

GREATER NEW YORK INTERGROUP

Our Mission Statement.

Approved December 2018.

The Intergroup supports the success of ACA groups at the local level. We attract and sustain the involvement of members of the ACA fellowship in service work and in community building activities. We commit to being directly responsible to those we serve: ACA groups in the area and adult children who still suffer.

We do this collaboratively as an Inter-group of adult children of alcoholics and dysfunctional families in recovery. The Twelve Concepts of Service of ACA,

Commitment to Service, 12 Traditions, 12 Steps and ACA tools offer guidance to establish committees and coordinate local events and outreach

Our Commitment to Service.

Approved March 2018.

Intergroup members are willing to practice the ACA principles and the ACA solution in all our affairs, one day at a time.

We learn to reparent ourselves as we serve our local area. We carry the message of hope and recovery for all adult children of alcoholics and dysfunctional families.

We do this with gentleness, humor, love and respect. We do this by using the tools of program. We do this in Hospitals and Institutions, with Public Information, with Local Outreach, Online Presence, the Annual ACA Birthday Share-a-day, helping to start new ACA meetings, starting ACA Teen groups, and by distributing literature.

As members of the Intergroup, we learn another way to live and serve from a space of love. We take care of our inner children. We are willing to integrate our laundry list traits and inner critics. We try to leave our inner children's acting out behaviors outside of the business meetings.

We learn to act, not react. We are willing to reparent, not abandon. We refrain from gossip or criticism, and reason things out with one another. We break the family of origin rules of don't talk, don't trust, don't feel, with consistent two-way modes of communication among each other. We learn to practice active listening among ourselves and with the local groups and welcome local groups to communicate to and listen to the Intergroup. We move out of isolation and work towards a sense of wholeness we never knew was possible as an Intergroup, and as members of the Intergroup.

We affirm that it's ok to dream and have hope. We learn to play and have fun in our lives, and we learn to feel stable, peaceful and financially secure.

We practice the promise that "gradually, with the help of a loving Higher Power, we can expect the best... and get it!

INTERGROUP

Trusted Servants

- 1) COMPOSITION. The trusted servants of the GNY-ACA Intergroup shall consist of a Business Meeting Chairperson, Business Meeting Vice Chairperson, Business Secretary/Vice Chair, Treasurer, WSO/Region Liaison, and Literature Co-Chairs. (May 2018)
- 2) QUALIFICATIONS: At the time of nomination, the qualifications for all Officer positions shall be a declaration of emotional sobriety, willingness to serve, availability to attend most monthly business meetings, and a willingness to work the 12 Steps & 12 Traditions of ACA to the best of their ability, with a sponsor or co-traveler or fellow traveler.
- 3) VACANCIES AND RESIGNATIONS:
 - A. Any officer may resign by giving written notice of intent to greaternewyorkaca@gmail.com.
 - 2) An Officer's position may be declared VACANT after three (3) consecutive months of non-attendance / no contact during the officers' term.
 - 3) Any office that becomes vacant may be filled at the next available business meeting. The individual elected must then fill the remainder of the previous officer's term.

4) DUTIES AND RESPONSIBILITIES

1. CHAIRPERSON:

- 1.1. Sets Agenda for, and facilitates and presides over, Monthly IG Business Meetings
- 1.2. Provides Agenda for Business meetings
- 1.3 Facilitates Business Motions and Discussions
- 1.4. Is able to act as "Ex-Officio" resource to new Chair for 1 year after rotating out
- 1.5 Encourage service among membership
- 1.5. Attend Monthly IG Meetings

2. VICE CHAIRPERSON:

- 2.1. Chairs IG meetings in absence of Business Chair.
- 2.2. Assists Chairperson as needed.
- 2.3. Encourages service among membership
- 2.4. Attends Monthly IG Meetings

3. SECRETARY:

- 3.1 Takes IG meeting notes & circulate them to officers & membership
- 3.2. Maintains an attendance record of trusted servants and local meetings represented at the meeting and/or records the meeting.

3.3. Encourages service among membership.

3.4. Attends Monthly IG Meetings

4. VICE SECRETARY:

4.1 Takes IG meeting notes in absence of Secretary.

4.2 Maintains an attendance record of trusted servants and local meetings represented at the meeting and/or records the meeting in absence of Secretary.

4.3. Assists Secretary as needed.

4.4. Encourages service among membership

4.5. Attends Monthly IG Meetings

5. TREASURER:

5.1 Collects 7th Tradition and Literature Donations.

5.2 Pays bills with 7th Tradition as needed for the self-sufficiency of the Intergroup.

5.3 Provides Monthly Financial Report (may include Literature Financial Report).

5.4 Encourages service among membership

5.5 Attends Monthly IG Meetings

6. World Service Organization (WSO) Delegate

6.1 Attends WSO monthly teleconference meetings. Teleconferences are held the 2nd Saturday of each month from 11:30 am to 12:30 pm Pacific Time. Dial (712) 432-0075 code: 427266# to connect with the callers.

6.2 Makes concerns and questions of GNYAI known to ACA WSO.

6.3. Continues to offer support to ACA WSO and communicate service needs to GNYAI.

6.4 Distributes information collected to the GNYAI (events, news, literature, etc.) via Slack and the GNYAI monthly meeting.

6.5 Encourages service among membership

6.6 Attends Monthly IG Meetings

7. Literature Co-Chairs

7.1 Provide order forms or take ACA literature orders

7.2 Order literature on www.adultchildren.org and track inventory.

7.3 Provide a monthly literature report (may include a Literature Financial report).

7.4 Literature co-chairs define their tasks clearly with each other and the Intergroup supports them.

7.5 Encourages service among membership

7.6 Attends Monthly IG Meetings

Last updated May 2018.