
NORTON IN HALES PARISH COUNCIL

Minutes of the Annual Parish Meeting held on 16th May 2017 at the Jubilee Hall, Norton in Hales, at 7:30pm



Chair: Cllr P Eardley
Councillors Present: Cllr M Edwards; Cllr N Groom
Clerk: Mrs M Joyce

ANNUAL PARISH MEETING

- 1 Cllr Eardley opened the meeting at 7:30pm welcoming everyone to the Annual Parish Meeting. Five members of the public were present. Unitary Cllr R Aldcroft also attended the meeting. Mr Woodcock brought forward the development at Bearstone Road, bringing copies of plans for the next phase of the development. Cllr Eardley mentioned that it is likely that the PC will meet on 13th June so the next application can be brought forward at that meeting.
Mr Lucas brought up speeding through the chicane at Betton. SLOW signs have been painted onto the road – no great effect has been made. There have been several near misses recently. Concerned about a potential collision on this bend. Residents are considering a road safety mirror to improve visibility which is particularly reduced at present due to the hedging. Cllr Eardley suggested that the hedge needs thinning by the landowner.
Cllr Eardley introduced Cllr Roy Aldcroft, the new Unitary Councillor for Norton in Hales, to the public. Cllr Aldcroft suggested it goes on the market Drayton road safety concerns submission and perhaps to request use of the Market Drayton portable speed camera.
The Clerk was requested to write to Mr Noden at Victoria Farm to request he attends to the hedge.
Cllr Eardley brought to the attention of the public the need for more Councillors.
Cllr Eardley – asked for suggestions to update the place plan for future CiL spend – no ideas were brought forward.
Mr Lucas stated that a misrepresentation of parishioners' views has been given during the formulation of the MD Neighbourhood Plan.
Mr Lucas reported the website revamp is continuing. Thanked the PC for its support.
Mr Pennie commented that road surface through Betton has been appalling over the winter. He had reported it and it was attended within 3 days. Cllr Eardley responded that works have been ongoing in this area but doesn't believe that the issue is resolved.
- 2 **Report from the Retiring Chair**
Cllr Eardley gave his report summarizing the last year's work. (Attached for information).
- 3 **Unitary Councillor's Report**
Cllr Aldcroft thanked the PC for the invitation to attend the Annual Meeting and the opportunity to address the Meeting. He gave a brief overview of his first few days in office and updates on matters which have come to his attention regarding highways and planning. New leader Peter Nutting has been appointed to Shropshire Council, replacing Malcolm Pate. Communication has been highlighted as a key area to be focussed upon for improvement. Cllr Aldcroft invited people to contact him with any issues. He stated his wish to progress the Market Drayton Neighbourhood Plan and the Local Plan.

NORTON IN HALES PARISH COUNCIL

Minutes of the Annual Parish Meeting held on 16th May 2017 at the Jubilee Hall, Norton in Hales, at 8:00pm



Chair: Cllr P Eardley
Councillors Present: Cllr M Edwards; Cllr N Groom
Clerk: Mrs M Joyce

ANNUAL MEETING OF THE PARISH COUNCIL OF NORTON IN HALES

1 Election of the Chairperson

Cllr Edwards proposed Cllr Eardley as Chair, seconded by Cllr Groom, all agreed. Resolved.

2 Election of the Vice Chairperson

Cllr Eadley proposed Cllr Groom as Vice Chair, seconded by Cllr Edwards all agreed.

Acceptance of Office Forms duly completed as required. DPI forms to be completed and returned to Shropshire Council.

3 Election of other officers as representatives to external bodies:

i) LJC; ii) Emergency Planning; iii) SALC/NSAC;

iv) Place plan sub-committee; v) Village Hall Representatives; vi) Playing Fields Committee Rep

Councillors agreed that due to low numbers of Councillors following the elections these appointments should be put on hold until more Councillors are in place. Cllr Eardley proposed that he attends if anything urgent arises. All agreed.

4 Delegation of Authority:

Delegation to the Clerk to respond to Planning Applications (in the absence of a scheduled Meeting for 'routine' applications)

In order to respond to applications within the appropriate time frame without calling an extraordinary meeting if all Council Members are content that a Meeting is not required:

Motion proposed by Cllr Eardley, seconded by Cllr Groom, all agreed. To be reviewed in six months.

5 Welcome /Present, Apologies and/or absent

Cllr Eardley welcomed present and opened the Meeting at 8:03pm. No absences, all present. Four member of the public attended the Meeting and Unitary Cllr R Aldcroft.

