminable at will by the Village.

2. Mayor Forman appoints Peter Albinski to serve as a part-time Assistant Building Inspector and part-time Code Enforcement Officer effective immediately, through June 30, 2024, terminable at will by the Village.

3. The Village Board supports and ratifies Mr. Albinski's appointments.

The motion was seconded by Deputy Mayor Moslow. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	aye
Trustee Elena Karabatos voting	-	aye
Trustee Sloane Ackerman voting	-	aye
Trustee Khashayar Khazai voting	-	aye

Resolution 09262023-06 was duly adopted.

Mayor Forman placed on the table for consideration a **Resolution Appointing Michael Ryder as an Assistant Building Inspector and Code Enforcement Officer effective immediately until June 30, 2024.**

Whereupon, Trustee Karabatos proposed the following resolution and moved its adoption:

RESOLUTION 09262023-07
APPOINTING MICHAEL RYDER AS AN ASSISTANT BUILDING INSPECTOR AND CODE ENFORCMENT OFFICER FOR THE VILLAGE OF SANDS POINT, EFFEECTIVE IMMEDIATELY THROUGH JUNE 30, 2024

WHEREAS**,** pursuant to Section 4-400 of the Village Law, the Mayor shall appoint all department and non-elected officers and employees of the Village, subject to the approval of the Village Board; and

WHEREAS, pursuant to Section 176-51(B) of the Village Code, the Mayor of the Village may appoint one or more Assistant Building Inspectors; and

WHEREAS, pursuant to Section 176-51(E) of the Village Code, the Mayor of the Village shall appoint the Code Enforcement Officer; and

WHEREAS, Michael Ryder served as the Superintendent of the Building Department and as the Building Inspector for the Incorporated Village of Hewlett Harbor for 13 years, and therefore has the experience and credentials to serve the Village as an Assistant Building Inspector and Code Enforcement Officer; and

WHEREAS, since 1999, Mr. Ryder has served as a building inspector, code enforcement officer, and the Superintendent of the Building Department for various Villages across Nassau County; and

WHEREAS, Mr. Ryder has presented a proposal to the Village to serve as a part-time Assistant Building Inspector and part-time Code Enforcement; and

WHEREAS, the Mayor and Village Board have reviewed Mr. Ryder's proposal and finds same to be reasonable and appropriate; and

WHEREAS, the Mayor, desires to appoint Mr. Ryder to serve as a part-time Assistant Building Inspector and part-time Code Enforcement Officer, effective immediately, until June 30, 2024; and

WHEREAS, the Mayor has conferred with the Village Board concerning Mr. Ryder's appointments; and

WHEREAS, the Village Board supports the appointment of Mr. Ryder as a part-time Assistant Building Inspector and part-time Code Enforcement Officer.

NOW, THEREFORE, BE IT RESOLVED, that:

4. Mayor Forman appoints Michael Ryder to serve as a part-time Assistant Building Inspector and part-time Code Enforcement Officer effective immediately, through June 30, 2024, terminable at will by the Village.

5. The Village Board supports and ratifies Mr. Ryder's appointments.

The motion was seconded by Deputy Mayor Moslow. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	aye
Trustee Elena Karabatos voting	-	aye
Trustee Sloane Ackerman voting	-	aye
Trustee Khashayar Khazai voting	-	aye

Resolution 09262023-07 was duly adopted.

Mayor Forman placed on the table for consideration a **Resolution Approving IAL Total Security and Electronix Systems Central Station Alarms, Inc., as Sole Source Vendors for the Installation, Service, Maintenance, and Supply of Security Systems, Cameras, and Controls** in the Incorporated Village of Sands Point, Effective Immediately until June 30, 2024.

Whereupon, Trustee Karabatos proposed the following Resolution and moved its adoption:

RESOLUTION 09262023-08
APPROVING IAL TOTAL SECURITY AND ELECTRONIX SYSTEMS CENTRAL STATION ALARMS, INC., AS SOLE SOURCE VENDORS FOR THE INSTALLATION, SERVICE, MAINTENANCE, AND SUPPLY OF SECURITY SYSTEMS, CAMERAS, AND CONTROLS IN THE INCORPORATED VILLAGE OF SANDS POINT,
EFFECTIVE IMMEDIATELY UNTIL JUNE 30, 2024

WHEREAS, the Incorporated Village of Sands Point (the "Village") owns and operates numerous municipal facilities including, but not limited to, Village Hall, Sands Point Police Department, Public Works Administration Building, and the Village of Club of Sands Point (collectively hereinafter referred to as "Village Facilities"); and

