

# Eastern Aroostook RSU 39

Caribou & Stockholm

## Board Meeting



*“Preparing Today’s Learners  
for Tomorrow’s World”*



## **Welcome**

On behalf of the Board I wish to welcome you to our meeting. The Board appreciate visitors from the public and trust your attendance will be beneficial to both you and us. The Board feels it is very important for interested persons to know about the workings of our school system and for us to be aware of what is important to the community. You are invited to participate in the meeting in accordance with the policy and rules established by this Board.

## **School Board Duties and Responsibilities**

Maine state law charges school boards with the responsibility to "manage the schools." This is done essentially by selecting a superintendent and providing him/her with authority and direction. It is not the duty of the Board to operate the schools but to see that they are well operated.

The Board concerns itself primarily with board questions of policy rather than with administrative details. The application of policies is an administrative task to be performed by the superintendent and his/her staff, who shall be held responsible for the effective administration and supervision of the entire school system.

Members of the Board have authority only when acting as a board legally in session. The Board shall not be bound in any way by an action or statement of an individual member except when such statement or action is in pursuance of specific instructions from the Board.

## **Superintendent Duties and Responsibilities**

The position of superintendent of schools is created by state law to provide each school board with the benefit of advice from a professional educator. The state statutes and rules give the superintendent the necessary authority to carry out the responsibilities assigned to him/her in relation to the role assigned to school boards.

## **Board Meetings**

The Board meetings begin at 6:00 p.m. on the first and third Wednesday of each month. When large audiences are expected, the Board may move to another building. Agendas are prepared by the Superintendent and Board Chair and can be obtained from the Superintendent's Office or from the website at [www.rsu39.org](http://www.rsu39.org).

## **Standard Board Agenda**

Call to order  
Signing of warrants  
Approval of minutes  
Public comments

Committee reports  
Superintendent's report  
Executive Session  
Adjournment



### **Executive Sessions**

In accordance with the Freedom of Access ("Right-to-Know") law, board meetings are held in public. The board may go into private or executive sessions, upon vote of 3/5 of the members present and voting, for consideration of certain matters specified in law (such as personnel, student suspension/expulsion, contracts to be negotiated, collective bargaining, legal advice or pending litigation). No final action may be taken in executive sessions.

### **Public Participation Policy**

Meetings of the board are public in the sense that they are held in public. *This does not mean they are public meetings in the same sense as a "town meeting."* **There is no statutory requirement in Maine that the public be permitted to speak at board meetings.** However, the Board welcomes comments and concerns related to the matters under consideration by the board, within the guidelines set forth in Board policy BEDH – PUBLIC PARTICIPATION AT BOARD MEETINGS.

Therefore, the Chair will provide an opportunity under "public comments" for individual input. Please be aware of these "ground rules" from our policy:

- ◆ No complaints or allegations will be allowed in public concerning any staff member or any person connected to the school system.
- ◆ The number of speakers and the time each speaks may be limited.
- ◆ In the case of a large audience, speakers may be asked to sign up before the meeting so they may be called on most expediently.
- ◆ Anyone with a legitimate interest in the board's business may speak. Employees or employee groups will not be permitted to discuss matters for which other, more appropriate forums are provided.
- ◆ All speakers are asked to identify themselves. Gossip, defamatory comments, or abusive or vulgar language will not be permitted.
- ◆ All speakers are to address the Chair. As this is a public comment period there should not be an expectation that the Board answer questions, engage in a dialogue or act on suggestions.
- ◆ Speakers are asked not to be repetitious of comments already made to the board, in the interests of most efficient use of time.
- ◆ The primary purpose of the meeting is for the board to conduct its business as charged by law. Spontaneous discussion, as well as disorder and disruption, prevent the board from doing its work and will not be permitted.

***Thank You For Your Cooperation***



### Board Members

Betheny Anderson  
Heather Mladek  
Ron Willey

Tanya Sleeper  
Jan Tompkins

### Administration

Superintendent of Schools      Timothy Doak  
Assistant Superintendent      Jane McCall  
Director of Special Education      Karla Michaud  
Business Manager      Mark Bouchard  
75 Glenn Street, Caribou, ME  
207-496-6311

Caribou High School  
Principal - Travis Barnes  
308 Sweden Street, Caribou, ME 04736  
207-493-4260

Caribou Middle School  
Principal - Leland Caron  
21 Glenn Street, Caribou, ME 04736  
207-493-4240

Caribou Regional Tech. Ctr.  
Director - Ralph Conroy  
308 Sweden Street Suite 1, Caribou ME 04736  
207-493-4270

Learning Center / Adult Ed.  
Director - Dan MacDonald  
308 Sweden Street Suite 2, Caribou ME 04736  
207-493-4272

Teague Park School  
Principal - Cheryl Hallowell  
59 Glenn Street, Caribou ME 04736  
207-493-4248

### Affirmative Action/Nondiscrimination

It is the policy of this school system not to discriminate in educational programs, activities or employment practices on the basis of race, color, sex, sexual orientation, religion, ancestry or national origin, or disability.

The Affirmative Action Plan, as approved by the Board and submitted to the Commissioner of Education, is on file in the Superintendent's Office. The Affirmative Action Officer is Jane McCall who may be reached at 496-6311.