

SECOND ANNUAL STATE OF THE BOARD

JANUARY 24, 2016

Submitted by Cheryl Delaney, Acting Chairman

As required by N.C.G.S. §88A-6, an annual report is due to the practitioners as overall documentation of the significant events occurring during the previous calendar year. A detailed account of decisions and occurrences can be found in the meeting minutes.

§ 88A-6. Powers and duties of the Board.

The Board shall have the following general powers and duties:

(1) To administer and interpret this Chapter;

(2) To adopt rules in the manner prescribed by Chapter 150B of the General Statutes as may be necessary to carry out the provisions of this Chapter;

- *New Rules were implemented which became effective September 1, 2015*

(3) To determine the qualifications of persons who are licensed or certified pursuant to this Chapter;

- *Testing is administered in February and September. During the calendar year 2015, Seven (7) applications were received, One (1) reciprocity, One (1) re-exam, and one (1) was not pursued. Four (4) applicants passing both the clinical and written examination. 5 new practitioners were issued an initial license to enter into their practice of electrolysis...Congratulations!!!*

(4) To issue, renew, deny, restrict, suspend, or revoke licenses and to carry out any of the other actions authorized by this Chapter;

- *Took legal action against an unlicensed practitioner openly practicing without a license.*

(5) To establish, publish, and enforce rules of professional conduct, and to regulate advertising by licensees;

- *Established a Code of Ethics for the Electrology and laser practitioners*

(6) To maintain a record of all proceedings and make available to persons licensed under this Chapter, and to other concerned parties, an annual report of all Board action;

- *All minutes have been posted on the website as they were approved*
- *Notice of all meetings posted with the Secretary of State published for public perusal*
- *Notice of all meetings sent to all interested parties prior to each meeting.*
- *Annual Report Oversight Report completed and is posted with the Secretary of State*
- *Treasurer in place with ongoing orientation*
- *Updated and revision of Website*
 - **Forms:** *All forms related to licensure (application, renewal, continuing education, etc.) have been recreated as fillable PDF forms and posted to the NCBEE website. This has resulted in:*
 - *Easy and convenient access to the forms used by practitioners*
 - *Uniform visual layout*

- *Consistency between electrolysis and laser forms and regulations*
- *Reduction in errors due to interpretation of handwritten forms*
- **Expansion of Rules:** *To fully accommodate the addition of laser hair reduction into the Electrolysis Practice Act, the governing NCBEE Rules were reviewed and amended as necessary to clarify specific areas related to laser.*
- **Code of Ethics:** *A professional code of ethics was developed and published to the NCBEE website. It is in alignment with state and national Electrology associations.*
- **Complaint Process:** *In an effort to clarify the complaint process for consumers, a section for Complaints was added to the NCBEE website along with a NCBEE approved Complaint form.*

(7) To collect fees for licensure, licensure renewal, and other services deemed necessary to carry out the purpose of this Chapter;

- *All fees for application, license and late fee have been collected to carry out the purpose of this Chapter.*

(8) To employ and fix the compensation of personnel, including an executive director, that the Board determines are necessary to carry out the provisions of this Chapter and to incur other expenses necessary to effectuate this Chapter;

- *Employ and compensates a part-time administration assistant in keeping records and administrative functions to keep the board in viable working order*

(9) To conduct investigations for the purpose of determining whether violations of this Chapter or grounds for disciplining persons licensed or certified under this Chapter exist; and,

- *An intensive and comprehensive legal action to pursue a non-licensed practitioner*

(10) To adopt a seal containing the name of the Board for use on all certificates, licenses, and official reports issued by it. (1989 (Reg. Sess., 1990), c. 1033.)

OTHER IMPORTANT HAPPENINGS:

Ethics complaint by Jennifer Morris filed against Dr. Munavalli, Cheryl Delaney. After a complete and thorough investigation, the case was dismissed based on NO findings.

Two separate remaining legal investigations were made against the Board by two state associations: NO action taken.

APPOINTMENT OF NEW MEMBERS:

Appointed by the Governor: Dr. Girish Munavalli to serve second Term – Expires 2018

Appointed by the Governor: Cheryl Delaney, LE to serve second Term – Expires 2018

Appointed by the Governor: Beth Rountree, Public Member to serve First Term – Expires 2018

Appointed by Senate Pro-Temp: Jennifer Morris LE LLP to replace Melissa Brown, LE LLP – resigned effective December 31, 2015. Ms. Morris's term expires 2016