WHEREAS, the security of Village residents, employees, official documents, and guests across Village Facilities is essential to the operation of the Village; and

WHEREAS, IAL Total Security ("IAL") has provided security cameras and access control systems at the Village Club of Sands Point (the "Village Club") for years and has specific knowledge and expertise of how the Village deploys and utilizes the security cameras and access control systems; and

WHEREAS, Electronix Systems Central Station Alarms, Inc. ("Electronix") has provided and maintained security systems to the Village Club for years and has specific knowledge and expertise of how the Village deploys its security systems; and

WHEREAS, IAL and Electronix are available 24 hours a day/seven days a week, to provide emergency service and maintenance to the Village's security systems, cameras, and controls at Village Facilities; and

WHEREAS, the continuous and efficient operation of the Village's security systems, cameras, and controls is necessary for the secure and efficient operation of Village Facilities and to provide essential services to the Village, its residents, and guests,

NOW, THEREFORE, BE IT RESOLVED, that IAL and Electronix are approved to be added to the Village's records as a sole source vendor for the installation, service, maintenance, and supply of security systems, cameras, and controls at Village Facilities.

The motion was seconded by Deputy Mayor Moslow. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	aye
Trustee Elena Karabatos voting	-	aye
Trustee Sloane Ackerman voting	-	aye
Trustee Khashayar Khazai voting	-	aye

Resolution 09262023-08 was duly adopted.

Mayor Forman opened the Regular meeting of the Board.

The **Minutes** of the meetings held on August 22, 2023 were reviewed. On motion by Trustee Karabatos, seconded by Deputy Mayor Moslow and carried unanimously, the minutes were approved.

The Board received the **Water Commissioner's Report** which is appended hereto and made a part of the minutes.

Commissioner Karabatos announced that water pumpage during August of 2023 was 54,821,785 gallons pumped versus 72,105,400 gallons during August 2022.

The **Treasurer's Report** showing cash balances as of August 31, 2023 was reviewed (copy attached). On motion by Deputy Mayor Moslow, seconded by Trustee Karabatos and carried unanimously, the Treasurer's Report was accepted and filed.

Claims as presented on **Abstracts** for payment in September were reviewed. On motion of Deputy Mayor Moslow, seconded by Trustee Karabatos and carried unanimously, the claims were approved for payment. Abstract of Claims is appended hereto and made a part of the minutes.

The Board received **Recommendations of the Building Commissioner** as to Granting of Building Permit Extensions that are appended hereto and made a part of the minutes. On motion of Trustee Karabatos, seconded by Deputy Mayor Moslow and carried unanimously, the Building Commissioner's recommendations were adopted.

The Board received the **Building Department Report of Activity** for the month of August 2023 which showed:

Building Permits issued – 11
Certificates of Occupancy/Completion Issued - 9
Number of Trees to be Removed – 78
Number of Trees to be Replaced - 78

The Board received the **Justice Court Report** for the month of August 2023 which showed:

Arraignments – 75
Trials - 0
Total VTL Amount Collected- $979.00
Total Village Code Fines Collected: $1,050.00

Mayor Forman placed on the table for consideration a **proposed Local Law 9 of 2023, A Local Law Amending Chapter 145, "Subdivision of Land" of the Code of the Village of Sands Point.**

Whereupon, Trustee Karabatos proposed the following Resolution and moved its adoption:

RESOLUTION 09262023-09
PROPOSED LOCAL LAW 9 OF 2023,
AMENDING CHAPTER 145, "SUBDIVISION OF LAND"
OF THE CODE OF THE VILLAGE OF SANDS POINT

WHEREAS, a resolution was duly adopted by the Board of Trustees of the Village of Sands Point for a public hearing to be held by said Board at Village Hall, 26 Tibbits Lane, Sands Point, New York; and

WHEREAS, pursuant to Part 617 of the implementing regulations pertaining to Article 8 (State Environmental Quality Review Act) ("SEQRA"), it has been determined by the Board of Trustees that the adoption of the proposed Local Law does not constitute an action as defined and could be considered without any further regard to SEQRA; and

WHEREAS, the Board of Trustees of the Village of Sands Point, after due deliberation, finds it in the best interest of the Village to adopt said Local Law;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Sands Point hereby adopts said Local Law as "Local Law 9 of 2023 Amending Chapter 145, "Subdivision of Land" of the Code of the Village of Sands Point, a copy of which is attached hereto and made a part hereof, and the Village Clerk be and she is

hereby directed to enter said Local Law in the minutes of this meeting and to enter said Local Law in the Local Law Book of the Village, and to give due notice of the adoption of said Local Law to the Secretary of State.

