



DED/HBo

5th November 2018

Dear Parents/Carers,

## Year 11 Parents Evening - Tuesday 20<sup>th</sup> November 2018

I am writing to invite you, and your child, to our Year 11 Parents/Carers' Evening on **Tuesday 20<sup>th</sup> November 2018**. As you know, this is a very important year for Year 11 students as they are now working towards their GCSE examinations. Therefore I am sure that you will want to attend and discuss your child's progress with their teachers. Students have been working hard over the last couple of weeks, particularly for their PPEs (Pre-Public Examinations). **The students will receive their results from these at the parents evening.** Details of how to book appointments can be seen below.

### Booking a time

Please tell us, on the attached slip, when you can attend. There are three time slots available. Your child will need to return the slip to Student Reception at the main office with your chosen times. As parents/carers, you can also ring reception on 01603 411721 or email on [office@sewellpark.org](mailto:office@sewellpark.org) or visit our 'Upcoming Events' page on the website to book your time slot - <https://goo.gl/TY2foN>

### What happens on the night?

The parents evening will take place in the Main Hall. During your time slot, you will have the opportunity to see all the teachers of your child. Appointment times will be limited to 5 minutes per subject, but if you feel you need longer, you will be able to arrange another date, and time, to continue the meeting. Senior members of staff will also be available to see you if your child is not progressing as you would expect.

We look forward to seeing you on the evening.

Yours faithfully

Mr D Day  
Senior Director



## Year 11 Parents Evening

Name of Student: \_\_\_\_\_

Form: \_\_\_\_\_

I/We will/will not be attending the Year 11 Parent evening on the 20<sup>th</sup> November 2018

My/our preferred time is (please tick your first choice):

TIME SLOT	
3.45 – 4.45 pm	
4.45 – 5.45 pm	
5.45 – 6.45 pm	
Unable to attend, please contact me	

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**Please return this slip to student reception by Wednesday 14th November 2018**