6 Declaration of Disclosable Pecuniary or any other Interests

Nothing to declare

7 Requests for Dispensations of DPIs

None received.

8 Approval of the Minutes of the Meeting held on 14th March 2016

Councillors confirmed that they had received and read the minutes. They were confirmed to be a true and accurate record of the Meeting proposed by Cllr Edwards, seconded by Cllr Groom, all agreed, duly signed by the Chair. Resolved.

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9 Matters arising from and action taken from the minutes (not otherwise on the agenda)

Market Drayton Neighbourhood Plan – MD TC have dissolved the steering group – This has been put forward for a clinical check which will cost c £300. No other items brought forward.

10 Ward Matters (to include matters relating to Highways, street lighting, maintenance, repairs etc)

a) Betton

Items raised previously. Clerk to approach highways to see if they would provide a mirror for this junction.

b) Norton in Hales (to include dog fouling issues)

Clerk provided signs to address dog fouling issues – communication received from a resident in Chapel Lane addressed to the Clerk complaining about dog fouling on his property.

Bellaport Road: the road surface dreadful and must be resurfaced – scheduled for last year but it hasn't happened. – Report to highways.

Grids in Forge Lane need rodding and jetting – floods in heavy rain. Bus shelter area becoming dangerous on rhs of slabs – needs resurfacing -. Pothole on Brown Bank – has been marked but nothing has been done about it since. Past Norton in Hales sign gates on left hand side flooding issue – drain goes under road into Mrs Taylor's fields. Drain needs jetting from the field.

c) Road Closures if any to report – Severn Trent are closing Napley Road – open drop in session weds 31st May to inform the public 4-7pm. Works from Quarry Farm to the bridge.

d) Playground inspections

Neil Backus has overseen the inspections. Multiplay system required repairs to the roof. This has now been attended to. Clerk to thank Mr Tydeman. New swing seats are required. Councillors discussed quote obtained by the Clerk - £40 + vat plus c£11.50 for delivery. Cllr Eardley suggested ordering as many as are required. Sec Cllr Edwards, all agreed. Resolved Cllr Groom to inform Clerk how many are necessary.

e) SNN request

Bearstone Road site needs naming – Woodcock Drive has been put forward. Various names have been put forward. Various suggestions put forward – Silver Close has been put forward as a reference to the rev silver. Historical references are preferred.

11 Correspondence – as received and circulated by email: NLC/SALC bulletins; Election info etc to include courses and external meetings; Website Committee – thank you letter received for grant;

12 Finance

a) Invoices/Payments & Receipts

Clerk ran through the invoices due. It was noted that funding applied for from the Transparency Code has been received. The Chair updated Councillors from the last website meeting – Cllr Eardley proposed setting up a new Parish Council website to be set up and managed by the Clerk. Proposal seconded by Cllr Groom all agreed – more funding can be applied for to cover setup costs. Cllr Eardley proposed all payments, seconded by Cllr Groom, all agreed. Church PCC has enlarged their fete to a festival – it had been queried whose insurance will cover this event. Clerk will check the insurance policy – partially on village green (it was recommended that a risk assessment will be required).

Precept payment, Neighbourhood Fund and Transparency Code funding receipts were noted. Councillors had a brief

discussion on how much CiL money will be due to the Parish once all development have been completed. This was deemed to be difficult to judge as some properties may be self builds.

c) Presentation and Approval of year end accounts

Internal Auditor's Report: Councillors acknowledged receipt and noted comments ;

External Audit & Completion of the Annual Return - Cllr Edwards proposed approval of the year end accounts and completion of the Annual Return, seconded by Cllr Groom all agreed. The Annual Return section of the form was

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12 Finance cont

duly completed and signed by the Chair and Clerk/RFO. The Clerk read the Annual Governance Statement to the Members who answered positively to all questions. Cllr Groom proposed the signing off of the Statement, Cllr Edwards seconded this proposal, all agreed. Form duly signed by the Chair and Clerk/RFO. Resolved.

d) Insurance renewal & payment : A review of current policy schedule was undertaken and agreed to provide the appropriate level of cover. Cllr Eardley proposed renewing the insurance policy, seconded by Cllr Edwards, all agreed.

e) Applications for funding - The In Bloom group has made a request for funding for this year. Cllr Eardley proposed a donation of £800 seconded by Cllr Groom, all agreed.

f) Update of signatories for Bank mandate – Clerk to circulate form when new Councillors have been co opted.

g) Proposal to install socket into bus shelter – request from In Bloom Group for a 13amp socket. Eon can install for – will require an exact specification. This will need to be proofed to prevent unauthorised use. One dbl 13amp socket with supply. Clerk to get a quote.

h) Proposal to provide gardening supplies for Village triangle for In Bloom Group – flat stones available from Grinshill Quarry – 2 tonnes required. Cllr Eardley can collect this saving £35 + vat delivery. £200 + VAT. Cllr Groom proposed, Cllr Edwards seconded, all agreed. Clerk to email the quarry to place the order.