The motion was seconded by Deputy Mayor Moslow. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	aye
Trustee Elena Karabatos voting	-	aye
Trustee Sloane Ackerman voting	-	aye
Trustee Khashayar Khazai voting	-	aye

Resolution 09262023-09 was duly adopted.

Mayor Forman placed on the table for consideration for the Board to hold a **public hearing at its Monday, October 23, 2023 meeting to consider the following:**

a) Proposed Local Law to Amend Chapter 163, "Vehicles and Traffic"
b) Proposed Local Law to Amend Chapter 176, "Zoning" to provide for the legalization of building construction found to be outside the scope of the zoning code and the approved plans
c) Proposed Local Law to Amend Chapter 176, "Zoning" to enact legislation re home offices
d) Proposed Local Law to Amend Chapter 103, "Licensed Occupations"

On motion of Trustee Karabatos and seconded by Deputy Mayor Moslow and voted on as follows, the Board resolved to hold a Public Hearing at their Monday, October 23, 2023 meeting. On vote as follows:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	aye
Trustee Elena Karabatos voting	-	aye
Trustee Sloane Ackerman voting	-	aye
Trustee Khashayar Khazai voting	-	aye

Resolution 09262023-10 was duly adopted.

Mayor Forman placed on the table for consideration **Firefly Admin Inc.'s Engagement Letter,** dated September 27, 2021**,** for the purpose of retaining Firefly Admin Inc., **to administer the existing Defined Benefit Length of Service Award Program ("LOSAP") for volunteer firefighters of the Port Washington Fire Department** for a period of two years from January 1, 2024 to December 31, 2025.

RESOLVED that the Board Authorizes the Mayor to execute said agreement. On motion of Deputy Mayor Moslow and seconded by Trustee Karabatos and carried unanimously the Board approves the engagement of Firefly Admin Inc. for a period of two years to administer the LOSAP for the Port Washington Fire Department. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	aye
Trustee Elena Karabatos voting	-	aye
Trustee Sloane Ackerman voting	-	aye
Trustee Khashayar Khazai voting	-	aye

Resolution 09262023-11 was duly adopted.

Mayor Forman placed on the table for consideration a **Resolution authorizing the continued contribution to the United States Geological Survey (USGS) for the monitoring of the groundwater on the Port Washington Peninsula**, a copy of which is attached and made a part of the minutes.

Whereupon, Trustee Karabatos proposed the following Resolution and moved its adoption:

RESOLUTION 09262023-12
AUTHORIZATION FOR THE CONTINUED CONTRIBUTION
TO THE USGS FROM OCTOBER 1, 2023 THROUGH SEPTEMBER 30, 2024
FOR GROUNDWATER MONITORING OF THE
PORT WASHINGTON PENINSULA

WHEREAS, by Resolution 12202011-10 the Board of Trustees authorized a conditional contribution to the USGS for computer modeling of the Port Washington Peninsula to collect important data such as groundwater depth and salinity; and

WHEREAS, the USGS requires $6,782.00 to continue monitoring the peninsula; and

WHEREAS, we have been advised that the USGS has agreed to contribute $1,450.00 toward the cost; and

NOW, THEREFORE BE IT RESOLVED that the Incorporated Village of Sands Point agrees to provide a $6,782.00 contribution to continue groundwater monitoring of the Port Washington Peninsula.

The motion was seconded by Deputy Mayor Moslow. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	aye
Trustee Elena Karabatos voting	-	aye
Trustee Sloane Ackerman voting	-	aye
Trustee Khashayar Khazai voting	-	aye

Resolution 09262023-12 was duly adopted.

Mayor Forman placed on the table for consideration **a Resolution Approving the Retention of H2M Architects, Engineers, Land Surveying and Landscape Architecture, DPC, for Professional Consultant Engineering Services Associated with the Engineering Design Report, and Engineering Design and Construction Support, for a New Well No. 9 of the Village of Sands Point's Water Supply System.**

Whereupon, Trustee Karabatos proposed the following Resolution and moved its adoption:

RESOLUTION 09262023-13
APPROVING THE RETENTION OF H2M ARCHITECTS, ENGINEERS, LAND SURVEYING AND LANDSCAPE ARCHITECTURE, DPC FOR PROFESSIONAL CONSULTANT ENGINEERING SERVICES TO PREPARE AN ENGINEERING DESIGN REPORT AND FOR ENGINEERING SERVICES ASSOCIATED WITH THE ENGINEERING DESIGN REPORT, AND ENGINEERING DESIGN AND CONSTRUCTION SUPPORT, FOR A NEW WELL NO. 9 OF THE VILLAGE OF SANDS POINT'S WATER SUPPLY SYSTEM

