



2018 AGM

12.30 pm Sunday 15th April 2018

Colwell Arts Centre, Derby Road, Gloucester GL1 4AD

1. Present

Committee:

Mike James (Chair & Flowers); Robert Morgan (Vice Chair, & Lydbrook); Karin Lythell (Secretary & Flowers); Kevin Ford (Contest Secretary & Lydney Town); Sharon Stratford (Treasurer & Parkend Silver); Ian Ford (Trophy Officer); Mark Lythaby (Webmaster & Lydbrook); Roger Stratford (Exec & Forest of Dean Brass).

Other Band Representatives:

Kerry Ford (Lydney); Samantha Ford (Lydney Training); Julia Lythaby (Lydbrook); Jack Lythaby (Lydbrook); Adrian Bodenham (Thornbury); Sally Carpenter (Cheltenham Silver); Louise Moore (Forest Brass Training Band); Kristyann Symonds (Forest of Dean Brass Training); Sally Joyce (Frampton on Severn Silver); Andrea Reid & Sue Mills (Gloucester Excelsior & Training); Debbie McDougall (Nailsworth Silver); Peter Dillon (Nailsworth Silver); Helen Walters (Tewkesbury Town); Simon Oliver (Wotton Silver & Training).

Other Attendees:

Thomas Dunne (Filton Concert Brass); Lyn Ford (Refreshments).

2. Apologies

Bands:

A W Drybrook; Bream Silver; Bendix & Kingswood; Chalford & Chalford Youth; Cirencester & Training; Gloucestershire Music; Phoenix Brass; Phoenix Brass Training; Stourport-on-Severn; Swindon Pegasus.

Individuals:

Paul McLaughlin (Lydbrook); Jon Elliot (Frampton); Bruce Davies (Wotton).

3. No Reply

Bands:

Cinderford & Academy; City of Bristol; Gloucester Brass; Monmouth Town; Nailsworth Silver Training; Pillowell Silver; Ross-on-Wye Town; Ross-on-Wye Town Improvers; Winchcombe Concert Brass.

4. Confirm Minutes of AGM 2nd April 2017

Minutes of AGM 2nd April 2017 confirmed

Proposed Ian Ford

5. Matters Arising

- In April 2017, the GBBA Executive Committee discussed possibility for **collaboration with Gloucestershire Music to run a workshop**
- **A massed bands event** for youth members with Lydney/Lydbrook/City of Bristol Training Bands not taking place due to the proposed hall being under refurbishment
- **WEBBA grading tables** provided on their website promptly after sending listings to individual bands. Although complete listings not sent out immediately to all bands (i.e. Contest Secretaries only received their respective sections), Karin (Secretary) said this was not really an issue.
- **WEBBA electronic stage plans** did not happen at the area 2018. Combined stage plan was trialled but did not work. Karin (Secretary) suggests it is easier to have two stage plans (i.e. one for seating and one for percussion) with two copies of each plan to be submitted from 2019 to save photocopying costs and reduce logistical issues on the contest day. Mike James (Chair) asks bands to be as accurate as possible with their stage plans and to check them thoroughly before submission
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6. Treasurer's Report (1st Jan 2017-31st Dec 2017)

- The balances reflect a loss of £646.46
- We are insured with New Moon Insurance which includes Personal Accident Cover for volunteers assisting at GBBA events.
- Additional column for 2 year comparison of information has been added to accounts.
- Pleased to report 26 member bands in GBBA, paid up until the end of the financial year
- There are another 10 training and youth bands in our area classed as members
- Robert Morgan suggested that due to having a reasonable sum of money left in the account at the end of the accounting year, it might be a good idea to contribute towards member bands wanting to run an event.
- Proposals to discuss in the next Committee meeting:
 - Annual member subscriptions to remain at £40
 - Payment of four 2018 Honorariums:
 - i. £150 to past Honorary Secretary
 - ii. £125 to past Honorary Treasurer
 - iii. £125 to past Honorary Contest Secretary
 - iv. £100 to past Web Master
- **Trade stands** were down as the event was too small to attract more traders
- **Hall payment** discussed
- **Thanks given to Treasurer**

GLOUCESTERSHIRE BRASS BAND ASSOCIATION
INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED

31st DECEMBER 2017

INCOME

2017

2016

Band Subscriptions	£	1,040.00	£	1,070.00
FESTIVAL	£	-	£	75.00
NOVEMBER CONTEST				
Contest Fees	£	995.00	£	980.00
Entrance Fees	£	310.00	£	420.00
Programmes	£	65.00	£	61.00
Trade Stands	£	50.00	£	100.00
	£	1,420.00	£	1,561.00
Bank Interest	£	2.92	£	4.43
Insurance Refund	£	15.74	£	-
	£	2,478.66	£	2,710.43
EXPENDITURE				
Advertising	£	60.00	£	60.00
Insurance	£	235.02	£	270.72
Auditor	£	50.00	£	50.00
Subscriptions	£	130.00	£	130.00
Stephen Sykes Donation	£	100.00	£	-
Forum	£	254.68	£	-
FESTIVAL			£	557.00
NOVEMBER CONTEST				
See Separate Sheet	£	1,273.67	£	1,650.07
OTHER EXPENSES				
Grants	£	300.00	£	200.00
Web Hostiung	£	146.75	£	111.75
Lydney BB Festival	£	100.00	£	100.00
Bank Charges	£	-	£	4.00
HONARARIUMS				
See Separate Sheet	£	475.00	£	375.00
	£	3,125.12	£	3,508.54
LOSS FOR YEAR	£	646.46	£	798.11

