

GUIDELINES FOR ORAL PRESENTERS

Presentation duration:

- **Keynote Speakers** will be given **60 minutes** to present and to answer questions
- **Plenary Speakers** will be given **45 minutes** to present and to answer questions.
- **Invited Speakers** will be given **20 minutes** to present and to answer questions.

Power Point Presentation Slides:

- Please prepare and save your presentation slides as a **Microsoft Office PowerPoint** (.ppt) file in a USB drive.
- Please ensure your USB drive is free from viruses, spyware, and malwares.
- **You can upload your slides at our secretariat room when you register.**

Title, Abstract and Speaker Profile Form:

- Abstracts should be submitted no later than **31st July 2017**.
- The **final title** of your presentation should be submitted no later than **31st August 2017**.
- If you have not sent us your CV, please fill-up the Speaker profile form and submit it together with your presentation slides. Your CV will be used by the Session Chair to **introduce you before your presentation.**

Venue:

PAUM Clubhouse, University of Malaya

Transport and Parking:

Parking is available underground at the venue.

F&B

You will be provided with morning tea, lunch and afternoon tea during the conference. All food and drinks are Halal and vegetarian options will be available. ***However it would be helpful if you can indicate if you require vegetarian food.***

Dress code

The committee have decided to keep the dress code informal for our meeting, so if you feel more comfortable out of jacket and tie, please go ahead!

Contact us:

If you need to reach us, contact the MSMBB Scientific Secretariat at:
icmbb2017@gmail.com