



Cy-Fair High School Band Spring Craft Show | 2019

Sat, March 30th and Sun, March 31st

CFISD Exhibit Center, 11206 Telge Road, Cypress, TX 77429

Thank you for your interest in the 2nd annual Cy-Fair HS Band Spring Craft Show. The spacious exhibit center has plenty of free parking, multiple entrances to a large inside/outside shopping area, concessions with eating area and clean restrooms. Advertising for the show will take place via social media, local papers, neighborhood newsletters/newspapers along with signs and fliers throughout the area.

Schedule:

- **Vendor Check-In & Set-up:** Friday, March 29th: 12:00 PM - 8:00 PM or Saturday, March 30th: 7:00 – 8:30 AM
- **Craft Show Hours:** Saturday, March 30th: 9:00 AM - 5:00 PM (doors will open at 7:00 AM for vendors)
Sunday, March 31st: 11:00 AM - 4:00 PM (doors will open at 10:00 AM for vendors)

Pricing:

● PRIOR to March 1st	10'x10' Indoor Booth = \$110	10'x10' Outdoor Booth = \$100
	20'x10' Indoor Booth = \$200	20'x10' Outdoor Booth = \$180
● AFTER March 1st	10'x10' Indoor Booth = \$130	10'x10' Outdoor Booth = \$120
	20'x10' Indoor Booth = \$220	20'x10' Outdoor Booth = \$200

Rules / Policies:

- Registration deadline is March 1st. Craft Show Registration Form must be mailed with booth fee payment.
- One donated item with a value of at least \$40 is expected from each Vendor and should be submitted during check-in. Please have your donated item ready at check-in.
- Booth selection will be on first come, first serve basis, subject to availability upon receipt of the Craft Show Registration Form AND Booth Fee Payment. Checks are cashed as received and a Confirmation acceptance email with booth number will be sent.
- **There are NO REFUNDS and vendors may not give away or resell their booths.**
- We reserve the right to move booths, if necessary, to preserve show integrity. We reserve the right to refuse registration acceptance to maintain quality of the Craft Show. And we reserve the right to ask a Vendor to leave the Craft Show, if deemed necessary at any time, without refund.
- Please notify show coordinators by Wednesday prior to the show if unable to attend.
- Direct sale merchandise (Avon, Scentsy, Thirty-One, Tupperware, etc.) will be limited to one vendor.
- If a selling item at your booth was not listed on the Registration Form, you may be asked to remove it.
- The CFISD Exhibit Center is a large barn, the building temperatures are limited and beyond our control. Large roll up doors may or may not be opened. There is no A/C in the three back buildings, but the barn may have large noisy fans, please prepare accordingly.
- Vendors must supply their own tables, chairs, displays for their assigned booth area. Electrical outlets are limited. Vendors must supply their own UL approved extension cords and/or power strips.
- **Vendors will be responsible to provide their own internet connection.**
- The building is secured with paid law enforcement on duty for Friday and Saturday night.
- Band student volunteers will be available Friday to help with move in after 4 pm, during the course of the Craft Show, and Sunday at the close of the Craft Show. Student volunteers are NOT ALLOWED to sell items for you while you are away from your booth. Student volunteers are NOT ALLOWED to pack or unpack merchandise and therefore, NOT responsible for breakage or damage to vendor's items.
- There is NO camping on the CFISD Exhibit Center or surrounding property. Trailer parking is against the far East side of the gravel lot along the road parallel to Telge Road.
- This is a CFISD property and district policies apply. NO SMOKING ALLOWED ANYWHERE ON THE FACILITY GROUNDS.
- **All Vendors MUST be moved out no later than 6:00 PM but not before 4:00 PM Sunday evening.**

ALL PROCEEDS FROM THE CRAFT SHOW WILL BENEFIT THE CY-FAIR HIGH SCHOOL BAND. THANK YOU FOR YOUR SUPPORT!



Cy-Fair High School Band Spring Craft Show | 2019

Sat, March 30th and Sun, March 31st

CFISD Exhibit Center, 11206 Telge Rd, Cypress, Tx 77429

VENDOR REGISTRATION FORM

Please complete this form and mail with your check payable to:

Cy-Fair HS Band Boosters | PO Box 1418, Cypress, TX 77410 | Returned check fee is \$35

For additional information or any questions, please send email to: fundraising@cyfairband.org

Vendor First Name: _____ Last Name: _____

Business Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Business Phone: _____ Mobile Phone: _____

Email Address: _____

Website: _____

TYPE of CRAFT ITEMS to be sold at your booth. Direct Sale merchandise will be limited to ONE vendor.

(Reminder, items not listed below may be asked to be removed from your booth at the time of event)

Primary/Direct Sale Item: _____
(name of merchandise Avon, Tupperware, Scentsy, Thirty-One, etc.)

Secondary Craft Item: _____

Comments: _____

Booth Size – (PRIOR to March 1st)

___ 10'x10' Indoor=**\$110** ___ 10'x10' Outdoor=**\$100** ___ 20'x10' Indoor=**\$200** ___ 20'x10' Outdoor=**\$180**

Booth Size – (AFTER March 1st)

___ 10'x10' Indoor=**\$130** ___ 10'x10' Outdoor=**\$120** ___ 20'x10' Indoor=**\$220** ___ 20'x10' Outdoor=**\$200**

Electricity Required? ___ No ___ YES = **\$10 extra** (Please add to your Total Booth Payment)

- Vendors are asked to donate an item with a \$40 value at time of Check-In for the Silent Auction

Total Booth Payment Enclosed: \$ _____ Check Number: _____ Date: _____
(non-refundable)

**** Cy-Fair High School, Cy-Fair ISD and its' sponsors, students, volunteers and Cy-Fair HS Band Booster members will not be responsible for any injury, damage, loss or theft incurred during the Spring Craft Show. ****

For CFHS Band use only:

Accepted Date: _____ Notified Date: _____ Booth #: _____