GLOUCESTERSHIRE BRASS BAND ASSOCIATION

BANK ACCOUNTS to 31st DECEMBER 2017

H S B C ACCOUNTS

		LOSS FOR YEAR	£	
COMMUNIITY A/c				646.46
at 1st Jan 2017	£ 1,254.23	31/12/2017		604.85
MONEY MANAGER A/c				7285.91
at 1st Jan 2017	£ 7,282.99	31/12/2017		
	<hr/>			<hr/>
	£ 8,537.22		£	8,537.22
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The accounts have been prepared from Bank Statements, receipts and other information supplied to me and I hereby certify them as correct

M J Teague

MERYL TEAGUE

Doneldene, Parkend, Lydney

6th April 2018

GLOUCESTERSHIRE BRASS BND ASSOCIATION
YEAR ENDED 31st DECEMBER 2017

EXPENDITURE	2017		2016	
NOVEMBER CONTEST				
Adjudicator	£	258.00	£	280.10
Compere	£	130.00	£	120.00
Hall Hire	£	-	£	300.00
Percussion	£	200.00	£	250.00
Trophies	£	51.28	£	49.47
Printing	£	96.00	£	138.00
Prizes	£	450.00	£	450.00
Sundries	£	88.39	£	62.50
	£	<u>1,273.67</u>	£	<u>1,650.07</u>

HONARARIUMS

Secretary	£	125.00	£	125.00
Treasurer	£	125.00	£	125.00
Contest Secretary	£	125.00	£	125.00
Web Master	£	100.00	£	-
	£	<u>475.00</u>	£	<u>375.00</u>

Accounts agreed

Agreed

7. Secretary's Report

General News

- **'Use it or lose it'** had become the phrase to galvanise association members into action during the last year as 3 of the Executive threatened to stand down after a poor turn out at the 2017 AGM and the previous cancellation of Blast Off! and Entertainment Contest. It transpired that members do want an association shown by the support given to last September's Forum, independently chaired by Dave Hayward and attended by 45 representatives of 20 bands.
- **As a result of the Forum**, 3 working groups were set up to look at workshops and performance platforms, communications, and international links. Communications produced two issues of a GBBA newsletter and Brass Bands England (BBE) are also interested. We need bands to contribute and send in articles they wish to feature in the newsletter. All 3 groups have met and successfully fed back in Forum 2 taking place before the AGM.
- **Encourage GBBA member bands to subscribe to Brass Bands England (BBE).**
ACTION: A link to the BBE subscription will be posted on the GBBA website by the Webmaster for member bands to access easily.
- Although **no progress has been made regarding a GYBB** (Gloucestershire Youth Brass Band) set up, the Secretary was pleased to report that **3 GBBA members had again been awarded grants to represent at National level** - Sam Iles and Jack Lythaby in NYBBGB (National Youth Brass Band of Great Britain), and Tom Blore (Bloor) and Samantha Ford in NYBBW (National Youth Brass Band of Wales). Samantha also played for the EYBB (European Youth Brass Band 2017). GBBA understands there were a further 2 players from the Association that could have applied. A reminder that there are grants available from a variety of sources, which are outlined on the website. **ACTION:** Webmaster can promote grants on the website via social media and GBBA can promote at Torquay event by RICC.
- **Many opportunities for youngsters to join together** at various levels across the area with joint projects between GBBA and GM (Cory (Cheltenham), Band & Bugles of the Rifles (Gloucester), Cotswold Edge MiniFest with Flowers (Stroud)) and Lydney Brass & Percussion Workshop (Lydney FofD).
- **A very successful Own Choice Contest had been run in November by new Contest Secretary Kevin Ford with adjudicator Steve Pritchard-Jones.** Disappointing to see that 5/12 bands entered (of which 3 were Training) were not from the GBBA. Hoping to see the numbers increase as entries are now open for November 18th 2018 with £200 prize money on offer. **Kevin (Contest Secretary) suggests that running workshops or taster sessions during the day** may bring in more audience members and prospective bands people. The contest date clashes with Brass In Concert (BIC).
- **Thanks to Mark Lythaby, Webmaster**, for the quick turn-around of all GBBA news through the website and Facebook platforms, with a newly created Twitter account to be developed.

- **Thanks also to Dave Jury of Triangle Radio** who is always available for recordings, interviews and publicity of local brass events.
- **Thanks to Secretary** for her work, as she is standing down from her position.

