

Topic Selection Template

Topics with STRONG ALIGNMENT (High need/High interest)	Topics with SOME ALIGNMENT (High need/Low interest)	Topics with MINIMAL ALIGNMENT (Low need/High interest)
<p><i>Three focus areas:</i></p> <p>1.</p> <p>2.</p> <p>3.</p>	<p><i>Three focus areas:</i></p> <p>1.</p> <p>2.</p> <p>3.</p>	<p><i>Three focus areas:</i></p> <p>1.</p> <p>2.</p> <p>3.</p>
<p>Recommended timing:</p> <ul style="list-style-type: none"> • Sustained • During <i>or</i> outside contract day 	<p>Recommended timing:</p> <ul style="list-style-type: none"> • Sustained • During contract day 	<p>Recommended timing:</p> <ul style="list-style-type: none"> • One-time • Outside contract day