WHEREAS, the Board of Trustees (the "Village Board") of the Incorporated Village of Sands Point (the "Village"), has determined that it is in the public interest to construct Well No. 9, a new 600 GPM water supply well for the Village's water supply system at the Village Club of Sands Point (the "Project"); and

WHEREAS, the New York State Department of Environmental Conservation has issued a permit for the Project; and

WHEREAS, the Village has received a proposal from H2M Architects, Engineers, Land Surveying and Landscape Architecture, DPC ("H2M"), dated August 8, 2023, for professional consultant engineering services associated with the engineering design report, and engineering design and construction support for the Project (the "H2M Proposal"); and

WHEREAS, the Village Board has reviewed the H2M Proposal; and

WHEREAS, the Village Board has determined that the H2M Proposal is reasonable, appropriate, and best meets the interests of the Village,

NOW, THEREFORE, BE IT RESOLVED, that the Village agrees to accept the H2M Proposal and to enter into an Agreement with H2M to complete the Project; and

BE IT FURTHER RESOLVED that the Mayor is hereby authorized and directed to the execute an agreement between the Village and H2M to complete the Project.

The motion was seconded by Deputy Mayor Moslow. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	aye
Trustee Elena Karabatos voting	-	aye
Trustee Sloane Ackerman voting	-	aye
Trustee Khashayar Khazai voting	-	aye

Resolution 09262023-13 was duly adopted.

Mayor Forman placed on the table for consideration **a Resolution Approving the Retention of H2M Architects, Engineers, Land Surveying and Landscape Architecture, DPC, for Professional Consultant Engineering Services Associated with the Engineering Design Report, and Engineering Design and Construction Support, for a New Well No. 9 of the Village of Sands Point's Water Supply System.**

Whereupon, Trustee Karabatos proposed the following Resolution and moved its adoption:

RESOLUTION 09262023-13
APPROVING THE RETENTION OF H2M ARCHITECTS, ENGINEERS, LAND SURVEYING AND LANDSCAPE ARCHITECTURE, DPC FOR PROFESSIONAL CONSULTANT ENGINEERING SERVICES TO PREPARE AN ENGINEERING DESIGN REPORT AND FOR ENGINEERING SERVICES ASSOCIATED WITH THE ENGINEERING DESIGN REPORT, AND ENGINEERING DESIGN AND CONSTRUCTION SUPPORT, FOR A NEW WELL NO. 9 OF THE VILLAGE OF SANDS POINT'S WATER SUPPLY SYSTEM

WHEREAS, the Board of Trustees (the "Village Board") of the Incorporated Village of Sands Point (the "Village"), has determined that it is in the public interest to construct Well No. 9, a new 600 GPM water supply well for the Village's water supply system at the Village Club of Sands Point (the "Project"); and

WHEREAS, the New York State Department of Environmental Conservation has issued a permit for the Project; and

WHEREAS, the Village has received a proposal from H2M Architects, Engineers, Land Surveying and Landscape Architecture, DPC ("H2M"), dated August 8, 2023, for

professional consultant engineering services associated with the engineering design report, and engineering design and construction support for the Project (the "H2M Proposal"); and

WHEREAS, the Village Board has reviewed the H2M Proposal; and

WHEREAS, the Village Board has determined that the H2M Proposal is reasonable, appropriate, and best meets the interests of the Village,

NOW, THEREFORE, BE IT RESOLVED, that the Village agrees to accept the H2M Proposal and to enter into an Agreement with H2M to complete the Project; and

BE IT FURTHER RESOLVED that the Mayor is hereby authorized and directed to the execute an agreement between the Village and H2M to complete the Project.

The motion was seconded by Deputy Mayor Moslow. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	aye
Trustee Elena Karabatos voting	-	aye
Trustee Sloane Ackerman voting	-	aye
Trustee Khashayar Khazai voting	-	aye

Resolution 09262023-13 was duly adopted.

Mayor Forman placed on the table for consideration a **Resolution to Authorize the Purchase, Installation, and Programming of a Surveillance Camera System Village Hall & Water Department grounds located on Tibbits Lane.**

Whereupon, Trustee Karabatos proposed the following Resolution and moved its adoption:

RESOLUTION 09262023-15
AUTHORIZING PURCHASE, INSTALLATION, AND PROGRAMMING
OF A SURVEILLANCE CAMERA SYSTEM
AT VILLAGE HALL & WATER DEPARTMENT GROUNDS
LOCATED ON TIBBITS LANE
FROM IAL TOTAL SECURITY

WHEREAS, to monitor activity and to protect public resources from damage at Village Hall and Water Department grounds located on Tibbits Lane it is necessary to install a new surveillance camera system; and

WHEREAS, Mayor Forman has requested and received a quote from IAL Total Security of Smithtown, New York, a copy of which quote is attached and appended hereto; and

WHEREAS, the Board has reviewed the proposal and finds it acceptable;

NOW, THEREFORE, BE IT RESOLVED that IAL Total Security, 500 West Jericho Turnpike, Smithtown, NY 11787 be and hereby is engaged for the purchase and installation and programming of a surveillance camera system per their proposal #40851 dated September 13, 2023 in the amount of $8,926.00.

