



Job Announcement

Florida Springs Council Executive Director

The Florida Springs Council (FSC) is a 501(c)3 not-for-profit Florida corporation and currently has 45 organizational members representing over 360,000 Floridians. The mission of FSC is to ensure the restoration, preservation, and protection for future generations of Florida's springs and the Floridan aquifer that sustains those springs and provides our drinking water. The FSC is directed by a President and a volunteer Executive Committee that includes representatives from several founding members. Three standing FSC committees include: Education & Outreach, Legal, and Legislative.

With private funding support the FSC will hire a paid, full-time Executive Director who will be responsible for the day-to-day operation of the organization. The Executive Director's duties will include coordination with the Executive Committee and member organizations, public outreach and education on springs-related issues such as important meetings and events, fundraising, grant writing, event planning and execution, financial accounting, communications, and project management.

Specific projects and tasks of the FSC Executive Director will include:

- Establishing and maintaining a home office and supervision of any paid FSC staff;
- Regular communication with FSC's member organizations and committees;
- Outreach to state and federal agencies and other non-governmental organizations for communication, collaboration, and networking;
- Fundraising, both internal from affiliate organizations and external from private and public donors;
- Regularly updating and maintaining the FSC website and social media profiles to provide information about FSC, springs resources, and springs issues to FSC members and the general public;
- Drafting and distributing FSC newsletters, press releases, and other publications;
- Attending and submitting comments on behalf of its members at meetings on springs regulatory efforts, such as Minimum Flows and Levels, Basin Management Action Plans, Water Supply Plans, Best Management Practices, local ordinances, etc.;
- Planning and hosting bi-annual member roundtable meetings to share knowledge and efforts of member organizations;

- Planning and execution of the 2018 and subsequent bi-annual Florida Springs Restoration Summits and other FSC events;
- Managing FSC projects, including its current efficacy analysis of groundwater flow models adopted by the St. Johns River and Southwest Florida Water Management Districts;
- Maintaining all FSC accounting and operational records on a day-to-day basis under the supervision of the FSC Secretary-Treasurer; and
- Working with the FSC Executive Committee to grow the Council's membership and positive influence in the environmental community.

To achieve the above goals and objectives, the Florida Springs Council will pay the full-time Executive Director an annual salary of \$50,000 with two-weeks paid vacation and a balance of \$15,000 per year for operating expenses and maintenance of a home office. No other benefits are included.

Interested applicants are invited to submit a cover letter and resume to Brenda Wells, FSC Administrative Assistant by email to: FloridaSpringsCouncil@gmail.com.