

NATIONAL TREASURY EMPLOYEES UNION CHAPTER 137

NOMINATIONS AND ELECTION COMMITTEE

P.O. BOX 52-4327 MIAMI, FLORIDA 33152

Committee Email: NTEU137.elections.2019@gmail.com

Date: December 10, 2019

NOMINATIONS & ELECTIONS COMMITTEE (N&E Committee)

1. Alain Rodriguez, Chairman (305) 725- 4379
2. Nelson Figueroa, Member (305) 801-9790
3. William Colon, Member (954) 540-0522
4. Ian Crespo, Member (787) 564-8617

**NOTICE OF NOMINATIONS AND ELECTION OF CHAPTER OFFICERS**

In accordance with Part IV of the NTEU National Bylaws and Part VII of the local bylaws of NTEU Chapter 137, **this is the Official Notice of Nominations and Election for NTEU Chapter 137.**

1. On January 28, 2020, NTEU Chapter 137 will hold a Secret Ballot election for the following offices:

- A) President; B) Executive Vice President; C) Two (2) Directors at Large; D) Treasurer; E) Recording Secretary;
- F) Corresponding Secretary

2. The term of the above offices is for a three (3) year period commencing on January 29, 2020 and ending on December 31, 2022. Pursuant to the NTEU National Bylaws, the elected Chapter President and the Executive Vice President shall automatically serve as ex-officio delegates to the NTEU National Convention.

3. All voting shall be by secret ballot using the telephone and Internet through the BallotPoint Election Services voting system. You may vote only once, using either the telephone or Internet through the BallotPoint Election Services voting system. The election (counting of ballots) will take place on January 28, 2020 at 6:00 PM. Only members of NTEU Chapter 137 as of October 12, 2019 may vote. Only members of NTEU who have been continuous members of NTEU one year are eligible to vote. Those members who have been in good standing during the preceding two (2) years, regardless of chapter affiliation, may run for chapter office pursuant to part VII, Section 2 of the NTEU Chapter 137 bylaws. You must have been a member for two (2) years as of the close of business December 26, 2019, the date nominations for all offices close. An employee who under the provisions of the Civil Service Reform Act of 1978 is considered a supervisor is ineligible to participate or represent this Chapter as an officer.

**THE PROCEDURES FOR NOMINATIONS SHALL BE AS FOLLOWS:**

4. Nominations for office must be submitted to the Committee on the official nomination form via personal email or U.S. Mail to the Committee's email account, [NTEU137.elections.2019@gmail.com](mailto:NTEU137.elections.2019@gmail.com) or its mailbox, **NTEU Ch. 137 Elections Committee, P.O. Box 52-4327, Miami, Florida 33152.** Contact the Committee to obtain the official nomination form. Only members of NTEU Chapter 137 in good standing as of October 12, 2019 may nominate candidates. All nominations must be received by the N&E Committee by 3:00 PM on December 26, 2019. No late nominations will be accepted.

5. Self-nomination is permitted, and a self-nomination is deemed accepted when it is made; there is no requirement that you must accept it again. Committee members will not accept personal, telephonic, or hand-delivered nominations. Nominations must be submitted by email or U.S. Mail only.

7. The Nominations and Elections Committee will notify everyone nominated, except for self-nominations, by email on January 3, 2020 of the offices for which they have been nominated. This notice will contain a letter detailing your rights and obligations as a candidate.

8. To accept a nomination, a nominee (except self-nominations) must email a reply back to the Committee's email account [NTEU137.elections.2019@gmail.com](mailto:NTEU137.elections.2019@gmail.com) no later than 4:00 PM on January 8, 2020 that he or she is willing to run for that office. Use the acceptance form or a copy.

9. An individual may run for only one office. If you are nominated for multiple offices, you may accept only one. If the nominee does not indicate which office is being accepted, then the nominee will be listed for the highest office for which nominated.

The rank of offices is set out in paragraph one (as A-F). If a candidate is unopposed, there shall be no necessity for the election of such nominee for that office and he/she shall be declared duly elected on January 28, 2020.

Any and all steps in the election process that permit e-mail must be completed using your personal e-mail. Use of government e-mail in the election is prohibited.

#### THE ELECTION

10. Except for pre-clearance ports\*, a voter packet will be mailed by first class mail to the last known address of all members on or before January 13, 2020. If any member believes that their address on the National membership role is incorrect, please contact the Election Committee immediately.

11. Write-in votes/candidates are not allowed.

12. Each mailed voter packet will contain voting instructions. You will cast your vote via telephone or internet using BallotPoint Election Services voting system, following the directions included in the voter packet.

13. If you do not receive a voter packet within six (6) days of the mail out date (January 13, 2020), a new voter packet may be obtained by contacting the Committee. This may be done by email ([NTEU137.elections.2019@gmail.com](mailto:NTEU137.elections.2019@gmail.com)). The Nominations and Elections Committee will provide you the information you will need to vote.

All votes must be cast and received on or before the deadline on January 28, 2020 at 5:00 p.m. The counting of ballots will take place on January 28, 2020 at the Las Vegas Restaurant (Special Events Room, located at 8552 NW 53rd Street, Doral, Florida 33178 at 6:00 PM. The candidate receiving a plurality of votes for each office shall be declared the winner.

\*Pre-Clearance members: Those members in pre-clearance ports, Bermuda, Nassau, Freeport and Aruba will also vote using the telephone and Internet through the BallotPoint Election Services voting system. However, if you have any questions please contact the following stewards: Alain Rodriguez or Nelson Figueroa at [NTEU137.elections.2019@gmail.com](mailto:NTEU137.elections.2019@gmail.com).

Sincerely,

Alain Rodriguez

Chairperson, NTEU Chapter 137 Nominations and Elections Committee

