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- A look back at the PBTC Annual Conference November 17, 2017
- Lunch & Learn Event

and more....
Greetings ARMA Members & Friends!

I hope you all enjoyed the holiday season. It’s hard to believe we’re already at the end of January.

Your board has been working hard behind the scenes the past couple of months to provide you with an improved chapter for 2018. Our goal and commitment to you this year is to make our chapter even better than it was in 2017.

We’re looking to improve our chapter in the following areas:

- Increase our membership;
- Provide more educational & training programs;
- Offer more networking opportunities;
- Bring in new sponsors to help offset costs for participation in upcoming events;
- Have some fun activities.

For us to make our goals a reality, it is essential that every member take the time to become more actively engaged in the chapter. To do this, we want to hear more from you on what you’d like to see in the upcoming year, and if you’re interested in volunteering to lead a session, write a newsletter article, chair a committee, or join the board. If we connect and combine our strengths, experience, and skills, we can make our chapter even better! Please feel free to email your suggestions and ideas to me: lauriev@uplandsoftware.com

Let’s work together to make this another outstanding year for ARMA PBTC!

I look forward to seeing you all at an upcoming event!

Laurie VanDoezelaar
Laurie VanDoezelaar
President
Palm Beach-Treasure Coast Chapter of ARMA
CRM MENTORS WANTED

BECOME A CERTIFIED RECORDS MANAGER

Are you interested in continuing your education in the field of records management? The Palm Beach-Treasure Coast Chapter of ARMA is seeking to start a study group for anyone interested in becoming a Certified Records Manager (CRM) or a Certified Records Analyst (CRA). If you are currently certified, then we are interested in speaking with you about joining us as a group leader for the study sessions. The goal is to meet regularly over the next couple of months and then sit for an exam during the Spring 2018 schedule, which is May 7th through May 18th. We can then set goals for the Summer and Fall 2018 exam schedules. To include as many interested chapter members as possible, we can be flexible with meeting locations and times. If we have enough interest, then we can consider two groups.

The ICRM provides an outline for each of the first five exams, with sample questions. These resources can provide a great foundation for the study group to begin.

https://www.icrm.org/annotated-outline-part-1
https://www.icrm.org/part-1-test-questions/

The ICRM lists a suggested set of text books for each exam which can be expensive. Sharing texts, notes, and study materials as a chapter will allow us to pool resources and encourage one another in our journey to continue our education. Together, we can strengthen our skillset and add an accreditation to our resume in the field of Records Management.

If you would like to learn more about the Institute of Certified Records Managers, please visit their website:

https://www.icrm.org/about

If you need assistance applying on-line to sit for the exams or have questions about the program or to sign up for the study program, host a study session, or volunteer to lead the group, please contact our president, Laurie VanDoezelar at lauriev@uplandsoftware.com
The PBTC ARMA Annual Conference held at the Boca Dunes Country Club was an outstanding event. The presentations were very informative and dealt with current events in the workplace and everyday life.

Mr. Bill Manago, from Micro Focus, gave us an overview on Big Data Knows More About You Than You Do. It truly was eye opening.

Mr. Jorge Rey, from Kaufman & Rossin, taught us How to Fry Phish. Not tasty, but very useful information.

Mr. Gary Warren, from Homeland Security, showed us how Homeland Security Starts With Hometown Security. We were totally alert after that.

Ms. Debbie Wemyss, from DW Consulting Solutions, helped us understand LinkedIn—Not Just Another Social Media Site. Very good tips on how to maximize this under utilized resource.

Several prizes were awarded throughout the day courtesy of our sponsor, FileBound, presenters Micro Focus and DW Consulting. The feedback received from the event will be very helpful in putting together future events.
Special Thanks to our Platinum Level Sponsor FileBound
Please visit our website to access the new secured Members Only page Under Login/Sign Up

You will find our featured presentations, board minutes, and more.

Must register first!

SAVE THE DATE!

Lunch & Learn Event March 2, 2018

Subject: Records Disposition: Check Expiration Dates!

Time: 12:00 PM - 1:00 PM

Cost: $10 members

$15 non-members

Location: Lake Worth Drainage District

13081 South Military Trail

Delray Beach, FL 33484

More information coming soon!!!

UPCOMING EVENTS

June 2018—Lunch & Learn

September 2018—Lunch & Learn

November 2018—Annual Chapter Conference
The new ARMA website has been launched — lots of new features
www.arma.org

Free legal education in ARMA Track at LegalTECH New York
February 1, 2018
ARMA track of 3 sessions on final day
Attendance will make you eligible for IGP credits.
Register here  USE Registration code ARMA18

THE ARMA INTERNATIONAL EDUCATION FOUNDATION (AIEF)
The Foundation Research Committee announces a new 'Call for Researchers’ seeking three (3) researchers to work on a freelance basis. Send resume and cover letter to:
coordinator@armaedfoundation.org

The Broward Sheriff’s Office is offering monthly Shred-A-Ton and Operation Medicine at various locations throughout the county.
To view the entire calendar of locations click here.
BECOME A Sponsor

Reach your target audience and enhance your participation in the Palm Beach-Treasure Coast Chapter of ARMA International. As a Chapter Sponsor, you will increase your exposure and develop relationships with practitioners in the records and information management profession.

**Platinum Level – Annual Sponsorship $1,000 per year**
- Company logo and hyperlink to sponsor website on www.armapbtc.org homepage
- Half page ad in Chapter newsletter, Treasuregram
- Two seminar attendees to all events (including Annual Conference)
- Vendor space at all events (including Annual Conference)
- Company logo on event flyers and programs

**Gold Level – Meeting Sponsorship $250 / Annual Conference $500**
- Company logo and hyperlink to sponsor website on www.armapbtc.org as meeting sponsor
- Two seminar attendees to sponsored meeting
- Opportunity to display promotional brochures at sponsored meeting
- Company logo on event flyers, programs, and any other meeting advertisement

**Silver Level – Advertisers**
- **Website:** Company logo and hyperlink to sponsor website on www.armapbtc.org / $250 per month
- **Newsletter:** Quarter page ad in Chapter newsletter, Treasuregram / $250 per edition

**Bronze Level – CRM Education Program Donor / $100 min. donation**
- Name recognition featured on www.armapbtc.org and in Chapter newsletter,

**Sponsorship benefits to be reviewed for 2018.**

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Thank you for your support of the Palm Beach-Treasure Coast Chapter of ARMA!

If you are interested in sponsorship opportunities, please contact Judi Long at jlong2@nova.edu or 954-262-8893

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Job Search

Searching for a new job can be difficult. ARMA International has job postings on their website:

For more information go to http://careersarma.org/

If you would like to post your job on our website or in this newsletter, please email your listing to Jrodriguez@sys-incorp.com and lucia.ungaro@browardschools.com

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Compliance without Complexity

FileBound Records Management coupled with Workflow & Document Automation enable organizations to secure and report on records that are needed to demonstrate compliance or respond to potential legal action.

Reduce storage costs  
Increase efficiencies  
Mitigate risk  
Enable business continuity

Learn more about these capabilities and more at filebound.com.