

# Maria Montessori Charter Academy

## *Board of Directors – Candidate Information Packet*

*2016*

Dear Board Candidate,

Thank you for your interest in serving on the Maria Montessori Charter Academy (MMCA) Board of Directors. It is parents taking an active interest in our children's education by stepping forward to volunteer that distinguish MMCA as a truly unique educational experience for our children.

This information packet has been assembled to provide you an overview of the role of a Board of Director member, time commitments, benefits, responsibilities and qualifications, as well as providing the application material to complete and return to the committee by Friday, November 4, 2016.

### **Overview of the Board of Directors**

The MMCA Board of Directors consists of up to 12 members with a variety of expertise, knowledge and/or professional skill. Two of the current nine members are teachers at the school. Board members come from a wide base of community, educational and professional backgrounds and provide on-going strategic planning and leadership along with the School Administrator.

The Board of Directors defines the mission of the school and clarifies its philosophy. In conjunction with the School Administrator, the Board establishes the financial, educational, and operational goals of MMCA and ensures that they are achieved annually. The Board may be involved in facility planning, review and approval of legal documents, annual operating budgets, and staffing decisions.

A Board member serves a two-year term. Preparation for and attendance at monthly meetings require a time commitment of at least three hours. Participation in other Board ad hoc committees and/or meetings or communication on school related issues, while infrequent, can require an additional three hours or so a month.

The Board of Directors serves as ambassadors for the school, promoting its successes and building its positive reputation in the community.

### **Key Dates**

**Return Application Materials  
Voting Period**

**Friday, Nov. 4, 2016  
Wednesday, Nov. 9 – Friday, Dec. 2, 2016**

