

# Sport and Community Development Workshops



## Workshop Schedule November 2014 – April 2015

COURSE	COURSE NO.	LOCATION	DATE	TIME	COST
<b>Introduction to Sports Taping</b>	0069496 0069490 0069493	Nowra Woonona Woonona	18 November 2014 25 November 2014 24 March 2015	6:00pm to 9:00pm	\$60 per participant Bookings close 1 week before course
<b>Advance Sports Taping</b>	0069497 0069492 0069493	Nowra Woonona Woonona	19 November 2014 26 November 2014 25 March 2015	6:00pm to 9:00pm	\$60 per participant Bookings close 1 week before course
<b>Level 1 Sports Trainers Course</b>	0069619	Wollongong	28 February and 1 March 2015	9:00am to 5:00pm	\$285 per participant Bookings close 20 Feb
<b>TIG Workshop</b>	0069669	Sanctuary Point Youth Centre	17 November 2014	10am - 2pm	<b>FREE</b> Bookings close 12 Nov
<b>Sport and Community Development Course Combo</b>	0070878	Nowra showground	24 <sup>th</sup> November 2014	10:30am – 12:30pm	<b>FREE</b> Bookings close 20 Nov
<b>Running Your Club</b>	0070838	Lake Illawarra PCYC	26 <sup>th</sup> November 2014	6pm - 9pm	<b>FREE</b> Bookings close 20 Nov
<b>Sport and Community Development Course Combo</b>	0070879	Lake Illawarra PCYC	2 <sup>nd</sup> December 2014	10:30am – 12:30pm	<b>FREE</b> Bookings close 27 Nov
<b>Running Your Club</b>	0070884	Nowra Arts Centre	9 <sup>th</sup> December 2014	6pm - 9pm	<b>FREE</b> Bookings close 5 <sup>th</sup> Dec
<b>Sport and Community Development Course Combo</b>	0070891	Highlands Community Centre	11 <sup>th</sup> December 2014	10:30am – 12:30pm	<b>FREE</b> Bookings close 5 <sup>th</sup> Dec
<b>TIG Workshop</b>	0069711	Horsley	12 <sup>th</sup> February 2015	11am – 3pm	<b>FREE</b> Bookings close 5 <sup>th</sup> Feb
<b>Member Protection Information Officer (MPIO)</b>	0069632	Wollongong	18 February 2015	6:00pm to 9:00pm	\$25 per participant Bookings close 11 Feb
<b>Web Management and Social Media Workshop</b>	0069620	Wollongong	1 April 2015	6:00pm to 9:00pm	\$10 per participant Bookings close 25 March

**Introduction to Sports Taping** This course offers the beginner technical and practical advice for use when taping athletes. This course covers the introduction to taping techniques for ankle, finger & thumb as well as the principles and application of taping

**Advanced sports Taping** This is an advanced taping course, including taping techniques for the knee, shoulder, elbow, achilles and also covering anatomy. Participants must have completed the level 1 taping course.

**Level 1 Sports Trainer** course is designed to introduce participants to the basic knowledge and skills required to be a sports trainer. Current First Aid certificate is a prerequisite.

**Inclusive Coaching Workshop** will assist you to adapt and modify aspects of your coaching to create an environment that caters for individual need, allowing anyone to take part and experience success within the activity.

**MPIO** The online component must be undertaken prior to this face-to-face workshop. Completion of both face-to-face and online components are mandatory for recognition as an MPIO. Upon completion of both, you will receive a certification number and then be able to register as an MPIO on the [national database](#).

**Web Management and Social Media Workshop** is a sports administration workshop suitable for public officers, volunteers, club administrators or simply anyone wanting useful tips in managing websites.

**Traditional Indigenous Games** workshop provides participants with the knowledge, skill and resources to provide indigenous games in a community environment. Participants learn of the background and significance of the games for the Aboriginal and Torres Strait Island people. All participants receive presentation handouts and games booklet.

**Running Your Club** workshop helps community and sporting organisations to understand their legal and governance obligations, review their constitution and plan for the future. Topics include risk management, managing volunteers, funding / grants, etc.

