Oakland Early Childhood Special Education (birth – K) MSDS Data Entry Guidance

SPP 12: Early Childhood Transition

 Percent of children referred by Part C prior to age 3, found eligible for Part B, having an IEP developed and implemented by their third birthday.

This is a federal compliance indicator. In Michigan, it is measured by calculating the percentage of children receiving Michigan Mandatory Special Education on an IFSP who have an IEP by their third birthday.

Data Reporting Errors

- Initial IEP Components in MSDS not reported.
- Part C Transition Timeliness Characteristic not reported.
- Incorrect Part C exit information.
- Failure to complete / report an Initial IEP for children 2 ½ and older if they were no longer eligible for special education.

In April 2016, several districts in Michigan received findings on this indicator which were due to data reporting errors.

Even though the finding were rescinded, the Michigan Department of Education is expecting that data reporting errors be corrected for future reporting periods. The following slides will illustrate various data reporting requirements, along with examples of how that data is collected in MISTAR.

Initial IEP Component

- Reported in the school year (July 1 to June 30)
 the student is found eligible for services, even
 if the services will not begin until the next
 school year.
- Also reported for children over 2 years 6
 months of age who have an Initial IEP and are
 found not eligible.

The IEP developed prior to the child's third birthday is considered an INITIAL IEP, even though the child has been receiving special education services on an IFSP.

Initial IEP Component

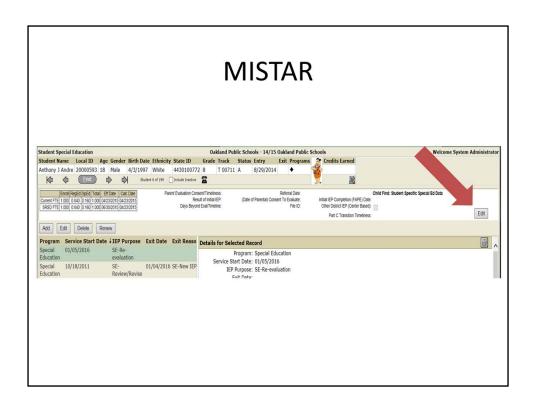
- Date of Parent Consent
- Initial IEP Completion Date
- Timeliness of Initial IEP
- Result of Initial IEP
- Days Beyond the Timeline
- Part C Transition Timeliness

These characteristics are reported in MSDS as a part of the Initial IEP Component.

Date of Parent Consent

- This is the date that (1) the parent provides consent for the evaluation / assessments OR
 (2) the date that the parent was provided with notice (REED) of no further data necessary.
- This is not the date that the district first obtained consent to determine Part C / Michigan Special Education eligibility.

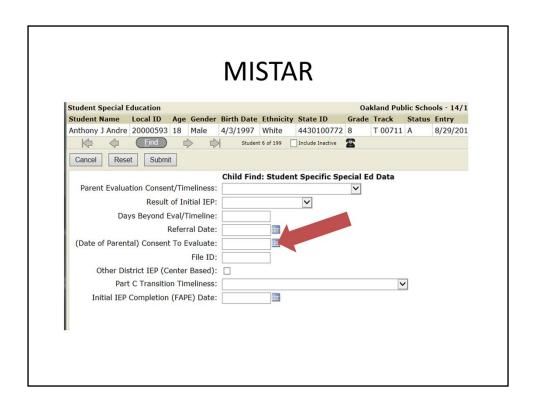
In many data reporting systems, this is the field that triggers the Initial IEP Component to be pulled into MSDS.



In order to ensure that the correct information for the Initial IEP component in MSDS is populating, the district will need to use the Child Find data entry area.

The Child Find data entry area is in the top-right of the SE Data Module screen. The data is replaced if a new Initial is required in the future.

To access the area, use the Edit button located in the upper right of the screen.



After clicking Edit, the screen looks like the picture above.

