



“Four: Thirteen Therapeutic Riding Association”  
High Country Equestrian Center  
41194 Circle 5 Estates  
Calgary  
AB, T3Z 2T5

RCMP/Local Police Office

To whom it may concern

**Subject: Vulnerable Sector Check for:**

Four: Thirteen Therapeutic Riding Association is a Registered Charitable Organization (registration number: 82486 6982 RR0001) that provides a therapeutic riding program to people with disabilities.

Volunteers with “Four: Thirteen Therapeutic Riding Association” come into contact with vulnerable persons, adults and children who may be physically disabled, developmentally delayed or both.

Activities that require close contact and trust are:

- mounting and dismounting of animals,
- leading animals,
- side-walking (providing physical support to ensure stability in the saddle),
- greeting clients,
- helping clients put on and adjust riding helmets,
- recording observational notes from each riding session.

Other activities include tacking up animals, grooming, feeding and setting up the riding arena, providing snacks moving equipment and so on.

Because of the vulnerable nature of our clients we are requesting Vulnerable Sector Checks for all our volunteers.

Sincerely,

Teray Lennox Wills, President  
“Four: Thirteen Therapeutic Riding Association”  
High Country Equestrian Center