



2014 Annual Report

By: Chairman Cheryl Delaney

It is the responsibility and duty of the NCBEE that an annual report is made available to all practitioners. I, therefore, present the following. Your comments are appreciated.

AS DEFINED BY NC § 88A-6. Powers and duties of the Board.

The Board shall have the following general powers and duties: these are specific to the NC Board of Electrolysis

(1) ***To administer and interpret this Chapter:***

- As a 5 member board comprised of 1 public member, 1 physician, and 3 practitioners... we are responsible for interpreting the statutes governing electrology and laser hair removal to ensure the safety of the public
- We make decisions to the best of our ability and knowledge
- Rules are the responsibility of the Board
- Rules must be clear and concise to eliminate inferences and assumptions
- Motivations to become Board members...*to improve the blending of laser and electrology*
- All Board members are pro bono public servants
- The NC General Assembly granted the Board the rights to administer and interpret within the scope of the Statutes by clarifying and creating the Rules
- I thank all board members because I know the time and effort it takes to get the job done well

(2) ***To adopt rules in the manner prescribed by Chapter 150B of the General Statutes as may be necessary to carry out the provisions of this Chapter:***

- NCGS Statute was adopted in 1992 and then revised in 2007 to incorporate Laser Hair Removal
- Electrology Rules were initially adopted
- Electrology licensure was adopted in 1992
- Laser Rules were created in 2010 and remain a work in progress to bring them into compliance with Board Approval (major inconsistencies)
- Laser Licensure was initiated in 2011
- Boards responsibility is to stay current on rules and statutes

(3) ***To determine the qualifications of persons who are licensed or certified pursuant to this Chapter:***

- Education to promote quality and safety
- Our responsibility is to maintain and elevate the professionalism of practice for the licensee which is governed by and responsible to the NCBEE
- NC is the only state in the country to date, that does not have oversight by a board - a medical board or a related board.
- Both written and clinical examinations are in place to ensure proficiency
- At the moment the examination is for incoming electrologists and is scheduled twice a year

Question: Do we think there should be some regulations to test laser applicants as with electrologist?

- Given the medical nature of laser hair removal coupled with the increased risk for litigation, implementing examination for laser hair practitioners would establish a minimum proficiency standard and demonstrate the professional rigor of this Board
- Annual Inspections are performed on each electrologist
- Annual inspections for Laser has not been completely formalized at present
- Plans are being made for training classes for laser inspectors
- Inspection standards and educational training curriculums are based on OSHA in consideration of the International Association of Continuing Education and Training (IACET) and the American National Standard Institute (ANSI).

(4) To issue, renew, deny, restrict, suspend, or revoke licenses and to carry out any of the other actions authorized by this Chapter:

- We are aware of a couple of Laser Practitioners & Electrologists who are illegally practicing without licenses
- Efforts are being made to legally address this situation

(5) To establish, publish, and enforce rules of professional conduct, and to regulate advertising by licensees:

- The Board has noted that some practitioners are advertising out of scope of practice on their respective websites

(6) To maintain a record of all proceedings and make available to persons licensed under this Chapter, and to other concerned parties, an annual report of all Board action:

- Document all Minutes of Meetings and decisions of the Board
- There are Meeting Minutes that are not on record. To eliminate this as a future issue, there is a suggestion for a numbering system for the meeting notes. The date, of course, will still be noted; however, the reports would be notated as 000I, etc. A motion will have to be made on this topic.
- Most have been located and added to website
- Website has been established for easy access for information
- Most forms have been revised for both electrology and new forms generated for laser. We are continuing to work on updating all forms. After approved, each application will be made into a fill-able form and posted on the website
- Informational content needed for each form can be filled in from the website
- Using the new fill-able forms applicants can keep a copy for their records and then send originals to the Board. Applicants are also able to keep these in digital format if so desired. You are encouraged to read the instructions of each form and follow accordingly
- By typing your information into the designated slots on your specific new form will insure that they can be easily read and the information is properly recorded – thus reducing error and helping keep the cost down with saving on postage, paper and administrative time

(7) To collect fees for licensure, licensure renewal, and other services deemed necessary to carry out the purpose of this Chapter:

- All Occupational Licensing Board must submit a Report known as the Over-Sight Annual Report which is due on 10.31. of each year. This Report reflects activity and numbers of practitioners and new applicants fulfilling the requirements of becoming a licensed practitioners

- At present Board has no one that has accepted the position of Treasurer
- As of this meeting, we are currently late in submitting to the Office of State Budget Management (OSBM) the Annual Fee Report, due January 15, 2015. Due to the unfamiliarity of the process and because of the time taken to prepare this meeting, this report was not completed. I will call the (OSBM) Monday morning to try to find a solution to complete the report to meet the deadline by Tuesday, January 20th by 5:00'clock
- Renewals will be reported later in this meeting for both laser and electrologists

(8) To employ and fix the compensation of personnel, including an executive director, that the Board determines are necessary to carry out the provisions of this Chapter and to incur other expenses necessary to effectuate this Chapter:

- Administrative Assistance is the foundation of the board
- Previous Administrator was voted on by the Board; however, only limited working time were established with specific hours/specific rate contingent upon a 3 month review period. Unfortunately, the 3 month review was never completed
- Increased working hours (*with Board approval*) would be beneficial to the success of this Board. A recommendation is proposed for 37 hours per month for the Administrator at the present rate. (*The current Admin is working 32 hours per month. There is an overload of work, especially at this time of year*)

(9) To conduct investigations for the purpose of determining whether violations of this Chapter or grounds for disciplining persons licensed or certified under this Chapter exist; and,

- We are following up on the subject of practicing without licensure/inspection.
- An ethics investigation remains open involving both Chairman and Vice Chairman.
- Two associations have filed charges against the entire Board.

(10) To adopt a seal containing the name of the Board for use on all certificates, licenses, and official reports issued by it. (1989 (Reg. Sess., 1990), c. 1033.)

- Previous seal with name of the board was flawed.
- The Board has been using the Seal of NC until the NCBEE seal can either be fixed or replaced
- NC Seal is being used on all official documents as required



CONCLUSION: As Chairman, I feel it is my responsibility to present this Annual Report and disseminate it among all practitioners. Please allow this mandatory review serve as reminder of the duties and responsibilities charged to each Board member. Note: All actions taken must be approved with a vote of the Board. Visit our website www.ncbee.com for a full account as recorded in the minutes of each meeting and other pertinent information you may need.

Cheryl Delaney, LE, RN – NCBEE Chairman

