



MAIN OFFICE
2235 Challenger Way, Suite 100, Santa Rosa, CA 95407
Tel: 707.542.1579 Fax: 707.542.1008

NAPA SERVICE CENTER
625 Imperial Way Suite 2, Napa, CA 94559
Tel: 707.255.1040 Fax: 707.252.5330

Email To: info@NorthBayREALTORS.org

APPLICATION FOR REALTOR® MEMBERSHIP
North Bay Association of REALTORS®

I am applying for membership as (check one): New REALTOR® Reinstating Member Secondary Transfer
****[Secondary/Transfers/Reinstate please provide your NRDS #:](#)

1. Name (as it appears on your BRE license): _____

2. Nickname or other name not on license: _____

3. Firm Name: _____

4. Firm Address: _____ City: _____ Zip: _____

5. Firm Phone Number: _____ Firm Fax Number: _____

6. Which do you want as a primary mailing address? Firm Home Mailing Address

7. Which do you want as a primary phone number? Firm Home Cell

8. Home Address (required): _____
City: _____ State: _____ Zip: _____

9. Mailing Address (if different from above): _____
City: _____ State: _____ Zip: _____

10. Home Phone #: _____ Cell Phone #: _____ Home Fax #: _____

11. E-mail Address: _____

12. Web Address: _____

13. BRE License #: _____ Expiration (M/D/Y): _____

14. Password for NorBAR website (required): _____ Birth Date (M/D/Y): _____

15. List all Boards/Associations of REALTORS® to which you CURRENTLY BELONG:

16. List all Boards/Associations of REALTORS® to which you PREVIOUSLY BELONGED:

17. CHAPTER PREFERENCE: *If preference is not indicated below, your chapter will be determined by your office location.*

Please **select one** primary Chapter: (select any additional secondary chapters)

- | | | |
|---------------------|---------------------|--------------------|
| Lake County | Petaluma | Sebastopol |
| Mendocino County | Rohnert Park/Cotati | Sonoma Valley |
| Napa County | Russian River | Windsor |
| North Sonoma County | Santa Rosa | None - Out of Area |

YOU ARE REQUIRED TO ANSWER THE FOLLOWING:

18. Are you or your firm subject to any pending bankruptcy proceedings?

- Yes No

19. Have you or your firm been adjudged bankrupt within the last three (3) years?

- Yes No

If you answered yes to (a) or (b), you may be required to make cash payments for membership dues and fees.

20. I certify that I DO NOT have any record(s) or official sanctions rendered by the courts or other lawful authorities within the past three (3) years for violations of:

- | | | |
|--|---|---|
| <i>Civil rights laws</i> | <input type="checkbox"/> Yes, I certify | <input type="checkbox"/> No, I cannot certify |
| <i>Real estate licensing laws</i> | <input type="checkbox"/> Yes, I certify | <input type="checkbox"/> No, I cannot certify |
| <i>Other laws prohibiting unprofessional conduct</i> | <input type="checkbox"/> Yes, I certify | <input type="checkbox"/> No, I cannot certify |

Criminal convictions where (1) the crime was punishable by death or imprisonment in excess of one year under the law under which you were convicted or release from the confinement imposed for that conviction, which is the later date. If you can not certify any of the above, please attach additional sheets with all relevant details about the violation(s), including the date(s), type of violation(s), and a copy of the discipline, if any.

- Yes, I certify No, I cannot certify

21. Have you ever been disciplined by any of the above Boards/Associations listed in question 16 & 17? *If yes, attach copies of the discipline.*

- Yes No

22. Have you ever been disciplined by the DRE? *If yes, provide all relevant details and dates or attach copies of discipline.*

- Yes No

DESIGNATED REALTOR® APPLICANTS ONLY

Persons other than principals, partners, corporate officers or branch office managers of real estate must remain employed by or affiliated with a Designated REALTOR® to be eligible for REALTOR® membership.

I, _____, certify that I am the Designated Broker for _____.
(Please print)

Broker BRE License #: _____ Expiration Date (M/D/Y): _____

Corporate BRE License #: _____ Expiration Date (M/D/Y): _____

Designated REALTOR® Applicants must provide the Board/Association a list of licensees employed or affiliated with them and must also regularly update the Board/Association on any changes, additions, or deletions from the list.