In MISTAR, this is the data that is exported to the MSDS Initial IEP component, Date of Parent Consent characteristic.

Initial IEP Completion Date

 The completion of an initial individualized education program (IEP) is the date on the notice of the offer of a free appropriate public education (FAPE).

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In MISTAR, this is the data that gets exported to the Initial IEP component, Completion Date characteristic.

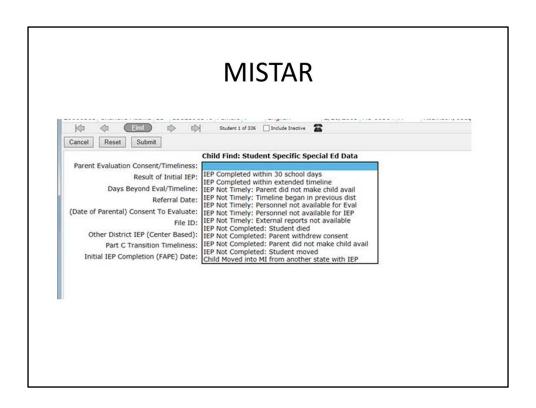
Timeliness of Initial IEP

 The timeliness status for the evaluation of eligibility (i.e. whether or not the IEP was completed within 30 school days from date of parental consent).

For children who were serviced on an IFSP and are transitioning to an IEP, the IEP must be held within 30 school days from date of parental consent AND prior to the third birthday. Therefore, this characteristic must be reported. When calculating the timeliness, the date of parental consent is either the date the parent signed consent to evaluate OR the date of the REED determining that no further data are needed.

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In MISTAR, this is the data that gets exported to the Initial IEP component, Timeliness of Initial IEP characteristic.



This is the dropdown menu in MISTAR to report the Timeliness of Initial IEP characteristic.

Result of Initial IEP

• Eligible, not eligible, or eligible – parent refused services.

If the child was serviced in special education on an IEP and found ineligible as they approached their third birthday, this must be determined through the IEP process. The IEP would be reported as an Initial IEP, result "not eligible."

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In MISTAR, this is the data that gets exported to the Initial IEP component, Result of Initial IEP characteristic.

Days Beyond the Timeline

 Only to be completed if the IEP was held greater than 30 school days from the date of consent.

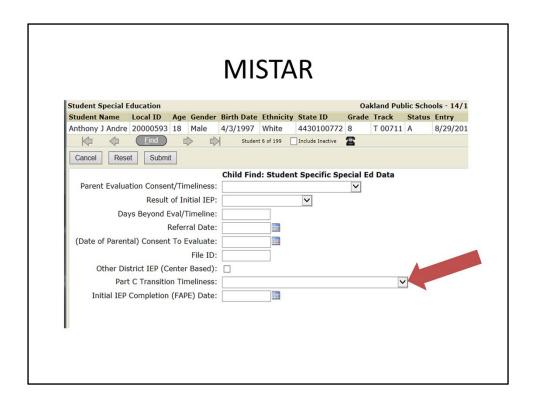
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In MISTAR, this is the data that gets exported to the Initial IEP component, Days Beyond the Timeline characteristic.

Part C Transition Timeliness

- Whether or not the IEP was held prior to the child's third birthdate.
- Only relevant for children serviced in Michigan Special Education on an IFSP.

If the IEP was held after the child's third birthday, the reason must be noted.



In MISTAR, this is the data that gets exported to the Initial IEP component, Part C Transition Timeliness characteristic.

Special Education Component

- The special education component is submitted by the local district.
- If a child is found ineligible after receiving special education on an IFSP report special education exit reason and date.
 - Complete the Initial IEP component if the child is 2 % or older.

Early On Component

- This component cannot be submitted by the local district.
- The component is submitted by the ISD.
- District providers are responsible for accurate sharing of data (including Early On exit date and reason) for children receiving special education on an IFSP.

In addition to the Early On Component, the Initial IFSP Component must be submitted by the ISD.