**Sport and Community Development Course Combo:** Not sure which program is right for you? Don't have much time? Then come and try them all in one go! This workshop is a combination of our programs designed to help sporting clubs and community groups. We will briefly cover key topics from a range of workshops such as Community Club Toolkit, Working with Children checks, Workplace Health and Safety, Running Your Club, Play by the Rules, Grants, Role of Sport.

**BOOKINGS ARE ESSENTIAL. Courses may be cancelled if a minimum number of participants are not met.**

### For more information or to enrol

Client Service Centre, Locked Bag 1422, Silverwater NSW 212  
Completed enrolment forms can be faxed to (02) 9006 3888  
Or Call 13 13 02

# Enrolment form

## Program information

Program name	Venue	Program date(s)
<input type="text"/>	<input type="text"/>	<input type="text"/>

## Participant information

Name	Date of birth	<input type="checkbox"/> Male <input type="checkbox"/> Female
<input type="text"/>	<input type="text"/>	
Address	Phone	
<input type="text"/>	Home	
<input type="text"/>	Work/mobile	
Postcode		
Email address		
<input type="text"/>		

Please provide details of any medical conditions, allergies or disabilities that may affect your participation in this program

## Optional information

To help us serve the community it would be appreciated if you could answer the following questions:

Are you from a culturally diverse background?  Yes  No  
(for statistical purposes only)

Are you of Aboriginal or Torres Strait Islander descent?  Yes  No  
(for statistical purposes only)

How did you find out about this program?

## Payment information

My cheque or money order payable to Sport and Recreation is enclosed OR charge \$ \_\_\_\_\_ to my credit card:  Visa  Mastercard

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Expiry date	<input type="text"/>	<input type="text"/>
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Cardholder name

Signature

## Risk warning and Media consent

Strike out whichever does not apply:

I agree for me/my child/ward to attend the Centre and to undertake all activities and/or to participate in the above program. In the case of an emergency, I authorise the Sport and Recreation staff, where it is impracticable to communicate with me, to arrange for me/my child/ward to receive such medical or surgical treatment as may be deemed necessary. I also undertake to pay or reimburse costs which may be incurred for medical attention, ambulance transport and drugs while my child/ward is attending the Centre/enrolled in the program.

I understand that although the Sport and Recreation and its service providers attempt to minimise any risk of personal injury within practical boundaries, accidents do happen and all physical activities carry the risk of personal injury. I acknowledge that there is an inherent risk of personal injury in physical activities that will be undertaken at the Centre/as part of the program and I accept that risk.

Please tick whichever applies to you:

I consent /  I do not consent to allow the NSW Government to use any photographs, sound and film recordings taken of me/my child/my ward at this program for the promotion of NSW Government services and initiatives to the media and to the general public.

Full name  Self  Parent  Guardian (please tick)

Signature	Date
<input type="text"/>	<input type="text"/>

## Privacy statement

Sport and Recreation of 6 Figtree Drive, Sydney Olympic Park, NSW 2127 will collect and store the information you voluntarily provide to enable processing of enrolments for the program. The information will be provided to relevant staff and be provided to medical professionals where necessary. You consent to these disclosures.

If you have been asked for information regarding Aboriginal and Torres Strait Islander descent and cultural background, this information is voluntary and is being compiled for statistical purposes only.

Any information provided by you will be stored on a database that will only be accessed by authorised personnel and is subject to privacy restrictions. The information will only be used for the purpose for which it was collected. Any information provided by you to the Sport and Recreation can be accessed by you during standard office hours and updated by writing to us or by contacting us on 13 13 02.

I do not wish to receive promotional information about this service offered by Sport and Recreation.

## Refunds and cancellations

Requests for refunds must be made within seven (7) working days prior to the commencement of the program in which you are enrolled. All requests must be made in writing. All refunds are subject to an administration fee of 20 per cent of the total program fee. Refunds will not be given for partial attendance, nor will make up lessons be provided. Refunds will be paid at the completion of the program. Sport and Recreation reserves the right to cancel any program/s. Every effort will be made to give reasonable notice to those who have enrolled when a program is cancelled. Those enrolled will be given a full refund.

Return this form with payment to: Client Service Centre, Locked Bag 1422, Silverwater NSW 2128 or fax (02) 9006 3888

For more information call 13 13 02 or visit [www.dsr.nsw.gov.au](http://www.dsr.nsw.gov.au) SR5264



Office of Sport  
Sport & Recreation