

# STUDENT DISCIPLINE PROCEDURES:

Students are expected to respect the rights and property of others at all times. In order to ensure that all students are able to learn in a safe and positive environment, Classroom and school rules will be established and reviewed frequently with students. All students are responsible for being aware of and following these rules.

If a student chooses to break a rule, or cause a disturbance to the learning environment, the following procedures will be applied:

1. Student will receive a Minor Incident report to be signed by the parent.
2. Parent will receive a phone call from the teacher and a minor incident report.
3. After four minor incident reports, an office referral will be made.  
Administrators will conference with the student.
4. The following actions may be taken by the administration:
  - Phone call to parents
  - Lunch detention
  - In-school suspension
  - Request for Parent Conference
  - Suspension

If a child earns a Required Parent Conference he/she will be sent home until the conference is scheduled.