



## **Springfield-Greene County Library Board of Trustees**

July 15, 2025

Meeting Minutes

The Board of Trustees of the Springfield-Greene County Library District met on Tuesday, July 15, 2025, at 4:00 p.m. at The Library Center. The Trustees in attendance were: Rachael Morrow, Melanie Weiler, Chris Bozarth, James Nevins and Stacey Penney.

The meeting was called to order at 4:02 p.m.

### **Meeting Minutes**

Bozarth moved and Nevins seconded that the minutes be approved. Motion carried. (5 yes, 0 no)

### **Building and Grounds Committee**

Penney presented the committee report.

- Penny discussed updates for The Library Center and Midtown Capital Improvement Projects.
- The awning over the Brentwood drivethru will cost \$2,000 and is budgeted in Building and Grounds budget.
- ARPA project updates were reviewed, highlighting the Midtown signage installation this month, parking lot work at The Library Center and continued work on Republic.

### **Finance and Personnel Committee**

Bozarth presented the committee report discussing financials and ARPA project reports and made the following proposal to the Board for approval:

- The Finance and Personnel Committee motioned to approve the requested pronoun changes in the Personnel Policy Manual. Motion carried. (5 yes, 0 no)
- The Finance and Personnel Committee motioned to accept the revised dress code policy for summer, outside attire. Discussion about the wording of the policy continued. Nevins motioned to amend the motion by adding "must" before "wear protective clothing" for clarification purposes. Morrow seconded. Motion carried. (5 yes, 0 no) Penney motioned to approve the amended motion. Motion carried. ( 5 yes, 0 no)
- The vote on the Cybersecurity Policy was tabled until after the Programs, Services, and Technology Committee Presentation.
- The Finance and Personnel Committee motioned to approve the revised Check Signing Policy. Motion carried (5 yes, 0 no)

### **Programs, Services, and Technology Committee**

Luke Wood gave a condensed version of the Cybersecurity presentation he gave at the committee meeting.

- The Finance and Personnel Committee motioned to approve the Cybersecurity Policy as written. Motion carried. (5 yes, 0 no)

### **Institutional Advancement Report**

Bridget Dierks presented the report.

- A total of 4 new Foundation Board members have been added this fiscal year.
- A \$25,000 gift has been received from an anonymous funder to support The Library Center.
- 2 additional confirmed gifts will be announced within the next few weeks.
- Dierks and the IT department have been working together to create branch pages on the Foundation website. This will allow donors to give to the specific branch of their choosing.

### **Executive Director's Monthly Report**

Walton presented the report, highlighting all the Library has accomplished this fiscal year. Walton will continue to focus on legislative issues and having conversations with state legislators.

### **Unfinished Business**

- Five-year goals and objectives were presented for informational purposes. Walton will explore ways to make future year goals less broad and more measurable.
- Ten proposals were received for the Compensation / Classification Study. An exhaustive rubric was used by the Executive Team to evaluate the proposal. McGrath was selected. McGrath offered to do a benefit analysis for an additional \$4,000. The Library will do a Compensation, Classification and Benefit Analysis all within budget. This process is underway.

### **New Business**

- A slate of officers for FY2026 was presented that included President - Aaron Jones, Vice President - Chris Bozarth, Treasurer - James Nevins, Secretary - Melanie Weiler. Bozarth motioned to accept the slate of officers. Morrow seconded. Motion carried (5 yes, 0 no).
- Committee chairs were assigned as follows: Finance & Personnel Committee - James Nevins, Building & Grounds Committee - Chris Bozarth, Programs, Services & Technology - Mar'Ellen Felin.
- The June Statistical report was reviewed.
  - Discussion took place concerning how the reopening of Midtown affected the other library branches and how data is collected.
  - Nevins raised a question concerning the -42.83% change in web server stats. Walton will look into this.

Penney motioned to adjourn the meeting. Nevins seconded. Motion carried. (5 yes, 0 no).

The meeting adjourned at 5:04 p.m.