

Downtown Hartland



Vendor Agreement

This agreement is between _____ (“Vendor”) and Lake Country Bed Barn (“Host”) for space at the Downtown Hartland Sidewalk Sale to be held at on Haight Dr and Goodwin Ave, Hartland, Wisconsin from **10:00 a.m. to 3:00 p.m. on Saturday, August 24, 2019.**

(The “Agreement”). **You may register in advance for reserved space for \$25 per 10ft x 10ft.**

This Agreement is valid only for the date and time indicated above. By signing this Agreement, Vendor accepts and acknowledges all rules and regulations stated below:

1. Vendor agrees to pay to Host in advance the amount required for the space and/or sponsorship reserved.
 2. Vendor understands that reservation of space is on a FIRST COME FIRST SERVED BASIS.
 3. Reservation of space will be guaranteed only if payment and signed Vendor Agreement is received no later than one week prior to the event.
 4. Vendor must supply own table(s) and/or tent for display. No tables or tents will be provided by Host.
 5. Vendor must leave the sidewalk clear. Vendor will occupy the assigned space only.
 6. Set-up may begin no earlier than 8:30am. Check-in at Lake Country Bed Barn, 365 Cottonwood Ave, Hartland, WI. Reservations for space will be held until 9:00 a.m. on the day of event. Sale will open to the public at 10:00 a.m. All sales conclude at 3:00 p.m. and vendors must leave the parking and sidewalk space no later than 4:00 p.m. on the date of event.
 7. All displays and sales must be contained within Vendor’s purchased space(s).
 8. No electric or water hook-ups will be available the day of the Event. Vendors must set-up their own displays.
 9. Tables/spaces are required to be open and staffed during event hours - no exceptions.
 10. Each Vendor will be responsible for all cash sales at their booth. Please make your own arrangements for adequate change.
 11. The sale of illegal items or items the sale of which is considered copyright infringement is STRICTLY PROHIBITED
 12. The sale of alcoholic beverages, tobacco products, firearms, live ammunition, live animals, pornographic or profane materials, sexually explicit images on T-shirts, DVD covers or other items, or any game of chance is STRICTLY PROHIBITED.
 13. Vendor is responsible for removal of their trash from the premises. No bags or containers are to be left on the sidewalks or streets.
 14. ABSOLUTELY NO HAZARDOUS CHEMICALS MAY BE USED ON THE PREMISES OF THE EVENT
 15. There are NO REFUNDS due to any circumstance. This agreement is not transferable.
 16. Vendor is in compliance with all rules, regulations and laws regarding the sale of Vendor’s products.
- ****Non-Exclusivity Statement: Only one direct sale vendor of the same company is allowed per event, first submitted and paid, first reserved. Although, similar product vendors may be present.

BUSINESS _____

CONTACT NAME _____

EMAIL _____

ADDRESS _____

CITY _____, **STATE** ____ **ZIP** _____

DAY PHONE # _____ **CELL PHONE #** _____

PLEASE SPECIFY WHAT YOU ARE SELLING and/or PROMO to be shared for SPONSORSHIP OPPORTUNITIES:

Are you a Farmer's Market Vendor? ___ Yes ___ No

By signing this Agreement, I acknowledge that I have read and will abide by the enclosed rules and regulations. I also understand that my space will NOT be guaranteed until full payment for space is received.

SIGNATURE _____ **Date:** _____

PRINT NAME _____

RESERVED SPACE & SPONSORSHIP OPPORTUNITIES (see attached sheet for more info):

___ 1. COOP MARKETING SPONSOR- 3 spaces available @ *Investment: \$300*

___ 3. FEATURED BID BUSINESS- 4 spaces available @ *Investment: \$100*

___ 4. FEATURED VENDOR- 10 spaces available @ *Investment: \$50*, Choice Location sent at Later Date

___ 5. BATHROOM SPONSOR- 3 spaces available @ *Investment: \$100*

___ 6. ROAD CLOSURE SPONSOR- 4 spaces available @ *Investment: \$75*

___ 7. STANDARD 10ft x 10ft Vendor SPACE(S) @ *\$25 per space*

___ 8. BASIC BID BUSINESS @ Free (if you would like a vendor space on Pawling Ave, please call 262-349-0034)

TOTAL ENCLOSED: \$ _____

PLEASE MAKE CHECK or MONEY ORDER PAYABLE TO:

Lake Country Bed Barn OR send via PayPal: <https://paypal.me/lakecountrybedbarn>

MAIL TO:

Lake Country Bed Barn; Attention: Sidewalk Sale; 365 Cottonwood Ave, Ste B; Hartland, WI 53029