

Elaine Olphert *BA(hons), B(Arch) RIBA, RSUA*

Contact Details

541 Bath Road
Brislington
Bristol. BS4 3LB

Qualifications & Education

2003- 2004	Postgraduate Diploma in Architectural Practice, RIBA Part 3
1998- 2000	B(Arch) Architecture, with RIBA Part 2
1994-1997	BA (hons) Architecture, with RIBA Part 1
1990-1992	ONC Construction and Building Studies

Personal Profile & Work History

I am a Chartered Architect with over 15 years' experience in the construction industry. My primary role has been as one of lead Architect providing management and support to teams preparing planning and technical information for Clients across the South West. I have a wide range of experience and have been involved in many different projects over the years ranging from schools, community buildings, stadia and housing developments, both low density developments and high density, mixed use developments in city centre locations. I am highly focused, motivated and conscientious in my work. Over the years I have developed a wide range of transferable skills that have allowed me to take on, balance and manage a number of challenging roles simultaneously. I enjoy taking on challenging problems to find appropriate solutions that meet the needs and aspirations of the parties involved.

I currently manage a medium sized team of architectural staff in Persimmon Homes, Wessex. My main function is to successfully deliver projects, ranging from small sites of low density development to large scale urban extensions. Prior to joining Persimmon Homes, I was employed by RPS Group, a consultancy based in Bristol who's client base, included Barratt Homes, David Wilson Homes, Bovis Homes and Persimmon Homes. Prior to, and during my time at RPS I have successfully delivered a number of Affordable Housing-schemes, for Registered Providers such as Knightstone, Housing Association, Devon and Cornwall Housing, United Communities, Affinity Sutton and Sovereign Housing Association.

My involvement extends to every stage of projects from inception to completion and hand over of projects to the end user. This has provided me with experience in all aspects of the schemes including, concept design, feasibility studies, planning applications and detailed design/construction packages. I have also had experience dealing with and managing planning appeals, as well as acting as an expert witness through writing Proofs of Evidence.

Many of the sites and projects I have dealt with over the years have had a wide range of challenging constraints and issues which, as Lead Consultant, I have had to understand and communicate to the wider Design Team, to ensure that

the constraints and their impacts where addressed within their various disciplines. This level of coordination and understanding has been invaluable ensuring that issues are dealt with appropriately and at the earliest opportunity saving both time and expense in both design fees and construction costs.

I have a good working knowledge of the planning system and site based construction knowledge, I am conversant with Building Regulations, Code for Sustainable Homes, Building for Life, Design Quality Standards, Lifetime Homes criterion as well as, integration of Modern Methods of Construction and renewable technologies.

I have commercial awareness that stems from working closely with housebuilders and main contractor clients to understand their requirements, working to find solutions that 'fit' and balance cost effectiveness with the desired aesthetic.

Having been exposed to the public facing aspects of projects, I am confident and comfortable presenting projects to and on behalf of clients, at Parish Council Meetings, Public Consultation Events and at Design Review Panels.

As part of my professional development I undertook RIBA hosted Design Review Panel training in Exeter a couple of years ago which I thoroughly enjoyed and found very informative and helpful in my professional life.

I have also been involved in many aspects of the Practice Management, ranging from day to day management to strategic participation and thinking, for example, re-evaluation of existing systems against changing company strategies.

Persimmon Homes :

Oct 2015-Present

Architectural Development Manager- Roles and Responsibilities

- **Management of resource programme:**
 - Resource /deadline programming, including architecture, engineering and landscape teams, assessment of strategic milestone programme against available resource and deadlines
 - Provide individual programmes for each member of the architecture team to ensure the flow of work is adequately forecasted
 - Assign personnel to each project/task dependent upon technical skill, ability and experience
 - Manage and ensure deadlines are worked to and achieved

- **Team Leader:**
 - Provide strong team leadership, including management of productivity and team output to meet expectations and other time constraints
 - Providing guidance on technical content and information produced
 - Ensure quality control of team outputs
 - Staff reviews, training, pastoral care of team
 - Selection of potential new staff, assessing CV's and interviewing candidates

- **Design Lead/Project Architect:**
 - Management of the delivery of projects in line with budget and programme
 - Working strategically to define project, budget, programme and time constraints to ensure expedient and predictable delivery of planning consents that meet desired client requirements
 - Assessment and overview of site constraints to inform feasibility layouts, such as, topography, architectural contexts, services, access and any other known or perceived constraints
 - Feasibility/proving layouts, based upon known constraints and utilising standard house types where possible
 - Manage in house team to ensure integration of the required levels of information
 - Management of third party consultants, engineers, landscape architects etc. to provide a comprehensive package of architectural, engineering and landscape information for submission to as part of planning applications
 - Negotiation and liaise with Local Planning Authorities to ensure expedient determination of planning approvals
 - Provide workable design solutions/responses during pre-planning and through the determination period that respond adequately to the key drivers such as use of standard house types, aesthetic, budget, programme, buildability and local authority aspirations
 - Liaising and management of with clients' experiences through the process
 - Attend client, local authority and site meetings to facilitate expedient resolution to any issues as they occur

Selected Persimmon projects are listed below showing a range of projects:

- **Commonhead/Badbury Park, Swindon -mixed use & 980 dwellings**
- **West Whitney- mixed use & circa 1000 dwellings**
- **Abbey Stadium residential parcels- 56 dwellings**
- **Highworth- circa 50 dwellings**
- **Purton- circa 40 dwellings**

RPS Group:

Feb 2012-Oct 2015

Principle Associate/Team Leader/Resource Manager

Selected RPS projects are listed below showing a range of projects:

- **Monkton Heathfield Parcels** Persimmon Homes
Planning Applications for a number of Parcels across Phase 1
- **Monkton Heathfield Local Centre** Persimmon Homes and Redrow Homes
Feasibility sketch, currently being worked up towards a planning submission of high density mixed use area
- **Monkton Heathfield Overview** Persimmon Homes
- Monitoring of Planning Submissions and Planning Conditions.
- **Twynning** Persimmon Homes
Expert witness, Proof of Evidence as part of a planning appeal for a site on the end of the existing settlement.

