



Microsoft® Windows 10: Transition from 8.1 Outlined

Windows 10 is the latest iteration of Microsoft's widely used Windows operating system. This new version of Windows incorporates hundreds of new features as well as improvements to existing ones.

This course is intended to help experienced Windows 8.1 users become familiar with the many changes that have been made to Windows with this release. It focuses on new and improved features in Windows 10, such as the return of the Start menu, Cortana integration, and the addition of Microsoft Edge.

Lesson 1: Navigating the Windows 10 Environment

To begin, you will learn how to use the desktop and the Start menu. You will also learn how to multitask with apps, with a focus on the new Snap Assist feature.

Lesson 2: Working with the Windows 10 Environment

In this lesson, students will learn about basic elements of the Windows 10 environment, including notifications, the Action Center, Cortana, the search field, and virtual desktops. You will also learn how to connect devices to their PC.

Lesson 3: Customizing the Windows 10 Environment

This lesson is all about making Windows 10 truly your own. You will learn how to change basic Windows settings using both the Settings window and the Control Panel, customize the Lock screen, and personalize the desktop. An introduction to OneDrive, which features more prominently than ever in this release of Windows, is also included.

Lesson 4: Working with Apps in Windows 10

In this lesson, you will be introduced to three key productivity apps in Windows 10: Mail, Calendar, and Camera.

Lesson 5: Having Fun in Windows 10

This lesson offers a look at the lighter side of Windows 10, with in-depth information on the Groove Music, Movies & TV, and Xbox apps.

Lesson 6: Using Microsoft Edge

The final lesson in this course takes an in-depth look at Microsoft Edge, the new default Internet browser offered with Windows 10.