WEBBA

- **GBBA reps are continually raising issues to improve** the Area, though it was good to receive positive feedback from many this year.
- **Great to see the Forum Hall full** at WEBBA and the balcony in use throughout the weekend.
- **Ticket prices will remain the same next year - 2019.**
- **Several issues related to percussion requirements**
 - Instruments and sticks: no band had contacted the Association beforehand where demonstrations/tutorials could have been set up.
 - Call for test pieces chosen to consider percussion required, as many bands do not have regular percussion players at rehearsals
- There had been **registration issues this year** and bands advised to check players, dates, and printouts well in advance. Please can bands print their own continuation sheets. Secretary had been in attendance with 2 Association bands on the day but unable to help as rules are clear.
- **4th Section bands were moved to compete on Sunday** to allow them to perform in the Forum.
- **Congratulations to all competing bands** with many coming in the top 6 and especially Chalford (gaining promotion to Championship Section) and Flowers who go forward to the National Finals later this year and Lydney (promoted to Second Section).
- **WEBBA became the first area to introduce online entry forms and BACs payments**, along with the ability to take card payment for tickets on the day. Bands are recommended to use the online entry next year for which they get an immediate email acceptance.
- **Winners' bannerettes are being re-designed for 2019** to complete the overhaul in the new corporate colours of maroon and grey.
- **Communication with your reps is paramount.** Call for ideas for adjudicators, concerns over percussion provision, etc. – don't wait until the day; get your suggestions and points of clarification early.
- **Reason for checking wrist bands stopping people getting kit.**
- **Still not possible to have a warm up room at WEBBA Area.**
- **Need more promotion to general public about the National Brass Band Championships in Cheltenham.** There is currently no advertising strategy set up for this event. Perhaps Gloucestershire Radio would be interested in advertising this on their radio station, considering the contests locality to Gloucester and surrounding area.

8. Webmaster's Report

- Some 250 people see the website
- More footfall on website now it is mobile friendly

- Need more content to upload to website and share on social media platforms Facebook and new Twitter account.
- Created spreadsheet for bands to upload their events to that they can be synced with the website to ease event entry.

9. Election of Officers

- Secretary stood down from positions held
- Webmaster stood down from position held

Position	Outgoing	Elected 2018-19	Proposed	Seconded
Chairman	Mike James	Mike James	Mark Lythaby	Kevin Ford
Vice Chairman	Robert Morgan	Robert Morgan	Helen Morgan	Sharon Stratford
General Secretary	Karin Lythell	No one stands, Proposal: General Secretary post to be taken forward to Exec and sorted from there	Kevin Ford	Jack Lythaby
Treasurer	Sharon Stratford	Sharon Stratford	Jack Lythaby	Kerry Ford
Contest Secretary	Kevin Ford	Kevin Ford	Julia Lythaby	Sally Joyce
Trophy Officer	Ian Ford	Ian Ford	Simon Oliver	Mark Lythaby
Minute Taker	Karin Lythell	Kevin/Samantha Ford	Robert Morgan	Sue Mills
Webmaster	Mark Lythaby	Samantha Ford	Pete Dillon	Robert Morgan
Member	Roger Stratford	Roger Stratford	Helen Walters	Sally Joyce
Member	Vacant	Karin Lythell	Sue Mills	Jack Lythaby
Member	Vacant	Peter Dillon	Jack Lythaby	Sue Mills
Member	Vacant	No one stands		

10. Election of WEBBA Representatives

In Post Representatives	Proposed	Seconded	Elected 2018-19
Karin Lythell	Pete Dillon	Mark Lythaby	En Bloc
Mike James	“	“	
Kevin Ford	“	“	
Deputy			
Robert Morgan	“	“	
Ian Ford	“	“	
Sharon Stratford	“	“	

11. Any Other Business

- **WEBBA application for contest** should provide both Secretary and Contest Secretary details to ease communication. This could be used by the four WEBBA associations. **ACTION:** Contact WEBBA and/or Kapitol Promotions to ask for application form change enabling an up-to-date contact list to be available to each association every year. Permission indication will be required.

- **General Data Protection Regulation (GDPR) law from 25th May** – Care about data names, emails, etc) held within all bands should be reviewed. **ACTION** : Member bands to undertake their own reviews.
- In addition to an increased need for communication across online platforms, **personal appearances of GBBA reps at member band rehearsals** to gain immediate audience and feedback is essential; particularly for those bands who do not reply to emails. **ACTION**: GBBA committee to discuss
- **Request for information on safeguarding, including child and data protection**, from GBBA to member bands as a speaker event and provided on website. **ACTION**: Exec to organise; Webmaster to check and add missing data and child protection information on GBBA website
- **GBBA and member bands please advertise Moseley Green event** - £150 paid to performing bands. **ACTION**: Webmaster to create news post about event on website and share to social media platforms Facebook and Twitter. Similar events (Ross Bandstand, etc.) should take similar stance
- **AGM election table** needs additional column to clarify who is being proposed in the new role; **ACTION**: Minutes Taker to correct.
- **BBE 'Battle's Over' event drawn to the attention of the AGM**
- **Bands to register for massed Last Post event in November**, for which they would receive a certificate of participation.

The new committee due to meet early May to be confirmed by Chair in the absence of an elected Secretary.

Meeting closed at 2pm.