The motion was seconded by Deputy Mayor Moslow. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	aye
Trustee Elena Karabatos voting	-	aye
Trustee Sloane Ackerman voting	-	aye
Trustee Khashayar Khazai voting	-	aye

Resolution 09262023-15 was duly adopted.

On motion of Trustee Karabatos and seconded by Deputy Mayor Moslow, **the Board entered into Executive Session at 9:15 p.m.**

The Board returned to the Public Meeting at 9:37 p.m.

Placed on the table for consideration was a **Resolution Amending Employee Health Care Contributions for Employees hired on or after January 1, 2023,** WHEREAS, approved employees hired on or after January 1, 2023, shall contribute fifteen percent (15%) of the cost of health insurance and upon retirement shall then contribute 15% of the cost of health insurance, NOW, THEREFORE, BE IT RESOLVED that the Board approves the Health Care Contribution Amendment. Upon motion by Trustee Karabatos and seconded by Deputy Mayor Moslow and carried unanimously and on vote as follows:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	aye
Trustee Elena Karabatos voting	-	aye
Trustee Sloane Ackerman voting	-	aye
Trustee Khashayar Khazai voting	-	aye

Resolution 09262023-16 was duly adopted.

Mayor Forman placed on the table for consideration **salary adjustments for employees of the Incorporated Village of Sands Point, effective June 1, 2023**. WHEREAS**,** the Board of Trustees (the "Village Board") of the Incorporated Village of Sands Point (the "Village") has considered salary increases for employees of the Village. NOW, THEREFORE, BE IT RESOLVED that the Village Board hereby determines that effective June 1, 2023, the salary adjustments are approved. Upon motion of Trustee Karabatos and seconded by Deputy Mayor Moslow and carried unanimously and on vote as follows:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	aye
Trustee Elena Karabatos voting	-	aye
Trustee Sloane Ackerman voting	-	aye
Trustee Khashayar Khazai voting	-	aye

Resolution 09262023-17 was duly adopted.

Mayor Forman placed on the table for consideration a **Resolution Terminating Employee #0441.**

Whereupon, Trustee Karabatos proposed the following resolution and moved its adoption:

RESOLUTION 09262023-18
RESOLUTION TERMINATING EMPLOYEE #0441, EFFECTIVE IMMEDIATELY, AS AN EMPLOYEE OF THE INCORPORATED VILLAGE OF SANDS POINT

WHEREAS, Employee #0441 is employed by the Incorporated Village of Sands Point (the "Village"); and

WHEREAS, the Village's Board of Trustees (the "Village Board") desires to terminate Employee #0441's employment with the Village effective immediately.

NOW, THEREFORE, BE IT RESOLVED, that effective immediately, the Village Board hereby terminates Employee #0441 as an employee of the Village.

The motion was seconded by Deputy Mayor Moslow. On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	aye
Trustee Elena Karabatos voting	-	aye
Trustee Sloane Ackerman voting	-	aye
Trustee Khashayar Khazai voting	-	aye

Resolution 09262023-18 was duly adopted.

A request from the **Port Washington Community Chest to hold the Annual Thanksgiving Day Run on Thursday, November 23, 2023** was reviewed, a copy of which is appended hereto and made a part of the minutes. On motion of Trustee Karabatos, and seconded by Deputy Mayor Moslow and unanimously agreed, the Annual Port Washington Thanksgiving Day Run was approved pending submission of the proper insurance certificates to the Village.

On roll call:

Mayor Peter A. Forman voting	-	aye
Deputy Mayor Jeffrey Moslow voting	-	aye
Trustee Elena Karabatos voting	-	aye
Trustee Sloane Ackerman voting	-	aye
Trustee Khashayar Khazai voting	-	aye

Mayor Forman announced that the **next Board meeting will be held on Monday, October 23, 2023**.

There being no further business to come before the Board, on motion of Trustee Karabatos, seconded by Deputy Mayor Moslow and carried unanimously, the meeting ended at 9:45 p.m.

Liz Gaynor

Liz Gaynor, Village Clerk