

## Frequently asked questions about WildTeam training workshops

**Is it suitable for me?** The training workshops are suitable for people with any level of education, in any subject. There are no prerequisites; all you need is a keen interest in the subject. The strategy development, project management and delivering training workshops are suitable for career starters, students, conservation practitioners, and people wanting to move into the conservation sector. The career starter workshops are aimed at both career starters and career switchers.

**What are the timings for the training workshops?** Most workshops will run from 9:00am to 5:00pm, except the career starter workshops which will run from 9:00am to 6:00pm.

**Is there any preparation for the training workshops?** No

**What is the difference between the different workshop types?** WildTeam currently offers four types of workshops. Here is a summary of each:

- Project Management for Wildlife Conservation (PMWC) focuses on learning how to setup and run your own conservation project. Topics include:
  - Breaking projects into manageable phases
  - Assigning roles to the team so that they all have clear levels of decision making
  - Dealing with risks, issues, and reviewing lessons learned
  - Applying principles that help keep you project on track with more impact
  - Using standardised templates to help monitor, plan and report on your project.
- Strategy Development for Wildlife Conservation (SDWC) is about guiding you through the steps needed to design a conservation strategy. Topics include:
  - Learning to identify and assess threats to wildlife
  - Creating situation analyses that clearly show what is driving the current threats
  - Developing a monitoring approach to help you keep track on your progress.
- Delivering Training Workshops for Wildlife Conservation (DTWWC) is designed to help you deliver amazing workshops that have a measurable impact for your conservation work. Topics include:
  - Developing positive relationships
  - Building motivation
  - Maintaining engagement
  - Stimulating application.
- Career starter workshop is a workshop of two halves. One half by WildTeam which will either be PMWC or SDWC (as described above). The other half is delivered by Conservation Careers, the aim of which is to help you find your niche and get a job in conservation. These training workshops are usually run somewhere residential, however, staying at the venue is optional (but much more fun).

**Will there be any homework in the evenings?** We usually say that some time spent going over the material that evening is useful, although we completely understand that some people will have commitments that mean this isn't possible. We also organise evening social activities, usually a meal or drinks at a pub, which are completely optional, but a good chance to have a natter and get to know others outside of the learning environment.

**What certification will I receive?** Upon passing an exam at the end of the workshop you will get a certificate. The assessment is a multiple choice exam with 60% needed to pass. We go over all the material in detail, run revision sessions, and generally try and make the exams not too hard!

**What if I fail the exams?** You can retake the exams at a later date for no extra fee.

**Can I pay in instalments or reserve a place with a deposit?** We currently don't have the option to pay a deposit or reserve a space. However, this is sometimes an option with the career starter workshops, please email us for further details.

**Is it possible to raise an invoice for the training workshop?** Yes, if you get in touch we can send you an invoice so you can pay that way if it is easier.

**What happens once I sign up to a workshop?** You will get an email from us asking for a few more details so we can make everything run as smoothly as possible. Then closer to the workshop we shall send a detailed schedule along with other documents you need for the workshop. If you haven't heard from us within 10 days, please check your junk mail and if there is nothing there email us at [hello@wildteam.org.uk](mailto:hello@wildteam.org.uk).

**How do I get there?** The location of each workshop is shown alongside the information for each workshop. Closer to the workshop we will send more detailed instructions about how to get there via various transport options, including a lift sharing scheme. If you are struggling to make it on time, due to your journey logistics, please let us know, we shall find a way to make sure you don't miss too much.