I am a (check applicable box):

- Sole Proprietor General Partner Corporate Officer Branch Office Manager

Bylaws, policies and rules:

I agree to abide by the bylaws, policies and rules of the North Bay Association of REALTORS®, and the California Association of REALTORS®, as well as the constitution, bylaws, policies and rules of the National Association of REALTORS®, all as may from time to time be amended. The bylaws can be found at www.northbayrealtors.org.

Use of the term REALTOR®:

I understand that REALTOR® is a federally registered trademark of the National Association of REALTORS® (“NAR”) and use of the trademark is subject to NAR rules and regulations. I further agree that should I cease to be a REALTOR®, I will discontinue use of the term REALTOR® in all certificates, signs, seals or any other medium.

Orientation:

As a new or transferring member I agree to complete the New Member Orientation within 120 days from the date that my application was processed. I understand and agree this will be the maximum time allowed for completion. I also agree to complete the online Ethics Course prior to attending Orientation or within 90 days from the date that my application was processed. If I fail to complete these requirements, it could result in the suspension of my membership, in accordance with the Bylaws. As a reinstating member returning after an absence of one year or longer, I agree to comply with the above New Member Orientation requirements.

Dues are Non-Refundable:

I understand that my Board/Association membership dues will not be refunded for any reason. If I fail to maintain eligibility for membership for any reason, I understand I will not be entitled to a refund of any portion of my dues or fees.

Authorization to release and use information waiver:

I authorize the Board/Association or its representatives to verify any information provided by me in this application by any method including contacting the California Department of Real Estate, my current or past responsible broker or designated REALTOR®, or any Board/Association where I held, or continue to hold any type of membership. I further authorize any Board/Association where I held, or continue to hold, any type of membership to release all my membership or disciplinary records to this Board/Association, including information regarding (i) all final findings of Code of Ethics violations or other membership duties within the past three (3) years; (ii) pending ethics complaints (or hearings); (iii) unsatisfied discipline pending ; (iv) pending arbitration requests (or hearings); and (v) unpaid arbitration awards or unpaid financial obligations. I understand that any information gathered under this authorization may be used in evaluating my application for membership and future disciplinary sanctions. I waive any legal claim or cause of action against the Board/Association, its agents, employees or members including, but not limited to slander, libel or defamation of character, that may arise from any action taken to verify, evaluate or process this application or other use of the information authorized and released hereunder.

Permission to communicate:

By signing this application, I expressly authorize the Boards/ Associations I have applied to, including the local, or their subsidiaries or representatives, to fax, email, telephone or send by U.S. mail to me, at the fax numbers, email addresses, telephone numbers and postal addresses herein, material advertising the availability of or quality of any property, goods or services offered, endorsed or promoted by the Boards/Associations.

Waiver or arbitrator disclosure requirements:

By signing this application, I expressly agree that all arbitrations pursuant to the California Code of Ethics and Arbitration Manual (“Manual”) shall be governed by the Manual, and I specifically agree to waive the arbitrator disclosure requirements of the provisions of the California Ethics Standard for Neutral Arbitrators in Contractual Arbitration in California and California Code of Civil Procedure Section 1281.9(a)(2),(3),(4) and (b) 128.85, which require disclosure by REALTOR® arbitrator of information about prior arbitrations that is confidential under the rules of the California Association of REALTORS® and National Association of REALTORS®.

REALTOR® Arbitration Agreement:

A condition of membership in the Board/Association as a REALTOR® is that you agree to binding arbitration of disputes. As a REALTOR® (including Designated REALTOR®) member, you agree for yourself and the corporation or firm for which you act as a partner, officer, principal or branch office manager to binding arbitration of disputes with (i) other REALTOR® members of this Board/Association; (ii) with any member of the California or National Association of REALTORS®; and (iii) any client provided the client agrees to binding arbitration at the Board/Association. Any arbitration under this agreement shall be conducted using the Board/Association rules and procedures for arbitration.

I certify that I have read and agree to the terms and conditions of this application and that all information given in this application is true and correct.

Signature of Applicant

Date of Signature

Signature of Designated REALTOR® (Broker) **REQUIRED**

Date of Signature

** Contributions or gifts to the Board/Association, the California Association of REALTORS®, the National Association of REALTORS®, IMPAC and CREPAC are not deductible as charitable contributions for federal income tax purposes. However, dues may be tax deductible as ordinary and necessary business expenses. REALTORS® may participate in Political Survival by including a voluntary donation on the same check as your dues payment. No contributor will be favored or disfavored by reasons of the amount of his/her contribution or his/her decision not to contribute. Failure to contribute will not affect an individual's membership status in C.A.R.*



NEW MEMBER ORIENTATION INFORMATION

[Learn more about:](#) NorBAR and Member Benefits, Governmental Affairs and Professional Standards, Risk Management and Continuing Education, Affiliate and Chapter Information

Date Registered for New Member Orientation _____

Sessions are held from **9:00 am to 1:00 pm.**

In order to meet this requirement, you must be in attendance for the full session.

