

**Northwest Community Land Trust Coalition  
2019 Annual Membership Meeting  
Tuesday, May 14th, 12:15 – 1:15 pm  
Location: Hilton Garden Inn/North Seattle, 8401 Paine Field Blvd., Mukilteo, WA**

**MINUTES**

A quorum duly established (see attendance sheets), Katie Ullrich, Board President, called the meeting to order at 12:17 pm.

**Approval of Minutes from 2018 Annual Meeting**

Kim Toskey moved to approve the minutes; Jodi Monroe seconded. The minutes from the 2018 Annual Meeting were unanimously approved.

**Accomplishments of the Coalition**

Katie Ullrich gave a report of key accomplishments of the Coalition in the last year. This included creation of the new web site; holding a successful Gathering in Bend, OR; increased focus on advocacy in Washington, Oregon and Montana; reprinting the impact book; preparing bylaws revisions for member approval; preparing new membership opportunities and dues for member approval.

**Financial Reports**

Board Treasurer Dean Fearing presented the profit and loss statement for 2018. Although the organization lost \$3,500 on the Gathering, the Coalition had \$15,000 in the bank.

A question was raised about a line item associated with Jessie Turner. Dean clarified that this is an income category; Washington State CLTs collected funds to hire Jessie Turner, a Washington lobbyist, to assist with advocacy work in Olympia.

Amy Warren moved, Kaylin Bettinger seconded to approve the financial report. The financial reports were unanimously approved.

**Advocacy**

Kathleen Hosfeld Chair of the Advocacy Committee, reported that advocacy is a priority on the workplan of the Coalition Board. The Board has taken action on the decision made at the 2018 Gathering to form a Coalition-wide Advocacy committee with representation from all the states, and with individual committees or task groups organized by state. In the past, the Coalition has spent funds on advocacy in Washington State, given the high number of members in Washington State. In 2018, the Board determined to focus membership-dues funded expenditures on advocacy activities that benefit all member states, and to assess state-specific funds as directed by those states to fund advocacy efforts specific to those states. The Board has also discussed evaluating the costs of funding model legislation drafting on issues that would benefit all states.

Lisa Byers, who co-leads the Washington State advocacy committee, shared a one-page summary of accomplishments in Washington State in the last legislative session.

## **Bylaws**

Kristin King-Ries presented and facilitated discussion on proposed changes to the Bylaws (see accompanying proposal). Tim Hollingsworth proposed to amend the definition of Northwest to include all of British Columbia. Kim Toskey seconded. This amendment was unanimously approved.

Kathleen Hosfeld moved to clarify that the definition of a quorum is one half of the total current membership. One half of the total current membership must be present at a meeting physically or by phone to achieve a quorum. Dan Rubin seconded. The amendment was unanimously approved.

All other proposed changes to the bylaws were discussed without amendments. Jodi Monroe moved to approve the revised bylaws as amended. Lisa Byers seconded. The motion was unanimously approved.

## **Membership**

Membership Chair Kim Toskey presented proposed changes to the membership structure and dues. Julie Brunner proposed to simplify the new structure by removing the category of non-homeownership CLT. There was a request for clarification about the non CLT members of the Board. A non-voting organization representative or individual can be voted onto the Coalition Board. That individual can vote at the Board level but not during the Annual Meeting.

Jodi Monroe encouraged members to consider approving higher dues overall in consideration of the value being created by the Coalition, and the costs of advocacy activities. Dan Rubin countered that the costs of dues and participation in the Gathering are significant for start-up organizations. No motion was made to increase the dues.

Mim McConnell moved, Dan Rubin seconded to accept the membership structure as amended. The motion was unanimously approved.

## **Board Elections**

Amy Warren, Kathleen Hosfeld and Kim Toskey are current Board members standing for re-election to another two-year term. Melinda Szatlocky, retired ED of Homeward Bound, and Mim McConnell, ED of Sitka CLT were nominated from the floor to serve on the Coalition Board. Kim Toskey moved and Dianne Linn seconded to approve the re-election of current Board members and election of nominated candidates.

## **Looking Ahead**

The Gathering will be in Ashland, OR in 2020. The Coalition will be issuing a call for proposals for the location of the Gathering 2021. It was suggested that a good location would be Chelan, WA.

Dianne Linn motioned to adjourn, Jodi Monroe seconded. The 2019 Annual Meeting was adjourned by unanimous agreement at 1:13 pm.

MEMBERSHIP SIGN-IN: ANNUAL MEETING OF THE NORTHWEST COMMUNITY LAND TRUST COALITION  
 MAY 14, 2019

Current Members	Name of Voting Representative (Please Print)	Signature
Chelan Valley Housing Trust	<i>[Signature]</i> Tim Heckman	<i>[Signature]</i> Tim Heckman
<del>City of Boise</del>		
<del>Columbia Cascade Housing Corp</del>		
HFH of Island County	Not present	
Home Trust of Skagit	<i>[Signature]</i>	<i>[Signature]</i> John Morgan
Homes & Hope CLT	<i>[Signature]</i> Kathleen Heskell	<i>[Signature]</i> Kathleen Heskell
Homestead Community Land Trust	<i>[Signature]</i> Kimberly Joskey	<i>[Signature]</i> Kimberly Joskey
Housing Resources Bainbridge	<i>[Signature]</i> Andrea Alford	<i>[Signature]</i> Andrea Alford
Kor Community Land Trust	<i>[Signature]</i> Amy Warren	<i>[Signature]</i> Amy Warren
Kulshan Community Land Trust	<i>[Signature]</i> Dean Fearing	<i>[Signature]</i> Dean Fearing
Lopez Community Land Trust	Not present	
NW Montana (CAPNWMNT)	Maren A. McCreary	<i>[Signature]</i> Maren A. McCreary
OPAL Community Land Trust	<i>[Signature]</i> Julie Brunner	<i>[Signature]</i> Julie Brunner
<i>[Signature]</i> Matthew Husky Trust	<i>[Signature]</i> Danica Ready	<i>[Signature]</i> Danica Ready

SKT

MEMBERSHIP SIGN-IN: ANNUAL MEETING OF THE NORTHWEST COMMUNITY LAND TRUST COALITION  
 MAY 14, 2019

Current Members	Name of Voting Representative (Please Print)	Signature
Proud Ground	Diane Wurr	
Saratoga Community Housing	Not present	
Sitka Community Land Trust	Mim McConnell	
Thurston County Housing Land Trust	Dan Rubin	
Trust Montana	 KRISTIN KING-RIES	
Upper Valley Mend	Kaylin Bettinger	
San Juan	Dan & S. Gow	