

## MAY

### Week commencing 6 May – your activity

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### Week commencing 13 May – your activity

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**15 May**  
Submitted to the CCG for initial registration:  
– the PCN registration form  
– mandatory network agreement agreement  
– schedule 1 of the network agreement

### Week commencing 20 May – your activity

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### Week commencing 27 May – your activity

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**31 May**  
CCG confirms that registration requirements have been met

## June

### Week commencing 3 June – your activity

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**5 June**  
BMA conference for clinical directors

### Week commencing 10 June – your activity

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### Week commencing 17 June – your activity

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**18 June**  
BMA masterclass in leadership and management for clinical directors

### Week commencing 24 June – your activity

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**30 June**  
– PCN confirms to the CCG that the network agreement has been signed by all participants  
– Practices ensure that they have signed up to the DES via CQRS  
– CCG signs off all PCN submissions

### ◆ Key milestones

### ◆ BMA events

### PCN activity

#### Now to 15 May

- Discussions with neighbouring practices, the CCG and LMC to put together proposed PCN grouping.
- Fill out the PCN registration form with details of the proposed membership and geographic area.
- PCN members sign the mandatory section of network agreement.
- Prepare schedule 1 of the network agreement.

#### 15 May – 30 June

- PCN practices agree on and fill out the remaining schedules of the network agreement, as required:
  - schedule 2 – this covers the operational detail of the PCN, beyond those covered in the mandatory section of the NA, including procedures for joining/leaving the PCN, dispute resolution procedures, how the NA will be varied, and the responsibilities of the clinical director
  - schedule 3 – this sets out the agreed activities and responsibilities of the respective PCN membership
  - schedule 4 – the sets out the financial arrangements of the PCN
  - schedule 5 – covers how the PCN workforce will be deployed across the network
  - schedule 6 – insolvency events
  - schedule 7 – how the PCN will operate with other local organisations beyond the network (this is unlikely to be necessary in 19/20)
- CCGs and LMCs work with practices to iron out any outstanding membership issues.
- Once this has been agreed PCNs should commence recruitment for the additional roles and makes changes as agreed in the schedules.