Date	Recipient	Reason for Payment	Amount to Pay
05/04/17	M Joyce	Clerk's salary	£262.94
05/05/17			£262.94
11/04/17	Eon	Replacement light	£720.00
19/04/17	NPower	Supply	£264.31
23/04/17	SALC	Affiliation	£257.88
29/04/17	B Walton	Bus Shelter cleaning	£30.00
Date	Payee	Reason for Payment	
28/04/17	Shropshire Council	Precept	£12963.00
28/04/17	Shropshire Council	Neighbourhood Fund	£5936.23
11/04/17	SALC	Transparency code funding	£850.00

14 Planning –

Applications: [17/01637/OUT](#) (validated: 04/05/2017) Address: Land Adjacent Norton Farm, Main Road, Norton In Hales, Shropshire Proposal: Outline Application for the erection of 2No dwellings (to include access)

Applicant: Mr G James (High Barn, Ridgewardine, Market Drayton, TF9 3TR)

Councillors discussed the application and its compliance with current planning policy. Councillors agreed that it is effectively development in open countryside. Under the local plan this goes against – Cllr Groom proposed objecting seconded by Cllr Edwards, all agreed. Clerk to respond.

[17/01462/FUL](#) (validated: 29/03/2017)

Address: Betton Moss Farm, Betton Wood, Betton, Market Drayton, Shropshire, TF9 4BG

Proposal: Erection of agricultural building for the housing of livestock

Applicant: Mr G Bennett (Betton Moss Farm, Betton Wood, MARKET DRAYTON, TF9 4BG), Cllr Edwards proposed with Cllr Groom seconding supporting the application. Clerk to inform Shropshire Council

[17/01655/OHL](#) (validated: 06/04/2017) Address: Proposed Residential Development Land Off, Bearstone Road, Norton In Hales, Shropshire Proposal: Installation of a new 'H' pole mounted transformer to provide electricity connections to new development. Applicant: Western Power Distribution (Claire Pellington, 234 Victoria Road, Fenton, Stoke On Trent, ST4 2JA). Residents have objected to this proposal. The Chair has contacted the company to suggest a ground

mounted sub station. Western power can be reviewed. Developers to try to put this into the ground. Cllr Eardley proposed objecting to the ground mounted transformer suggested as an alternative – h pole mounted objected to, seconded by Cllr Edwards, all agreed.

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14 Planning cont

Decisions: 16/05588/FUL (validated: 22/12/2016)

Address: Land Off Bearstone Road, Norton In Hales, Shropshire

Proposal: Erection of one live-work unit

Decision: Refuse

17/00021/FUL (validated: 11/01/2017)

Address: Plot 15, Land Off Bearstone Road, Norton In Hales, Shropshire

Proposal: Erection of detached dwelling and formation of private access off approved estate road

Decision: Refuse

15 Highways/Environmental Health:

- i) Items to report for attention - Bellaport Road, pothole on brand bank by stable block;
- ii) Road safety concerns submission - Betton chicane issues, flooding by fishing pools not resolved. Bellaport road surface.

16 Housekeeping

i) Review/Adoption of: Risk Assessment; New Model Standing Orders; Model Publication Scheme/ICO Publication Scheme; Press and Media Relations Policy; Asset Register; Financial regulations; Shropshire Council Code of Conduct; Cllr Eardley proposed adopting all policies, seconded by Cllr Groom, all agreed. Resolved. Will review mid year if required.

ii) Co-option of Councillors – 3 parishioners have come forward and have expressed interest in joining the Parish Council – 5 vacancies to be advertised locally – 1 vacancy for Betton, the others for Norton – to hold Extraordinary meeting on 13th June for co-options.

16 Items for next Agenda/Parish Matters:

An opportunity for matters of interest/concern to be brought forward for future discussion

Celebration evening and front garden competition – June

There being no further business Cllr Eardley thanked everyone for attending and declared the meeting closed at 8:58pm.

Date of next scheduled Ordinary Meeting: 11th July 2017