



Grand Prairie Friends
Scientific and Collection Permit Procedure

1. Permit application and guidelines shall be posted in a prominent and accessible place such as on the GPF website.
2. Permit applicant shall fill out application and submit via e-mail to admin@grandprairiefriends.net.
3. Permit application shall be distributed to scientific advisors for review in a timely manner. Approval or denial of permit and activities shall be made via consensus of scientific advisors and Board president. Permit application will be made available to all Board members, and Board members will be notified (i.e. during board meeting) of status of submitted permits.
4. Board president, stewardship chair, or designate shall notify permit applicant of denial or approval of requested activities in a timely manner.

GRAND PRAIRIE FRIENDS
PROVISIONS AND APPLICATION FOR RESEARCH AND COLLECTION PERMIT

Grand Prairie Friends grants Research and Collection Permits pursuant to the applicant's agreement to and performance of the following:

1. Grand Prairie Friends volunteers, employees, or contractors may accompany researchers into the field during their project.
2. That all investigators and contractors must abide by all state and local laws and ordinances as well as any Grand Prairie Friends, or Illinois Nature Preserves Commission regulations (as appropriate) unless otherwise specified in the permit.
3. That no harm is inflicted upon the environment, land, facilities, or neighboring land, and any harm or damage to these entities, or injured wildlife must be reported to the Grand Prairie Friends President or designate immediately.
4. That there is no interference with the public's use of the area.
5. That there must be no interference with the Grand Prairie Friends volunteer's, employee's or contractor's daily duties.
6. That a formal report of all findings is submitted to the research admin within 90 days of the termination of the project. That Grand Prairie Friends must receive a yearly summary of the project no later than March 1st each year for multi-year projects.
7. Copies of all future publications, news articles, and public presentations concerning the study or collection must be sent to Grand Prairie Friends.
8. The research project may be terminated at any time by Grand Prairie Friends.
9. Operation of vehicles is permitted only in designated areas unless approved by Grand Prairie Friends.
10. The Principal Investigator and all persons involved in the research or collection must show their credentials, including all Research Permits, to any person when requested.
11. Grand Prairie Friends retains the right of ownership and jurisdiction in relation to any and all objects removed from its property. Disposition of any materials or specimens shall be as specified on permit.
12. This Research Permit Application must contain a clear and definitive summary of the research proposal and the project's impact upon the environment.
13. Any publication, news release, or public presentation about this research contain and acknowledge Grand Prairie Friends.

Application Instructions

Section 1 – Principal Investigator – Please include as much information as possible and attach additional information if needed. Students must include contact information for a primary academic advisor.

Section 2 – Project Information – Please include as much detail as possible.

Please attach any additional state or federal permits you will be working under. Some of our areas require a special use permit from the Illinois Nature Preserves Commission. **If you possess a current permit from the Illinois Nature Preserves Commission (INPC) for work on GPF properties designated as nature preserves, it is not necessary to complete this permit application. Please forward a copy of the INPC permit to the Grand Prairie Friends President or Research Admin.**

Reminder to all Researchers: A formal report of all findings must be submitted to the research admin within 90 days of the termination of the project. Additionally, Grand Prairie Friends must receive a yearly summary of the project no later than March 1st each year for multi-year projects. Copies of all future publications, news articles, and public presentations concerning the study or collection must be sent to Grand Prairie Friends.

Please read and understand the attached “Provisions and Application for a Research or Collection Permit”.

Email complete application to Research Admin at admin@grandprairiefriends.org.

Approved permit(s) must be carried at all times by individuals when doing research on GPF property.



Scientific and Collection Permit Application Grand Prairie Friends

The project must not begin until you have received full written approval from Grand Prairie Friends. Please see back of sheet for complete instructions.

1. Principal Investigator Information

Name:	Affiliation/Institution:
Address:	Email:
Phone 1 (including area code):	Phone 2 (including area code) mobile phone:
Signature:	Professional Title:
Primary Advisor (Students Only):	Advisor Title and Institution (Students Only):
Advisor Email (Students Only):	Advisor Phone (Students Only):
Individuals Working Under Principal Investigator:	

2. Project Information (Attach additional information or permits if needed)

Project Title:	
Project Study Area(s):	
Project Objectives:	
Project Timeline:	
Project Procedures:	
Estimated Project Disturbance to Sites and Organisms:	

3. Collection Details, including capture and release

Target Species and Number of Specimens Anticipated:
Collection Methods:
Disposition of Specimens:

4. Permit Information

Other State or Federal Permits that must be obtained relevant to this project:

5. Grand Prairie Friends Use Only

Grand Prairie Friends Approval: YES <input type="radio"/> NO <input type="radio"/>