

## ***Frequently Asked Questions - California Cannabis Track-and-Trace System***

### **What is the California Cannabis Track-and-Trace system?**

The California Cannabis Track-and-Trace system (CCTT), using Franwell, Inc. Metrc software, is a 'seed-to-sale' supply chain system for tracking and monitoring commercial cannabis inventory and activity across the distribution chain that will allow California to fulfill its statutory mandate. Primary system objectives are to protect public health and to limit potential federal interference in lawful cannabis businesses as the State moves toward implementation of the Medicinal and Adult-Use Cannabis Regulation and Safety Act (MAUCRSA).

### **What software is being used and who is the state-contracted vendor?**

Franwell, Inc. is the contract service provider for the CCTT-Metrc system. Franwell's Metrc software is currently being used in Colorado, Oregon, Alaska, and Nevada for their respective medicinal and adult-use cannabis programs.

### **Do I have to use CCTT-Metrc?**

All state-issued annual licensees are required to use the CCTT-Metrc system to record, track and maintain information about their cannabis and cannabis product inventories and activities. Temporary licensees are not required to use and will not be provided access to the system.

Although temporary licensees will not be required to use the CCTT-Metrc system, state licensing authority emergency regulations require all sales and transfers of cannabis and cannabis products between temporary licensees, or between temporary licensees and annual licensees, to be documented manually using paper sales invoices or shipping manifests.

### **What is a Unique Identifier?**

The annual licensee will be responsible for assigning a CCTT-Metrc non-repeating, globally unique identifier (UID) to each immature lot, flowering plant and each distinct cannabis product. This assignment is accomplished via the issuance of encrypted radio frequency identification tags to annual licensees. A UID is an alphanumeric code or designation used to uniquely identify a specific plant, cannabis, and/or cannabis product on a licensed premises. UIDs are specifically provisioned as plant tags or package labels and are ordered by and assigned to the annual licensee within the CCTT-Metrc system. Assigned UIDs track the with cannabis and cannabis products when they are transferred from one licensee to another licensee.

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### **How will I get my UIDs and will I have to pay for them?**

Once an annual license holder and/or their designated Account Manager has been trained and provided access the CCTT-Metric system, an order for UIDs may be placed using the system. The cost of UIDs, along with all other costs needed to administer California's cannabis programs (CalCannabis Cultivation Licensing, Bureau of Cannabis Control, and the California Department of Public Health), their respective licensing systems, and the CCTT-Metric system, are built into the designated licensing fees for each type of state commercial cannabis license.

### **Will I be required to complete training before I can use the CCTT-Metric system?**

Yes. Upon submission of an application for an annual license, the applicable licensing authority will send system training registration information to the applicant. Applicants are strongly encouraged to complete the required user training while their annual license application is being reviewed/processed. Once an annual license is approved and the license holder and/or their designated 'Account Manager' has completed the required CCTT-Metric Account Manager New Business System Training, the licensee will be able to access the CCTT-Metric system. *Annual licensees will not be allowed to access the CCTT-Metric system until the required CCTT-Metric Account Manager New Business System Training is completed by the licensee holder and/or their designated Account Manager(s).*

### **When and how will CCTT-Metric system training be provided?**

In January and February 2018 representatives from Franwell will conduct a series of regional Introduction to California's Track-and-Trace System Workshops for all interested parties. The workshops will cover standard CCTT-Metric system functionality applicable to all annual license types. There is no pre-registration required to attend these regional workshops. For specific dates and locations for the Introduction to California's Track-and-Trace System workshops please visit:

<https://www.metric.com/california>

In addition to the Introduction to California's Track-and-Trace Workshops, Franwell will conduct CCTT-Metric Account Manager New Business Training for licensees that have submitted an annual license application to one, or more, of the licensing authorities. The CCTT-Metric Account Manager New Business System Training will be provided via live, interactive facilitated webinars as well as via pre-recorded webinars.

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Information regarding the registration process for this training will be provided by the applicable licensing authority upon receipt of a complete annual license application.

### **Will there be any restrictions on the number of designated CCTT-Metric system users for each licensed individual or entity?**

There are no restrictions on the total number of CCTT-Metric system users a licensee may have. However, each licensee is required to designate an owner or other party(ies) in the licensed organization who can legally represent the licensed entity, and act as the licensee's CCTT-Metric 'Account Manager(s)'. The licensee's designated Account Manager(s) will be required to complete CCTT-Metric Account Manager New Business System Training and, subsequently train each licensee-designated system user in the proper and lawful use of the CCTT-Metric system.

### **Who will have access to my CCTT-Metric information?**

Pursuant to Section 26067(b) of MAUCRSA, information received and contained in the CCTT-Metric system is confidential, only viewable by the licensee and authorized employees of the State of California, or any city, county or city and county to perform official duties pursuant to MAUCRSA or a local ordinance. Also, upon the request of a state or local law enforcement agency, licensing authorities will provide access to or provide information contained in the CCTT-Metric system to assist law enforcement in their duties and responsibilities pursuant to MAUCRSA.

### **Does the CCTT-Metric system have an interface, or file upload process, to allow connection of 3rd party systems?**

The CCTT-Metric system offers access to third-party business applications via a standard Application Programming Interface (API) or file upload. For more information regarding the API, please visit: <https://www.metric.com/california>.

### **Do I need to purchase any additional hardware in order to use the CCTT system?**

CCTT-Metric is a completely web-hosted system. That means all access to the CCTT-Metric system is done via the internet which only requires an internet connection (via an internet service provider) and a web browser. No additional hardware is required. Access to the internet and a web browser is easily achieved using a computer, tablet, or smartphone. In addition, there is no software to download, install, or maintain.

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### **How will the State prevent inversion and diversion of cannabis or cannabis products using the CCTT-Metric system?**

The CCTT-Metric system and UID tagging requirements alone are not expected to eliminate illegal inversion or diversion of cannabis along the commercial cannabis supply chain, rather it will be an invaluable auditing tool to assist the State's compliance and enforcement staff. A multifaceted approach of regular monitoring, diligent review of licensee-reported data, augmented by onsite inspections, and referrals to law enforcement, are expected to significantly limit illegal product movement. The CCTT-Metric system will also be used to identify anomalies indicative of potentially fraudulent activity. The licensing authorities, sister state agencies, and local agencies will work collaboratively to develop analytical tools and inspection protocols to identify and investigate potential fraudulent activity during all phases of the commercial distribution chain activities, and take appropriate action as needed/warranted.

### **How can I find out more about the CCTT system?**

Additional information regarding the CCTT-Metric system will be published on the following websites as it becomes available:

*California Cannabis Portal:*

<https://cannabis.ca.gov>

*CalCannabis Cultivation Licensing:*

<http://calcannabis.cdfa.ca.gov/>

*Bureau of Cannabis Control:*

<http://www.bcc.ca.gov/>

*Manufactured Cannabis Safety Branch:*

<https://www.cdph.ca.gov/Programs/CEH/DFDCS/Pages/MCSB.aspx>

*Franwell / Metric:*

<https://www.metric.com/california>