

Westlake High School Latin Club Candidate Application Form

Name(s) _____

Current Latin Level _____ Number of years in the Westlake High School Latin Club _____

Current grade _____ Office (list of offices on back) _____

Why are you running for this office?

What are your qualifications to hold this office? Be specific.

What do you hope to accomplish during the term of your office, should you be elected?

How do you hope to improve the Westlake High School Latin Club should you be elected?

Do you plan on being involved in the Texas State or National Junior Classical Leagues? To what extent?

Latin Club Offices

Consuls (2)—oversee the Westlake High School Latin Club, work together to set the agenda for all meetings, alternate the chair at the meetings, work with the sponsors to finalize all Area, State, and National Convention preparations, perform all duties which would normally fall to the presidents of organizations at Westlake High School, and attend all meetings. *Only open to students who have been in WHS Latin Club for 1+ year(s)

Praetor—oversees the proceedings of the Westlake High School Latin Club, enforces *Robert's Rules of Order* at all meetings, seeks potential candidates for Westlake High School Latin Club office, organizes the Westlake High School Latin Club elections, performs all duties which would normally fall to the parliamentarians of organizations at Westlake High School, and attends all meetings.

Aediles (2)—responsible for planning and coordinating all Westlake High School Latin Club social functions, fundraisers, & service; appoint or chair the Latin Banquet Committee; coordinate spirit; and attend all meetings.

Quaestor—organizes the Westlake High School Latin Club budget, directs all Westlake High School Latin Club fundraisers, oversees the payment of dues and necessary forms, organizes all duties pertaining to the annual Westlake High School Latin Club t-shirts, performs all duties which would normally fall to the treasurers of organizations at Westlake High School, and attends all meetings.

Scriba—records and keep the minutes of the meetings, keeps the roster of members and the Executive Board, performs all duties which would normally fall to the secretaries of organizations at Westlake High School, and attends all meetings.

Historia—compiles the Westlake High School Latin Club scrapbook in time to be reviewed prior to the State Convention, appoints an assistant to be approved by the majority of the Executive Board to that end, organizes students to take pictures of all activities, organizes contests to gather pictures, clips newspaper articles for the scrapbook and for the State Historian, and attends all meetings.

Nuntius—organizes all club announcements & press releases, organizes all public service announcements, writes all letters of petition and thanks, enters the Latin Club of the Year contest, and attends all meetings.

Webmaster— organizes and updates the Westlake High School Latin Club website, organizes and updates all Westlake High School Latin Club social media pages, enters the Westlake High School Latin Club website in the National Junior Classical League Web Site Contest, and attends all meetings

Tribunes (1 per period/level)—represents the opinions of his or her class/level at the Executive Board meetings, reports back to the class/level about all upcoming Westlake High School Latin Club functions and decisions, acts as liaisons to other Westlake High School organizations, provides assistance during all Westlake High School Latin Club functions, and attends all meetings.

**Tribune Elections will be held after general officer elections