



Consent for Disclosure of Criminal Record Information

Kentville Police Service

(Please Print)

Part 1 (Two pieces of identification is required, one of which must be a photo ID)

Surname	Given name (1)	Given name (2)	Sex <input type="checkbox"/> M <input type="checkbox"/> F	Tel. No.(incl. area code)
Address (no., street, apt)		City	Province	Postal code
Date of birth (yyyy-mm-dd)	Place of Birth	Driver's licence no.	Usual first name or alias	Maiden name
Previous address if less than 5 years at current address Address (no., street, apt)		City	Province	Postal code

Part 2

I hereby authorize the Kentville Police Service to disclose my personal information to:

Full Name	Title	Name of Organization	
Address (no., street, apt)	City	Province	Postal Code

Part 3

Waiver and Release

I hereby release and forever discharge the Town of Kentville, the Kentville Police Service, their members, employees, agents and assigns from any and all actions, causes of actions, claims and demands for damages, loss or injury, which may hereafter be sustained by myself, howsoever arising out of the above authorized disclosure of information and waive all rights thereto.

Part 4

This consent is valid for a **period of three (3) months** from the date of signature

Signed the _____ day of _____ 20____ Signature of applicant _____

Part 5

Following is information contained in the records of the Kentville Police Service or records from other police forces accessible through computer queries and is based on name and date of birth check only. Confirmation as to the authenticity of this form can be made by calling the Kentville Police Service at (902) 678-3378.

No	Initials	Category of Information for Disclosure	For Police Use Only
1.		Records of criminal convictions found in the Identification Data Bank attainable through the Canadian Police Information Centre (CPIC) for which a pardon has not been granted. CPIC Criminal Record "Level 1" Query Only	<input type="checkbox"/> None Located <input type="checkbox"/> May or may not exist**
2.		Records of criminal convictions CPIC for which a pardon has not been granted plus records of outstanding criminal charges which the Kentville Police are aware of. CPIC Criminal Record "Level 1" Query and a Persons CPIC Query	<input type="checkbox"/> None Located <input type="checkbox"/> May or may not exist**
3.		Records of criminal convictions and summary of police information (including records of outstanding criminal charges which the Kentville Police are aware of or indicated within the Investigative Data Bank of CPIC) attainable through CPIC for which a pardon has not been granted plus records of discharges which have not been removed from the Identification Data Bank in accordance with the Criminal Records Act. This will include all charges regardless of disposition. CPIC Criminal Record "Level 2" Query and a Persons CPIC Query	<input type="checkbox"/> None Located <input type="checkbox"/> May or may not exist**
4.		Police information located on computer systems (EG Police Reporting & Occurrence System (PROS), CPIC) and information located through local indices checks. This will include all information related to non-convictions and all charges regardless of disposition. Make Persons Queries on PROS and CPIC. In view of the general nature of this information, confirm with requestor this is in fact information pertaining to him/her. Requestor MUST confirm information, which pertains to them prior to disclosure. If a discrepancy exists, do not disclose this information.	<input type="checkbox"/> None Located <input type="checkbox"/> May or may not exist**

Young Offender Information- The Young Offenders Act makes it an offence to disclose young offender information. In cases where an adult's record contains young offender information or a young offender requests a copy of his/her criminal record information **Must** be given to the requester. Individuals can disclose their own information, but even with consent the Kentville Police are not legally permitted to disclose young offender information.

** If the category, "**May or may not exist**" has been selected for the subject of this inquiry, positive identification and a certified records check can only be obtained through a fingerprint check. Forms for this query can be obtained at any local police agency.

Completed BY

Member (signature)	Reg #	Date:
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Form 1 – CONSENT FOR A CRIMINAL RECORD CHECK FOR A SEXUAL OFFENCE FOR WHICH A PARDON HAS BEEN GRANTED OR ISSUED

(This form is to be used by a person applying for a position with a person or organization responsible for the well-being of one or more children or vulnerable persons, if the position is a position of authority or trust relative to those children or vulnerable persons and the applicant wishes to consent to a search being made in criminal conviction records to determine if the applicant has been convicted of a sexual offence listed in the schedule to the Criminal Records Act and has been pardoned.)

Identification of the Applicant

Full Name: _____

Sex: _____

Date of Birth: _____

Place of Birth: _____

Address: _____

Previous Addresses (if any) Within the Last Five Years: _____

Reason for the Consent

I am the applicant for a paid or volunteer position with a person or organization responsible for the well-being of one or more children or vulnerable persons.

Description of the Paid or Volunteer Position: _____

The Name of the Person or Organization is: _____

Provide Details Regarding the Children or Vulnerable Persons: _____

Consent

I consent to a search being made in the automated criminal records retrieval system maintained by the Royal Canadian Mounted Police to find out if I have been convicted of, and been granted a pardon for, any of the sexual offences that are listed in the schedule to the *Criminal Records Act*.

I understand that, as a result of giving this consent, if I am suspected of being the person named in a criminal record for one of the sexual offences listed in the schedule to the *Criminal Records Act* in respect of which a pardon was granted or issued, that record may be provided by the Commissioner of the Royal Canadian Mounted Police to the Solicitor General of Canada, who may then disclose all or part of the information contained in that record to a police force or other authorized body. That force or other authorized body will then disclose that information to me. If I further consent in writing to disclosure of that information to the person or organization referred to above that requested the verification, that information will be disclosed to that person or organization.

Signature

Date