



EMPLOYMENT: (Please give accurate, complete full-time, part-time employment record. Start with present or most recent employer.)

1<sup>st</sup> Company Name: \_\_\_\_\_ Tel. No. \_\_\_\_\_

Address: \_\_\_\_\_ Employed from \_\_\_\_\_ to \_\_\_\_\_

Name of Supervisor: \_\_\_\_\_ Weekly Pay: Start \_\_\_\_\_ Last \_\_\_\_\_

State job title and describe your work: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

2<sup>nd</sup> Company Name: \_\_\_\_\_ Tel. No. \_\_\_\_\_

Address: \_\_\_\_\_ Employed from \_\_\_\_\_ to \_\_\_\_\_

Name of Supervisor: \_\_\_\_\_ Weekly Pay: Start \_\_\_\_\_ Last \_\_\_\_\_

State job title and describe your work: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

3<sup>rd</sup> Company Name: \_\_\_\_\_ Tel. No. \_\_\_\_\_

Address: \_\_\_\_\_ Employed from \_\_\_\_\_ to \_\_\_\_\_

Name of Supervisor: \_\_\_\_\_ Weekly Pay: Start \_\_\_\_\_ Last \_\_\_\_\_

State job title and describe your work: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

*We may contact the employers listed above unless you indicate those that you do not want us to contact.*

DO NOT CONTACT: \_\_\_\_\_

Reason: \_\_\_\_\_

**MILITARY:**

Have you served in the US Armed Forces  Yes  No

If yes, describe the education, training, or work experience gained as it relates to this position.

\_\_\_\_\_  
\_\_\_\_\_

ESSAY

Write in 50 words or less why you are interested in this position:

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The information requested below is needed for a legally permissible reason, including, without limitation, national security considerations, a legitimate occupational qualification or business necessity. The Civil Rights Act of 1964 prohibits discrimination in employment because of race, color, religion, sex or national origin. Section 504 of the Rehabilitation Act of 1973, as amended, prohibits employment discrimination on the basis of physical or mental disability. Federal law also prohibits discrimination on the basis of age with respect to certain individuals. Discrimination is prohibited in all aspects of employment against persons with disabilities, who, with or without reasonable accommodation, can perform the essential functions of a job. The law of most States also prohibits some or all of the above types of discrimination as well as some additional types such as discrimination based upon ancestry or marital status.

How long at present address? \_\_\_\_\_

What was your previous address? \_\_\_\_\_

How long at previous address? \_\_\_\_\_

Are you over 18 years of age?  Yes  No (If not employment is subject to verification of minimum legal age)

Have you ever been bonded?  Yes  No

If yes, with which employer? \_\_\_\_\_

Have you been convicted of a crime in the past ten years, excluding misdemeanors and summary offenses, which has not been annulled, expunged or sealed by a court?  Yes  No If yes, describe in full.

\_\_\_\_\_  
\_\_\_\_\_

I hereby declare the information provided by me in this Application for Employment is true, correct and complete to the best of my knowledge. I understand that if employed, any misstatement or omission of fact on this application shall be considered cause for dismissal.

I authorize you to obtain an investigative consumer report containing information obtained through personal interviews with my neighbors, friends and acquaintances. This report, if obtained, may include information as to my character, general reputation, personal characteristics and mode of living. I understand I have the right to make a written request within a reasonable period to receive additional detailed information about the nature and scope of any such investigation.

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Date \_\_\_\_\_ Signature \_\_\_\_\_