



Rebuild. Restore. Renew...Lives.

235 S 12th St, Lebanon PA 17042 • Tel: 717-274-7528 • Fax: 717-274-0149 • www.jub.org

EMPLOYMENT APPLICATION

Date _____

Name _____

Address _____

Phone # _____ Alternate Phone # _____

Email address _____

If you are under 18, do you have a work permit? _____

Name of high school _____ Graduate? _____

Name of college/trade/business school _____ Graduate? _____

Have you been convicted of a crime in the past 5 years? _____ If yes, please explain.

How did you become familiar with Jubilee? _____

List employer references including present employer.

1. Employer's Name _____ Start/End Dates _____

Employer's address _____

Position _____ Salary _____ Reason for leaving _____

Employer's email address _____

2. Employer's Name _____ Start/End Dates _____

Employer's address _____

Position _____ Salary _____ Reason for leaving _____

Employer's email address _____

List 3 references not related to you.

1. Pastor _____ Years acquainted _____

Address _____

Email address _____ Phone # _____

Name of Church _____

2. Name _____ Years acquainted _____

Address _____

Email address _____ Phone # _____

3. Name _____ Years acquainted _____

Address _____

Email address _____ Phone # _____

Please check the location(s) where you are interested in working.

| | | | | |
|---------|-----------|----------|-------------|------------------------|
| Lebanon | Myerstown | Palmyra | Manheim | Annville (Re-Build-It) |
| Prison | Aftercare | New Path | Other _____ | |

Please describe the position you are interested in. (Example; sorter, cashier, chaplain; full-time or part-time)

Please list the qualifying skills that you offer for this position. _____

If being hired to work on a store dock, in a furniture store, on the delivery truck, or maintenance, which requires lifting and carrying up to 100 lbs., can you perform the functions essential of this job with or without reasonable accommodation? _____ Explain _____

Religious organizations have the right to screen and employ applicants who are Christians. For this reason we reserve the right to ask religious questions in order to ascertain prospective employees' agreement with and ownership of same faith. Considering Jubilee's mission of bringing people to Christ by ministering to their needs, are you able to share with another person what Jesus has done for you? _____

List any special skills that God has given you.

Describe who you are.

Describe your Spiritual journey.

Our Core Values

God Centered

Jesus Christ is our foundation and our purpose; we strive to honor Him in all we do.

People-Empowered

We commit to support people, regardless of background, with dignity, respect, and the transforming love of Christ.

Service Oriented

We will serve customers, clients, and community with grace, compassion, and integrity.

STATEMENT OF BELIEFS

God, infinite and perfect, is the one and only true God who exists as Father, Son and Holy Spirit. He is the Creator and Sustainer of all things. Jesus, the only perfect man, is the Son of God incarnate, the divine Savior for all mankind and the Lord of all creation. The Holy Spirit dwells in redeemed humanity as sanctifier, comforter and guide. The Holy Bible is the written Word of God, inerrant in the original, authentic and authoritative for all mankind.

All humanity is sinful by nature and separated from God. All are in need of redemption and receiving eternal life by the grace of God through repentance of sin and faith in the substitutionary atonement of Jesus Christ. As redeemed children of God, each has the privilege and responsibility to share the Gospel and demonstrate Christ's love. As Jesus states in Mark 12:30-31 (NAS), "You shall love the Lord your God with all your heart, and with all your soul, and with all your mind, and with all your strength...You shall love your neighbor as yourself. There is no other commandment greater than these."

Jubilee believes the Bible teaches that God's design for humanity is either celibacy or a life-long marriage between one man and one woman. The Bible is clear that nurturing the lust for or participating in homosexual, premarital, or extra-marital sexual behavior is sin.

Jubilee believes and teaches that the body is the temple of the Holy Spirit. Employees are to exemplify this belief by abstaining from the abuse of alcohol, tobacco, prescription, over-the-counter, or any other drugs. Use of tobacco and alcoholic products is strictly forbidden during the workday.

MISSION

We exist to serve those affected by incarceration by being ambassadors of life change through the Gospel of Jesus Christ.

I have read, understand, and fully subscribe to and support the Statement of Beliefs printed above. I understand and agree that all offers of employment are conditioned on the provision of satisfactory proof of an applicant's identity and legal authority to work in the U.S. In consideration of my employment, I agree to conform to the rules and standards of Jubilee Ministries.

Please check one: Yes or No

I authorize investigation of all statements and references listed on this application and release all parties from liabilities for any damages that may occur from furnishing information to Jubilee. I certify that all statements on this application are true and any falsified statements shall be grounds for dismissal. I understand that a criminal background check will be done on anyone working with children, and others as needed

Signature

Date