



## **Springfield-Greene County Library Board of Trustees**

May 20, 2025

Meeting Minutes

The Board of Trustees of the Springfield-Greene County Library District met on Tuesday, May 20, 2025, at 4:00 p.m. at The Library Center. The Trustees in attendance were Mar'Ellen Felin, Aaron Jones, David Yancey, Melanie Weiler, James Nevins and Chris Bozarth (joined at 4:02 p.m.)

The meeting was called to order at 4:01 p.m.

### **Retirement Recognition**

Kim Flores was recognized for her 30 years of service with the Springfield-Greene County Library District.

### **Meeting Minutes**

Felin moved and Yancey seconded that the minutes be approved. Motion carried (6 yes, 0 no).

### **Building and Grounds Committee**

Vickie Hicks and Ed Walton presented the committee report discussing completion of The Library Station lighting project and updates concerning The Library Center projects. ARPA updates were given for The Midtown Branch, The Library Center and the Republic Branch.

- A motion from the committee was made to add \$50,820 to The Library Center Auditorium Guaranteed Maximum Price to remodel the public library restrooms under the ARPA project umbrella. Motion carried. (6 yes, 0 no)
- A motion from the committee was made to discuss adding \$26,000 to The Library Center Auditorium Guaranteed Maximum Price to install a new irrigation system. Bozarth motioned to accept this change order. Nevins seconded. Motion carried. (6 yes, 0 no)
- A motion from the committee was made to discuss a proposal to approve the \$1,414,296 Furniture, Fixtures, and Equipment portion of the Republic Project Budget. Nevins motioned that the Library move forward with the additional owner's cost. Bozarth seconded. Motion carried. (6 yes, 0 no)
- Bozarth motioned to add a 10% contingency (\$200,000) to the Republic Project Budget for unforeseen change orders. Felin seconded. Motion carried. (6 yes, 0 no)

### **Finance and Personnel Committee**

Bozarth presented the committee report discussing financials and ARPA project reports. Bozarth highlighted the Midtown elevator delay and a new estimated opening date in early June. Since the contractor did not meet the May 16, 2025 deadline, the Library will be pursuing liquidated

damages. Current conversations are taking place with the city concerning occupancy of the Midtown Branch.

- A motion from the committee was made to not incur debt to fund ARPA Project expenses and reallocate \$310,000 in the FY2026 budget from debt service to reserves. Motion carried. (6 yes, 0 no)
- FY2026 Budget scenarios were reviewed and discussed.
- Felin moved to approve FY2026 Budget scenario number one as recommended by the executive team. Bozarth seconded. Motion carried. (5 yes, 0 no, 1 abstained)
- The cybersecurity policy is tabled due to the delay in moving from Google suite to the Microsoft environment.

### **Programs, Services, and Technology Committee**

Katy Pattison presented an overview of Business Connect. The presentation slides have been sent to the full Board.

### **Institutional Advancement Report**

Bridget Deirks reported the addition of four new Foundation Board members. A new vision and mission statement were discussed and will be voted on at the June meeting. GiveSmart is ready for use and allows the Foundation to keep all donor data in one place. The Foundation recently received the Missouri State Libraries grant (MOSL) for \$21,567 for staff computers and will continue to update the Board on grants received in the future.

### **Executive Director's Monthly Report**

Walton's report was presented, highlighting the Library District's difficult decision to officially withdraw from MOBIUS. The Library will be moving to the use of Tipasa. Our constituents will be provided with this information on May 21, 2025.

### **Unfinished Business**

The Strategic Plan was presented to the Board. Comments and questions from the April Board Retreat were addressed and discussed.

- Yancey motioned to approve the plan as presented. Bozarth seconded. Motion carried (6 yes, 0 no).

### **New Business**

The April Statistical Report was presented.

Weiler motioned to adjourn. Nevins seconded. Motion carried (6 yes, 0 no).

The meeting adjourned at 5:26 p.m.