



## SOUTHEASTERN LOCAL SCHOOL DISTRICT

226 Clifton Road

South Charleston, OH 45368

Telephone: (937) 462-8388, Fax: 1-888-650-9129

David Shea, Superintendent; Brad McKee, Treasurer

### POSITION VACANCY

<b>Date Posted:</b>	July 1, 2015
<b>Position:</b>	MH Classroom Aide
<b>Assignment:</b>	Miami View Elementary, SE Jr. & Sr. High School
<b>Starting Date:</b>	August 19, 2015
<b>Salary:</b>	Per Board adopted schedule based upon experience
<b>Qualifications:</b>	<p>Minimum Requirements:</p> <ul style="list-style-type: none"><li>❖ Posses a high school diploma</li><li>❖ Paraprofessional Aide Certificate</li><li>❖ Ability to tutor students in reading, writing, math, science, social studies, and any other subject(s) as necessary</li><li>❖ Ambitious, high-energy person</li><li>❖ Ability to communicate concise records, both orally and in writing</li><li>❖ Ability to maintain confidentiality</li><li>❖ Ability to work with building staff members in maintaining building goals</li></ul> <p>Desirable Qualifications:</p> <ul style="list-style-type: none"><li>❖ Post Secondary Education or training</li><li>❖ Experience working within a school setting as an aide and/or volunteer</li><li>❖ Familiar with varying types of handicapping conditions and their corresponding limitations, particularly speech and hearing conditions.</li></ul>
<b>Areas of Responsibility:</b>	Service to the students and staff as assigned.
<b>Application Deadline:</b>	Until filled (applications available on-line at: <a href="http://www.sels.us">www.sels.us</a> )
<b>Apply To:</b>	David Shea, Principal/Superintendent - email: <a href="mailto:dshea@sels.us">dshea@sels.us</a>
<p>Miami View Elementary 230 Clifton Road South Charleston, OH 45368 Phone: 937-462-8364 Fax: 937-462-7914</p>	
<p>Southeastern Local Schools Miami View Elementary School * Southeastern Jr. &amp; Sr. High School</p>	

*The Southeastern Local School Board of Education does not discriminate against any individual for reasons of race, color, creed, religion, age, sex, disability, or national origin.*