



## **Springfield-Greene County Library Board of Trustees**

February 18, 2025

Meeting Minutes

The Board of Trustees of the Springfield-Greene County Library District met on Tuesday, February 18, 2025, at 4:00 p.m. This meeting was held virtually due to inclement weather. The Trustees in attendance were Melanie Weiler, Stacey Penney, Mar'Ellen Felin, Rachael Morrow, Chris Bozarth, James Nevins, Aaron Jones (joined at 4:17) and David Yancey (joined at 4:17).

The meeting was called to order at 4:05 p.m.

Felin moved and Weiler seconded that the minutes be approved. Motion carried. (6 yes, 0 no)

### **Building and Grounds Committee**

Penney presented the report, discussing Capital Improvement Projects, as well as updates on the Schweitzer Brentwood roof and HVAC system. An update was given on the Midtown project, with a new completion date set for April 1, 2025. The Library Center and Republic Projects have experienced some delays due to inclement weather.

### **Finance and Personnel Committee**

Bozarth presented the report, discussing full implementation of the zero-based budget system down to the department level. Walton provided a spreadsheet with six personnel scenarios to address the requirements of Prop A. Additional scenarios were requested by the board and will be provided at the next meeting. Bozarth highlighted additional staffing needs for the TLC Auditorium and Republic Branch, a compensation study plan, and change orders requiring board approval.

- The Finance and Personnel Committee motioned to approve the parking lot and auditorium restroom change requests for The Library Center. Motion carried. (8 yes, 0 no)
- The Library has received a change order for the Midtown project concerning railings for the new ramp. This change request falls within contingency. No action from the Board is required.

### **Policies**

- The Library's current Equal Employment Opportunity policy mirrors the law. No changes are anticipated.
- The Finance and Personnel Committee motioned to approve the Whistle Blower Policy. Motion carried. (8 yes, 0 no)
- A cybersecurity policy is under development and will be presented to the Board.

**Programs, Services, and Technology**

No Meeting/Report

**Executive Director's Report**

Walton reviewed highlights from his prepared report.

Walton, Jessie East, Eva Pelkey, and Katy Pattinson attended the Missouri Library Association Legislative Day in Jefferson City. Prop A was a topic of discussion. The Library is anticipating making changes in the budget to accommodate Prop A requirements.

**Unfinished Business**

No report.

**New Business**

The January Statistical Report is mostly consistent with a moderate level of increase.

**Roll Call Vote**

The Board took a Roll Call Vote to go into closed session at 4:33 p.m.

Aaron Jones, Vice President and Member:	Yes
Melanie Weiler, Member:	Yes
Chris Bozarth, Treasurer and Member:	Yes
James Nevins, Secretary and Member:	Yes
Mar'Ellen Felin, Member:	Yes
Rachael Morrow, Member:	Yes
Stacey Penney, President and Member:	Yes
David Yancey, Member	Yes