



O.C. Taylor Elementary

5300 Pool Road
Colleyville, TX 76034



Dear Sir or Madam,

The O. C. Taylor PTA is a tremendous group of involved parents, family members, teachers, and community leaders who work together to benefit our school. Our goal is to engage, empower, and advocate for our children.

In order to meet our goal and provide services to our students, our PTA relies on the generosity of individuals and businesses for support. Without the assistance of community-minded individuals just like you, we wouldn't be able to support activities for our students each year.

On Saturday, November 3rd, 2018, O. C. Taylor will host our annual Fall Festival. This is our largest fundraiser of the year. As part of this event, we host a silent auction. We are reaching out to request your assistance in acquiring items for our Silent Auction or in sponsorships of our Fall Festival booths. Please see the attached pages as to how you can help make our event a success. Your generosity will make a difference in our mission and allow us to continue to work for our students. Your donations and/or contributions will help us fund cultural arts, environmental science programs, field trip costs, acquisition of classroom technology, playground equipment, as well as supplemental classroom materials.

Remember that every donation makes a difference, regardless of size. Our sincere appreciation for your support will be shown by publicizing your generosity in our promotional materials, and thanking you on our social media seen by 1000+ people!

The O. C. Taylor Elementary PTA is a non-profit 501(c)(3) organization. Your donations are tax deductible and a Charitable Acknowledgement receipt will be given for your generosity and tax purpose. Our tax-exempt number is 1-75-2138976-1.

Thank you in advance for your support!

Sincerely,

Stephanie Williams
OC Taylor VP of Ways and Means
octsilentauction@gmail.com
(214)738-3078



Be One of Our "Paws"itively "Tiger"rific Sponsors

Paw Presenter - \$1,000+

- Prominent name/logo on all printed materials, social media, website, and banner at school
- Recognition at event by DJ every hour
- Premium signage at event on the most popular booth/game(s)
- Sponsor Spotlight on Event Facebook page
- Opportunity to add marketing materials and set up a table to advertise the day of the event
- Digital sign recognition in front of school week prior to event

Paw Promoter - \$750+

- Prominent name/logo on all printed materials, social media, website, and banner at school
- Recognition at event by DJ every hour
- Signage at event on popular booth/game(s)
- Sponsor Spotlight on Event Facebook page
- Opportunity to add marketing materials and set up a table to advertise the day of the event
- Digital sign recognition in front of school week prior to event

Paw Partner - \$500+

- Prominent name/logo on all printed materials, social media, website, and banner at school
- Signage at event on booth/game
- Sponsor Spotlight on Event Facebook page
- Opportunity to add marketing materials and set up a table to advertise the day of the event
- Digital sign recognition in front of school week prior to event

Paw Pal \$250+

- Prominent name/logo on all printed materials, social media, website, and banner at school
- Signage at event on booth/game
- Sponsor Spotlight on Event Facebook page
- Opportunity to add marketing materials and set up a table to advertise the day of the event
- Digital sign recognition in front of school week prior to event



O.C. Taylor Elementary

5300 Pool Road
Colleyville, TX 76034



SPONSORSHIP AND AUCTION ITEM FORM

Name / Business: _____ Phone #: _____

Address: _____

Contact Name: _____ Phone #: _____

Contact Email: _____

Description of Donated Item or Service (specify or attach any applicable stipulations or blackout dates):

Market Value \$ _____ Special Pickup Instructions: _____

Will mail or needs picked (Specify): _____ Date: _____

Address to send a Thank You to?

Donor Signature: _____ Date: _____

Make Checks Payable to OCT PTA.

MAILING ADDRESS:
OCT PTA
5300 POOL ROAD
COLLEYVILLE, TEXAS 76034

Please send your logo to octsilentauction@gmail.com for advertising

Please contact Stephanie Williams, VP of Ways & Means, regarding payment, receipts or sponsorship information @ 214-738-3078 or via email at octsilentauction@gmail.com

