ENVIRONMENT COMMITTEE

Local Government Act 1972 section 101

Minutes of an Environment Committee meeting of Epworth Town Council held on Monday 23rd January 2017 at 7pm at Cemetery Lodge.

The following statements were taken as read.

**Public Participation session:** Residents are invited to give their views and question the Town Council on issues on this agenda or, issues for future consideration. (Members of the public are reminded that each presentation should take no more than three minutes).

This Council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting by means of the recording and expresses hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of any member of the public who may be present who do not wish to be filmed or recorded.

1. To elect a Committee Chairman. Cllr Ludbrook nominated Cllr Pattison, seconded by Cllr Truelove and **RESOLVED**, Cllr Pattison accepted the nomination.
2. To record the names of members present. Cllr Pattison Committee Chairman, Cllrs Ludbrook, Stewart & Truelove.
3. To receive apologies for absence. All present.
4. To receive declarations of interest (existence and nature with regard to items on the Agenda Localism Act 2011). None declared.
5. To receive notification of dispensations approved by the clerk with reference to items on the agenda (Code of Conduct and Localism 2011). None requested.
6. To dispose of any business, if any, remaining from the last meetings. No issues were raised.
7. To discuss wild life conservation on the Kings Head Croft. Clerk to contact Epworth Primary School as first option and South Axholme as year 7 pupils may make bird/bee boxes as part of a project.
8. **Hanging baskets and planters 2017:**
   To instruct the clerk to obtain quotations for hanging baskets. Clerk to contact 3 nurseries for prices; Silica Lodge, Tunes of Crowle and Nursery at Double Rivers. Plus ask for quotations for summer plants for 6 planters. Note requirements for begonias, geraniums and fuchsias for extended colour.
   To discuss the short term contract of employment for a watering person. Clerk to obtain advice before inviting the person employed last year to ensure correct procedure for re-employing on a short term contract. (liaise with personnel).
   To discuss the planters, purchase of plants and management of volunteers. Clerk to ask the 3 nurseries for quotations for summer plants for the planters and ask for names and contact details of volunteers (from Cllr Whittaker) for watering and tending planters.
   To discuss approaching companies for sponsorship of planters. Wait for estimated prices for plants before contacting firms for sponsorship.
   To discuss the purchase of 60 heavy duty hanging basket brackets. Total cost £240.00 plus VAT Committee recommends purchase to full council.
9. To discuss **additional Christmas lights decorations**. Discussion on the purchase of large baubles (to be hung on basket brackets) requirement to cross reference with the Lights Committee. Cost of baubles approximately £6.00 each.
10. To discuss the placement of new signs at Kings Head Croft. Item deferred.

Clerk: Caroline Maguire  Tel: 07926 791209
    8.30 a.m. – 6.00 p.m.  Monday – Friday
    E-mail: epworth.council@btconnect.com
11. **To discuss the damaged wooden fence** at Kings Head Croft – what course of action for repairs as existing or amended design? Clerk has obtained verbal estimate to repair as existing of £220.00. Committee instructed clerk to obtain quotations for wooden fence 1m high.

12. **Fly the Flag for Commonwealth Day**: Committee decision to fly the flag but not hold a ceremony.

13. **Cycle Stands**: to discuss requirements and possible costs Cllr Ludbrook to speak to Library personnel to see if a cycle rack would be required.

14. **To check and sign** off the Kings Head Croft weekly inspection sheets by the Committee Chairman. Cllr Pattison checked and signed off the records for the year to date.

15. **To record** the closure of the meeting at 7.45pm.

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