

FOURTH ANNUAL STATE OF THE BOARD

JANUARY 13, 2018

Submitted by: Ronda Jones, Chairman

As required by N.C.G.S. §88A-6, an annual report is due to the practitioners as overall documentation of the significant events occurring during the previous calendar year. A detailed account of decisions and occurrences can be found in the meeting minutes.

§ 88A-6. Powers and duties of the Board.

The Board shall have the following general powers and duties:

(1) To administer and interpret this Chapter;

(2) To adopt rules in the manner prescribed by Chapter 150B of the General Statutes as may be necessary to carry out the provisions of this Chapter;

- *The Board is currently in the process of a mandatory periodic review of all its existing rules. At the end of a 60-day comment period, the Board will issue its report to the Rules Review Commission. Some Rules are likely to be repealed, some amended, and some will remain as is.*

(3) To determine the qualifications of persons who are licensed or certified pursuant to this Chapter;

- *Legislation to amend the cost of examination fees is needed due to the Board's contracting out the written testing of new electrolysis applicants to a private vendor. The cost charged by the vendor exceeds the statutory limit in G.S.88A. This has caused the Board to offset the excess against other fees for licensure or inspection. Over time, this will affect the financial health of the Board. It also does not allow for any costs incurred for the clinical examinations to ensure applicants are competent for licensure. The Board experimented in 2017 with clinical testing being conducted at sites other than the NCBEE office. A number of clinical tests were administered at practitioner offices. This allowed applicants to have a more reality-based experience in treating clients in a setting more like what a practicing electrologist utilizes.*

While NCBEE has conducted some of its clinical exam in offsite practitioners' offices, NCBEE board members are not expected to provide an office setting for a clinical exam against their will or ability to do so. By the same token, there are Board members/practitioners who are willing and able to provide offsite space for testing. Neither the statute nor our rules require that the examiners be Board members or that testing occur on Board premises. NCBEE will continue to provide services in the most efficient way possible with the least burden to Board members, while keeping excellent customer service as a primary goal.

- *During the calendar year 2017, Six (6) new applicants were licensed passing both the clinical and written examination; one, (1) by Reciprocity and one (1) application from an unlicensed state-no further action. Altogether, 7 new practitioners were issued an initial license to enter into their practice of electrolysis...Congratulations!!*
- *The most outstanding need for the electrology profession in North Carolina is to have an in-state school for potential electrologists. An untold number of candidates are perhaps deciding to forego a career in hair removal due to the lack of convenient training sites.*

(4) To issue, renew, deny, restrict, suspend, or revoke licenses and to carry out any of the other actions authorized by this Chapter;

- *2 complaints were received and sanctioned to be investigated.*
- *One practitioner volunteered to close her business and the complaint was resolved. The second complaint is unresolved.*

(5) To establish, publish, and enforce rules of professional conduct, and to regulate advertising by licensees;

- *Established a Code of Ethics for the Electrology and laser practitioners and encourage each practitioner to uphold respect and conduct as a professional.*

(6) To maintain a record of all proceedings and make available to persons licensed under this Chapter, and to other concerned parties, an annual report of all Board action;

- *All approved minutes have been posted on the website*
- *Notice of all meetings posted with the Secretary of State published*
- *Notice of all meetings sent to all interested parties prior to each meeting.*
- *Annual Report Oversight Report completed and is posted with the Secretary of State*
- *Updated and revision of Website*
 - **Forms:** *All forms related to licensure (application, renewal, continuing education, etc.) have been recreated as fillable PDF forms and posted to the NCBEE website. This has resulted in:*
 - *Easy and convenient access to the forms used by practitioners*
 - *Uniform visual layout*
 - *Consistency between electrolysis and laser forms and regulations*
 - *Fewer errors due to interpretation of handwritten forms*

(7) To collect fees for licensure, licensure renewal, and other services deemed necessary to carry out the purpose of this Chapter;

- *All fees for application, license and late fee have been collected to carry out the purpose of this Chapter.*

(8) To employ and fix the compensation of personnel, including an executive director, that the Board determines are necessary to carry out the provisions of this Chapter and to incur other expenses necessary to effectuate this Chapter;

- *NCBEE employs and compensates a part-time administration assistant to keep records and manage administrative functions in order to keep the board in viable working order. An increase in hours and compensation was allotted to the administrator to work with the NC Barber Board Examiners*
- *A merger transition committee was appointed to effect a merger with the NC Board of Barber Examiners. The committee consists on one electrologist, one laser practitioner, the Administrative Assistant, and the board's physician member.*

(9) To conduct investigations for the purpose of determining whether violations of this Chapter or grounds for disciplining persons licensed or certified under this Chapter exist; and,

- *Investigated a complaint and a sanitation issue concerning practitioners*

(10) To adopt a seal containing the name of the Board for use on all certificates, licenses, and official reports issued by it. (1989 (Reg. Sess., 1990), c. 1033.)

OTHER IMPORTANT HAPPENINGS:

2017 was an eventful year. NCBEE, as an Occupational Licensing Board, (OLB) was included on a list for elimination or consolidation. Many efforts were made to consolidate NCBEE with another related board. After a plea to the Legislature, Senator Andy Wells, Co-Chair of the Administrative Procedures Oversight Committee, approached the NC Barber Board Examiners about a possible merger with NCBEE. In September 2017, NCBEE formally accepted the merger offer and established a Transition Team to effect the merger. When completed, the merger will allow our practitioners to maintain licensure for electrolysis and laser hair practitioners as well as maintaining health and safety regulation for the benefit of the public.

Lydia Monk resigned her position citing too much was involved and could not carry out the duties of the office.

Ashley McCullough, Huntersville, NC was appointed to serve out Lydia's term. Ashley is currently the Laboratory and Projects Manager for a National Consulting firm based in Charlotte, NC. Previously she served as a Quality Control Manager for a private company and served many years as the NCDOT Pavements Construction Specialist for the Eastern third of NC. Ms. McCullough is also a decorated combat veteran and served 10 years active service in the United States Marine Corps. Ashley has been involved in various research projects and boards over the last 25 years. (Appointed by Gov. Cooper: 2017, Term expires: 2018)

Charlene Poole, LE CPE was appointed to serve out the remainder of Cheryl Delaney's term, who resigned effective May 1 due to personal circumstances. Charlene is the Owner/Operator of the Porch Swing Spa located in Charlotte, NC. A graduate of Eleanor Roberts Electrolysis Institute in Boston, MA, she earned the Certified Professional Electrolysis (CPE) credential in 1995. She has over 31 years of experience in the field and currently practices at 1515 Mockingbird Lane # 803 Charlotte, NC 28209. (Appointed by Gov. Cooper: 2017; Term Expires: 2018)

Dr. Gilly Munavalli served the board for two terms as the Medical Representative – (Second term expired August, 2017)

Dr. Summit Kundaria, a Plastic Surgeon and a Board Certified Otolaryngologist, was recommended by the NC Medical Board as their representative. Dr. Kundaria holds a BS in Chemical Engineering from Stanford University, a MD from University of Pittsburgh School of Medicine, and completed his Fellowship at Mittelman Plastic Surgery Center in Los Altos, CA. His established private practice is Nuance Facial Plastics PLLC. (Appointed: 2017 by Gov. Cooper; Term Expires: 2020)

Jennifer Morris, an electrologist and laser hair removal practitioner, was reappointed by Senate Pro Tem (Term Expires 2020)

Ronda Jones, an electrologist practicing in Kernersville, continues in the second year of her term.