☞ A LIGHT BREAKFAST IS PROVIDED ☞

PLEASE COMPLETE THE ONLINE ETHICS COURSE PRIOR TO ATTENDING

This free online Ethics Course can be found at www.nar.realtor. Please be sure you have completed this course **prior** to attending Orientation. To access the course:

- Go to: realtor.org
- In the search box at the top of the home page type: NAR Code of Ethics Training for New Members
- Find the matching title and click on the title
- Click on Take the Course Now
- Enter Name or NRDS ID (provided in your NorBAR welcome email)
- Begin the course (or resume your course progress)

(keep upper portion for your records)

Choose the date you are able to attend New Member Orientation:

SANTA ROSA ORIENTATION

North Bay Association of REALTORS®
2235 Challenger Way, Suite 100
Santa Rosa, CA 95407

NAPA ORIENTATION

North Bay Association of REALTORS®
625 Imperial Way, Suite 2
Napa, CA 94559

- January 10, 2018
- February 14, 2018
- April 17, 2018
- May 24, 2018
- July 19, 2018
- August 16, 2018
- October 18, 2018
- November 15, 2018

- March 14, 2018
- June 19, 2018
- September 18, 2018
- December 5, 2018

Name (print): _____



MEMBERSHIP FAQs

What does it cost to be a member of the North Bay Association of REALTORS® (NorBAR), the California Association of REALTORS® (C.A.R.) and the National Association of REALTORS® (NAR) per year?

The cost is \$649 a year. We bill the yearly dues as follows:

- \$339 is due January 1st (\$184 for C.A.R.'s annual dues allocation, \$155 for NAR's annual dues allocation) and
- \$310 is due July 1st for NorBAR annual dues.

Why is there a different fee amount every month when joining NorBAR and why do some months cost more than \$649 to join?

When becoming a REALTOR® member, an applicant is joining three Associations: National (NAR), California (C.A.R.) and the North Bay Association (NorBAR). Fees paid for membership is based on a monthly proration of annual fees for each of the three Associations. New applicants only pay dues for the time remaining in the current billing year for each Association.

It is IMPORTANT to note that regardless of which month you join, you will be paying a **ONE-TIME** application processing fee to NorBAR of \$150 and a **ONE-TIME** application processing fee of \$30 to C.A.R. As long as you maintain your membership, the **ONE-TIME** processing fees are not owing except in the case of reinstatement.

I terminated my membership in September of last year. I am rejoining in August of this year: why is it so much more for me to join than it is for a new agent joining the same month?

A *new* member pays a proration of annual dues to C.A.R. and NAR covering August through December of the current year. Since you paid dues to these Associations the previous year, you are obligated to pay the full 12 months of the current year to C.A.R. and NAR along with the prorated dues to NorBAR and the \$150 application processing fee. If you did not pay dues for the previous year, the cost to rejoin would be the same as a new member who is joining for the first time.

After I hang my license with a broker that is a NorBAR member, how long do I have to join NorBAR?

Membership in the Association is voluntary. You may join at any time, but if you do not elect to join within 60 days from the date you are licensed with the company your broker's dues will be increased to include a nonmember licensee fee. If you do not join, you are not eligible to receive any of the Association benefits and services.

Do I need to complete NorBAR's orientation requirements if I am transferring from another Association?

Yes. All new members of NorBAR are required to take the live orientation class within 120-days of the date on their membership application (as stated on page 3). Also, unless you have taken the NAR online Ethics Course within the previous 12 months of joining NorBAR, you are required to take the course again.

I am transferring from another Board in California—how do I avoid paying C.A.R. and NAR dues again?

You will need to request a Letter of Good Standing from your previous Association, which will confirm you paid the current year of State and National Dues. This letter should also contain your NRDS# and the date of your last NAR Ethics Course completion.

If you are transferring from a different State, a Letter of Good Standing is required to confirm that you paid the current year of National dues. You will only be charged a proration of State and NorBAR dues, along with the **ONE-TIME** processing fees for NorBAR and C.A.R.