



Privacy Policy

Hunter and Thompson Ltd will collect the personal details that you provide to us. We receive, collect and store any information you enter on our website or provide us in any other way. In addition, we collect the Internet protocol (IP) address used to connect your computer to the Internet; e-mail address; computer and connection information and history.

We may use software tools to measure and collect session information, including page response times, length of visits to certain pages, page interaction information, and methods used to browse away from the page. We also collect personally identifiable information (including name, email, communications);

This is for the purposes of providing you with the stated services or information. In providing a service to you we will only use the information provided in accordance with the terms of the following statement.

This proclamation sets out below:

- Your personal and identifiable information which is collected from you through the website, portal or email at Hunter and Thompson Ltd
- The information is used by us
- With who the information may be shared to potential company clients for the purposes of securing a vacancy position.
- What choices are available to you concerning collection, use and sharing of the information.
- The kind of security procedures that are in place to protect the loss, abuse or modification of information collected through our website
- How you can you can put right any inaccuracy in the information

If you feel that Hunter and Thompson Ltd is not abiding by its posted privacy policy, you should first contact mailbox@hunterthompsons.co.uk

Information Collection and Use

Hunter and Thompson Ltd When you send your details through or on our website or send us an email, as part of the process, we collect personal information you give us such as your name, and email address. Your personal information will be used for the specific reasons stated. Hunter and Thompson Ltd is the sole owner of the information collected on this site. We will not pass your data to a third party by means of selling, sharing, or renting this

information to others, except in the case where we have to present a candidate details to a client, or where agreed by you. Hunter and Thompson Ltd collects information from our users at several different points on our website.

Registration of data

When using our website, we may request information from the user via our on our online CV upload. Here a user will need to provide contact information and information regarding the type of employment you are seeking and your skills, qualifications and relevant experience. The information will be used to make it possible for us to provide you with our employment-finding services. If we have a problem processing or sending your CV, the contact information you provided will be used to get in touch with you. Hunter and Thompson Ltd does not use this information for any other purpose.

Data Protection Legislation

Means the General Data Protection Regulations (EU) 2016/679 (“GDPR”), unless and until GDPR is no longer directly applicable in the UK, the GDPR and any national implementing laws, regulations and secondary legislation, as amended or updated from time to time, in the UK and then any successor legislation to the GDPR or the Data Protection Act 1998.

Data Subjects

Means all the identified or identifiable living individual to whom the personal data relates. All data subjects have legal rights in relation to their personal information.

Data Subject Rights

Means the Data Subjects rights to be informed of the data being held about them, have access to the data (known as a Subject Access Request), ability to be able to rectify the data, to be forgotten – have that data erased, to restrict processing of the data (the data can be stored but not processed), to be able to have the data transfer easily between IT environments (portability), to be able to object to certain processing aspects (such as marketing), as well as rights relating to automated decision making and profiling.

Processing

Means any activity that involves the use the data. It includes collection, recording, structuring or storage of the data, or carrying out any operation or set of operations on the data including organising, amending, retrieving, using, disclosing, erasing or destroying it. Processing also includes transferring Personal Data to third parties.

Information we collect from you and why

We collect different information depending on what your relationship with us, the services you use, or your contracts with us (e.g. GEMS, Recruitment Software). We need to tell you what we use your information for and the legal grounds we must use this information.

In broad terms, the information we use and the purposes for which we use it are:

- To administer and provide products and services for our customers, our customers customer's and to provide potential customers with information about products and services they have expressed an interest in
- To perform services that we are contracted to deliver
- For fraud screening and prevention purposes
- For record keeping purposes e.g. financial records
- To track your activity on our websites or portals
- Where you have given us permission to do so i.e. you have opted in, for marketing purposes

Cookies and Website

A cookie is a piece of data/information stored on the user's hard drive containing information about the user. The use of a cookie data is not linked to any personal, individual or identifiable information of the said individual whilst visiting on our site. When the user finishes or closes their browser, the cookie simply terminates.

Log Files

Usage of IP addresses is to evaluate trends, administer the web site, and a track user's progress, and gathering a wide demographic of information as an aggregate use. Personal and identified information are linked to IP addresses.

Links

Please be aware that Hunter and Thompson Ltd is not responsible for the privacy practices of such other sites. We encourage our users to be vigilant that when they leave our site that they should read the privacy statements of each and every website that collects personal and identifiable information. This policy statement applies exclusively to information collected by the website for and on behalf of Hunter and Thompson Ltd.

Security

How we store, use, share and disclose your personal information?

Our company website is hosted on the Wix.com platform. Wix.com provides us with the online platform that allows us to sell our products and services to you. Your data may be stored through Wix.com's data storage, databases and the general Wix.com applications. They store your data on secure servers behind a firewall.

This website takes every precaution to protect our users' information. All users who submit sensitive information through the Hunter and Thompson Ltd website, the information provided is protected both off-line and on-line.

When you upload a CV or send an email our form asks users to enter sensitive information. We shall endeavour to do all in our power to protect the user-information off-line.

Only Hunter and Thompson Ltd Staff members will need the information to perform a specific task and are granted access to any personally identifiable information.

If you have any questions about the security of our website, you can send an email to mailbox@hunterthompsons.co.uk

Consent Agreement Clause?

By using this web site or upon receiving an email from you, you will be agreeing to Hunter and Thompson storing your data, which is to help you find a new position or fulfil a vacant position offered. When is this data used to match candidates to a suitable role/Employer

Your data will be shared with third parties, who are in the main the prospective employer and HR agencies for fulfilling a vacant position offered or you want to engage Hunter and Thompson to find you a suitable role or position with an employer.

You have the right to be removed at any time and your data will removed entirely from the company Hunter and Thompson Ltd data base.

How can you as a visitor' can withdraw your consent?

If you don't want us to process any your data anymore, you have the right to be forgotten please contact us at mailbox@hunterthompsons.co.uk or send us mail to: 130 Old Street London EC1V 9BD.

Correcting or updating of Personal Information:

If your personally identifiable information changes (an example is an office address or email address), we will undertake to provide a way to rectify, revise or eliminate the personal information provided to us. This can usually be done by mailing mailbox@hunterthompsons.co.uk or by calling +44 (0) 20 8938 3552

Declaration

We have reviewed the purposes of our processing activities and selected the most appropriate lawful purposes for each activity.

- Processing an application or CV for a legitimate job interest. Or for the prospective visitor seeking to pursue a new job interest.
- Searching to fulfil the needs of the candidate for a wider role or employer-consent
- Placing a candidate

Notification of Changes and Privacy updates

We reserve the right to modify this privacy policy at any time, so please review it frequently. Changes and clarifications will take effect immediately upon their posting on the website. If we make material changes to this policy, we will notify you here that it has been updated, so

that you are aware of what information we collect, how we use it, and under what circumstances, if any, we use and/or disclose it.

All users will then have a choice as to whether we use their data in a different way. Hunter and Thompson Ltd will use the data in accordance with the privacy statement in the correct order the information was first collected.

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