BUILDING AND GROUNDS COMMITTEE

Meeting Minutes:
December 6, 2018
6:00 p.m.  Unit Office

Those present:
Superintendent Scott Petrie
Architect- Matt Longenecker
Doig Giles
Don Yates
Barbara Chiles
Absent:  Bill Smock

The meeting was called to order at 6:00 p.m.  by Chairperson Barbara Chiles.

Old Business:
1.  Summer 2018 Health Life Safety Projects:
The architect reviewed the auditorium project.  There are about four items left on the punch list.
A $14,738 change order involved the cutting of the conduit wiring that was under the surface of cement in the auditorium. Power to the academic part of the high school building was shut off and that had to be fixed over a weekend.  There is $20,000 in contingency funds available.  It was suggested that Mr. Petrie contact our school insurance representative and see if we are covered.
Up on the stage, during the asbestos abatement an exit light was broken. The workers put in a new light.  That light does not meet Health Life Safety standards.  There must be an emergency exit light.  One arrived in the mail today and Doug Giles will install it on the stage.

Door work project:  The punch list was given to the contractor.  It contained about 250 items.  That list is now down to 20-30 items.

2.  ROE #33 Health Life Safety Inspections:  Bill Phillips has extensive background in this area and is working on the list.  This is a work in progress.

3.  Dishwasher at the Junior High School:  There are several options that
were discussed. The smaller dishwasher unit would cost around $30,000. Currently styrofoam plates are being used. Those plates costs $20 per 500---about $90 per week----about $3,240 a school year. We can go nine years using styrofoam plates before we would spend $30,000. The ISBE has grants available for kitchen upgrades. Mr. Petrie is going to apply for a grant. If we get a grant the district would look at purchasing the $30,000 dishwasher. In the meantime----stick with styrofoam plates.

**New Business:**
1. Summer 2019 Health Life Safety Projects:
   - Apollo Elementary School: new roof on the far north end section. Architects plan to have bids before the February Board meeting.
   - High School Tuck Pointing gymnasium: Same time schedule as the Apollo roof bids.
   - Apollo intercom system: The new system's phone numbers will be cut over the Christmas break. The system should be ready to go at the start of second semester.
   - Fire Alarms: Only the Intermediate Building has outside monitoring of the fire alarms. The rest of the buildings need to have this work done.
   - High School paving work: The driveway around the back of the building will be oiled and chipped.

2. Future Health Life Safety Projects:
   - Architect, Matt Longenecker presented charts that reflect the numbers of students and rooms in each building. At the January or February meeting of the Board of Education those charts will be given to the Board to review. The current conditions of all the buildings are being reviewed.

3. Lawn mower (Aledo): The lawn mower is broken. Repair costs range from $3,500 to $4,000. Mr.Petrie presented some leasing options. A two year lease would cost about $4,000 a year for 400 hours per year on the mower. Don Yates suggested that Mr. Petrie contact some commercial mowers and get cost estimates for them to do the mowing at the three school buildings in Aledo.

The meeting adjourned at 7:50  p.m..

Respectfully Submitted,

Barbara Chiles
Secretary of the Building and Grounds Committee