



## **Juried Exhibition Guidelines - *We are Enough***

Before submitting your work, please read carefully the following exhibition guidelines for Oak Park Art League gallery exhibitions:

### **IMAGE AND SUBMISSION REQUIREMENTS:**

- 2D and 3D works in all media are welcome.
- Size restrictions for 2D work: Up to 48" in any direction. Size restrictions for 3D work: Up to 84" in any direction. 75 lb weight limitation.
- All submitted work must have been created in the last 3 years and NOT exhibited at OPAL in the last 18 months.
- Digital images must be high resolution comparable to 300 DPI 4"x5" JPEG format.
- One additional image will be accepted for each 3-dimensional piece.
- Submission fees are non-refundable.
- Incomplete submissions will not be considered.

### **ACCEPTED WORK:**

Accepted entries will receive detailed information regarding shipping along with their acceptance letter.

All entries must be suitably framed or gallery-wrapped with hanging wire (NO SAWTOOTH HANGERS OR CLIP FRAMES).

### **DELIVERY OF ARTWORK & LIABILITY:**

- Shipping crate or packaging must be properly labeled with artist's name and address. Please include sufficient packing materials for return shipping.
- All work must be shipped or delivered during the designated drop-off dates and times  
October 2-7,9,10 (1-5pm), Octo 8-10 (1-5pm)
- The artist is responsible for the shipment and delivery of their work to and from OPAL, as well as all related expenses. Shipped work must include a return shipping label.
- Tracking is recommended for all shipped work. OPAL is not responsible for artwork lost or stolen during shipping.
- Damaged crates will remain unopened pending notification of the carrier and artist.
- OPAL curators and assistants will install work according to artist's installation guidelines.
- Artists may not remove work earlier than the end date of the exhibition.
- For hand-delivered work, all entries must be picked up during the pick-up dates advertised for the show –  
November 4 (1-4pm), November 6-8 (1-5pm)
- Hand-delivered artwork that remains unclaimed after 3 months will become property of OPAL.
- Artists are to arrange for another to pick up their work, should they be unable to make the deadline.
- Any person picking up another artist's work must have signed written permission from the artist.
- Shipped worked will be shipped back on October 30. Work unclaimed by sender at return address on crate is not the responsibility of OPAL.
- It is recommended that artists carry their own insurance. All reasonable care will be taken with original art.
- By entry into these shows, the artist is agreeing that OPAL or its satellite galleries will not be held responsible for loss or damage of any works.

### **SALES**

- OPAL requests a 35% commission on any works sold through the Art League staff.
- For all work sold, sales tax will be collected by OPAL and paid to artist. It is the artist's responsibility to pay and report sales tax.

### **RIGHTS**

- The Oak Park Art League reserves the right to photograph and retain a set of images of the exhibit. These materials will be used solely for educational, promotional, and documentation purposes.