

Santa Maria Integrated Learning Environment

Santa Maria is a minority, co-educational, pre-primary school. We are an inclusive school, which means that every class will have children with special needs as well as from the economically challenged circumstances.

Admission Criteria

Age Eligibility: Child should be born between -

for Nursery : 1st October 2015 - 30th September 2016

for KG : 1st October 2014 - 30th September 2015

for Prep : 1st October 2013 - 30th September 2014

1. **No private transport**: No child is allowed to walk or use private transport to school. All children have to use the school bus. The school has a set bus route.
2. **50% seats are reserved for girls and 50% for boys.** Parents need to be aware about this before seeking admission to the school.

Admission Procedure:

1. **Registration forms will be available from 15th December 2018. Last day to submit the filled forms is 7th January, 2019.**
 - **Forms are available online at www.santamariaile.com.**
Parents can download and submit the forms.
2. Filled in registration forms along with photocopies of relevant documents will be accepted at the school office between **8.00 am to 11.00 am till 7th January, 2019.**

3. Documents to be attached along with the registration form:

- i. An attested photocopy of the Birth Certificate from Municipal Corporation.(Kindly bring the original certificate for verification)
- ii. Children applying under minority quota must produce the relevant documents. Staggered points are given to children from the minority community.
- iii. Proof of residence: A photocopy of Elector's ID card/Passport/Electricity bill/Telephone bill*/Aadhar card*

4. The School Prospectus is available for Rs 250/-. There is no compulsion to buy a Prospectus. The cost of the registration form without the Prospectus is Rs 25/-

5. First cut off list will be out on 4th February, 2019 and Second cut off list will be out on 21st February, 2019.

6. Registration form should be filled and submitted only by parents. All relevant documents should be attached to the Registration form.

- **Application forms with incomplete or false information will be rejected.**
- **The School Social Worker will be visiting to verify proof of residence in case of any doubt.**
- **There is a quota of seats reserved for children with special needs and EWS, and applicants must indicate special needs if any clearly and submit all necessary documents at the time of application or risk their application being rejected if information is withheld.**