- **Charlton Hayes Parcels H41-H46** David Wilson Homes
Feasibility sketch, 180+no dwellings across a number of urban parcels on the former Filton Airfield, North Bristol.
- **Laywood** David Wilson Homes
Planning application for 230 dwellings in Devizes on the edge of AONB.
- **East Taphouse** Halsall Construction and Devon and Cornwall Housing
Feasibility sketches, planning submission, and now working towards the construction package.
- **Desborough Road** Halsall Construction and Affinity Sutton
Feasibility sketch for 50+ affordable dwellings in Plymouth.
- **St Martin by Looe** Barratt Homes, Exeter
Planning and technical packages, for 200no dwellings in a very steeply sloping site in Cornwall.
- **Brockworth GTE Parcels 1 & 3** Sovereign Housing Association
Feasibility Sketches for 100+ affordable dwellings.
- **Market Lavington** Persimmon Homes
Feasibility sketches and work towards a planning submission.
- **Pipers Way** David Wilson Homes
Planning Application for 362 no dwellings on a focal site in Swindon.
- **Old Rydon Lane** Barratt Homes and DWH
Planning Application for 249no dwellings in Exeter.
- **Butlers Court** Persimmon Homes
Feasibility sketch for low density option to enable land evaluation process.
- **Buckland Road** David Wilson Homes and Barratt Homes, Exeter
Planning Application for a mix of 130+no dwellings on a prominent green field site in Newton Abbot.
- **Castle Lane** Devon and Cornwall Housing -
Planning Application for a mix of 36no affordable dwellings in a mix of tenures on a sensitive rural exception site in Woodbury, Devon.
- **Bridge View** Taylor Wimpey
Feasibility sketches for 100+no dwellings in Wadebridge, Cornwall
- **Phase 1 Haycommon** Taylor Wimpey
Planning Application for 140+no dwellings in Launceston, Cornwall
- **Charlton Hayes Parcels H35 & H39** Sovereign Housing Association and Bovis Homes
Feasibility sketches and Planning Applications for a mix of 100+no affordable dwellings in a mix of tenures across two parcels on the former Filton Airfield, North Bristol.

Associate/Team Leader:

Selected gcp projects are listed below showing a range of projects:

- **Junction 3, Bristol** Knightstone Housing Association and Leadbitter Construction
Planning Application and detailed design of a mixed use development consisting of a library, commercial units, office space, a nursery as well as 53 affordable flats, 6 family houses on a very challenging urban, gateway site in Bristol.

- **Backfields** Knightstone Housing Association and Leadbitter Construction
Planning Applications and detailed design of 69 dwellings comprising flats, family houses & commercial units on a highly contaminated and archaeological sensitive site in Bristol.
- **West Wiltshire Housing Partnership** Jephson Housing Association and EG Carter
Feasibility sketches, planning applications and detailed design of rural exception sites.
- **Silk Close, Shepton Mallet** South West Housing Society
Feasibility sketches, planning application for a development on a highly contaminated redundant gas works site.
- **Dunkirk Road, Bristol** Knightstone Housing Association and Halsall Construction
Feasibility sketches, Planning Application and detailed design of family houses designed to Code Level 4 with integrated roof level photovoltaic.
- **Falldon Way, Westbury, Bristol** Knightstone Housing Association and ISG UK
Feasibility sketches, Planning Application and detailed design of brownfield site to provide flats including one full wheelchair accessible unit
- **Pre School, Salford**
Feasibility sketches, Planning Application and detailed design of new built 60 place private Pre School within the grounds of Salford Primary School.

Employment History Pre 2005

April 2005-Nov 2006

BGP McConaghy, Bristol

Domestic Refurbishment/Conversions, Sports Stadia and Private Housing developments

November 2001-April 2005

Quattro Design, Bristol

Schools, Community buildings, Access Improvements, Affordable Housing developments, Domestic Refurbishment and Group Repair Schemes

June 2001-Oct 2001

BBA Architects, Bath

Affordable Housing developments, Schools/Leisure Facilities, refurbishment and extensions

June 1990-Sept 1992

Building Services, L-derry

Site Foreman's Assistant, site based, working on residential, commercial and retail developments in Northern Ireland.

Computer Literacy

AutoCAD, Vector Works, PhotoShop, 3D Studio, basic SketchUp, and Microsoft Office

Professional Memberships & Training

Architects Registration Board

Member of Royal Institute of Chartered Architects

Member of Royal Society of Ulster Architects

Quality Assurance ISO 9001-internal auditing training

CDM / Health and Safety training

RIBA affiliated Design Review Panel training