ARTWORK GUIDELINES

Preparing Custom Artwork

1. **Files can be accepted in the following formats:**

   CorelDRAW - We can accept files up to and including version X6.

   Adobe Illustrator - Please export and submit files in either pdf. or eps. format.

   Bitmap - Files with extensions jpg. tif. gif. and bmp. are acceptable. We cannot accept .DAT files. Bitmaps will be used as guides from which to redraw and <u>ARTWORK CHARGES WILL APPLY.</u>

   Embroidery Files - Files with extension .dst.

2. **All fonts used In design must be converted to curves/paths.**
   To convert typefaces using CorelDraw: With your art ungrouped, select all the type, convert it to curves by selecting "Arrange/Convert to Curves". Note that script type styles will still need to be welded in addition to being converted to curves.

   To convert typefaces using Adobe Illustrator: With your art ungrouped, select all the type, convert it to outlines by selecting "Type/Create Outlines".

3. **Support your file with a printed copy of your artwork and indicate exact dimensions. We will check your artwork and dimensions against the transmitted file to ensure accuracy.**