**HERTS PHOENIX ATHLETIC CLUB**

Affiliated to Hertfordshire AA&RC, Essex County AAA, SEAA, England Athletics & UKA

**NOTICE OF ANNUAL GENERAL MEETING**

The Annual General Meeting of Herts Phoenix Athletic Club will be held at 8.00 pm on Monday 26th March 2018 in the meeting room at Red Lion, 88 Great North Road, Hatfield, Herts AL9 5EU ‎

**Agenda**

1 Apologies for absence

2 Minutes of the last meeting

3 Matters arising from the minutes of the last meeting

4 Report of the Honorary Secretary

5 Report of the Honorary Treasurer

6 Receipt of the audited accounts and appointment of Auditors

7 Report of Team Managers where appointed

8 Proposed changes to the Constitution (attached)

9 Election of Officers and Committee Members

10 Other items notified for consideration

11 Any Other Business at the discretion of the Chairman

Nominations for election to the Committee for the following posts should be received in writing by the Secretary no later than 12th March 2018. Nominations should include the name of the sponsor and the seconder, plus an indication that the nominee (he/she must be a fully paid-up member) is willing to stand, and the office for which they are being nominated.

            Chairman: Nominee…Aby Tobin

 Vice-Chairman on Wodson site: Nominee…Dave Firman

            Vice-Chairman on Gosling site: Nominee…Richard Bloom

            Honorary Secretary: Nominee…Chris Lawn

            Honorary Treasurer: Nominee… Adrian Newman

            Five other members of the Club

Members of the Committee have the power to co-opt others to sit on the Committee. If there are any members who wish to be considered, please let me know by the AGM.

The changes proposed in the attached copy of the Constitution can be summarised as:

a) Section 3. Appoint Secretary and Treasurer for 3 years.

b) Section 4b. Streamline Committee by limiting elected members to 5 and total to 12.

c) Section 4g. Welcome all members of the Club to Committee meetings.

d) Section 4h. Publish Committee minutes on the web.

e) Section 4i. Insist on good attendance of Committee members.

Notice of other proposed alterations to the Constitution, or other items for consideration at the AGM, must be received in writing by me at least 14 days before the meeting.

All interested persons are invited to attend the meeting, although only fully paid-up members of the Club aged 18 years and over are eligible to vote.

No further notices will be sent. However, any proposals received as above will be posted on the Club notice boards at Gosling Sports Park and Wodson Park, and on the Club website.

Chris Lawn

Honorary Secretary

E-mail: lawn192@btinternet.com